



Agenda  
Page County Board of Supervisors  
Regular Meeting  
Board of Supervisors Room – County Government Center  
103 South Court Street, Luray, VA 22835  
January 17, 2017 – 7:00 p.m.

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**Call to Order**

- Pledge of Allegiance
- Invocation

**Adoption of Agenda**

**Presentations, Proclamations & Awards**

Economic Development Cardinal Report  
Stanley Sandlot Baseball Group Update  
Cash Flow Report

Jay Langston  
Donnie Wilson  
Penny Gray

**Public Comments on Agenda Items**

**Action Matters**

Budget Changes  
Board and Commission Appointments

Dennis Click (p. 2)  
Regina Miller (p. 17)

**Consent Agenda** (p. 19)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – November 1, 2016, November 15, 2016  
December 6, 2016

**Old Business**

Set Meeting Schedule for 2017

Amity Moler (p. 68)

**New Business**

**Open Public Comments**

**Administrator's Report**

Amity Moler

**Supervisors Time**

**Adjourn**



## COUNTY OF PAGE

103 South Court Street, Suite F  
Luray, Virginia 22835  
(540) 743-4142  
Fax: (540) 743-4533

### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
D. Keith Guzy, Jr. – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy F. Pendley – District 5

### County Administrator:

Amity Moler

**TO:** Chairman Woodward and Board of Supervisors

**FROM:** Dennis Click, Budget Officer

**SUBJECT:** Budget Appropriations

**DATE:** January 3<sup>rd</sup>, 2017

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### **SUMMARY:**

The Page County Sheriff's Office has received new local funding through donations in the amount of \$500.

The Page County Commonwealth Attorney requests appropriation of carryover funds remaining as of the end of fiscal year 2016 in the amount of \$6,157.85

The Page County School Board requests appropriation of \$12,162 in new state grant funding, \$8,618.23 in local donations, \$7,346 in new federal grant funding, and \$3,102 in local proceeds from sale of surplus equipment.

The Page County EMS department requests appropriation of \$15,000 in carryover funding from fiscal year 2016, \$2,500 in additional funding, local proceeds from the chamber of commerce, and \$30,000 in new state funding.

None of these appropriations require a local match or increased county funding towards any department.

### **RECOMMENDATIONS:**

1. Staff recommends appropriation of all new grant funding, carryover funding, donations, and local proceeds from sale of surplus equipment and revenue generating activities.

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### **BACKGROUND:**

The Page County Sheriff's Office has received \$500 in donations to be used in their K-9 Officer program.

The Page County Commonwealth Attorney had unspent Federal Asset Forfeiture funds as of the end of fiscal year 2016 in the amount of \$6,157.85 to be used for the purchase of printers, laptops and other supplies for the prosecution of drug cases.

The Page County School Board has received approval and authorization for \$12,162 dollars in additional state funding for their Project Graduation program. They have also received \$8,618.23 in donations towards the Page County Technical Center. \$3,102 dollars have been recovered through the sale of surplus equipment on Govdeals.com. Lastly, a federal Personal Development Grant has been approved and will be distributed to the school board through the Virginia Department of Education.

The Page County EMS department had unspent four for life program funds of \$15,000 from fiscal year 2016. \$2,500 was received from the Page-Luray Chamber of Commerce for work performed at the Blue Ridge Mountain Mudurance event. Finally, \$30,000 in funding has been acquired through a grant from the Virginia Department of Emergency Management.

**ISSUES:**

None.

**ALTERNATIVES:**

None.

**FISCAL IMPACT:**

Appropriation of the new donations for the Sheriff's Office will increase the total County budget by \$500.

Appropriation of the carryover funds for The Page County Commonwealth Attorney's Office will increase the total County budget by \$6,157.85.

Appropriation of the new state grants for Page County School Board will increase the total County budget by \$12,162. Federal grant appropriation will increase the total county budget by \$7,346. Local donations appropriation will increase the county budget by \$8,618.23.

Appropriation of funds from the sale of surplus equipment will increase the county budget by \$3,102. The total increase in the county budget from these School Board appropriations is \$31,222.23.

Appropriation of the carryover funds for The Page County EMS department will increase the county budget by \$15,000. State grant appropriations will increase the county budget by \$30,000. Appropriation of the chamber of commerce funds will increase the county budget by \$2,500. EMS appropriations total \$47,500 overall.

The total fiscal impact is an increase to the county budget of \$85,380.08.

**MOTION(S):**

I move to approve the appropriation of the new state and federal grants, donations, and funds from the sale of surplus as outlined above, in the amount of \$85,380.08.

**ATTACHMENTS:**

1. Letter(s) of request for appropriation, Page County Sheriff's Office
2. Letter(s) of request for appropriation, Page County Commonwealth Attorney's Office.
3. Letter(s) of request for appropriation, Page County School Board.
4. Letter(s) of request for appropriation, Page County EMS.



*Accredited Law Enforcement Agency*



# PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • JOHN P. BAKER, MAJOR

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To: Dennis Click, Budget Officer

From: Chad W. Cabbage, Sheriff

Date: December 16, 2016

Subject: Appropriation of K9 Donations

The Page County Sheriff's Office has received, to date, \$500 in donations for our new K9.

Please appropriate \$500 from the K9 Donation revenue line item #101-0000-318-99-02 to the Sheriff Budget expenditure line #3120-431-4001 for expenses which have occurred to that line.

Thank you,

A handwritten signature in blue ink that reads "Chad W. Cabbage".

Chad W. Cabbage, Sheriff  
Page County Sheriff's Office

**RESOLUTION REQUESTING ADJUSTMENT  
OF 2016-2017 BUDGET  
FOR ADDITIONAL FUNDS**

**PROJECT GRADUATION**

**WHEREAS,** The Page County School Board has received approval and authorization during 2016-2017 on a new grant within an existing state program; and

**WHEREAS,** the anticipated funds in this new grant will exceed the original estimated budget for 2016-2017; and

**WHEREAS,** the Page County School Board will receive the additional funds, channeled through the Virginia Department of Education and grantors directly; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional State funds in the Project Graduation Academic Year Grant in the amount of \$12,162 to be used for Project Graduation Academies at Luray High School and Page County High School.

**EXPENDITURES:**

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,438,234.00	\$12,162.00	\$25,450,396.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,265,658.00	0	2,265,658.00
64 OPER & MAINT	3,594,907.23	0	3,594,907.23
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
<b>TOTAL</b>	<b>\$38,056,234.23</b>	<b>\$12,162.00</b>	<b>\$38,068,396.23</b>

**REVENUE:**

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,165,558.00	\$12,162.00	17,177,720.00
FEDERAL	1,859,640.00	0	1,859,640.00
RECOVERED COSTS	1,340,372.23	0	1,340,372.23
LOCAL OPERATIONS MATCH	9,859,098.00	0	9,859,098.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
<b>TOTAL</b>	<b>\$38,056,234.23</b>	<b>\$12,162.00</b>	<b>\$38,068,396.23</b>

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on December 12, 2016.



Dr. Morgan Phenix, Chairman

ATTEST:



Linda Breeden-Wallace, Clerk

**RESOLUTION REQUESTING ADJUSTMENT  
OF 2016-2017 BUDGET  
FOR ADDITIONAL FUNDS**

**DONATION FROM PAGE COUNTY TECHNICAL CENTER**

**WHEREAS,** The Page County School Board has received donations during 2016-2017 from the Page County Technical Center; and

**WHEREAS,** the anticipated funds from these monies will exceed the original estimated budget for 2016-2017; and

**WHEREAS,** the Page County School Board has received the additional funds, channeled through the Page County Technical Center school activity account;

**NOW, THEREFORE, BE IT RESOLVED,** that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional funds from donations received from the Page County Technical Center in the amount of \$8,618.23 to be used for expenditures for the construction of the PCTC Health and Sciences Building.

**EXPENDITURES:**

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,438,234.00	0	\$25,438,234.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,265,658.00	0	2,265,658.00
64 OPER & MAINT	3,586,289.00	\$8,618.23	3,594,907.23
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
<b>TOTAL</b>	<b>\$38,047,616.00</b>	<b>\$8,618.23</b>	<b>\$38,056,234.23</b>

**REVENUE:**

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,165,558.00	0	17,165,558.00
FEDERAL	1,859,640.00	0	1,859,640.00
RECOVERED COSTS	1,331,754.00	\$8,618.23	1,340,372.23
LOCAL OPERATIONS MATCH	9,859,098.00	0	9,859,098.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
<b>TOTAL</b>	<b>\$38,047,616.00</b>	<b>\$8,618.23</b>	<b>\$38,056,234.23</b>

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Dr. Morgan Phenix, Chairman

ATTEST:   
Linda Breeden-Wallace, Clerk

**RESOLUTION REQUESTING ADJUSTMENT  
OF 2016-2017 BUDGET  
FOR ADDITIONAL FUNDS**

**REVENUE FROM SALE OF VEHICLES**

**WHEREAS,** The Page County School Board has received monies during 2016-2017 from the sale of used vehicles; and

**WHEREAS,** the anticipated funds from the sale of these vehicles will exceed the original estimated budget for 2016-2017; and

**WHEREAS,** the Page County School Board has received the additional funds, channeled through County of Page, (Fund 101 General Operating Fund-313.02-88 General County/School Board Gov.Deals),

**NOW, THEREFORE, BE IT RESOLVED,** that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional funds from the sale of vehicles in the amount of \$3,102.00 to be used to support the cost of the transportation budget.

**EXPENDITURES:**

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,438,234.00	0	\$25,438,234.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,262,556.00	\$3,102.00	2,265,658.00
64 OPER & MAINT	3,586,289.00	0	3,586,289.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
<b>TOTAL</b>	<b>\$38,044,514.00</b>	<b>\$3,102.00</b>	<b>\$38,047,616.00</b>

**REVENUE:**

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,165,558.00	0	17,165,558.00
FEDERAL	1,859,640.00	0	1,859,640.00
RECOVERED COSTS	1,331,754.00	0	1,331,754.00
LOCAL OPERATIONS MATCH	9,855,996.00	\$3,102.00	9,859,098.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
<b>TOTAL</b>	<b>\$38,044,514.00</b>	<b>\$3,102.00</b>	<b>\$38,047,616.00</b>

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Dr. Morgan Phenix, Chairman

ATTEST:

Linda Breeden-Wallace, Clerk

**RESOLUTION REQUESTING ADJUSTMENT  
OF 2016-2017 BUDGET  
FOR ADDITIONAL FUNDS**

**VIRGINIA STATE PERSONNEL DEVELOPMENT GRANT-SPDGS2-SESS AWARD**

**WHEREAS,** The Page County School Board has received monies during 2016-2017 on a new federal grant; and

**WHEREAS,** the anticipated funds in this new grant will exceed the original estimated budget for 2016-2017; and

**WHEREAS,** the Page County School Board has received the additional funds, channeled through the Virginia Department of Education and grantor directly; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional Federal funds from the Personnel Development Grant in the amount of \$7,346.00 to be used to support the cost of substitute teachers.

**EXPENDITURES:**

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,430,888.00	\$7,346.00	\$25,438,234.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,262,556.00	0	2,262,556.00
64 OPER & MAINT	3,586,289.00	0	3,586,289.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
<b>TOTAL</b>	<b>\$38,037,168.00</b>	<b>\$7,346.00</b>	<b>\$38,044,514.00</b>

**REVENUE:**

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,165,558.00	0	17,165,558.00
FEDERAL	1,852,294.00	\$7,346.00	1,859,640.00
RECOVERED COSTS	1,331,754.00	0	1,331,754.00
LOCAL OPERATIONS MATCH	9,855,996.00	0	9,855,996.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
<b>TOTAL</b>	<b>\$38,037,168.00</b>	<b>\$7,346.00</b>	<b>\$38,044,514.00</b>

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on December 12, 2016.



Dr. Morgan Phenix, Chairman

ATTEST: 

Linda Breeden-Wallace, Clerk



## COMMONWEALTH OF VIRGINIA

Office of Page County  
Commonwealth's Attorney  
116 South Court Street Suite D  
Luray, Virginia 22835  
540-743-4517

Kenneth L. Alger, II  
Commonwealth's Attorney

Rachel W. Logan  
Assistant Commonwealth Attorney

Ilona White  
Assistant Commonwealth's Attorney

Rosalynn Dinges, Director  
Victim / Witness Program

December 13, 2016

Amity Mohler, County Administrator  
County Administration Building  
South Court Street  
Luray, VA 22835

RE: Federal Asset Forfeiture Equitable Sharing Program Funds Expenditure (58-10)

Dear Amity:

We would like to request that the amount of \$6,157.85 of the federal asset forfeiture funds be moved from our federal asset forfeiture program account into our county budget in order to pay for the purchase of a printer's, laptops and other office supplies to be use in the prosecution of drug cases.

If you have any questions, please contact me at your convenience. Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Alger II".

Kenneth L. Alger II  
Commonwealth's Attorney

KLA/cag



Page County Fire & EMS  
103 S. Court St.  
Luray, VA 22835  
(540) 743-4142

*Jeff Hensley- Coordinator  
Farrah Wilcher- Training Officer  
Kayla Riley- Fire/EMS Program Support*

## **Memorandum**

**To:** Dennis Click  
**From:** Jeff Hensley  
**Date:** 1/3/2017  
**Re:** Appropriations

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Please appropriate the following. These are different grants that we have received from The Virginia Department of Emergency Management, Office of Emergency Medical Services, Luray- Page County Chamber of Commerce, Philips HealthCare, and FEMA.

1. The Virginia Office of EMS in the amount of \$15,000. This needs to be appropriated to line item: 3220- 432- 56.41 This is carry over money from the four for life money.
2. The Luray- Page County Chamber of Commerce in the amount of \$2,500. This needs to be appropriated to line item: 3230- 432- 60.04. This was for helping with the Blue Ridge Mountain Mudurance.

3. The Virginia Department of Emergency Management in the amount of \$30,000. This needs to be appropriated to line item: 3230-432- 59.87. This is a grant for active shooter training in the County.



**SUPPLEMENTAL APPROPRIATIONS REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Funding Type</i>	<i>Description/Reason</i>	<i>Revenue Source</i>	<i>Expenditure</i>	<i>Requested Amt.</i>
A	Commonwealth Attorney	Federal	Carryover Funding	Federal Asset Forfeiture (101-0000-341-04.07)	Federal Asset Forfeiture (101-2210-422.58-10)	\$6,157.85
TOTAL REQUESTS:						\$6,157.85

**BUDGET TRANSFER REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Transfer From</i>	<i>Transfer to</i>	<i>Requested Amt.</i>
A					
TOTAL REQUESTS:					<u>\$0</u>

State Grant Funding	\$0.00
NGO Funding	\$0.00
Carryover Funding	\$0.00
Federal Funding	\$6,157.85
Local Match	\$0.00
<b>Total Funding</b>	<u>\$6,157.85</u>

**SUPPLEMENTAL APPROPRIATIONS REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Funding Type</i>	<i>Description/Reason</i>	<i>Revenue Source</i>	<i>Expenditure</i>	<i>Requested Amt.</i>
A	Page County Public Schools	State	Additional Funding	Project Graduation (501-0000-324.04-44)	Instruction (501-6101-511-50.00)	\$12,162.00
B	Page County Public Schools	Non-Governmental	Additional Funding	PCTC Donations (501-0000-318-99.30)	Operations & Maint (501-6401-514-50.00)	\$8,619.23
C	Page County Public Schools	Local	Additional Funding	School Board - Gov Deals (501-0000-318.02-88)	Transportation (501-6301-513-50.00)	\$3,102.00
D	Page County Public Schools	Federal	Additional Funding	Personal Development Grant (501-0000-333-02.90)	Instruction (501-6101-511-50.00)	\$7,346.00
TOTAL REQUESTS:						\$31,229.23

**BUDGET TRANSFER REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Transfer From</i>	<i>Transfer to</i>	<i>Requested Amt.</i>
A					
TOTAL REQUESTS:					\$0

State Grant Funding	\$12,162.00
NGO Funding	\$8,619.23
Carryover Funding	\$0.00
Federal Funding	\$7,346.00
Local Funding	\$3,102.00
Local Match	\$0.00
Total Funding	<u>\$31,229.23</u>

**SUPPLEMENTAL APPROPRIATIONS REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Funding Type</i>	<i>Description/Reason</i>	<i>Revenue Source</i>	<i>Expenditure</i>	<i>Requested Amt.</i>
A	Page County EMS	State	Carryover	Carry Over Funds (101-0000-341.04-07)	Four For Life (101-3220-432-56.41)	\$15,000.00
B	Page County EMS	NGO	Additional Funding	Blue Ridge Mountain Mudurance (101-0000-316-04.02)	Medical & Lab Supplies (101-3230-432-60.04)	\$2,500.00
C	Page County EMS	State	Additional Funding	Virginia Department of Emergency Management (101-0000-324.04-02)	VDEM Performance (101-3230-432-59.87)	\$30,000.00
TOTAL REQUESTS:						\$47,500.00

**BUDGET TRANSFER REQUESTS:**

<i>Item #</i>	<i>Department</i>	<i>Description/Reason</i>	<i>Transfer From</i>	<i>Transfer to</i>	<i>Requested Amt.</i>
A					
TOTAL REQUESTS:					\$0

State Grant Funding	\$45,000.00
NGO Funding	\$2,500.00
Carryover Funding	\$0.00
Federal Funding	\$0.00
Local Funding	\$0.00
Local Match	\$0.00
<b>Total Funding</b>	<b>\$47,500.00</b>



## COUNTY OF PAGE

103 South Court Street, Suite F  
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Fax: (540) 743-4533

### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
Keith Guzy – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy Pendley – District 5

### County Administrator:

Amity Moler

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**TO:** Chairman Woodward and Board of Supervisors  
**FROM:** Regina Miller, Assistant County Administrator  
**THRU:** Amity Moler, County Administrator  
**SUBJECT:** Board and Commission Appointments  
**DATE:** January 12, 2017

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### **SUMMARY:**

Appointments need to be made to: Board of Zoning Appeals (District 2), Economic Development Authority (District 4 and District 5), Northwestern Community Services Board, and the Planning Commission (District 1 and District 5).

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### **Board of Zoning Appeals:**

The term of John Coleman (District 2) has expired. He is eligible to serve another term or another individual can be nominated. The new five year term would commence on November 9, 2016 and expire on November 8, 2021. The Board will need to recommend the appointee to the Circuit Court Judge who will make the official appointment.

### **Motion:**

I move to recommend the appointment of \_\_\_\_\_ to the Board of Zoning Appeals, representing District 2, for a five year term from November 9, 2016 through November 8, 2021.

### **Economic Development Authority:**

Michael Brubaker (District 4) has resigned from the EDA. Since his term expires on January 31, an individual needs to be appointed to a four year term from February 1, 2017 through January 31, 2021.

Craig Lancto's term on the EDA will also expire on January 31. He is eligible for reappointment or another individual can be appointed for a four year term from February 1, 2017 through January 31, 2021.

**Motion:**

I move to appoint \_\_\_\_\_ to the Economic Development Authority, as the District 4 representative, for a four year term from February 1, 2017 through January 31, 2021.

I move to (re)appoint \_\_\_\_\_ to the Economic Development Authority, as the District 5 representative, for a four year term from February 1, 2017 through January 31, 2021.

**Northwestern Community Services Board:**

Dominika Seal and Georgia Berry’s terms have expired on the Northwestern Community Services Board. Mrs. Seal would like to be reappointed and the Community Services Board has requested her reappointment because she serves as Chair and regularly attends the meetings. Mrs. Berry does not wish to be reappointed so another individual would need to be appointed for a three year term. The meetings are held on the third Wednesday of each month at 6:30 p.m. in Front Royal.

Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board. No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

**Motion:**

I move to (re)appoint \_\_\_\_\_ to the Northwestern Community Services Board for a three year term from January 1, 2017 through December 31, 2019.

**Planning Commission:**

The terms of Bernie Miller (District 1) and Jonathan Comer (District 5) expired on January 11<sup>th</sup>. Both are eligible to serve another four year term from January 12, 2017 through January 11, 2021.

**Motion:**

I move to (re) appoint \_\_\_\_\_ (District 1) and \_\_\_\_\_ (District 5) to the Planning Commission for a four year term from January 12, 2017 through January 11, 2021.



## COUNTY OF PAGE

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### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
D. Keith Guzy, Jr. – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy F. Pendley – District 5

### County Administrator:

Amity Moler

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**TO:** Chairman Woodward and Board of Supervisors

**FROM:** Amity Moler, County Administrator

**SUBJECT:** Consent Agenda

**DATE:** January 12, 2017

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### **SUMMARY:**

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

### **RECOMMENDATION:**

Approval of the Consent Agenda.

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### **BACKGROUND:**

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

### **FISCAL IMPACT:**

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,365,676.85 for the month of November 2016 and \$1,193,445.49 for the month of December 2016.

### **MOTION(S):**

I move to approve the Consent Agenda as follows:

- Financial reports for the period of November 1, 2016- December 31, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,365,676.85 for the month of November 2016 and \$1,193,445.49 for the month of December 2016;
- Minutes of November 1, 2016, November 15, 2016, and December 6, 2016.

**ATTACHMENT(S):**

1. Financial Reports for November 1-30, 2016 (provided separately)
2. Financial Report for December 1-31, 2016 (provided separately)
3. Warrant Report for November 1-30, 2016
4. Warrant Report for December 1-31, 2016
5. Payroll Warrant Report, dated November 4, 2016
6. Payroll Warrant Report, dated November 18, 2016
7. Payroll Warrant Report, dated December 2, 2016
8. Payroll Warrant Report, dated December 16, 2016
9. Payroll Warrant Report, dated December 30, 2016
10. Board of Supervisors Minutes for November 1, 2016, November 15, 2016, and December 6, 2016.

MOTION: I move to accept the Financial Reports for the period November 1 – November 30, 2016.

**AGENDA**

**BOARD OF SUPERVISORS**

**December 20, 2016**

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

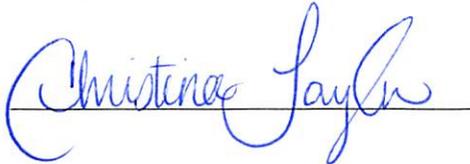
POLICY IMPLICATIONS: None

DISCUSSION: The County's budget ended the month with an unencumbered balance of \$40,164,015.11. The general fund accounts for \$11,916,759.36 of the unencumbered amount.

The county's cash and investment portfolio equaled \$11,059,737.99 at the end of the month.

\*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:





ATTACHMENTS: Summary of Revenue and Expenditures  
Balance Sheet  
Departmental Expenditures



MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total **\$1,365,676.85** as detailed in the discussion section and the supporting warrant lists.

**AGENDA BOARD OF SUPERVISORS December 20, 2016**

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SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

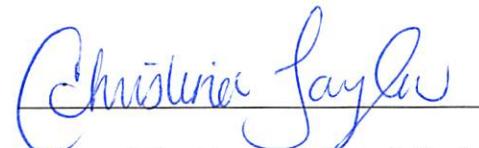
TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated November 4, 2016	231856	231884	18,481.97
Direct Deposits			152,754.83
Tax Electronic Transfers			57,088.67
Payroll Checks dated November 18, 2016	231885	231910	18,978.66
Direct Deposits			153,180.53
Tax Electronic Transfers			56,688.16
	<i>Payroll total</i>		457,172.82
Accounts Payable -11/1/16 through 11/30/16	188800	189179	800,119.35
Electronic Transfers	91605	91707	108,384.68
	<i>AP total</i>		908,504.03
<b>TOTAL</b>			<b>\$1,365,676.85</b>





ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

# Warrant Report

November 1, 2016

through

November 30, 2016

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/02/2016	188843	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,282.00
11/02/2016	188844	RACLARK ENTERPRISES	4491	24.00
11/02/2016	188845	REED'S TIRE CENTER #1 INC.	887	791.96
11/02/2016	188846	KAREN L. RHINEHART	3598	2,974.84
11/02/2016	188847	RICOH USA INC	3999	20.00
11/02/2016	188848	RICOH USA INC	3973	1,374.02
11/02/2016	188849	ROBERTS OXYGEN COMPANY, INC.	2583	58.45
11/02/2016	188850	MELISSA E. SEAL	4402	3,268.00
11/02/2016	188851	SHELL	2037	673.81
11/02/2016	188852	SHENANDOAH VALLEY ELECTRIC COO	3703	5,091.29
11/02/2016	188853	SHENANDOAH VOLUNTEER FIRE CO.,	336	26,000.00
11/02/2016	188854	MELODY L. SNIDER	4394	1,596.00
11/02/2016	188855	RENEE D. SOURS	4252	1,820.00
11/02/2016	188856	SPRINT	3238	802.12
11/02/2016	188857	SPRINT SOLUTIONS INC	3764	1,728.03
11/02/2016	188858	STOKES GENERAL STORE COMPANY,	2818	225.00
11/02/2016	188859	THOMSON REUTERS - WEST	262	745.00
11/02/2016	188860	TOM'S AUTO REPAIR	2677	3,443.76
11/02/2016	188861	TOWN OF LURAY	147	3,129.98
11/02/2016	188862	TREASURER OF PAGE COUNTY	811	70.00
11/02/2016	188863	TREASURER OF VIRGINIA	4411	119.52
11/02/2016	188864	TREASURER OF VIRGINIA	4446	184.59
11/02/2016	188865	TSSI	2444	2,724.41
11/02/2016	188866	UNITED WAY OF PAGE COUNTY	1556	1.00
11/02/2016	188867	VACORP HYBRID DISABILITY PROGR	880	217.51
11/02/2016	188868	VALIC	1231	412.50
11/02/2016	188869	VALLEY FERTILIZER & CHEMICAL C	1825	1,580.00
11/02/2016	188870	VALLEY SCANNING, LLC	3681	475.00
11/02/2016	188871	VECTOR SECURITY	2926	26.00
11/02/2016	188872	VERIZON	1645	27.00
11/02/2016	188873	VIRGINIA CREDIT UNION	385	300.00
11/02/2016	188874	TREASURER OF VIRGINIA	867	148.41
11/02/2016	188875	W.B. MASON, INC	4539	3,536.49
11/02/2016	188876	WALMART COMMUNITY/GECRB	1790	242.31
11/02/2016	188877	WALMART COMMUNITY/GECRB	1477	799.62
11/02/2016	188878	WHSV	114	330.00
11/02/2016	188879	WINCHESTER FIRE & SECURITY, LL	4417	61.25
11/10/2016	188880	AUTOZONE INC.	2703	85.02
11/10/2016	188881	BUSINESS CARD	258	3,538.44
11/10/2016	188882	BLUE MOUNTAIN ANIMAL CLINIC	15	525.41
11/10/2016	188883	JASMINE NICOLE CAMPBELL	4529	700.00
11/10/2016	188884	BRIAN CAVINESS	2787	9.99
11/10/2016	188885	CENTURYLINK	3616	356.73
11/10/2016	188886	COMCAST	2892	24.99
11/10/2016	188887	CONTRACT PHARMACY SERVICES INC	4126	2,985.96
11/10/2016	188888	AARON CUBBAGE	2808	111.16
11/10/2016	188889	JAMES W. ELLIOTT	1975	102.00
11/10/2016	188890	FISHER AUTO PARTS, INC.	454	18.22
11/10/2016	188891	FLOWERS BAKING CO. OF LYNCHBUR	59	174.02
11/10/2016	188892	FORM NETWORKS LLC	4242	5,200.00
11/10/2016	188893	FREEZE'S TOWING & AUTO REPAIR	1816	49.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/02/2016	91605	TREASURER OF VA. - VRS	256	12,143.39
11/09/2016	91606	SUNTRUST BANK	3632	26,954.93
11/09/2016	91607	USDA RURAL DEVELOPMENT	2751	10,430.00
11/09/2016	91608	USDA RURAL DEVELOPMENT	2751	39,870.00
11/09/2016	91609	USDA RURAL DEVELOPMENT	2751	11,585.00
11/09/2016	91610	USDA RURAL DEVELOPMENT	2751	3,663.00
11/09/2016	91611	USDA RURAL DEVELOPMENT	2751	3,663.00
11/02/2016	91707	SUNTRUST BANK	1761	75.36
11/02/2016	188800	AMERICAN FAMILY LIFE ASSURANCE	270	1,102.14
11/02/2016	188801	ANTHEM BLUE CROSS BLUE SHIELD	276	80,127.00
11/02/2016	188802	AUTOZONE INC.	2703	81.17
11/02/2016	188803	CARTER MACHINERY CO., INC.	2346	4,173.58
11/02/2016	188804	CATERPILLAR FINANCIAL SERVICES	4076	5,561.89
11/02/2016	188805	CENTRAL TIRE CORPORATION	4271	496.80
11/02/2016	188806	CENTURYLINK	3616	7,250.29
11/02/2016	188807	CLEAR COMMUNICATIONS & ELECTRO	27	4,630.11
11/02/2016	188808	COMCAST	2892	92.92
11/02/2016	188809	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
11/02/2016	188810	AARON CUBBAGE	2808	130.53
11/02/2016	188811	DEPARTMENT OF SOCIAL SERVICES	1545	2,899.07
11/02/2016	188812	DOMINION VIRGINIA POWER	255	41.20
11/02/2016	188813	DRAPER ADEN ASSOCIATES	1664	7,232.29
11/02/2016	188814	FLOWERS BAKING CO. OF LYNCHBUR	59	97.02
11/02/2016	188815	BRIANNA FOLTZ	4531	.00
11/02/2016	188816	FORM NETWORKS LLC	4242	162.49
11/02/2016	188817	HANNA MAE FREEZE	4532	100.00
11/02/2016	188818	GENERAL SALES OF VIRGINIA, INC	4488	268.41
11/02/2016	188819	HARRISONBURG PEDIATRICS	4547	301.03
11/02/2016	188820	HUGHESNET	4286	105.93
11/02/2016	188821	JANNEY & JANNEY	1756	120.00
11/02/2016	188822	JOYCE ENGINEERING, INC.	1749	1,090.00
11/02/2016	188823	JESSICA KARNES	4269	1,815.00
11/02/2016	188824	KPD, INC. PORT-A-JOHNS	3357	94.29
11/02/2016	188825	LD&B INSURANCE & FINANCIAL SER	4135	724.98
11/02/2016	188826	LORD FAIRFAX EMS COUNCIL	141	34.00
11/02/2016	188827	KIMBERLY M. LUCAS	4458	4,074.63
11/02/2016	188828	LURAY-PAGE CO CHAMBER OF COMME	146	22,916.66
11/02/2016	188829	LURAY-PAGE CO CHAMBER OF COMME	146	50.00
11/02/2016	188830	DR. WALLACE B LUTZ	2352	250.00
11/02/2016	188831	MARLOW FORD	1777	1,976.87
11/02/2016	188832	MARY K. MENELEE	2924	375.00
11/02/2016	188833	MILLER, EARLE & SHANKS, PLLC	2647	6,481.50
11/02/2016	188834	MINNESOTA LIFE	257	183.46
11/02/2016	188835	NATIONWIDE RETIREMENT SOLUTION	824	25.00
11/02/2016	188836	PAGE CO-OP FARM BUREAU, INC.	175	1,007.69
11/02/2016	188837	PAGE COUNTY SHERIFF,PETTY CASH	404	35.90
11/02/2016	188838	PAGE NEWS & COURIER	185	404.39
11/02/2016	188839	PAGE VALLEY VETERINARY CLINIC	802	237.00
11/02/2016	188840	TONY PAINTER	1899	54.00
11/02/2016	188841	DAVID L. PARKER, P.C.	4019	120.00
11/02/2016	188842	PENN VETERINARY SUPPLY, INC.	171	553.90

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/10/2016	188894	HOLTZMAN OIL CORP	1167	1,867.41
11/10/2016	188895	LD&B INSURANCE & FINANCIAL SER	4135	71.25
11/10/2016	188896	LURAY CAR CARE	4368	3,608.80
11/10/2016	188897	LURAY COPY SERVICE, INC.	145	268.76
11/10/2016	188898	LEXISNEXIS MATTHEW BENDER	1339	290.61
11/10/2016	188899	MOORE MEDICAL LLC	1827	2,258.09
11/10/2016	188900	NORTHERN VIRGINIA DAILY	401	325.50
11/10/2016	188901	PAGE CO-OP FARM BUREAU, INC.	175	291.72
11/10/2016	188902	PAGE NEWS & COURIER	185	433.52
11/10/2016	188903	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,519.60
11/10/2016	188904	JASON F. PETTIT	1246	18.41
11/10/2016	188905	QUARLES ENERGY SERVICES	4039	15.86
11/10/2016	188906	REED'S TIRE CENTER #1 INC.	887	368.00
11/10/2016	188907	RICOH USA INC	3973	1,018.93
11/10/2016	188908	ROBERTS OXYGEN COMPANY, INC.	2583	132.87
11/10/2016	188909	RONNIE'S ELECTRIC	103	116.00
11/10/2016	188910	SHENANDOAH VALLEY ELECTRIC COO	3703	2,688.27
11/10/2016	188911	SHENANDOAH VALLEY WATER CO.	2284	75.15
11/10/2016	188912	LYNETTE M. SHENK	2027	426.60
11/10/2016	188913	STACY'S TOWING	4496	55.00
11/10/2016	188914	STEVE'S AUTOMOTIVE & TOWING	2009	85.00
11/10/2016	188915	STONEWALL TECHNOLOGIES, INC.	507	4,600.00
11/10/2016	188916	SUNTRUST BANK	1274	4,716.87
11/10/2016	188917	TOM'S AUTO REPAIR	2677	555.82
11/10/2016	188918	TOWN OF STANLEY	227	5,040.47
11/10/2016	188919	TREASURER OF VIRGINIA (MED EXA	1843	20.00
11/10/2016	188920	TREASURER OF VIRGINIA	867	43.10
11/10/2016	188921	W.B. MASON, INC	4539	177.35
11/16/2016	188922	WALTER W. ADKINS	4055	135.00
11/16/2016	188923	STEPHEN E. ADLER	3955	135.00
11/16/2016	188924	AFTON COMMUNICATIONS CORP	3912	9.97
11/16/2016	188925	AMBULANCE MEDICAL BILLING	4470	2,767.92
11/16/2016	188926	AMERICAN FAMILY LIFE ASSURANCE	270	1,102.14
11/16/2016	188927	AMERIGAS	3494	335.21
11/16/2016	188928	ANTHEM BLUE CROSS BLUE SHIELD	276	82,165.00
11/16/2016	188929	ATOMS MENTORING	4379	4,030.00
11/16/2016	188930	AUTOZONE INC.	2703	94.72
11/16/2016	188931	SHIRRON BALLARD	4057	135.00
11/16/2016	188932	BMS DIRECT INC	4216	75.00
11/16/2016	188933	BREEDEN'S AUTO SERVICE	544	16.00
11/16/2016	188934	CARTER MACHINERY CO., INC.	2346	23,340.74
11/16/2016	188935	STEVEN A. CAVE	3411	125.00
11/16/2016	188936	CENTER FOR PEDIATRIC THERAPIES	4563	320.00
11/16/2016	188937	CENTURYLINK	3616	52.64
11/16/2016	188938	CHILDHELP, INC. -PHILADELPHIA	2233	4,200.00
11/16/2016	188939	LORETTA CHRISTOPHER	4550	135.00
11/16/2016	188940	COMCAST	2892	16.66
11/16/2016	188941	SHIRLEY M. COMER	1533	135.00
11/16/2016	188942	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
11/16/2016	188943	JAMES E. COTTER	4551	135.00
11/16/2016	188944	CROSSROADS COUNSELING CENTER I	4073	2,737.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/16/2016	188945	AARON CUBBAGE	2808	108.72
11/16/2016	188946	ANN DARNELL	4552	135.00
11/16/2016	188947	DENNIS DONAK	4553	135.00
11/16/2016	188948	NANCY A. DONAK	4311	135.00
11/16/2016	188949	BRENDA K. ELLISON	4554	135.00
11/16/2016	188950	DIANA EMBREY	4428	150.00
11/16/2016	188951	EMERGENCY MEDICAL PRODUCTS INC	2032	553.23
11/16/2016	188952	ENDLESS POSSIBILITIES THERAPEU	4380	1,100.00
11/16/2016	188953	FAMILY EDUCATIONAL SERVICES, L	4508	520.00
11/16/2016	188954	JAMES E. FARGO	2200	170.82
11/16/2016	188955	KAREN FLETCHER	4002	135.00
11/16/2016	188956	FLOWERS BAKING CO. OF LYNCHBUR	59	277.20
11/16/2016	188957	GALLS LLC	116	686.13
11/16/2016	188958	GRAFTON SCHOOL, INC.	1721	15,473.00
11/16/2016	188959	ALANDA H. GREGORY	3099	135.00
11/16/2016	188960	HARBOR POINT BEHAVIORAL HEALTH	3315	2,430.00
11/16/2016	188961	HARRISONBURG PEDIATRICS	4547	328.99
11/16/2016	188962	LINDSAY DREW HENRY	4555	135.00
11/16/2016	188963	ALICE B. HILLIARD	4556	135.00
11/16/2016	188964	CAROLYN E. HILLIARD	4316	135.00
11/16/2016	188965	HOLTZMAN OIL CORP	1167	2,007.11
11/16/2016	188966	HOLTZMAN OIL CORPORATION	1872	7,265.32
11/16/2016	188967	LAURA HOUSDEN	4003	135.00
11/16/2016	188968	HUGHES CENTER, LLC	4517	5,082.00
11/16/2016	188969	JACOB PAUL HUTCHINSON	4557	135.00
11/16/2016	188970	INTERCEPT YOUTH SERVICES INC	2795	9,864.30
11/16/2016	188971	INTOXIMETERS INC.	685	650.00
11/16/2016	188972	ELIZABETH DARLENE JOHNSON	4432	135.00
11/16/2016	188973	BRENDA M. SIMMONS KEMP	4054	135.00
11/16/2016	188974	DOROTHY B. KITE	4558	135.00
11/16/2016	188975	PATRICIA M. KITE	1945	193.90
11/16/2016	188976	DEBORAH L. KNAUFF	2197	145.00
11/16/2016	188977	GUADALUPE KNOTT	2778	135.00
11/16/2016	188978	KUSTOM SIGNALS, INC.	1579	39.00
11/16/2016	188979	CAITLYN KEMP LA FOUNTAIN	3890	145.00
11/16/2016	188980	LD&B INSURANCE & FINANCIAL SER	4135	724.98
11/16/2016	188981	LEARY EDUCATIONAL FOUNDATION	1857	9,575.67
11/16/2016	188982	TERESA ANNE LESTER	4559	135.00
11/16/2016	188983	BRENDA SUE LONG	4560	135.00
11/16/2016	188984	LURAY CAR CARE	4368	131.20
11/16/2016	188985	LURAY VOLUNTEER RESCUE SQUAD	317	6,132.36
11/16/2016	188986	LURAY VOLUNTEER RESCUE SQUAD	317	11,136.09
11/16/2016	188987	KAREN M. MARCUM	3626	135.00
11/16/2016	188988	JOANNE MARTIN	3763	153.92
11/16/2016	188989	LEXISNEXIS MATTHEW BENDER	1339	1,283.46
11/16/2016	188990	BRENDA F. MAYES	1929	189.38
11/16/2016	188991	JOHN C. MAYEUX	4433	135.00
11/16/2016	188992	MINNESOTA LIFE	257	183.46
11/16/2016	188993	DORIS S. MOORE	2531	135.00
11/16/2016	188994	FRANK MOORE	2532	135.00
11/16/2016	188995	MUNDY STONE COMPANY	3855	1,308.35

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/16/2016	188996	KATHLEEN M. MURPHY	4561	135.00
11/16/2016	188997	NATIONAL COUNSELING GROUP, INC	2681	1,024.89
11/16/2016	188998	NATIONWIDE RETIREMENT SOLUTION	824	25.00
11/16/2016	188999	NORTH SPRING BEHAVIORAL HEALTH	2784	2,768.28
11/16/2016	189000	ORKIN PEST CONTROL	2382	80.87
11/16/2016	189001	JEARLIEN E. OWEN	4056	135.00
11/16/2016	189002	PAGE CO-OP FARM BUREAU, INC.	175	2,226.32
11/16/2016	189003	PAGE COUNTY SHERIFF,PETTY CASH	404	8.41
11/16/2016	189004	JUDITH H. PAINTER	326	145.00
11/16/2016	189005	PEOPLE PLACES, INC.	1741	2,095.16
11/16/2016	189006	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,324.01
11/16/2016	189007	ELVENA PRICE	1013	135.00
11/16/2016	189008	AMANDA G. PRINTZ	330	135.00
11/16/2016	189009	MONICA F. PRINTZ	331	145.00
11/16/2016	189010	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,598.00
11/16/2016	189011	RESEARCH PRESS	4265	154.00
11/16/2016	189012	RICOH USA INC	3999	230.10
11/16/2016	189013	RICOH USA INC	3973	1,092.78
11/16/2016	189014	PATRICIA ROBERTS	2884	135.00
11/16/2016	189015	RONNIE'S ELECTRIC	103	1,815.00
11/16/2016	189016	TINA RUNYON	3688	59.95
11/16/2016	189017	FRANCES J. SHACKELFORD	1401	125.00
11/16/2016	189018	SHENANDOAH RESCUE SQUAD INC.	335	10,869.19
11/16/2016	189019	SHENANDOAH VALLEY ELECTRIC COO	3703	1,678.50
11/16/2016	189020	SHENANDOAH VALLEY S.O.T.P.	2745	210.00
11/16/2016	189021	SHENANDOAH VALLEY WATER CO.	2284	158.60
11/16/2016	189022	SHENANDOAH VOLUNTEER FIRE CO.,	336	249.71
11/16/2016	189023	STELLA SMITH	1537	135.00
11/16/2016	189024	DIANE R. SOURS	3418	164.92
11/16/2016	189025	LANA B. SOURS	4305	135.00
11/16/2016	189026	SPEECH AND LANGUAGE CENTER, PL	4358	1,265.00
11/16/2016	189027	ST. MARKS PRESCHOOL	1858	247.00
11/16/2016	189028	STANLEY VOLUNTEER RESCUE SQUAD	226	6,132.36
11/16/2016	189029	STANLEY VOLUNTEER RESCUE SQUAD	226	10,854.17
11/16/2016	189030	STAPLES CREDIT PLAN	4087	88.76
11/16/2016	189031	TOM'S AUTO REPAIR	2677	999.55
11/16/2016	189032	TREASURER OF PAGE COUNTY	811	70.00
11/16/2016	189033	TREASURER OF VIRGINIA	4411	119.52
11/16/2016	189034	TREASURER OF VIRGINIA	4446	184.59
11/16/2016	189035	SUSAN KAY TROBOUGH	4462	135.00
11/16/2016	189036	ETHEL JOY TURNER	4426	135.00
11/16/2016	189037	UMFS	3724	19,182.66
11/16/2016	189038	UNITED WAY OF PAGE COUNTY	1556	1.00
11/16/2016	189039	US POSTAL SERVICE	965	3,218.25
11/16/2016	189040	VACORP HYBRID DISABILITY PROGR	880	217.51
11/16/2016	189041	VALIC	1231	412.50
11/16/2016	189042	VERIZON	1645	27.05
11/16/2016	189043	SARAH M. VIANDS	1931	150.00
11/16/2016	189044	VIRGINIA CREDIT UNION	385	300.00
11/16/2016	189045	MITCHELL W. WALLACE	4562	135.00
11/16/2016	189046	JUDITH G. WEAVER ED. S.	641	50.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/16/2016	189047	WEST MAIN MARKET	4082	159.00
11/16/2016	189048	LINDA B. WEST	3891	135.00
11/16/2016	189049	WHSV	114	400.00
11/16/2016	189050	COTY YOUNG	4467	135.00
11/22/2016	189051	AMERIGAS	3494	223.42
11/22/2016	189052	AUTOZONE INC.	2703	79.98
11/22/2016	189053	C. W. WARTHEN COMPANY	266	185.69
11/22/2016	189054	CARTER MACHINERY CO., INC.	2346	2,270.41
11/22/2016	189055	CENTURYLINK	3616	235.39
11/22/2016	189056	COMCAST	2892	269.60
11/22/2016	189057	COMSONICS, INC.	4127	398.00
11/22/2016	189058	JONATHAN COX	4565	37.77
11/22/2016	189059	AARON CUBBAGE	2808	75.55
11/22/2016	189060	FAMILY FLOORING	2364	100.00
11/22/2016	189061	FLOWERS BAKING CO. OF LYNCHBUR	59	150.15
11/22/2016	189062	GALLS LLC	116	655.49
11/22/2016	189063	GOVERNMENT FINANCE OFFICERS	1725	225.00
11/22/2016	189064	HOLTZMAN OIL CORP	1167	417.43
11/22/2016	189065	HOLTZMAN OIL CORPORATION	1872	1,980.68
11/22/2016	189066	ID NETWORKS, INC.	2621	293.00
11/22/2016	189067	LORD FAIRFAX EMS COUNCIL	141	26.00
11/22/2016	189068	LUTHERAN FAMILY SERVICES OF VA	3224	17,040.00
11/22/2016	189069	DR. WALLACE B LUTZ	2352	100.00
11/22/2016	189070	MIDDLE RIVER REGIONAL JAIL	3657	66,963.02
11/22/2016	189071	NORTHWESTERN COMMUNITY SERVICE	796	372.00
11/22/2016	189072	OFFICE DEPOT	3462	419.99
11/22/2016	189073	PAGE CO-OP FARM BUREAU, INC.	175	43.31
11/22/2016	189074	PAGE COUNTY COUNSELING, PLC	3831	205.00
11/22/2016	189075	PAGE NEWS & COURIER	185	204.00
11/22/2016	189076	PAINTERS GARAGE TOWING & RECOV	3613	71.59
11/22/2016	189077	PERFORMANCE FOODSERVICE-VIRGIN	4480	2,334.21
11/22/2016	189078	PITNEY BOWES GLOBAL FINANCIAL	2788	167.43
11/22/2016	189079	THE POWER CONNECTION INC.	1495	385.00
11/22/2016	189080	RICOH USA INC	3973	841.63
11/22/2016	189081	ROCKINGHAM COUNTY	2813	120.00
11/22/2016	189082	LAUREN RYSZKA	4566	324.13
11/22/2016	189083	SEAL'S SEPTIC SERVICE INC	407	525.00
11/22/2016	189084	SHELL	2037	456.02
11/22/2016	189085	STANLEY AUTO PARTS & SERVICE	4226	59.98
11/22/2016	189086	STANLEY VOLUNTEER FIRE DEPARTM	340	13,000.00
11/22/2016	189087	STROHMAN ENTERPRISE INC	4564	8,732.74
11/22/2016	189088	TOM'S AUTO REPAIR	2677	460.23
11/22/2016	189089	TREASURER OF VIRGINIA (MED EXA	1843	120.00
11/22/2016	189090	VALLEY HEALTH	4320	393.57
11/22/2016	189091	VGFOA	1133	35.00
11/22/2016	189092	VISA	1914	175.65
11/22/2016	189093	W.B. MASON, INC	4539	675.02
11/22/2016	189094	WINCHESTER FIRE & SECURITY, LL	4417	274.16
11/22/2016	189095	WITMER PUBLIC SAFETY GROUP, IN	4327	2,675.00
11/30/2016	189096	WILLIAM W. ALESHIRE	69	80.00
11/30/2016	189097	AMERICAN FAMILY LIFE ASSURANCE	270	1,102.14

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/30/2016	189098	ANTHEM BLUE CROSS BLUE SHIELD	276	81,914.50
11/30/2016	189099	MARY ANN ARRINGTON	645	120.00
11/30/2016	189100	AT&T MOBILITY	3037	44.65
11/30/2016	189101	AUTOZONE INC.	2703	47.42
11/30/2016	189102	BLUE RIDGE BANK	173	1,162.50
11/30/2016	189103	JOYCE BURKE	371	104.00
11/30/2016	189104	FAITH CARLSON	4141	20.00
11/30/2016	189105	CENTURYLINK	3616	503.33
11/30/2016	189106	CINTAS CORPORATION NO. 2	4499	76.27
11/30/2016	189107	RONNIE CONLEY	4567	427.59
11/30/2016	189108	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
11/30/2016	189109	PETER J. CREATURO, JR.	4138	120.00
11/30/2016	189110	GLENROSE DAMERON	368	120.00
11/30/2016	189111	DRAPER ADEN ASSOCIATES	1664	1,592.33
11/30/2016	189112	MARY K. EARHART PLLC	3887	337.50
11/30/2016	189113	FLOWERS BAKING CO. OF LYNCHBUR	59	194.04
11/30/2016	189114	FORM NETWORKS LLC	4242	1,870.93
11/30/2016	189115	COUNTY OF FREDERICK, TREASURER	3152	8.80
11/30/2016	189116	GALLS LLC	116	445.68
11/30/2016	189117	GENERAL CODE LLC	487	1,195.00
11/30/2016	189118	GENERAL SALES OF VIRGINIA, INC	4488	337.31
11/30/2016	189119	JACQUELINE E. GREEN	4137	48.00
11/30/2016	189120	HARRISONBURG PEDIATRICS	4547	281.36
11/30/2016	189121	EVELYN A. HARVEY	4139	72.00
11/30/2016	189122	BRENDA C. HILLIARD	781	120.00
11/30/2016	189123	HOLTZMAN OIL CORP	1167	1,158.65
11/30/2016	189124	J REX BURNER CO.	22	604.21
11/30/2016	189125	MARY E. JOHNSON	513	128.00
11/30/2016	189126	SUE C. KEYTON	947	120.00
11/30/2016	189127	OTIS R. LAM, JR.	1467	120.00
11/30/2016	189128	LD&B INSURANCE & FINANCIAL SER	4135	724.98
11/30/2016	189129	LURAY CAR CARE	4368	364.81
11/30/2016	189130	LURAY CLINIC VETERINARY MEDICI	1043	193.00
11/30/2016	189131	LURAY COPY SERVICE, INC.	145	47.00
11/30/2016	189132	DR. WALLACE B LUTZ	2352	130.00
11/30/2016	189133	RONALD MCCLELLAND	3434	20.00
11/30/2016	189134	CAROYLN A. MILLER	3547	16.00
11/30/2016	189135	KAY MIMS	651	120.00
11/30/2016	189136	PHILIP MIMS	727	120.00
11/30/2016	189137	MINNESOTA LIFE	257	183.46
11/30/2016	189138	NATIONWIDE RETIREMENT SOLUTION	824	25.00
11/30/2016	189139	JAMES E. NICHOLSON, JR.	2280	28.00
11/30/2016	189140	PAGE CO-OP FARM BUREAU, INC.	175	442.13
11/30/2016	189141	PAGE NEWS & COURIER	185	1,026.40
11/30/2016	189142	PENN VETERINARY SUPPLY, INC.	171	246.91
11/30/2016	189143	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,190.63
11/30/2016	189144	PITNEY BOWES INC.	1473	721.50
11/30/2016	189145	DANIEL W. PRESGRAVES	996	40.00
11/30/2016	189146	ELVENA PRICE	1013	48.00
11/30/2016	189147	PROTEAN LLC	4306	756.00
11/30/2016	189148	QUARLES ENERGY SERVICES	4039	33.46

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
11/30/2016	189149	QUILL CORPORATION	188	2,764.99
11/30/2016	189150	REED'S TIRE CENTER #1 INC.	887	1,710.00
11/30/2016	189151	RICOH USA INC	3999	183.00
11/30/2016	189152	RICOH USA INC	3973	1,083.15
11/30/2016	189153	CHARLES W. ROSE	566	120.00
11/30/2016	189154	EDWARD M. SEDWICK	4136	120.00
11/30/2016	189155	SHENANDOAH VALLEY ELECTRIC COO	3703	763.55
11/30/2016	189156	GWENDOLYN G. SHENK	4144	120.00
11/30/2016	189157	SHOWALTER SIGNS & SILKSCREENIN	568	1,210.00
11/30/2016	189158	SKYLINE PAINT & HARDWARE	3784	2.84
11/30/2016	189159	SPRINT SOLUTIONS INC	3764	3,359.67
11/30/2016	189160	STANLEY AUTO PARTS & SERVICE	4226	16.00
11/30/2016	189161	BETTY JO STILLWELL	1165	120.00
11/30/2016	189162	STOKES GENERAL STORE COMPANY,	2818	922.46
11/30/2016	189163	REBECCA W. STRAWDERMAN	4149	68.00
11/30/2016	189164	JOHN B. THOMAS	1670	24.00
11/30/2016	189165	TOWN OF LURAY	147	2,511.04
11/30/2016	189166	TREASURER OF VIRGINIA	4411	119.52
11/30/2016	189167	TREASURER OF VIRGINIA	4446	184.59
11/30/2016	189168	UNITED WAY OF PAGE COUNTY	1556	1.00
11/30/2016	189169	VACORP HYBRID DISABILITY PROGR	880	225.26
11/30/2016	189170	VALIC	1231	412.50
11/30/2016	189171	VEBA	1627	180.00
11/30/2016	189172	VECTOR SECURITY	2926	26.00
11/30/2016	189173	VIRGINIA CREDIT UNION	385	300.00
11/30/2016	189174	TREASURER OF VIRGINIA	867	43.10
11/30/2016	189175	W.B. MASON, INC	4539	1,524.61
11/30/2016	189176	WALMART COMMUNITY/GECRB	1477	148.73
11/30/2016	189177	C. RONALD WILSON	2181	120.00
11/30/2016	189178	DONALD L. YOUNG	1732	120.00
11/30/2016	189179	ZANE'S LOCKSMITH SHOP	3045	100.00

DATE RANGE TOTAL \* 908,504.03 \*

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total \$1,193,445.49 as detailed in the discussion section and the supporting warrant lists.

**AGENDA**

**BOARD OF SUPERVISORS**

**January 17, 2016**

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

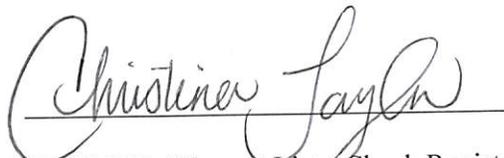
FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated December 2, 2016	231911	231936	17,315.26
Direct Deposits			156,096.55
Tax Electronic Transfers			56,957.75
Payroll Checks dated December 16, 2016	231937	231968	17,876.91
Direct Deposits			154,459.98
Tax Electronic Transfers			55,888.64
Payroll Checks dated December 30, 2016	231969	231995	22,150.16
Direct Deposits			179,961.54
Tax Electronic Transfers			68,823.67
	<i>Payroll Total</i>		<i>459,125.48</i>
Accounts Payable -7/1/15 through 7/31/15	183874	184186	626,010.67
Electronic Transfers	91612	91618	108,309.34
<b>TOTAL</b>			<b>\$1,193,445.49</b>





ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

# Warrant Report

December 1, 2016

through

December 31, 2016

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/07/2016	91612	TREASURER OF VA. - VRS	256	12,143.41
12/14/2016	91613	SUNTRUST BANK	3632	26,954.93
12/14/2016	91614	USDA RURAL DEVELOPMENT	2751	10,430.00
12/14/2016	91615	USDA RURAL DEVELOPMENT	2751	39,870.00
12/14/2016	91616	USDA RURAL DEVELOPMENT	2751	11,585.00
12/14/2016	91617	USDA RURAL DEVELOPMENT	2751	3,663.00
12/14/2016	91618	USDA RURAL DEVELOPMENT	2751	3,663.00
12/07/2016	189180	ATLANTIC ELECTION SERVICES, IN	1956	5,295.00
12/07/2016	189181	ATLANTIC EMERGENCY SOLUTIONS I	3886	6,518.46
12/07/2016	189182	BLUE MOUNTAIN ANIMAL CLINIC	15	737.27
12/07/2016	189183	CHARLES A. BUTLER, JR.	3697	243.69
12/07/2016	189184	JASMINE NICOLE CAMPBELL	4529	700.00
12/07/2016	189185	CAROLINA SOFTWARE INC.	2484	407.68
12/07/2016	189186	CARTER MACHINERY CO., INC.	2346	1,589.66
12/07/2016	189187	CATERPILLAR FINANCIAL SERVICES	4076	5,561.89
12/07/2016	189188	CENTURYLINK	3616	6,625.82
12/07/2016	189189	CHIEF SUPPLY CORPORATION	1232	106.45
12/07/2016	189190	CLEAR COMMUNICATIONS & ELECTRO	27	33.00
12/07/2016	189191	COMCAST	2892	24.99
12/07/2016	189192	CONTRACT PHARMACY SERVICES INC	4126	1,916.81
12/07/2016	189193	EMERGENCY MEDICAL PRODUCTS INC	2032	1,167.05
12/07/2016	189194	EMMART OIL	438	2,041.55
12/07/2016	189195	FASTLANE EMERGENCY VEHICLES	4427	5,375.54
12/07/2016	189196	FLOWERS BAKING CO. OF LYNCHBUR	59	56.21
12/07/2016	189197	FORM NETWORKS LLC	4242	5,200.00
12/07/2016	189198	GALLS LLC	116	1,747.76
12/07/2016	189199	THE GUN SHOP	859	809.97
12/07/2016	189200	HOLTZMAN OIL CORP	1167	900.62
12/07/2016	189201	JESSICA KARNES	4269	1,815.00
12/07/2016	189202	LD&B INSURANCE & FINANCIAL SER	4135	71.25
12/07/2016	189203	LOUDERBACK IMPLEMENT CO., INC.	622	112.83
12/07/2016	189204	KIMBERLY M. LUCAS	4458	6,607.00
12/07/2016	189205	LURAY CAR CARE	4368	129.20
12/07/2016	189206	LURAY COPY SERVICE, INC.	145	229.60
12/07/2016	189207	LURAY-PAGE CO CHAMBER OF COMME	146	22,916.66
12/07/2016	189208	LEXISNEXIS MATTHEW BENDER	1339	191.10
12/07/2016	189209	MARY K. MENEFEE	2924	575.00
12/07/2016	189210	MILLER, EARLE & SHANKS, PLLC	2647	10,989.50
12/07/2016	189211	MUNDY STONE COMPANY	3855	1,300.47
12/07/2016	189212	PAGE CO-OP FARM BUREAU, INC.	175	279.64
12/07/2016	189213	PERFORMANCE FOODSERVICE-VIRGIN	4480	2,218.31
12/07/2016	189214	QUARLES ENERGY SERVICES	4039	507.08
12/07/2016	189215	R.A.D. SYSTEMS	4072	250.00
12/07/2016	189216	RACER'S FIRE EXTINGUISHER SERV	493	29.90
12/07/2016	189217	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,598.00
12/07/2016	189218	REED'S TIRE CENTER #1 INC.	887	15.00
12/07/2016	189219	KAREN L. RHINEHART	3598	2,725.00
12/07/2016	189220	RICOH USA INC	3999	20.00
12/07/2016	189221	RICOH USA INC	3973	1,259.48
12/07/2016	189222	ROBERTS OXYGEN COMPANY, INC.	2583	51.35
12/07/2016	189223	ROCKINGHAM RADIOLOGISTS, LTD	1338	28.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/07/2016	189224	RONNIE'S ELECTRIC	103	348.25
12/07/2016	189225	SCS ENGINEERS	1637	23,479.41
12/07/2016	189226	MELISSA E. SEAL	4402	3,268.00
12/07/2016	189227	SENTARA RMH OCCUPATIONAL HEALT	4282	168.00
12/07/2016	189228	SHENANDOAH AREA AGENCY ON AGIN	334	16,250.00
12/07/2016	189229	SHENANDOAH VALLEY ELECTRIC COO	3703	3,065.37
12/07/2016	189230	SHENANDOAH VALLEY WATER CO.	2284	135.30
12/07/2016	189231	REBECCA B. SMITH	1203	86.17
12/07/2016	189232	MELODY L. SNIDER	4394	1,596.00
12/07/2016	189233	RENEE D. SOURS	4252	1,820.00
12/07/2016	189234	SPRINGVIEW LANDSCAPING	4034	2,400.00
12/07/2016	189235	SPRINT	3238	802.12
12/07/2016	189236	STANLEY AUTO PARTS & SERVICE	4226	179.94
12/07/2016	189237	STANLEY VOLUNTEER FIRE DEPARTM	340	150.00
12/07/2016	189238	SUNTRUST BANK	1274	7,362.58
12/07/2016	189239	THOMSON REUTERS - WEST	262	218.00
12/07/2016	189240	TOM'S AUTO REPAIR	2677	258.91
12/07/2016	189241	TOWN OF LURAY	147	2,775.00
12/07/2016	189242	TOWN OF SHENANDOAH	598	1,083.00
12/07/2016	189243	TOWN OF STANLEY	227	1,228.08
12/07/2016	189244	TREASURER OF VIRGINIA (DEQ)	1519	10,519.00
12/07/2016	189245	TRUAX PATIENT SERVICES	4568	4,500.00
12/07/2016	189246	TSSI	2444	70.00
12/07/2016	189247	US FOODS INC	1771	125.00
12/07/2016	189248	VERIZON	1645	27.00
12/07/2016	189249	VFW POST 8613 AVIS O. COMER	1001	100.00
12/07/2016	189250	TREASURER OF VIRGINIA	867	148.41
12/07/2016	189251	W.B. MASON, INC	4539	107.92
12/07/2016	189252	WALMART COMMUNITY/GECRB	1790	316.91
12/07/2016	189253	WINCHESTER FIRE & SECURITY, LL	4417	198.33
12/07/2016	189254	WITMER PUBLIC SAFETY GROUP, IN	4327	396.00
12/14/2016	189255	AFTON COMMUNICATIONS CORP	3912	9.97
12/14/2016	189256	AMBULANCE MEDICAL BILLING	4470	2,916.94
12/14/2016	189257	AMERICAN FAMILY LIFE ASSURANCE	270	1,102.14
12/14/2016	189258	AMERIGAS	3494	303.85
12/14/2016	189259	ANTHEM BLUE CROSS BLUE SHIELD	276	85,562.50
12/14/2016	189260	AUGUSTA HEALTH CARE, INC.	2801	811.48
12/14/2016	189261	BUSINESS CARD	258	3,280.70
12/14/2016	189262	BEN MEADOWS	3913	28.18
12/14/2016	189263	BLAUCH BROTHERS, INC.	786	1,088.00
12/14/2016	189264	BMS DIRECT INC	4216	4,221.45
12/14/2016	189265	BURNER ELECTRICAL SERVICE, INC	21	552.00
12/14/2016	189266	CENTRAL ELEVATOR INSPECTION SE	4007	180.00
12/14/2016	189267	CENTURYLINK	3616	1,103.20
12/14/2016	189268	CHILDRENS SERVICES OF VA INC	1592	310.06
12/14/2016	189269	COMCAST	2892	104.95
12/14/2016	189270	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
12/14/2016	189271	DOMINION VIRGINIA POWER	255	38.74
12/14/2016	189272	FLOWERS BAKING CO. OF LYNCHBUR	59	188.65
12/14/2016	189273	FORM NETWORKS LLC	4242	2,681.23
12/14/2016	189274	GOVERNMENT FINANCE OFFICERS	1725	225.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/14/2016	189275	THE HANOVER COMPANY	1706	1,398.00
12/14/2016	189276	HOLTZMAN OIL CORP	1167	1,669.52
12/14/2016	189277	HOLTZMAN OIL CORPORATION	1872	2,018.99
12/14/2016	189278	DANIEL WADE HOUSDEN	4570	74.50
12/14/2016	189279	HUGHESNET	4286	105.93
12/14/2016	189280	KEYSTONE NEWPORT NEWS, LLC	4246	6,750.00
12/14/2016	189281	LD&B INSURANCE & FINANCIAL SER	4135	699.99
12/14/2016	189282	LOGAN SYSTEMS, INC.	143	26,305.00
12/14/2016	189283	KIMBERLY M. LUCAS	4458	1,170.00
12/14/2016	189284	LURAY COPY SERVICE, INC.	145	29.00
12/14/2016	189285	MIDDLE RIVER REGIONAL JAIL	3657	56,640.28
12/14/2016	189286	MINNESOTA LIFE	257	183.46
12/14/2016	189287	NADA APPRAISAL GUIDES	490	50.00
12/14/2016	189288	NADA USED CAR GUIDE	4425	70.50
12/14/2016	189289	NATIONWIDE RETIREMENT SOLUTION	824	25.00
12/14/2016	189290	NORTH SPRING BEHAVIORAL HEALTH	2784	814.20
12/14/2016	189291	NO. SHENANDOAH VALLEY REGIONAL	1469	2,011.23
12/14/2016	189292	ORKIN PEST CONTROL	2382	80.87
12/14/2016	189293	PAGE CO-OP FARM BUREAU, INC.	175	478.77
12/14/2016	189294	TONY PAINTER	1899	87.21
12/14/2016	189295	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,764.44
12/14/2016	189296	PITNEY BOWES GLOBAL FINANCIAL	2788	543.00
12/14/2016	189297	QUARLES ENERGY SERVICES	4039	98.53
12/14/2016	189298	QUILL CORPORATION	188	330.97
12/14/2016	189299	QUINN ENTERPRISE	4364	375.00
12/14/2016	189300	RICOH USA INC	3999	350.62
12/14/2016	189301	RICOH USA INC	3973	325.82
12/14/2016	189302	ROBERTS OXYGEN COMPANY, INC.	2583	176.32
12/14/2016	189303	SHENANDOAH VALLEY ELECTRIC COO	3703	7,033.17
12/14/2016	189304	SHENANDOAH VALLEY WATER CO.	2284	92.25
12/14/2016	189305	LYNETTE M. SHENK	2027	21.60
12/14/2016	189306	STAPLES CREDIT PLAN	4087	88.76
12/14/2016	189307	SUNGARD PUBLIC SECTOR USERS GR	749	195.00
12/14/2016	189308	TOM'S AUTO REPAIR	2677	126.24
12/14/2016	189309	TOWN OF STANLEY	227	2,069.13
12/14/2016	189310	TREASURER OF VIRGINIA	4411	119.52
12/14/2016	189311	TREASURER OF VIRGINIA	4446	184.59
12/14/2016	189312	UNITED WAY OF PAGE COUNTY	1556	1.00
12/14/2016	189313	V.A.L.E.C.O.	1754	75.00
12/14/2016	189314	VACO RISK MANAGEMENT PROGRAMS,	4545	21,276.75
12/14/2016	189315	VACORP HYBRID DISABILITY PROGR	880	225.26
12/14/2016	189316	VALIC	1231	412.50
12/14/2016	189317	VERIZON	1645	27.05
12/14/2016	189318	VIRGINIA CREDIT UNION	385	300.00
12/14/2016	189319	W.B. MASON, INC	4539	.00
12/14/2016	189320	JUDITH G. WEAVER ED. S.	641	150.00
12/14/2016	189321	WEST CENTRAL COMM OF REVENUE A	1987	50.00
12/14/2016	189322	WHSV	114	400.00
12/14/2016	189323	FARRAH WILCHER	4476	270.93
12/14/2016	189324	WINCHESTER FIRE & SECURITY, LL	4417	740.00
12/14/2016	189325	WINCHESTER RADIOLOGISTS, PC	957	190.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/21/2016	189326	AT&T MOBILITY	3037	44.46
12/21/2016	189327	AUGUSTA HEALTH CARE, INC.	2801	797.21
12/21/2016	189328	AUTOZONE INC.	2703	6.99
12/21/2016	189329	BMS DIRECT INC	4216	557.62
12/21/2016	189330	MARLON WAYNE BREEDEN	4482	186.42
12/21/2016	189331	CHARLES A. BUTLER, JR.	3697	122.94
12/21/2016	189332	CARTER MACHINERY CO., INC.	2346	1,308.48
12/21/2016	189333	CENTURYLINK	3616	52.64
12/21/2016	189334	CHIEF SUPPLY CORPORATION	1232	407.97
12/21/2016	189335	COMCAST	2892	118.96
12/21/2016	189336	CROSSROADS COUNSELING CENTER I	4073	3,430.00
12/21/2016	189337	DEPARTMENT OF MOTOR VEHICLES,	38	390.00
12/21/2016	189338	EMERGENCY MEDICAL PRODUCTS INC	2032	2,323.37
12/21/2016	189339	FIDELITY POWER SYSTEMS	4447	1,400.00
12/21/2016	189340	FLOWERS BAKING CO. OF LYNCHBUR	59	191.73
12/21/2016	189341	GALLS LLC	116	100.50
12/21/2016	189342	GENERAL SALES OF VIRGINIA, INC	4488	533.88
12/21/2016	189343	HARBOR POINT BEHAVIORAL HEALTH	3315	2,565.00
12/21/2016	189344	HOLTZMAN OIL CORPORATION	1872	5,869.49
12/21/2016	189345	HUGHES CENTER, LLC	4517	4,840.00
12/21/2016	189346	INTERCEPT YOUTH SERVICES INC	2795	2,524.65
12/21/2016	189347	KEYSTONE NEWPORT NEWS, LLC	4246	2,945.00
12/21/2016	189348	KRISLYN KNIGHTON	4573	213.84
12/21/2016	189349	LURAY CAR CARE	4368	220.33
12/21/2016	189350	LUTHERAN FAMILY SERVICES OF VA	3224	9,690.00
12/21/2016	189351	MASSANUTTEN REGIONAL LIBRARY	199	45,999.00
12/21/2016	189352	LEXISNEXIS MATTHEW BENDER	1339	614.17
12/21/2016	189353	NATIONAL COUNSELING GROUP, INC	2681	923.13
12/21/2016	189354	PAGE CO-OP FARM BUREAU, INC.	175	410.02
12/21/2016	189355	PAINTERS GARAGE TOWING & RECOV	3613	950.84
12/21/2016	189356	DAVID L. PARKER, P.C.	4019	240.00
12/21/2016	189357	PEOPLE PLACES, INC.	1741	349.82
12/21/2016	189358	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,963.01
12/21/2016	189359	PITNEY BOWES GLOBAL FINANCIAL	2788	150.00
12/21/2016	189360	PITNEY BOWES INC.	1473	125.46
12/21/2016	189361	PUBLIC AGENCY TRAINING COUNCIL	2852	325.00
12/21/2016	189362	RACER'S FIRE EXTINGUISHER SERV	493	57.80
12/21/2016	189363	REDWOOD TOXICOLOGY LABORATORY	3915	2,196.73
12/21/2016	189364	REED & REED, PC	2664	480.00
12/21/2016	189365	REED'S TIRE CENTER #1 INC.	887	88.00
12/21/2016	189366	RICOH USA INC	3973	2,233.45
12/21/2016	189367	RONNIE'S ELECTRIC	103	413.00
12/21/2016	189368	SEAL'S SEPTIC SERVICE INC	407	425.00
12/21/2016	189369	SHADE EQUIPMENT CO., INC	1817	890.00
12/21/2016	189370	SHELL	2037	290.65
12/21/2016	189371	SHENANDOAH VALLEY ELECTRIC COO	3703	513.45
12/21/2016	189372	SHENANDOAH VALLEY S.O.T.P.	2745	280.00
12/21/2016	189373	SIR EXCELLENCE AUTO BODY	2860	6,064.69
12/21/2016	189374	SPECIALTY LIGHTING & RECYCLING	2866	385.04
12/21/2016	189375	SPEECH AND LANGUAGE CENTER, PL	4358	1,365.00
12/21/2016	189376	TOM'S AUTO REPAIR	2677	76.33

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/21/2016	189377	TREASURER OF VIRGINIA (MED EXA	1843	60.00
12/21/2016	189378	TREASURER OF VIRGINIA	554	274.40
12/21/2016	189379	TREASURER OF VIRGINIA	1923	45.00
12/21/2016	189380	TRUCK & EQUIPMENT CORP.	2581	296.27
12/21/2016	189381	TSSI	2444	28.05
12/21/2016	189382	UMFS	3724	5,553.65
12/21/2016	189383	ARIEL WALLACE	4572	135.48
12/21/2016	189384	ALAN B. WILLIAMS	1517	125.00
12/28/2016	189385	ADORAMA INC.	4196	4,235.96
12/28/2016	189386	WILLIAM W. ALESHIRE	69	80.00
12/28/2016	189387	MARY ANN ARRINGTON	645	120.00
12/28/2016	189388	BEN MEADOWS	3913	75.00
12/28/2016	189389	JOYCE BURKE	371	104.00
12/28/2016	189390	FAITH CARLSON	4141	20.00
12/28/2016	189391	CARTER MACHINERY CO., INC.	2346	9,751.16
12/28/2016	189392	CENTER FOR PEDIATRIC THERAPIES	4563	160.00
12/28/2016	189393	CENTURYLINK	3616	500.33
12/28/2016	189394	CHILDHELP, INC. -PHILADELPHIA	2233	11,393.50
12/28/2016	189395	CINTAS CORPORATION NO. 2	4499	139.08
12/28/2016	189396	COMCAST	2892	150.64
12/28/2016	189397	PETER J. CREATURO, JR.	4138	120.00
12/28/2016	189398	GLENROSE DAMERON	368	120.00
12/28/2016	189399	EMERGENCY MEDICAL PRODUCTS INC	2032	388.77
12/28/2016	189400	GALLS LLC	116	1,765.47
12/28/2016	189401	GERALD SHOWALTER, PSY. D., PC	4481	4,980.00
12/28/2016	189402	GRAFTON SCHOOL, INC.	1721	17,004.00
12/28/2016	189403	JACQUELINE E. GREEN	4137	48.00
12/28/2016	189404	EVELYN A. HARVEY	4139	72.00
12/28/2016	189405	BRENDA C. HILLIARD	781	120.00
12/28/2016	189406	HOLTZMAN OIL CORP	1167	70.38
12/28/2016	189407	J REX BURNER CO.	22	479.60
12/28/2016	189408	MARY E. JOHNSON	513	128.00
12/28/2016	189409	SUE C. KEYTON	947	120.00
12/28/2016	189410	OTIS R. LAM, JR.	1467	120.00
12/28/2016	189411	TOBEY LONGANECKER	4501	26.00
12/28/2016	189412	RONALD MCCLELLAND	3434	20.00
12/28/2016	189413	MARY K. MENEFEE	2924	350.00
12/28/2016	189414	CAROYLN A. MILLER	3547	16.00
12/28/2016	189415	KAY MIMS	651	120.00
12/28/2016	189416	PHILIP MIMS	727	120.00
12/28/2016	189417	MUNDY STONE COMPANY	3855	356.76
12/28/2016	189418	JAMES E. NICHOLSON, JR.	2280	28.00
12/28/2016	189419	OFFICE DEPOT CREDIT PLAN	4091	89.96
12/28/2016	189420	PAGE CO-OP FARM BUREAU, INC.	175	53.19
12/28/2016	189421	PAGE COUNTY COUNSELING, PLC	3831	507.00
12/28/2016	189422	PAINTERS GARAGE TOWING & RECOV	3613	472.16
12/28/2016	189423	PENN VETERINARY SUPPLY, INC.	171	864.24
12/28/2016	189424	DANIEL W. PRESGRAVES	996	40.00
12/28/2016	189425	ELVENA PRICE	1013	48.00
12/28/2016	189426	RICOH USA INC	3973	350.19
12/28/2016	189427	CHARLES W. ROSE	566	120.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/28/2016	189428	SCS ENGINEERS	1637	16,663.76
12/28/2016	189429	EDWARD M. SEDWICK	4136	120.00
12/28/2016	189430	SHADE EQUIPMENT CO., INC	1817	46.95
12/28/2016	189431	SHENANDOAH VALLEY ELECTRIC COO	3703	598.39
12/28/2016	189432	GWENDOLYN G. SHENK	4144	120.00
12/28/2016	189433	SPRINT	3238	803.27
12/28/2016	189434	BETTY JO STILLWELL	1165	120.00
12/28/2016	189435	REBECCA W. STRAWDERMAN	4149	68.00
12/28/2016	189436	JOHN B. THOMAS	1670	24.00
12/28/2016	189437	TOWN OF LURAY	147	206.68
12/28/2016	189438	TREASURER OF VIRGINIA	4411	119.52
12/28/2016	189439	TREASURER OF VIRGINIA	4446	184.59
12/28/2016	189440	VALIC	1231	412.50
12/28/2016	189441	VECTOR SECURITY	2926	26.00
12/28/2016	189442	W.B. MASON, INC	4539	1,026.57
12/28/2016	189443	WALMART COMMUNITY/GECRB	1790	461.87
12/28/2016	189444	C. RONALD WILSON	2181	120.00
12/28/2016	189445	WINCHESTER FIRE & SECURITY, LL	4417	198.33
12/28/2016	189446	DONALD L. YOUNG	1732	120.00
DATE RANGE TOTAL *				734,320.01 *

**Payroll Warrant Report**  
**Checks Dated November 4, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
***** Final Totals *****		257558.77	86321.97	171236.80	.00	.00	152754.83	18481.97
HR\$			4250.14	67.50				
HR\$	7.75	OTHER PAY		37.00	COMP TIME EARNED			806.86
HR\$	12.50	COMP TIME PREMIUM	74.00	4484.50	COMP TIME TAKEN			74394.73
HR\$		OVERTIME PREMIUM			REGULAR PAY			174023.99
HR\$	90.25	RETRO PAY	223.62		SALARY ADJUSTMENT			
HR\$		SICK LEAVE	1542.61	99.25	VACATION			2201.60
ADD		SUPPLEMENTAL HEALTH	41.22					257517.55
ABT		AFLAC	721.45					41.22
ABT		DEFERRED COMPENSATION	25.00		VRS DEFINED BENEFIT			1450.07
ABT		HEALTH SINGLE W/ COMP	2160.00		FLEXIBLE SPENDING ACCT			724.98
ABT		HEALTH FAMILY W/ COMP	11580.00		HEALTH DUAL W/ COMP			5089.00
ABT		HEALTH/KEY ADV 500/DUAL	498.00		HEALTH/KEY ADV 500/SINGLE			30.00
ABT		SUPP LIFE EMPLOYEE (TEMP)	183.46		HEALTH/KEY ADV 500/FAMILY			485.00
ABT		VRS DEFINED CONT ICMA	362.49		VALIC			412.50
TAX		FEDERAL WITHHOLDING	22717.41		VRS			10413.55
TAX		FICA	13928.14		MEDICARE			34135.50
DED		AFLAC	380.69		VIRGINIA WITHHOLDING			10919.10
DED		CHILD SUPPORT	119.52		VA. CREDIT UNION			300.00
DED		GARNISHMENT	70.00		CHILD SUPPORT			184.59
DED		CORR PEACE OFFICERS FOUN	7.50		GARNISHMENT			301.03
BEN		GROUP LIFE INSURANCE	3203.20		UNITED WAY OF PAGE COUNTY			1.00
BEN		HEALTH INS. FAMILY	27040.00		HEALTH INS. DUAL			1364.33
BEN		HEALTH/KEY ADV 500/SINGLE	269.00		HEALTH INSURANCE			11395.00
BEN		HEALTH/KEY ADV 500/FAMILY	1130.00		HEALTH/KEY ADV 500/DUAL			19290.00
BEN		MEDICARE	3257.49		VRS ICMA-RC			1161.00
BEN		HYBRID DISABILITY	217.51		VRS RETIREMENT EE			362.49
BEN		VRS HYBRID ER	2976.20		SOCIAL SECURITY			19181.70
								13928.14
								103411.73

197 Employees	IMPUTED INCOME	423.75
197 Checks		
197 Regular checks amount -		18,481.97
0 Supplemental checks amount -		.00
0 Advance checks amount -		.00
0 Deduction checks amount -		.00
81 Females paid		
145 Full time employees paid		
52 Part time employees paid		

**Payroll Warrant Report**  
**Checks Dated November 18, 2016**

		Gross	With	Net	Advance	Paid	Dir	Check
		Pay	Hold	Pay	Out	Back	Dep	Amount
*****	Grand Totals ***	258367.85	86208.66	172159.19	.00	.00	153180.53	18978.66
HR\$	OTHER PAY		356.79	97.00	COMP TIME EARNED			
HR\$	3.50 COMP TIME PREMIUM			30.25	COMP TIME TAKEN		476.76	
HR\$	414.00 HOLIDAY DAY		7182.28	8.00-	OVERTIME ADJUSTMENT		122.40-	
HR\$	26.00 OVERTIME PREMIUM		148.60	8.00	OVERTIME		122.40	
HR\$	4126.00 REGULAR PAY		69422.18		RETRO PAY		134.08	
HR\$	SALARY ADJUSTMENT		174492.61	146.50	SICK LEAVE		2375.28	
HR\$	208.25 VACATION		3738.05					258326.63 HR\$
ADD	SUPPLEMENTAL HEALTH		41.22					41.22 ADD
ABT	AFLAC		721.45		VRS DEFINED BENEFIT		1450.07	
ABT	DEFERRED COMPENSATION		25.00		PLEXIBLE SPENDING ACCT		724.98	
ABT	HEALTH SINGLE W/ COMP		2232.00		HEALTH DUAL W/ COMP		4764.00	
ABT	HEALTH FAMILY W/ COMP		12159.00		HEALTH/KEY ADV 500/SINGLE		30.00	
ABT	HEALTH/KEY ADV 500/DUAL		498.00		HEALTH/KEY ADV 500/FAMILY		485.00	
ABT	SUPP LIFE EMPLOYEE (TEMP)		183.46		VALIC		412.50	
ABT	VRS DEFINED CONT ICMA		362.49		VRS		10413.55	34461.50 ABT
TAX	FEDERAL WITHHOLDING		22242.90		MEDICARE		3264.49	
TAX	FICA		13958.14		VIRGINA WITHHOLDING		10889.34	50354.87 TAX
DED	AFLAC		380.69		VA. CREDIT UNION		300.00	
DED	CHILD SUPPORT		119.52		CHILD SUPPORT		184.59	
DED	GARNISHMENT		70.00		GARNISHMENT		328.99	
DED	CORR PEACE OFFICERS FOUN		7.50		UNITED WAY OF PAGE COUNTY		1.00	1392.29 DED
BEN	GROUP LIFE INSURANCE		3203.20		HEALTH INS. DUAL		11112.00	
BEN	HEALTH/INS. FAMILY		28392.00		HEALTH INSURANCE		19933.00	
BEN	HEALTH/KEY ADV 500/SINGLE		269.00		HEALTH/KEY ADV 500/DUAL		1161.00	
BEN	HEALTH/KEY ADV 500/FAMILY		1130.00		VRS ICMA-RC		362.49	
BEN	MEDICARE		3264.49		VRS RETIREMENT EE		19181.70	
BEN	HYBRID DISABILITY		217.51		SOCIAL SECURITY		13958.14	
BEN	VRS HYBRID ER		2976.20					105160.73 BEN

IMPUTED INCOME 423.99

194 Employees

194	Checks	
194	Regular checks amount -	18,978.66
0	Supplemental checks amount -	.00
0	Advance checks amount -	.00
0	Deduction checks amount -	.00
79	Females paid	
147	Full time employees paid	
47	Part time employees paid	

**Payroll Warrant Report**  
**Checks Dated December 2, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	260038.86	86627.05	173411.81	.00	.00	156096.55	17315.26
HR\$	OTHER PAY		1149.09	20.00	COMP TIME EARNED			
HR\$	42.75 COMP TIME TAKEN		882.54	1042.00	HOLIDAY DAY		18164.45	
HR\$	11.00- OVERTIME ADJUSTMENT		159.56-	4.00	OVERTIME PREMIUM		25.83	
HR\$	11.00 OVERTIME		159.56	3505.50	REGULAR PAY		58807.79	
HR\$	RETRO PAY		112.00-		SALARY ADJUSTMENT		173574.69	
HR\$	69.00 SICK LEAVE		1214.62	323.25	VACATION		6175.63	259882.64 HR\$
ADD	CLOTHING ALLOWANCE		115.00		SUPPLEMENTAL HEALTH		41.22	156.22 ADD
ABT	AFLAC		721.45		VRS DEFINED BENEFIT		1501.74	
ABT	DEFERRED COMPENSATION		25.00		FLEXIBLE SPENDING ACCT		724.98	
ABT	HEALTH SINGLE W/ COMP		2304.00		HEALTH DUAL W/ COMP		4764.00	
ABT	HEALTH FAMILY W/ COMP		11869.50		HEALTH/KEY ADV 500/SINGLE		30.00	
ABT	HEALTH/KEY ADV 500/DUAL		498.00		HEALTH/KEY ADV 500/FAMILY		485.00	
ABT	SUPP LIFE EMPLOYEE (TEMP)		183.46		VALIC		412.50	
ABT	VRS DEFINED CONT ICMA		375.41		VRS		10599.64	34494.68 AET
TAX	FEDERAL WITHHOLDING		22826.22		MEDICARE		3288.43	
TAX	FICA		13777.32		VIRGINIA WITHHOLDING		10965.74	50857.71 TAX
DED	AFLAC		380.69		VA. CREDIT UNION		300.00	
DED	CHILD SUPPORT		119.52		CHILD SUPPORT		184.59	
DED	GARNISHMENT		281.36		CORR PEACE OFFICERS FOUN		7.50	
DED	UNITED WAY OF PAGE COUNTY		1.00					1274.66 DED
BEN	GROUP LIFE INSURANCE		3268.85		HEALTH INS. DUAL		11112.00	
BEN	HEALTH INS. FAMILY		27716.00		HEALTH INSURANCE		20576.00	
BEN	HEALTH/KEY ADV 500/SINGLE		269.00		HEALTH/KEY ADV 500/DUAL		1161.00	
BEN	HEALTH/KEY ADV 500/FAMILY		1130.00		VRS ICMA-RC		375.41	
BEN	MEDICARE		3288.43		VRS RETIREMENT EE		19524.46	
BEN	HYBRID DISABILITY		225.26		SOCIAL SECURITY		13777.32	
BEN	VRS HYBRID ER		3082.25					105505.98 BEN
	IMPUTED INCOME		423.86					
194 Employees	194 Checks							
	194 Regular checks amount -		17,315.26					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	80 Females paid							
	148 Full time employees paid							
	46 Part time employees paid							

**Payroll Warrant Report**  
**Checks Dated December 16, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	259656.48	87319.59	172336.89	.00	.00	154459.98	17876.91
HR\$			2540.16	23.75				
HR\$	6.00	OTHER PAY		96.25			2211.69	
HR\$	20.00	COMP TIME PREMIUM	105.00	4313.25			71869.64	
HR\$		OVERTIME PREMIUM	293.09				175734.04	
HR\$	179.75	RETRO PAY	3123.11	174.25			3738.53	259615.26
HR\$		SICK LEAVE	41.22					41.22
ADD		SUPPLEMENTAL HEALTH	721.45					
ABT		AFLAC	25.00				1501.74	
ABT		DEFERRED COMPENSATION	2160.00				699.99	
ABT		HEALTH SINGLE W/ COMP	12991.50				5450.00	
ABT		HEALTH FAMILY W/ COMP	498.00				30.00	
ABT		HEALTH/KEY ADV 500/DUAL	183.46				485.00	
ABT		SUPP LIFE EMPLOYEE (TEMP)	375.41				412.50	
ABT		VRS DEFINED CONT ICMA	22234.97				10766.02	36300.07
TAX		FEDERAL WITHHOLDING	13671.41				3269.19	
TAX		FICA	380.69				10850.65	50026.22
DED		AFLAC	119.52				300.00	
DED		CHILD SUPPORT	7.50				184.59	
DED		CORR PEACE OFFICERS FOUN	3312.46				1.00	993.30
BEN		GROUP LIFE INSURANCE	30098.50				11999.50	
BEN		HEALTH INS. FAMILY	269.00				19290.00	
BEN		HEALTH/KEY ADV 500/SINGLE	1130.00				1161.00	
BEN		HEALTH/KEY ADV 500/FAMILY	3278.13				375.41	
BEN		MEDICARE	225.26				19830.95	
BEN		HYBRID DISABILITY	3082.25				13434.94	
BEN		VRS HYBRID ER						107487.40
		IMPUTED INCOME	424.85					
205 Employees	205 Checks							
	205 Regular checks amount -		17,876.91					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	79 Females paid							
	149 Full time employees paid							
	56 Part time employees paid							

**Payroll Warrant Report**  
**Checks Dated December 30, 2016**

			Gross	With	Net	Advance	Paid	Dir	Check
			Pay	Hold	Pay	Out	Back	Dep	Amount
*****	Grand	Totals ***	264756.10	62644.40	202111.70	.00	.00	179961.54	22150.16
	HR\$	OTHER PAY		1699.03	30.00	BEREAVEMENT LEAVE			447.12
	HR\$	20.75 COMP TIME EARNED			81.50	COMP TIME TAKEN			1992.49
	HR\$	432.00 HOLIDAY DAY		9198.07	8.00-	OVERTIME ADJUSTMENT			122.40-
	HR\$	8.00 OVERTIME		122.40	3828.00	REGULAR PAY			78705.05
	HR\$	RETRO PAY		1076.10		SALARY ADJUSTMENT			160469.10
	HR\$	255.75 SICK LEAVE		4263.09	293.75	VACATION			6906.05
	ABT	VALIC		412.50					264756.10
	TAX	FEDERAL WITHHOLDING		28805.50		MEDICARE			412.50
	TAX	PICA		16089.05		VIRGINIA WITHHOLDING			3839.09
	DED	CHILD SUPPORT		119.52		CHILD SUPPORT			13194.15
	BEN	MEDICARE		3839.09		SOCIAL SECURITY			61927.79
									304.11
									184.59
									19928.14
									BEN
195	Employees	195 Checks							
		195 Regular checks amount -		22,150.16					
		0 Supplemental checks amount -		.00					
		0 Advance checks amount -		.00					
		0 Deduction checks amount -		.00					
		80 Females paid							
		151 Full time employees paid							
		44 Part time employees paid							

Minutes  
Board of Supervisors  
Work Session  
November 1, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy, District 1  
David Wiatrowski, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant County Administrator  
Nathan Miller, County Attorney

**Call to Order:**

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on November 1, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray, VA. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Supervisor Wiatrowski.

**Update from the Chamber of Commerce:**

Gina Hilliard, Executive Director of the Luray/Page Chamber of Commerce, said that during the months of June through October the visitor's guides have been finished and are in the process of being mailed out. Mrs. Hilliard said the paperwork for grant number 5 was submitted at the end of October, and they should be receiving their \$25,000 grant money within 30 days of reviewing the paperwork. Grant 6 has already been granted and they will submit the paper work in a few months. These grants help out with the cost of advertising. They apply for \$50,000 but have received \$25,000 from these grants the past few years. She then highlighted the outreach program, the membership, ribbon cuttings and business after hour's events.

Chairman Woodward asked about the cabin promotions. Mrs. Hilliard said she is putting together a presentation on what the Chamber does for its cabin owners to present at the December work session.

Lastly, Mrs. Hilliard presented a power point on the mud race. She said the mud race was advertised in all surrounding counties, mainly to law enforcement and first responders. She listed the sponsors of the race, provided a map of the race, and showed the bracelets and t-shirts, every racer received. She said the proceeds will be split with the partner, which was Page County Fire and EMS. A check will be presented to Jeff Hensley at the next meeting.

**Cash Flow Report:**

Penny Gray, County Treasurer, said the cash flow is better now than the last time she came before the board in April. She explained that in September a draw was taken from the revenue anticipation note, and as of the end of October the cash flow is \$1.6 million. Real Estate bills have been sent out to taxpayers and personal property will be sent later in the week. Collections, so far, have been good, with \$600,083 in delinquents collected from DMV stops.

**Update on the Schools:**

Donna Whitley-Smith, School Superintendent, thanked the Board for coming to see the new Health Sciences Building at the Technical Center. She said that enrollment was above the budgeted ADM by 27 students, which represents \$100,000 in additional state funding. Next year, the VRS rate will have a mandated increase for employee and returning the group life benefit is being considered. In addition, consideration is being given to increasing the portion of health insurance the School Board pays to \$500 per enrolled employee. Mrs. Whitley-Smith broke down the cost of the new building and said that the short fall will be taken out of the facilities line in the budget.

Chairman Woodward asked about the Technical School Foundation, and if they had the \$80,000 they promised from donations. Mrs. Whitley-Smith said she did not think they had it at this time, and was still raising it, but they have the intention of helping with the outstanding balance.

She then gave a brief explanation of the new classes that Lord Fairfax Community College will host at the Technical Center.

**Review of Changes to the Labor Law:**

Kellie Purdham, Benefits Coordinator, explained that the Department of Labor has made some changes that will go into effect on December 1, 2016. They have changed the salary threshold for exempt status from \$23,660 to \$47,476 for a full year worker. Mrs. Purdham said the County has eight employees this will affect. What this means is these eight employees will be eligible for 1 ½ times the regular rate of pay for all hours worked over 40 in a work week. The County provides compensatory time off in lieu of overtime pay. She said three employee time clocks will be installed in the Government Center, the Animal Shelter and the Landfill to track employee's hours. A mandatory staff meeting will be held to explain these changes to the staff.

**Discussion of Cigarette Tax Resolution:**

Mrs. Moler said currently there are only two counties in Virginia that have the power to levy tax upon the sale or use of cigarettes. Wythe County requests support from all Counties in Virginia in requesting equal taxing rights, not to exceed five cents per pack or the amount levied under state law.

**Motion:** Supervisor Guzy moved to support the Wythe County Resolution 2016-20, requesting amendment to Code of Virginia Section 58.1-3831. Supervisor Stroupe

seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Discussion of Meals Tax Increase:**

Mrs. Moler explained that cities and towns throughout the Commonwealth have the meals taxation authority to levy up to 8% on meals purchased in town limits. Counties are authorized to levy a tax up to 4% on meals, but only by referendum. York County Administrator, Neil Morgan, has developed a legislative strategy to seek General Assembly approval of amendments to Section 58.1-3833 of the Code of Virginia, equalizing the meals taxation authority among cities, towns and counties.

**Motion:** Supervisor Stroupe moved to support the legislative strategy to amend Section 58.1-3833 of the Code of Virginia. Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

**Festival Ordinance Amendment:**

**Exhibit A**

After discussion, the Board felt that the first version of the amendments presented at the public hearing on September 20, 2016 is what should be adopted.

**Motion:** Supervisor Guzy moved to adopt the Ordinance to Amend Chapter 55 (Festivals) of the Page County Code. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

**Adjourn:** 8:42 p.m.

With no further business, Chairman Woodward adjourned the meeting.

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Johnny Woodward, Chairman

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Amity Moler, County Administrator

Minutes  
Board of Supervisors  
Regular Meeting  
November 15, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy Jr., District 1  
David Wiatrowski, District 2 (Arrived at 7:05 p.m.)  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant County Administrator  
Nathan Miller, County Attorney  
Janeena Zalipski, Office Aide

**Call to Order:**

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisors on November 15, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Isaac Stroupe.

(Clerks note: Supervisor Wiatrowski arrived at 7:05 p.m.)

**Adoption of the Agenda:**

Chairman Woodward added two items to new business: Landfill Phase 2 Bids and Public Hearing for the Enterprise Zone Amendment.

**Motion:** Supervisor Guzy moved to adopt the agenda as presented with the addition of Landfill Phase 2 bids, and Public Hearing for the Enterprise Zone under New Business. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Public Hearing - Special Use Permit/River Run Campground:**

Chairman Woodward opened the public hearing on Special Use Permit for River Run Campground at 7:04 p.m. The public hearing was advertised as follows:

\*\*\*\*\*

NOTICE OF PUBLIC HEARING  
PAGE COUNTY BOARD OF SUPERVISORS  
SPECIAL USE PERMIT REQUEST

NOTICE is hereby given pursuant to Section 15.2-2204 of the Code of Virginia, as amended that the PAGE COUNTY BOARD OF SUPERVISORS shall hold a public

hearing at 7:00 p.m. on November 15, 2016, in the Board of Supervisors Room, 103 South Court Street, 2<sup>nd</sup> Floor, Luray, VA, to receive public comments and to consider the following special use permit request by:

Jeremy Baldwin, who owns a parcel of land located on Carvell Road, Rileyville, VA, and is further identified by tax map number 4-A-21 & 4-A-21A. The applicant is requesting a special use permit to expand his existing primitive campground, and that it be granted, as provided in Section 125-9.D(2) of the Page County Zoning Ordinance on the above-referenced property.

Copies of the request and the Page County Zoning Ordinance may be inspected in the Community Development Department, 103 South Court Street, Suite B, Luray VA, 8:00 a.m. to 4:00 p.m. Monday through Friday.

\*\*\*\*\*

Stephanie Lillard, Director of Community & Economic Development, informed the Board that Jeremy Baldwin submitted an application for a special use permit to expand his existing primitive campground from 45 sites to 125 sites in the spring of 2015. In March of 2016, after denial on a request to waiver state requirements for campgrounds, Mr. Baldwin requested the County to delay action on his application until October 2016, in order to allow him time to satisfy the Virginia Department of Health (VDH) requirements for water and sewer. Mr. Baldwin has received a permit for installing a permanent system for sewage disposal but the installation is not complete; therefore, an operational permit has not been issued by the VDH. As well, the Office of Drinking Water (ODW) and VDH has not approved Mr. Baldwin's water supply. Both offices are in communication with Mr. Baldwin to determine options that are satisfactory in pursuant to state regulations for campgrounds. A field visit was completed by ODW on November 3, 2016, during which ODW finally deemed the requirement and regulation for water should fall under purview of the local health department. A water test by Imboden Services was completed and approved. Staff recommendation is to deny as presented and consider the following options, if a new application is submitted: 1) Entertain new application, upon completion of each requirement (sewer & water), 2) Consider joint public hearings for the second application to expedite process, and 3) Reduce or waive application fee. Mrs. Lillard said she had received objections from Ron Keyser, neighbor and property owner, expressing concerns over quality of life, safety, and trespassers on adjoining properties. Concerns were also expressed by Mrs. Blair, and Mr. Carvell. Criminal activity and rescue is also a concern. Mrs. Lillard said she had spoken with Sheriff Cubbage and he said the calls have been minimal concerning the existing campgrounds.

Public Comments:

Margaret Burke said traffic issues are already a problem, with parking on side of the roads. Check out times cause major traffic congestion at Route 340. She was also concerned about security and trespassing. Mrs. Burke would like for the Baldwin's to have an open house for public viewing of the grounds.

Heidi Burke read internet reviews on noise complaints at the campground. She was also concerned about the trash along the roads and the fireworks at night.

Bradley Burke said his main concern was traffic with tripling the size of the campground, as well as litter and the fireworks. He feels this will be a hindrance for the Sheriff's Department once calls starting coming in about the noise and fireworks late at night.

Kim Carvell Blair presented the Board with a petition. Mrs. Blair lives across from the campground, and is concerned with the speed limit on the road. If a fire would break out it would be difficult for a fire truck to get to the campground. Mrs. Blair would like to see some kind of security.

Robert Janney, Attorney representing Kim Carvell Blair, said this matter has been ongoing since May of 2015. The Planning Commission held a public hearing in June 2015 and he said he understands that November 20, 2016 is the last date that action can be taken on this application. Mr. Baldwin has had a year and a half to clean up all these issues. Mr. Janney feels he may not even be in compliance to operate the existing camping area. He showed pictures of the road, and read the County Code on campgrounds. He urged the Board to follow the Planning Commission's recommendation and deny the application.

Robin Carvell Harlow had an issue with trespassing and has had fence damage. She said that it is loud in the evenings and was concerned with the possibility of crime.

Stuart Carvell said the fireworks are so loud they vibrate his house and the campers are loud. He said if they call the Sheriff's Department the people are gone or the fireworks have stopped. Mr. Carvell believes Mr. Baldwin exceeds the 45 sites limit all the time. He stated that there have been several accidents on the road. He also said generators run all night and the smoke from the campfires come into his windows. It's not a friends and family camp site. Mr. Carvell said he would like to see this looked into more.

Mark Reed, Attorney representing Mr. Baldwin, said he was out of state and unable to attend the meeting. Mr. Reed said that Mr. Baldwin wants to expand his campground to bring more tourists into the county. He has been through a bureaucratic nightmare and is down to two issues, the septic system and water. He has his septic system permit, but is caught in a bind between the Office of Drinking Water and the local health department. Mrs. Lillard has mentioned that the local health department has contacted her and they will be the responsible party. Mr. Reed said the water test has come back clear, but he will have to spend a lot of money to build the septic system, it makes no sense for him to put in the septic system if he does not receive the permit to use it. On behalf of Mr. Baldwin we would like for him to receive the special use permit with the contingency to install the septic system within 120 days.

Sheriff Cabbage said that the calls that his office has received on the existing campground have been minimal.

With no further speakers, Chairman Woodward closed the hearing at 7:43 p.m.

Chairman Woodward said the after hour noise should fall into the noise ordinance and the Sheriff's Office is responsible for enforcing it.

Supervisor Guzy said he this campground is in his District. He has visited the campground and even camped with his family on a Saturday night over the summer. The complaints about the Route 340 entrance will never be addressed by VDOT, because that is not the campgrounds entrance and exit. Supervisor Guzy said he told Mr. Baldwin that he would never approve any expansion or even the original if he does not comply with the law. He indicated that down the road from Mr. Baldwin's campground is a family and friend's campground, so the traffic can be from Mr. Baldwin's campground as well as the family and friends campground. Supervisor Guzy said loud booming aerial fireworks are illegal in the State of Virginia. He continued to say that the landowner is responsible for proper security. He expressed concern with approving the permit to increase the number of lots at the campground. He suggested the Board take the Planning Commission's recommendation to deny his permit and look further at the primitive site regulations.

Supervisor Foltz said the campground is responsible to provide the rules and regulations and to enforce the laws. It's the County's responsibility to make the laws and make sure the campground enforces them.

Mrs. Lillard read the definition of a primitive campground from the County Code. It states that a primitive campground is one that does not provide utilities hookups. She said that the generators brought in should be turned off during the quite hours of operation.

Mrs. Lillard said the letter she received from the Health Department states that Mr. Baldwin needs to log the number of people using his water over a period of 60 days. If the number is 25 or over than it becomes the Office of Drinking Water's responsibility to test his well to accommodate the usage. The local health department will take responsibility until he reaches 25 users over a consecutive 60 day period. Mr. Baldwin had the water tested at a State approved lab and it passed. One of the stipulations of his permit was to test the water yearly so the local health department can keep ensure compliance.

Supervisor Foltz said Mr. Baldwin should be responsible for trash as well, and asked what the speed limit on the road was, and if VDOT could post speed limit signs.

**Motion:** Supervisor Guzy moved to deny the River Run Campground application for Special Use and upon resubmitting waive the application fee and hold a joint public hearing, with the Planning Commission, to expedite the process. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

**Public Hearing - Budget Amendment:**

Chairman Woodward opened the public hearing on the Budget Amendment at 8:23 p.m. The public hearing was advertised as follows:

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NOTICE OF PUBLIC HEARING  
BUDGET AMENDMENT  
PAGE COUNTY BOARD OF SUPERVISORS

On November 15, 2016 at 7:00 p.m., the Page County Board of Supervisors will conduct a public hearing at the Page County Administration Building, 103 South Court St., Luray, VA 22835, for the purpose of considering an amendment to the fiscal year 2017 budget. The aggregate amount of the amendments exceed one percent of the fiscal year 2017 budget and the public hearing is required by Section 15.2-2507 of the Code of Virginia.

REVENUE:	State Funds	\$ 320,120
	Federal Funds	371,921
	Local Funds	63,316
	Loan Proceeds	2,367,527
EXPENDITURE:	Page County Public Schools	\$ 204,222
	General Fund	551,135
	Capital Improvements	2,367,527

\*\*\*\*\*

Mrs. Moler explained that if the fiscal year budget exceeds 1% of the original budget it is required that a public hearing be held, pursuant to Section 15.2-2507 of the Code of Virginia. This will include all of the budget adjustments that have been made from July to present, along with the ones Mr. Click will present tonight.

Public Comments:

There were no speakers on the Budget Amendment.

Chairman Woodward closed the public hearing at 8:25 p.m.

Public Comments on Agenda Items:

There were no speakers during Public Comments on Agenda Items.

Action Matters:

Fire Wise Community Plan:

Jeff Hensley, Fire/EMS Coordinator, said that the Page County Local Emergency Planning Committee voted and approved the Page County Fire Wise Community Plan. He then introduced Mr. Perry of the Department of Forestry to explain it.

John Perry, Department of Forestry, reminded the Board that wildfires are not just in the west and as of recent we have them in Western Virginia, Tennessee and Kentucky. Back in April in Rockingham County 10,000 acres burned. The Fire Wise program identifies the highest fire risk communities, such as woodland, poor fire road access and no water source. The State provides grant money for road clearance to increase accessibility.

**Motion:** Supervisor Foltz moved to adopt the Fire Wise Community Plan, as presented. Supervisor Guzy seconded and the motion carried with a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

**VDOT Land Use Permit Resolution:**

Mrs. Moler explained that the Virginia Department of Transportation (VDOT) requires a land use permit be obtained when installing, constructing, maintaining and operating certain public works and public utilities projects along, across, over and upon highway systems of the Commonwealth of Virginia. When the County has projects, which require a VDOT Land Use Permit, we must pay the fee and follow their normal permitting process. By adopting the attached Resolution, it will allow VDOT to waive the surety requirements for such permits, thus, fast tracking the permit so as not to hold up the progress of the project. Other counties have utilized the same Resolution and it has benefitted the permit process for entrances, utilities, and landscaping.

**Motion:** Supervisor Stroupe moved to adopt the VDOT Land Use Permit Resolution. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

\* \* \* \* \*

**#2016-11  
LAND USE PERMIT  
RESOLUTION**

**WHEREAS**, it becomes necessary from time to time for the County of Page to obtain land use permits from the Virginia Department of Transportation to install, construct, maintain and operate certain public works and public utilities projects along, across over and upon highway systems of the Commonwealth of Virginia; and

**WHEREAS**, expense, damage or injury may be sustained by the Commonwealth of Virginia growing out of granting to the County of Page by the Virginia Department of Transportation of said permits for the work aforesaid;

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors this 15<sup>th</sup> day of November, 2016:

**Section 1:** That in accordance with the provisions of Section 24VAC30-151-720 of the Land Use Permit Regulations of the Virginia Department of Transportation, the County of Page does hereby grant assurances to the Virginia Department of Transportation (VDOT) that it shall in all respects comply with all of the conditions of the permit or

permits that have been, or will be, granted to the County of Page and that said jurisdiction does hereby certify that it will carry liability insurance for personal injury and property damage that may arise from the work performed under permit and/or from the operation of the permitted activity as follows: up to one-million dollars (\$1,000,000) each occurrence to protect the Commonwealth Transportation Board members and the Virginia Department of Transportation's agents or employees; seventy-five thousand (\$75,000) each occurrence to protect the Commonwealth Transportation Board, the Virginia Department of Transportation or the Commonwealth of Virginia in the event of suit.

**Section 2:** That the County Administrator or their designee, be, and hereby is authorized to execute on behalf of the County of Page all land use permits and related documents of the Virginia Department of Transportation.

**Section 3:** That this resolution shall be a continuing resolution and shall not be revoked unless and until sixty (60) days written notice of any proposed revocation by submitted to the Virginia Department of Transportation.

**Section 4:** That the County of Page shall, if requested by the Virginia Department of Transportation, provide a letter that commits to using the surety provided by its contractor or to have the contractor execute a dual obligation rider that adds the Virginia Department of Transportation as an additional obligee to the surety bond provided to the locality, with either of these options guaranteeing the work performed within state maintained right-of-way under the terms of the land use permit for that purpose.

**BE IT STILL FURTHER RESOLVED** that the County Administrator, or their designee, be, and hereby is authorized and directed to procure insurance required by Section 1 herein.

\* \* \* \* \*

**Budget Changes:**

Dennis Click, Budget Officer, said that the Page County Sheriff's Office has received new state grant funding in the amount of \$40,957.25, new grant funding from non-governmental agencies of \$10,000 and new federal grant funding in the amount of \$273,111.87. Additionally, \$97,953.67 in carryover funds needs to be appropriated. The Page County Sheriff's Office has a total of \$422,022.79 in funds that require appropriation. The Page County Circuit Court has received new state grant funding in the amount of \$9,607.50. Page County Emergency Management has received new state grant funding in the amount of \$39,529.44. The Page County Economic Development department requests appropriation of carryover funds remaining as of the end of fiscal year 2016 in the amount of \$18,190.58. The Page County Water Quality Advisory Committee requests appropriation of carryover funds remaining as of the end of fiscal year 2016 in the amount of \$1,872.79. The Page County Capital Improvement Projects Fund requests appropriation of loan proceeds to the construction fund in the amount of

\$2,367,527. The Page County Landfill requests appropriation of new state grant funds in the amount of \$11,992.

**Motion:** Supervisor Guzy moved to approve the appropriation of the new local, state, and federal grants, as outlined above, in the amount of \$385,198,06, carryover funding in the amount of \$118,017.04, and loan proceeds in the amount of \$2,367,527. Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Foltz, Pendley, Woodward, Guzy, Wiatrowski, Stroupe. Nay: None.

**Board and Commission Appointments:**

Ms. Miller said appointments need to be made to the Board of Zoning, Appeals (BZA – District 2), Page County Technical Center Foundation Board, and Economic Development Authority (Shenandoah Representative).

**Board of Zoning Appeals:**

The term of John Coleman (District 2) has expired. He is eligible to serve another term or another individual can be nominated. The new five year term would commence on November 9, 2016 and expire on November 8, 2021. The Board will need to recommend the appointee to the Circuit Court Judge who will make the official appointment.

Supervisor Wiatrowski said he has not confirmed an appointment for the District 2 vacancy on the Board of Zoning Appeals he would like to defer until next month.

**Page County Technical Center Foundation Board:**

The Page County Technical Center Foundation Board recently amended their by-laws, which would allow for two members of the Board of Supervisors to serve. Since January, Supervisors Foltz and Stroupe have been attending the meetings and unofficially serving in that capacity. An email was received from the Foundation President requesting the Board make the official appointments to the Foundation Board.

**Motion:** Supervisor Guzy moved to appoint Supervisor Foltz and Supervisor Stroupe to serve on the Page County Technical Center Foundation Board. Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Pendley, Woodward, Guzy, Wiatrowski, Stroupe, Foltz. Nay: None.

**Economic Development Authority:**

Gary Morris (Town of Shenandoah representative) has resigned from the EDA. The Town has recommended Romeo Pugliese be appointed to the Authority for an unexpired term through January 31, 2020. Mr. Pugliese has provided a resume and cover letter for review.

**Motion:** Supervisor Pendley moved to appoint Romeo Pugliese to the Economic Development Authority, as the Town of Shenandoah representative, for an unexpired term through January 31, 2020. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Consent Agenda:**

**Motion:** Supervisor Guzy moved to approve the Consent Agenda as follows:

- Financial reports for the period of October 1-31, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,167,283.38 for the month of October 2016;
- Minutes of October 4, 2016 and October 18, 2016.

Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

**Old Business:**

There was no Old Business to discuss.

**New Business:**

**Landfill Phase II Bids:**

Mrs. Moler said that six bids had been received for the landfill phase II cell construction and all came in higher than expected. She explained the spread sheet she gave out to the Board that the engineers had prepared, so the Board can review it before the December 6, 2016 meeting.

**Public Hearing for the Enterprise Zone:**

Mrs. Lillard said due to the Page News and Courier's mistake of not running the ad for the recent public hearing on the enterprise zone amendment for two weeks, we have to go back through the public hearing process again. She recommended a public hearing date of December 6, 2016.

The Board was in consensus.

**Open Public Comments:**

There were no speakers during Open Public Comments.

**Administrator's Report:**

Mrs. Moler introduced Dennis Click, Budget Officer, to the Board. She said he has been a huge asset already. She said the final audit has not been received from Robinson, Farmer and Cox. The Building Official interviews will be completed this week. All four candidates currently work outside Page County, so Mrs. Moler said she likes when we can provide a job with in the county to bring someone back home to work. Staff meetings will be held this week for the new labor laws that will go into effect on December 1, 2016. The cardinal meeting has been held and a presentation will be given to the Board sometime in January 2017.

**Supervisors' Time:**

Supervisor Wiatrowski reminded everyone to be kind to one another, and thanked everyone for coming out.

Supervisor Guzy thanked School Superintendent Donna Whitley-Smith for all she does.

Supervisor Stroupe thanked everyone for coming out and his son for the Invocation.

Supervisor Foltz thanked all for coming.

Supervisor Pendley thanked all for staying.

Chairman Woodward thanked Mr. Bernie Miller for his service on the Planning Commission. He reminded the Board of the upcoming Christmas Parades.

**Adjourn:** 8:59 p.m.

With no further business, Chairman Woodward adjourned the meeting.

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Johnny Woodward, Chairman

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Amity Moler, County Administrator

DRAFT

Minutes  
Board of Supervisors  
Work Session  
December 6, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy, District 1  
David Wiatrowski, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant County Administrator  
Michael Helm, Esquire, Miller, Earle & Shanks, PLLC

**Call to Order:**

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on December 6, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. Call to Order was followed by the *Pledge of Allegiance* and the Invocation was given by Doug Gochenour.

**Public Hearing – Enterprise Zone Amendment:**

Chairman Woodward opened the public hearing on the Enterprise Zone Amendment at 7:06 p.m.

Stephanie Lillard, Director of Community & Economic Development, explained that this request was heard at a public hearing on October 18, 2016, and unanimously approved. Additionally, a resolution was adopted supporting the boundary amendment to expand the County's enterprise zone during this meeting. However, as a result of the Page News and Courier not running two consecutive hearing notices, as required by the Department of Housing and Community Development (DHCD) and requested by County staff, the Board needed to repeat the process as required by state code. An exception was requested; however, the state denied the request but agreed to extend the deadline for Page County to submit the application for amendment. Therefore, this request is the exact same request heard on October 18<sup>th</sup>, 2016. Staff recommended approval.

**Public Speakers:**

Mike Uram said that looking at the map of Stanley most of the enterprise zone is outside the Town of Stanley, which is fine for investors; however, he is concerned that they may think they are getting town water and sewer and there is nothing available there. The Town of Luray and Shenandoah's zone are inside the towns limits.

Chairman Woodward closed the hearing the public hearing on the Enterprise Zone Amendment at 7:17 p.m.

Mrs. Lillard said that she had spoken with Mr. Uram and explained to him that the majority of the properties are zoned residential and agricultural, not industrial or commercial for an enterprise zone. She added that the Town of Stanley could have made application on their own.

Supervisor Guzy said he would like for citizens to be more supportive to the county.

Mr. Uram said he is looking at enhancing the opportunities for business to bring jobs into the community of Stanley.

Chairman Woodward said this amendment includes the three towns and will enhance opportunities throughout the county.

**Motion:** Supervisor Guzy moved to approve staff's request to submit an application for amendment to DHCD for the Page County Enterprise Zone. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Enterprise Zone Resolution:**

Mrs. Lillard then presented the enterprise zone resolution and read it as follows:

\*\*\*\*\*

RESOLUTION  
Enterprise Zone Application for Amendment

VIRGINIA: At a regular meeting of the Board of Supervisors of Page County, Virginia, held on Tuesday, December 6<sup>th</sup>, 2016, the following resolution was presented and adopted:

WHEREAS, Page County has a designated Enterprise Zone #30, that provides a combination of State and Local incentives to promote economic development, and

WHEREAS, there is a current need to amend the existing Enterprise Zone #30 in Page County to incorporate additional properties in and around the Towns of Luray, Stanley, and Shenandoah to increase economic growth opportunities, and

WHEREAS, this proposed expansion will serve to benefit economic and industrial expansion of Page County to meet the goals and objectives of the Virginia Enterprise Zone Program, then

THEREFORE, BE IT HEREBY RESOLVED that the Page County Board of Supervisors authorizes the County Administrator to submit the necessary Enterprise Zone

amendment, and to meet other program administrative and reporting requirements, as defined by the Enterprise Zone Regulations throughout the life of the zone.

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**Motion:** Supervisor Guzy moved to approve the Enterprise Zone Resolution. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

**Update from the Chamber of Commerce on Cabins:**

Gina Hilliard, Executive Director of the Luray-Page County Chamber of Commerce, presented a check for \$2,500 to the Page County Fire/EMS for being the partner agency for the Blue Ridge Mountain Mudurance Race.

Mrs. Hilliard continued by giving the Board a packet that contained information on the staff, Board members, ambassadors and volunteers of the Chamber. She highlighted the outreach program, monthly networking events, and ribbon cuttings. She explained the cabin rental procedure and how they keep in touch with the cabin members, and any benefits offered to cabin owners. Mrs. Hilliard showed pictures of all events, and summed up the rest of the years events. She ended by listing upcoming events in 2017, member benefits, and challenging the Board for new ideas.

Supervisor Guzy said that he was hoping that the update would be more on the actual cabin members; however, she provided an overall annual update. He said he was looking for numbers on cabin members and call-ins actual data that can be used to explain why the Chamber receives the money the board gives them for cabin members, instead of giving to the cabin members of a different organization. Supervisor Guzy said he needs financials on cabin members only.

Mrs. Hilliard said she would provide that information as soon as possible.

**Closed Session:**

**Motion:** Supervisor Wiatrowski moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act to discuss the award of a public contract involving the expenditure of public funds for the Battle Creek Landfill Cell 10 project, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

**Exit Closed Session:**

**Motion:** Supervisor Wiatrowski moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

**Certification of Closed Meeting:**

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.23711(A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

<u>Recorded Roll Call Vote:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
D. Keith Guzy, Jr.	X			
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz	X			
Dorothy Pendley	X			
Johnny Woodward	X			

**Battle Creek Landfill Bids – Phase II, Cell 10 Construction:**

**Motion:** Supervisor Guzy moved to direct staff to proceed with sending out a Request for Information to the three qualified bidders on the Battle Creek Landfill Phase II, Cell 10 construction project, with a deadline of December 22, 2016, for receiving the information. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Pendley, Guzy, Wiatrowski, Stroupe, Woodward. Nay: None.

**Cancellation of December 20<sup>th</sup> Regular Board Meeting:**

**Motion:** Supervisor Guzy moved to cancel the December 20, 2016 regular Board meeting. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Pendley, Woodward, Guzy, Wiatrowski, Stroupe, Foltz. Nay: None.

**Adjourn:** 9:05 p.m.

With no further business, Chairman Woodward adjourned the meeting.

\_\_\_\_\_  
Johnny Woodward, Chairman

\_\_\_\_\_  
Amity Moler, County Administrator



## COUNTY OF PAGE

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### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
D. Keith Guzy, Jr. – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy F. Pendley – District 5

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**TO:** Chairman Woodward and Board of Supervisors  
**FROM:** Amity Moler, County Administrator  
**SUBJECT:** Designation of Board Meeting Dates/Times/Locations  
**DATE:** January 12, 2017

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### **SUMMARY:**

The annual meeting schedule [**Attachment 1**] is approved every year at the Board's organizational meeting in January. This sets forth the Board's meeting dates, times and locations.

### **RECOMMENDATION:**

Approval of the 2017 meeting schedule and holiday calendar is recommended.

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### **BACKGROUND:**

The Board previously designated that monthly work sessions will be held on the first Tuesday of each month, beginning at 7:00 p.m. in the Board of Supervisors Room and the regular meeting will be held on the third Tuesday of each month, beginning at 7:00 p.m. and will be rotated.

### **UPDATE:**

At the organizational meeting on January 3<sup>rd</sup>, the Board discussed changing their meeting schedule from the first and third Tuesdays of the month to the second and fourth Mondays. It was pointed out that this is the same time the School Board holds their meetings. In 2016, the Board held one regular meeting at Stanley Elementary School, Shenandoah Elementary School, and Springfield Elementary School. The Board will need to decide if they want to continue meeting at the schools or hold all of the meetings in the Board Room at the Government Center. The 2017 meeting schedule will need to be adopted in order to get it posted.

### **MOTION(S):**

I move to approve the 2017 Board meeting schedule.

### **ATTACHMENTS:**

1 2017 Board Meeting Schedule

## Page County Board of Supervisors 2017 - Meeting Schedule

Notice is hereby given to all media and citizens requesting notification of the Page County Board of Supervisors meetings that their 2017 meeting schedule is set as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>Type of Meeting</u>
January 3, 2017	Board Room	7:00 p.m.	Work Session
January 17, 2017	Board Room	7:00 p.m.	Regular Meeting
February 7, 2017	Board Room	7:00 p.m.	Work Session
February 21, 2017	Board Room	7:00 p.m.	Regular Meeting
March 7, 2017	Board Room	7:00 p.m.	Work Session/Presentation of Budget
March 16, 2017	Board Room	7:00 p.m.	Budget Work Session
March 21, 2017	Stanley Elementary School	7:00 p.m.	Regular Meeting
March 23, 2017	Board Room	7:00 p.m.	Budget Work Session
March 30, 2017	Board Room	7:00 p.m.	Budget Work Session
April 4, 2017	Board Room	7:00 p.m.	Work Session
April 6, 2017	Board Room	7:00 p.m.	Budget Work Session
April 18, 2017	Board Room	7:00 p.m.	Regular Meeting Tax Levy Hearing & Adoption School Budget & Co. Budget Hearing
May 2, 2017	Board Room	7:00 p.m.	Work Session/Budget Adoption
May 16, 2017	Shenandoah Elementary School	7:00 p.m.	Regular Meeting
June 6, 2017	Board Room	7:00 p.m.	Work Session
June 20, 2017	Board Room	7:00 p.m.	Regular Meeting
July 5, 2017	Board Room	7:00 p.m.	Work Session
July 18, 2017	Board Room	7:00 p.m.	Regular Meeting
August 1, 2017	Board Room	7:00 p.m.	Work Session
August 15, 2017	Board Room	7:00 p.m.	Regular Meeting
September 5, 2017	Board Room	7:00 p.m.	Work Session
September 19, 2017	Board Room	7:00 p.m.	Regular Meeting
October 3, 2017	Board Room	7:00 p.m.	Work Session
October 17, 2017	Springfield Elementary School	7:00 p.m.	Regular Meeting
November 8, 2017	Board Room	7:00 p.m.	Work Session
November 21, 2017	Board Room	7:00 p.m.	Regular Meeting
December 5, 2017	Board Room	7:00 p.m.	Work Session
December 19, 2017	Board Room	7:00 p.m.	Regular Meeting

Meeting agendas are available at [www.pagecounty.virginia.gov](http://www.pagecounty.virginia.gov)

Meetings of the Board may be cancelled, as needed, at the discretion  
of the Chairman and County Administrator