



Agenda
Page County Board of Supervisors
Regular Meeting
Board of Supervisors Room, County Government Center
103 South Court Street, Luray, VA 22835
January 19, 2016 – 7:00 p.m.

Call to Order

- Pledge of Allegiance
- Invocation

Adoption of Agenda

Presentations, Proclamations and Awards

Update on Shenandoah National Park Activities

Jim Northup

Public Comments on Agenda Items

Action Matters

Budget Changes

Ben Blevins (p. 3)

Board and Commission Appointments

Regina Miller (p. 8)

Consent Agenda (p. 12)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – December 15, 2015

Old Business

New Business

Supervisors Corner

Supervisor Pendley (p. 34)

Open Public Comments

Administrator's Report

Amity Moler

Supervisors Time

Closed Session (p. 35)

- Discussion of Personnel Matters, Pursuant to the Code of Virginia, Section 2.2-3711(A)(1)
Consultation with Legal Counsel on Legal Matters, Pursuant to the Code of Virginia, Section 2.2-3711(A)(7)
- Discussion of the Award of a Public Contract, Pursuant To the Code of Virginia, Section 2.2-3711(A)(29)

Exit Closed Session/Certification of Closed Session

Adjourn

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering County services and programs in a fiscally prudent and responsible manner.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
THRU: Amity Moler, County Administrator
FROM: Ben Blevins, Budget Officer
SUBJECT: FY 15 Carryover Request to FY 16 Budget
DATE: January 19, 2016

SUMMARY:

The Page County Commonwealth's Attorney Office receives funding from the state and federal government for a portion of all assets seized by the Page County Sheriff's Office and prosecuted by the Commonwealth's Attorney.

RECOMMENDATIONS:

1. Staff recommends appropriation of federal asset forfeiture funds in the amount of \$700 to the Commonwealth's Attorney for the purchase of supplies to be used in prosecution of drug cases.

BACKGROUND:

1. **Federal Asset Forfeiture** – Federal asset forfeiture funds are fully funded by the federal government and require no local dollars.

ISSUES:

None.

ALTERNATIVES:

None.

FISCAL IMPACT:

This appropriation will increase the budget in the amount of \$700. **There is no local match.**

MOTION(S)

I move to approve the federal asset forfeiture funds by appropriating the amount of \$700.

ATTACHMENTS:

1. Letter of request for federal asset forfeiture appropriation.

Motion: I move to budget and appropriate the requested amounts as detailed in the attachments to this agenda item.

Or

Alternate Motion: I move to transfer or budget and appropriate the requested amounts as detailed in the attachments to this agenda item except for item(s) _____.

AGENDA BOARD OF SUPERVISORS January 19, 2016

SUBJECT: 15/16 Budget Changes

RECOMMENDATION:

FISCAL IMPLICATIONS: The budget and appropriation requests total \$700.

DISCUSSION: None

TIMING: Routine

POLICY IMPLICATIONS: Increase FY 16 budget by \$700.

STAFF: _____
Finance Department

Attachments: Requests for Budget Changes spreadsheet and supporting documentation.



COMMONWEALTH OF VIRGINIA

Office of Page County
Commonwealth's Attorney
116 South Court Street Suite D
Luray, Virginia 22835
540-743-4517
Fax: 540-743-2045

Kenneth L. Alger, II
Commonwealth's Attorney

Nicole M. Spicer
Assistant Commonwealth's Attorney

Ilona White
Assistant Commonwealth's Attorney

Rosalynn Good, Director
Victim/ Witness Program

December 29, 2015

To: Chrissy Taylor

Re: Federal Asset Forfeiture Fund

I am requesting federal asset forfeiture line be added to the budget for our office. Also I am requesting that \$700.22 be added to that line item from the federal funds to cover the attached expense to the SunTrust business credit card.

Thank you

A handwritten signature in black ink, appearing to read 'Stephanie Breeden'.

Stephanie Breeden

A handwritten signature in black ink, appearing to be a stylized name.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
Keith Guzy – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Regina Miller, Assistant to the County Administrator
THRU: Amity Moler, County Administrator
SUBJECT: Board and Commission Appointments
DATE: January 14, 2016

SUMMARY:

Appointments need to be made to the following Boards: Building Code Appeals Board (Districts 2, 3, 4), Economic Development Authority (Districts 2, 3, Town of Stanley, Town of Shenandoah, At-Large), Northern Shenandoah Valley Regional Commission, Planning Commission (District 4), Shenandoah Area Agency on Aging, Social Services Board (District 4 and Board of Supervisors Representative), Stonyman Ag/Forestral District Advisory Committee.

Building Code Appeals Board:

The terms of Steve Cave (District 2), Emmett Brooks (District 3), and Chester Knighting (District 4) expired on December 31, 2015. These individuals are eligible for reappointment for a four year term or other individuals may be nominated. The four year term would commence on January 1, 2016 and expire on December 31, 2019.

Meetings of the Building Code Appeals Board are scheduled only when there is an application made for an appeal. The Board consists of five members, one from each District.

Motions:

I move to appoint _____ (District 2) to the Building Code Appeals Board for a four year term expiring on December 31, 2019.

I move to appoint _____ (District 3) to the Building Code Appeals Board for a four year term expiring on December 31, 2019.

I move to appoint _____ (District 4) to the Building Code Appeals Board for a four year term expiring on December 31, 2019.

Economic Development Authority:

Dennis Fleming (District 2) has resigned. The term will expire on January 31, 2016. An appointment is needed to fill a four year term from February 1, 2016 through January 31, 2020.

Yvonne Berezowski (District 3) has resigned. An appointment is needed to fill an unexpired term through January 31, 2019.

Gary Morris' (Town of Shenandoah Representative) term will expire on January 31. The Town of Shenandoah has recommended Mr. Morris for reappointment. The new term will commence on February 1, 2016 and expire on January 31, 2020.

Joni McCoy (Town of Stanley Representative) has resigned. The Town has recommended the appointment of Joshua Knight. If appointed, Mr. Knight will fill an unexpired term through January 31, 2018.

Jay Dedman's (At Large) term will expire on January 31. He is eligible for reappointment or another individual can be appointed. The new term would commence on February 1, 2016 and expire on January 31, 2020.

Motions:

I move to appoint _____ (District 2) to the Economic Development Authority for a four year term from February 1, 2016 through January 31, 2020.

I move to appoint _____ (District 3) to the Economic Development Authority for an unexpired term through January 31, 2019.

I move to appoint _____ (Town of Shenandoah Representative) to the Economic Development Authority for four year term from February 1, 2016 through January 31, 2020.

I move to appoint _____ (Town of Stanley Representative) to the Economic Development Authority for an unexpired term through January 31, 2018.

I move to appoint _____ (At Large) to the Economic Development Authority for a four year term from February 1, 2016 through January 31, 2020.

Northern Shenandoah Valley Regional Commission:

Supervisor Wiatrowski's term expired on December 31st. He does not want to serve another term. Another elected official needs to be appointed, with a term to coincide with the elected official's term of office. The Commission meetings are held on the third Thursday of each month, beginning at 5:00, at the Commission Office in Front Royal. The County has three seats on the Commission; two are elected official appointments and one citizen member.

Motion:

I move to appoint _____ to the Northern Shenandoah Valley Regional Commission and for the term to run concurrent with their term of office.

Planning Commission:

A vacancy exists on the Planning Commission for the District 4 seat. An appointment needs to be made for a term to expire on January 11, 2019.

Motion:

I move to appoint _____ to the Planning Commission, as the District 4 representative, for an unexpired term through January 11, 2019.

Shenandoah Area Agency on Aging:

An individual needs to be appointed to fill a seat on the SAAA Board for a four year term. The SAAA Board of Directors recently amended their by-laws and, as a result, only one representative is needed from each County.

The SAAA Board meets every other month during October, December, February, April, June, August, on the fourth Friday morning, from 10:00 a.m. to 12 noon at the Agency office in Front Royal.

Motion:

I move to appoint _____ to the Shenandoah Area Agency on Aging Board of Directors for a four year term through September 30, 2019.

Social Services Board:

The term of Donnie Roudabush (District 4) expired on December 31st. He is eligible to serve a second, four year term or another individual can be appointed. The term would commence on January 1, 2016 and expire on December 31, 2019.

A vacancy also exists for the Board of Supervisors representative. Previously, former Supervisor Darrell Short served in this capacity. Another Board member representative needs to be appointed to fill the vacancy.

Motions:

I move to appoint _____ (District 4) to the Social Services Board for a four year term from January 1, 2016 through December 31, 2019.

I move to appoint _____, as the Board of Supervisors representative, to the Social Services Board.

Stonyman Agricultural and Forestal District Advisory Committee:

The Page County Stonyman Agricultural and Forestal District expired on March 1, 2015. It was in effect for seven years, since March 1, 2008. The District consists of 1912.55 acres and is up for renewal. A committee needs to be appointed to review and modify the District, as deemed necessary. The committee shall be comprised of 10 individuals, which shall consist of four landowners who are engaged in agricultural or forestal productions, four other landowners of the locality, the Commissioner of the Revenue and a member of the Board of Supervisors.

The District was originally adopted in 2001 and renewed in 2008.

The Board has appointed Johnnie Housden, Paul Kinser and Harry Louderback to represent the farmers needed on the Committee. Nancy Donak was also appointed as a landowner.

The Board needs to appoint one additional farmer, three more landowners, a representative of the Board, and the Commissioner of the Revenue.

Motion:

I move to appoint _____ to the Stonyman Agricultural/Forestal District Advisory Committee.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors

FROM: Amity Moler, County Administrator

SUBJECT: Consent Agenda

DATE: January 14, 2016

SUMMARY:

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

RECOMMENDATION:

Approval of the Consent Agenda.

BACKGROUND:

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

FISCAL IMPACT:

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,868,781.41 for the month of December.

MOTION(S):

I move to approve the Consent Agenda as follows:

- Financial reports for the period of December 1-31, 2015;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,868,781.41 for the month of December 2015;
- Minutes of December 15, 2015.

ATTACHMENT(S):

1. Financial Reports for December 1-31, 2015 (provided separately)
2. Warrant Report for December 1-31, 2015

3. Payroll Warrant Report, dated December 4, 2015
4. Payroll Warrant Report, dated December 18, 2015
5. Board of Supervisors Minutes for December 15, 2015

MOTION: I move to accept the Financial Reports for the period December 1 – December 31, 2015.

AGENDA

BOARD OF SUPERVISORS

January 19, 2016

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

POLICY IMPLICATIONS: None

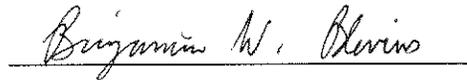
DISCUSSION: The County's budget ended the month with an unencumbered balance of \$32,686,412.19. The general fund accounts for \$9,821,202.62 of the unencumbered amount.

The county's cash and investment portfolio equaled \$10,204,138.01 at the end of the month.

*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Budget Officer.

STAFF:





ATTACHMENTS: Summary of Revenue and Expenditures
Balance Sheet
Departmental Expenditures

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total \$1,868,781.41 as detailed in the discussion section and the supporting warrant lists.

AGENDA

BOARD OF SUPERVISORS

January 19, 2016

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated December 4, 2015	231113	231147	23,328.89
Direct Deposits			155,126.55
Tax Electronic Transfers			58,878.31
Payroll Checks dated December 18, 2015	231148	231177	22,037.26
Direct Deposits			150,948.70
Tax Electronic Transfers			57,398.23
Accounts Payable -12/1/15 through 12/31/15	185407	185740	1,290,510.31
Electronic Transfers	91513	91520	110,553.16
TOTAL			\$1,868,781.41

Benjamin W. Blevins

Christina Taylor

ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

Warrant Report
December 1, 2015
through
December 31, 2015

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/02/2015	91513	TREASURER OF VA. - VRS	256	14,312.34
12/09/2015	91514	SUNTRUST BANK	3632	26,954.93
12/09/2015	91515	USDA RURAL DEVELOPMENT	2751	10,430.00
12/09/2015	91516	USDA RURAL DEVELOPMENT	2751	39,870.00
12/09/2015	91517	USDA RURAL DEVELOPMENT	2751	11,585.00
12/09/2015	91518	USDA RURAL DEVELOPMENT	2751	3,663.00
12/09/2015	91519	USDA RURAL DEVELOPMENT	2751	3,663.00
12/16/2015	91520	SUNTRUST BANK	1761	74.89
12/02/2015	185407	AMERICAN FAMILY LIFE ASSURANCE	270	1,361.58
12/02/2015	185408	ANTHEM BLUE CROSS BLUE SHIELD	276	70,890.00
12/02/2015	185409	AT&T MOBILITY	3037	42.80
12/02/2015	185410	AUTOZONE INC.	2703	112.23
12/02/2015	185411	HERBERT L. BESKIN, TRUSTEE	4412	280.00
12/02/2015	185412	BEST UNIFORMS OF GALLS	4330	19.15
12/02/2015	185413	CARTER MACHINERY CO., INC.	2346	1,501.12
12/02/2015	185414	CAVALIER EQUIPMENT CORPORATION	3684	67.72
12/02/2015	185415	CENTURYLINK	3616	3,159.17
12/02/2015	185416	CORRECTIONAL PEACE OFFICERS FO	2605	15.00
12/02/2015	185417	CROSSROADS COUNSELING CENTER I	4073	1,170.00
12/02/2015	185418	AMY DOVEL	4308	45.00
12/02/2015	185419	DRAPER ADEN ASSOCIATES	1664	2,704.80
12/02/2015	185420	FLOWERS BAKING CO. OF LYNCHBUR	59	77.00
12/02/2015	185421	FORM NETWORKS LLC	4242	1,594.59
12/02/2015	185422	JOSHUA HAHN	2984	.00
12/02/2015	185423	HENRY & WILLIAM EVANS	1714	2,325.00
12/02/2015	185424	HOLTZMAN OIL CORP	1167	1,393.81
12/02/2015	185425	JESSICA KARNES	4269	1,358.00
12/02/2015	185426	TERESA KIBLER	4406	1,661.00
12/02/2015	185427	LD&B INSURANCE & FINANCIAL SER	4135	712.29
12/02/2015	185428	LIFTOFF, LLC	4436	6,524.40
12/02/2015	185429	LORD FAIRFAX EMS COUNCIL	141	22.00
12/02/2015	185430	LURAY VOLUNTEER RESCUE SQUAD	317	7,907.64
12/02/2015	185431	DR. WALLACE B LUTZ	2352	150.00
12/02/2015	185432	M & W PRINTERS, INC.	380	5,697.19
12/02/2015	185433	MARKEL INSURANCE COMPANY	4068	600.00
12/02/2015	185434	MARY K. MENEFFE	2924	675.00
12/02/2015	185435	MINER MARTIN & HAHN, PLC	4415	120.00
12/02/2015	185436	MINNESOTA LIFE	257	233.14
12/02/2015	185437	MUNDY STONE COMPANY	3855	983.81
12/02/2015	185438	NATIONWIDE RETIREMENT SOLUTION	824	25.00
12/02/2015	185439	NORTHWESTERN COMMUNITY SERVICE	796	30.00
12/02/2015	185440	OFFICE DEPOT CREDIT PLAN	4091	35.98
12/02/2015	185441	PAGE CO-OP FARM BUREAU, INC.	175	341.83
12/02/2015	185442	PAGE NEWS & COURIER	185	1,512.75
12/02/2015	185443	PAINTERS GARAGE TOWING & RECOV	3613	320.87
12/02/2015	185444	PIFER OFFICE SUPPLY, INC.	187	49.89
12/02/2015	185445	THE POWER CONNECTION INC.	1495	740.11
12/02/2015	185446	QUINN ENTERPRISE	4364	250.00
12/02/2015	185447	KAREN L. RHINEHART	3598	3,850.00
12/02/2015	185448	RICOH USA INC	3399	57.40
12/02/2015	185449	RICOH USA INC	3973	635.08

CHECK DATE CHECK NUMBER VENDOR NAME VENDOR # CHECK AMOUNT

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/02/2015	185450	MELISSA E. SEAL	4402	3,098.00
12/02/2015	185451	SHENANDOAH RESCUE SQUAD INC.	335	6,816.91
12/02/2015	185452	SHENANDOAH VALLEY ELECTRIC COO	3703	97.14
12/02/2015	185453	SHENANDOAH VALLEY S.O.T.P.	2745	350.00
12/02/2015	185454	SHOWALTER SIGNS & SILKSCREENIN	568	500.00
12/02/2015	185455	SKYLINE PAINT & HARDWARE	3784	2.84
12/02/2015	185456	MELODY L. SNIDER	4394	3,164.00
12/02/2015	185457	SPRINT SOLUTIONS INC	3764	2,230.23
12/02/2015	185458	STANLEY VOLUNTEER FIRE DEPARTM	340	105.64
12/02/2015	185459	STANLEY VOLUNTEER RESCUE SQUAD	226	4,260.91
12/02/2015	185460	STAPLES ADVANTAGE, DEPT DC	3997	336.29
12/02/2015	185461	TOM'S AUTO REPAIR	2677	36.00
12/02/2015	185462	TOWN OF LURAY	147	166.12
12/02/2015	185463	TOWN OF STANLEY	227	8,292.73
12/02/2015	185464	TREASURER OF VIRGINIA	4411	149.52
12/02/2015	185465	TREASURER OF VIRGINIA (DEQ)	1519	787.00
12/02/2015	185466	UNITED WAY OF PAGE COUNTY	1556	1.00
12/02/2015	185467	VACO RISK MANAGEMENT PROGRAMS	880	93.30
12/02/2015	185468	VALLC	1231	432.50
12/02/2015	185469	VECTOR SECURITY	2926	26.00
12/02/2015	185470	VIRGINIA CREDIT UNION	385	300.00
12/02/2015	185471	WALMART COMMUNITY/GECRB	1477	679.72
12/02/2015	185472	WESTERN VIRGINIA REGIONAL JAIL	4437	875.00
12/02/2015	185473	PAMELA S. WIGHTMAN	4254	1,806.00
12/02/2015	185474	WINCHESTER FIRE & SECURITY, LL	4417	61.25
12/09/2015	185475	APTON COMMUNICATIONS CORP	3912	9.97
12/09/2015	185476	AMERIGAS	3494	195.89
12/09/2015	185477	APPLE VALLEY SCALE COMPANY	3332	1,378.40
12/09/2015	185478	ASHEY ARMS, LLC	3817	1,800.00
12/09/2015	185479	ATLANTIC ELECTION SERVICES, IN	1956	5,015.00
12/09/2015	185480	ATOMS MENTORING	4379	3,300.00
12/09/2015	185481	AUGUSTA HEALTH CARE, INC.	2801	153.17
12/09/2015	185482	AUTOZONE INC.	2703	131.62
12/09/2015	185483	BLUE MOUNTAIN ANIMAL CLINIC	15	398.65
12/09/2015	185484	BURNER ELECTRICAL SERVICE, INC	21	3,165.30
12/09/2015	185485	CATERPILLAR FINANCIAL SERVICES	4076	5,551.89
12/09/2015	185486	CC ROSEN & SONS INC	2316	122.00
12/09/2015	185487	CENTRAL TIRE CORPORATION	4271	1,846.88
12/09/2015	185488	CENTURYLINK	3616	5,499.50
12/09/2015	185489	COMCAST	2892	86.15
12/09/2015	185490	BETH W. COMER	4272	1,025.00
12/09/2015	185491	COMMONWEALTH DISTRIBUTION, LLC	3552	379.23
12/09/2015	185492	COMMONWEALTH RESCUE SYSTEMS	4033	110.50
12/09/2015	185493	COMSONICS, INC.	4127	195.00
12/09/2015	185494	CROSSROADS COUNSELING CENTER I	4073	2,215.00
12/09/2015	185495	DOMINION VIRGINIA POWER	255	41.74
12/09/2015	185496	ENDLESS POSSIBILITIES THERAPEU	4380	825.00
12/09/2015	185497	FLOWERS BAKING CO. OF LYNCHBUR	215	215.71
12/09/2015	185498	FORM NETWORKS LLC	4242	2,886.62
12/09/2015	185499	JOHN M. FRY	4440	50.00
12/09/2015	185500	GALLS LLC	116	865.36

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/09/2015	185501	GEOLIANT, LLC	4434	4,200.00
12/09/2015	185502	ROBERT E. GOOD	4438	50.00
12/09/2015	185503	HOLTZMAN CORP	4162	1,815.15
12/09/2015	185504	HOLTZMAN OIL CORP	1167	406.59
12/09/2015	185505	HUGHESNET	4286	105.93
12/09/2015	185506	J REX BURNER CO.	22	471.74
12/09/2015	185507	LD&B INSURANCE & FINANCIAL SER	4135	76.00
12/09/2015	185508	DR. WALLACE B LUTZ	2352	125.00
12/09/2015	185509	MARKOWITZ APPLIANCE CENTER	151	207.00
12/09/2015	185510	MARLOW FORD	1777	1,345.21
12/09/2015	185511	MILLER, EARLE & SHANKS, PLLC	2647	5,901.00
12/09/2015	185512	BRYAN N. NELSON	3090	350.00
12/09/2015	185513	NORTH SPRING BEHAVIORAL HEALTH	2784	7,894.80
12/09/2015	185514	PAGE CO-OP FARM BUREAU, INC.	175	476.44
12/09/2015	185515	PAGE NEWS & COURIER	185	544.80
12/09/2015	185516	PAGE VALLEY VETERINARY CLINIC	802	532.00
12/09/2015	185517	PENN VETERINARY SUPPLY, INC.	171	46.20
12/09/2015	185518	PIFER OFFICE SUPPLY, INC.	187	328.59
12/09/2015	185519	QUAELES ENERGY SERVICES	4039	762.06
12/09/2015	185520	R.A.D. SYSTEMS	4072	75.00
12/09/2015	185521	RACEY ENGINEERING PLLC	418	625.00
12/09/2015	185522	RAPPANNOCK CREATIVE HEALTH C	2887	3,538.00
12/09/2015	185523	REED'S TIRE CENTER #1 INC.	887	15.00
12/09/2015	185524	RICOH USA INC	3999	48.40
12/09/2015	185525	RICOH USA INC	3973	2,500.80
12/09/2015	185526	WILLIAM JOSEPH RUFFNER	2221	50.00
12/09/2015	185527	SCS ENGINEERS	1637	17,302.37
12/09/2015	185528	SEAL'S SEPTIC SERVICE INC	407	675.00
12/09/2015	185529	SENTARA RMH OCCUPATIONAL HEALT	4282	112.00
12/09/2015	185530	SHENANDOAH VALLEY ELECTRIC COO	3703	8,030.74
12/09/2015	185531	SHENANDOAH VALLEY S.O.T.P.	2745	350.00
12/09/2015	185532	SHENANDOAH VALLEY WATER CO.	2284	138.00
12/09/2015	185533	SPRINT	3238	746.73
12/09/2015	185534	STANLEY VOLUNTEER FIRE DEPARTM	340	13,000.00
12/09/2015	185535	STAPLES ADVANTAGE, DEPT DC	3997	63.00
12/09/2015	185536	SUNGARD PUBLIC SECTOR USERS GR	749	195.00
12/09/2015	185537	SUNTRUST BANK	1274	4,666.32
12/09/2015	185538	JASON TAYLOR	4439	50.00
12/09/2015	185539	TOM'S AUTO REPAIR	2677	16.00
12/09/2015	185540	TOWN OF LURAY	147	2,894.03
12/09/2015	185541	TOWN OF STANLEY	227	5,064.93
12/09/2015	185542	TOWN POLICE SUPPLY	655	2,454.00
12/09/2015	185543	U. S. POSTMASTER	240	147.00
12/09/2015	185544	UNIVERSAL PRINTING SOLUTIONS,	4378	2,809.69
12/09/2015	185545	UNIVERSITY OF VIRGINIA	990	100.00
12/09/2015	185546	US FOODS INC	1771	3,248.51
12/09/2015	185547	SIGNE VAUGHAN	2373	158.07
12/09/2015	185548	VECTOR SECURITY	2926	1,460.00
12/09/2015	185549	TREASURER OF VIRGINIA	867	153.72
12/09/2015	185550	VISA	1914	36.12
12/09/2015	185551	WALMART COMMUNITY/GEOCR	1790	262.52

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	BANK CODE	CHECK AMOUNT
12/09/2015	185552	HELEN WATERS	2411		218.00
12/09/2015	185553	WINGATE APPRAISAL SERVICE	1968		50.00
12/09/2015	185554	ZEP SALES & SERVICE	657		345.18
12/16/2015	185555	ALLIED PORTABLE TOILETS	2988		150.00
12/16/2015	185556	AMERICAN FAMILY LIFE ASSURANCE	270		1,361.58
12/16/2015	185557	AMERIGAS	3494		264.22
12/16/2015	185558	ANTHEM BLUE CROSS BLUE SHIELD	276		71,669.50
12/16/2015	185559	AUTOZONE INC.	2703		90.16
12/16/2015	185560	HERBERT L. BESKIN, TRUSTEE	4412		280.00
12/16/2015	185561	BURNER ELECTRICAL SERVICE, INC	21		2,589.75
12/16/2015	185562	CENTRAL ELEVATOR INSPECTION SE	4007		180.00
12/16/2015	185563	CENTURLINK	3616		92.20
12/16/2015	185564	COMCAST	2892		273.70
12/16/2015	185565	NORA BELLE COMER	72		.00
12/16/2015	185566	COMMONWEALTH DISTRIBUTION, LLC	3552		810.49
12/16/2015	185567	COMMONWEALTH RESCUE SYSTEMS	4033		201.85
12/16/2015	185568	CONTRACT PHARMACY SERVICES INC	4126		2,607.86
12/16/2015	185569	CORRECTIONAL PEACE OFFICERS FO	2605		15.00
12/16/2015	185570	CORRISOFT, LLC	4221		1,181.25
12/16/2015	185571	CROSSROADS COUNSELING CENTER I	4073		180.00
12/16/2015	185572	DISCOVERY SCHOOL OF VA FOR GIR	4113		5,400.00
12/16/2015	185573	FIDELIS EMS BILLING, LLC	4113		1,843.01
12/16/2015	185574	FLOWERS BAKING CO. OF LYNCHBUR	3769		88.55
12/16/2015	185575	FORM NETWORKS LLC	59		1,050.00
12/16/2015	185576	FREZE'S TOWING & AUTO REPAIR	1816		49.50
12/16/2015	185577	GRAFTON SCHOOL, INC.	1721		14,264.36
12/16/2015	185578	HOLTZMAN OIL CORP	1167		887.52
12/16/2015	185579	HOLTZMAN OIL CORPORATION	1872		2,393.37
12/16/2015	185580	INTERCEPT YOUTH SERVICES INC	2795		4,031.10
12/16/2015	185581	KANAWHA STONE COMPANY, INC.	4420		513,561.96
12/16/2015	185582	LD&B INSURANCE & FINANCIAL SER	4135		712.29
12/16/2015	185583	LURAY COPY SERVICE, INC.	145		690.00
12/16/2015	185584	LURAY FIRE DEPARTMENT	316		2,338.00
12/16/2015	185585	LURAY-PAGE CO CHAMBER OF COMME	146		22,916.66
12/16/2015	185586	LURAY/PAG COUNTY FARMERS MARKE	1842		3,000.00
12/16/2015	185587	M & W PRINTERS, INC.	380		572.40
12/16/2015	185588	MCKINNEY, DONALD	4441		25.00
12/16/2015	185589	MINNESOTA LIFE	257		233.14
12/16/2015	185590	RICHARD G. MORGAN	3690		112.00
12/16/2015	185591	MUNDY STONE COMPANY	3855		822.87
12/16/2015	185592	NATIONWIDE RETIREMENT SOLUTION	824		25.00
12/16/2015	185593	NO. SHENANDOAH VALLEY REGIONAL	1469		2,007.72
12/16/2015	185594	OCV	4184		2,495.00
12/16/2015	185595	OFFICE DEPOT CREDIT PLAN	4091		191.92
12/16/2015	185596	ORKIN PEST CONTROL	2382		78.51
12/16/2015	185597	PAGE CO-OP FARM BUREAU, INC.	175		233.04
12/16/2015	185598	TONY PAINTER	1899		122.19
12/16/2015	185599	PAINTERS GARAGE TOWING & RECOV	3613		111.30
12/16/2015	185600	PIFER OFFICE SUPPLY, INC.	187		135.41
12/16/2015	185601	RECONDITIONED ALLIANCES & REP	1179		32.23
12/16/2015	185602	REED'S TIRE CENTER #1 INC.	887		1,016.00

 CHECK DATE CHECK NUMBER VENDOR NAME VENDOR # CHECK AMOUNT

12/16/2015	185603	RICOH USA INC	3999	113.78
12/16/2015	185604	RICOH USA INC	3973	1,067.05
12/16/2015	185605	SCOTT, W. STEPHEN	4442	.00
12/16/2015	185606	SHEN-PACO INDUSTRIES, INC.	224	25.00
12/16/2015	185607	SHENANDOAH VALLEY ELECTRIC COO	3703	2,680.01
12/16/2015	185608	SHENANDOAH VALLEY PARTNERSHIP	3022	5,145.75
12/16/2015	185609	SHENANDOAH VALLEY WATER CO.	2284	43.00
12/16/2015	185610	SHENANDOAH VOLUNTEER FIRE CO.,	336	2,338.00
12/16/2015	185611	SHENK'S PLUMBING, LLC	3741	4,098.00
12/16/2015	185612	SPECIALIZED YOUTH SVCS OF VA,	1924	2,338.00
12/16/2015	185613	STANLEY VOLUNTEER FIRE DEPARTM	340	37.37
12/16/2015	185614	SUNRISE MEDICAL LABORATORIES,	4181	149.52
12/16/2015	185615	TREASURER OF VIRGINIA	4411	1.00
12/16/2015	185616	UNITED WAY OF PAGE COUNTY	1556	6,951.93
12/16/2015	185617	US FOODS INC	1771	3,359.95
12/16/2015	185618	US POSTAL SERVICE	965	105.78
12/16/2015	185619	VACO RISK MANAGEMENT PROGRAMS	880	432.50
12/16/2015	185620	VALIC	1231	160.00
12/16/2015	185621	VEBA	1627	27.00
12/16/2015	185622	VERIZON	1645	56.71
12/16/2015	185623	VIRGINIA CREDIT UNION	385	25.00
12/16/2015	185624	TREASURER OF VIRGINIA	867	300.00
12/16/2015	185625	WEST CENTRAL COMM OF REVENUE A	1987	250.00
12/16/2015	185626	WEST MAIN MARKET	4082	330.00
12/16/2015	185627	WHSV	114	1,622.58
12/16/2015	185628	SCOTT, W. STEPHEN	4442	405.96
12/23/2015	185629	B-K OFFICE SUPPLY, INC.	18	2,965.91
12/23/2015	185630	BUSINESS CARD	258	1,045.00
12/23/2015	185631	BLAUGH BROTHERS, INC.	786	16.50
12/23/2015	185632	BURNER ELECTRICAL SERVICE, INC	21	17.69
12/23/2015	185633	JOY CARR	482	549.94
12/23/2015	185634	CENTURYLINK	3616	333.50
12/23/2015	185635	NORA BELLE COMER	72	5,335.10
12/23/2015	185636	COMSONICS, INC.	4127	279.05
12/23/2015	185637	DEPARTMENT OF SOCIAL SERVICES	1545	908.23
12/23/2015	185638	MARY K. BARHART PLLC	3887	421.00
12/23/2015	185639	JAMES W. ELLIOTT	1975	227.92
12/23/2015	185640	FLOWERS BAKING CO. OF LYNCHBUR	59	675.00
12/23/2015	185641	FORM NETWORKS LLC	4242	298.89
12/23/2015	185642	LETTER PERFECT	758	80.55
12/23/2015	185643	LOUDERBACK IMPLEMENT CO., INC.	622	117.79
12/23/2015	185644	LURAY COPY SERVICE, INC.	145	6,610.11
12/23/2015	185645	LURAY VOLUNTEER RESCUE SQUAD	317	42,745.25
12/23/2015	185646	MASSANUTTEN REGIONAL LIBRARY	199	1,631.10
12/23/2015	185647	LEXISNEXIS MATTHEW BENDER	1339	56,805.21
12/23/2015	185648	MIDDLE RIVER REGIONAL JAIL	3557	250.00
12/23/2015	185649	MELLCROFT FARMS COMPANY	4443	2,111.50
12/23/2015	185650	NATIONAL COUNSELING GROUP, INC	2681	94.32
12/23/2015	185651	NORTHWESTERN COMMUNITY SERVICE	796	20.00
12/23/2015	185652	PAGE CO-OP FARM BUREAU, INC.	175	8.00
12/23/2015	185653	PAGE COUNTY SHERIFF, PETTY CASH	404	

 CHECK NUMBER VENDOR NAME VENDOR # CHECK AMOUNT

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
12/23/2015	185654	PIPER OFFICE SUPPLY, INC.	187	201.87
12/23/2015	185655	PITNEY BOWES	1766	555.00
12/23/2015	185656	QUILL CORPORATION	188	123.99
12/23/2015	185657	REED & REED, P.C.	195	320.97
12/23/2015	185658	REED'S TIRE CENTER #1 INC.	887	274.95
12/23/2015	185659	RICOH USA INC	3973	980.61
12/23/2015	185660	SCS ENGINEERS	1637	38,180.31
12/23/2015	185661	SHELL	2037	2,944.87
12/23/2015	185662	SHENANDOAH RESCUE SQUAD INC.	335	7,545.42
12/23/2015	185663	SHENANDOAH VALLEY ELECTRIC COO	3703	753.37
12/23/2015	185664	SHAWALTER SIGNS & SILKSCREENIN	568	160.00
12/23/2015	185665	SPECH AND LANGUAGE CENTER, PL	4358	1,300.00
12/23/2015	185666	STANLEY AUTO PARTS & SERVICE	4226	16.00
12/23/2015	185667	STANLEY VOLUNTEER RESCUE SQUAD	226	4,823.88
12/23/2015	185668	STAPLES ADVANTAGE, DEPT DC	3997	395.71
12/23/2015	185669	THE SUPPLY ROOM COMPANIES	205	63.88
12/23/2015	185670	THOMSON REUTERS - WEST	262	207.50
12/23/2015	185671	TOWN OF LURAY	147	10,000.00
12/23/2015	185672	US FOODS INC	1771	3,520.70
12/23/2015	185673	VEDA (VA ECON DEVELOPERS ASSOC	246	250.00
12/23/2015	185674	WESTERN VIRGINIA REGIONAL JAIL	4437	3,107.38
12/23/2015	185675	YOUTH FOR TOMORROW	2098	8,250.00
12/23/2015	185676	ZANE'S LOCKSMITH SHOP	3045	70.00
12/30/2015	185677	WILLIAM W. ALESHIRE	69	80.00
12/30/2015	185678	AMERICAN FAMILY LIFE ASSURANCE	270	1,130.85
12/30/2015	185679	ANTHEM BLUE CROSS BLUE SHIELD	276	67,352.00
12/30/2015	185680	MARY ANN ARRINGTON	645	120.00
12/30/2015	185681	ARROW INTERNATIONAL, INC	4350	906.37
12/30/2015	185682	AT&T MOBILITY	3037	42.80
12/30/2015	185683	HERBERT L. BESKIN, TRUSTEE	4412	280.00
12/30/2015	185684	JOYCE BURKE	371	104.00
12/30/2015	185685	FAITH CARLSON	4141	20.00
12/30/2015	185686	CENTURYLINK	3616	602.15
12/30/2015	185687	BETH W. COMER	4272	962.50
12/30/2015	185688	CORRECTIONAL PEACE OFFICERS FO	2605	15.00
12/30/2015	185689	PETER J. CREATURE, JR.	4138	120.00
12/30/2015	185690	GLENROSE DAMERON	368	120.00
12/30/2015	185691	DICK MYERS CHRYSLER, DODGE, JEEP	3275	180.00
12/30/2015	185692	FLOWERS BAKING CO. OF LYNCHBUR	59	297.81
12/30/2015	185693	FORM NETWORKS LLC	4242	225.00
12/30/2015	185694	JACQUELINE E. GREEN	4137	48.00
12/30/2015	185695	EVELYN A. HARVEY	4139	72.00
12/30/2015	185696	HENRY & WILLIAM EVANS	1714	2,250.00
12/30/2015	185697	BRENDA C. HILLIARD	781	120.00
12/30/2015	185698	HOLTZMAN OIL CORP	1157	661.24
12/30/2015	185699	H. WEBB HUDSON, JR.	3489	120.00
12/30/2015	185700	KEITH R. JENKINS	683	108.00
12/30/2015	185701	MARY E. JOHNSON	513	128.00
12/30/2015	185702	JONES & BARTLETT LEARNING, LLC	3587	5,052.74
12/30/2015	185703	SUE C. KEYTON	347	120.00
12/30/2015	185704	OTIS R. LAM, JR.	1467	120.00

 CHECK DATE CHECK NUMBER VENDOR NAME VENDOR # CHECK AMOUNT

12/30/2015	185705	LD&B INSURANCE & FINANCIAL SER	4135	712.29
12/30/2015	185706	LORD FAIRFAX EMS COUNCIL	141	31.00
12/30/2015	185707	LURAY AUTO BODY	137	3,080.68
12/30/2015	185708	RONALD MCCLELLAND	3434	20.00
12/30/2015	185709	CAROYN A. MILLER	3547	16.00
12/30/2015	185710	KAY MIMS	651	120.00
12/30/2015	185711	PHILIP MIMS	727	120.00
12/30/2015	185712	MINNESOTA LIFE	257	198.55
12/30/2015	185713	MUNDY STONE COMPANY	3855	1,676.91
12/30/2015	185714	NATIONWIDE RETIREMENT SOLUTION	824	25.00
12/30/2015	185715	JAMES E. NICHOLSON, JR.	2280	28.00
12/30/2015	185716	PAGE CO-OP FARM BUREAU, INC.	175	438.21
12/30/2015	185717	DANIEL W. PRESGRAVES	996	40.00
12/30/2015	185718	ELVANA PRICE	1013	48.00
12/30/2015	185719	QUARLES ENERGY SERVICES	4039	33.78
12/30/2015	185720	REED'S TIRE SERVICE CENTER	194	80.95
12/30/2015	185721	RICOH USA INC	3999	20.00
12/30/2015	185722	RICOH USA INC	3973	94.36
12/30/2015	185723	ROCKINGHAM COUNTY	2813	120.00
12/30/2015	185724	CHARLES W. ROSE	566	120.00
12/30/2015	185725	EDWARD M. SEDWICK	4136	120.00
12/30/2015	185726	GWENDOLYN G. SHENK	4144	120.00
12/30/2015	185727	SPRINT	3238	37.21
12/30/2015	185728	BETTY JO STILLWELL	1165	120.00
12/30/2015	185729	REBECCA W. STRAWDERMAN	4149	68.00
12/30/2015	185730	TOWN OF LURAY	147	3,250.46
12/30/2015	185731	TREASURER OF VIRGINIA	4411	149.52
12/30/2015	185732	UNITED WAY OF PAGE COUNTY	1556	1.00
12/30/2015	185733	US FOODS INC	1771	3,138.77
12/30/2015	185734	VACO RISK MANAGEMENT PROGRAMS	880	111.99
12/30/2015	185735	VALIC	1231	432.50
12/30/2015	185736	VECTOR SECURITY	2926	26.00
12/30/2015	185737	VIRGINIA CREDIT UNION	385	300.00
12/30/2015	185738	TREASURER OF VIRGINIA	867	210.43
12/30/2015	185739	WINCHESTER FIRE & SECURITY, LL	4417	61.28
12/30/2015	185740	DONALD L. YOUNG	1732	120.00

DATE RANGE TOTAL * 1,401,063.47 *

Payroll Warrant Report
Checks Dated December 4, 2015

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	263022.72	84567.28	178455.44	.00	.00	155126.55	23328.89
HR\$	OTHER PAY		853.59	36.00	BEREAVEMENT LEAVE		741.27	
HR\$	36.75 COMP TIME EARNED			3.50	COMP TIME PREMIUM			
HR\$	51.00 COMP TIME TAKEN		1186.66	1027.00	HOLIDAY DAY		18275.84	
HR\$	11.50- OVERTIME ADJUSTMENT		205.29-	11.50	OVERTIME		205.29	
HR\$	3464.75 REGULAR PAY		57898.83		RETRO OVERTIME		40.69	
HR\$	RETRO PAY		362.00		SALARY ADJUSTMENT		172947.01	
HR\$	97.25 SICK LEAVE		2044.16	411.50	VACATION		8631.45	262981.50 HR\$
ADD	SUPPLEMENTAL HEALTH		41.22					41.22 ADD
ABT	AFLAC		885.57		VRS DEFINED BENEFIT		621.93	
ABT	DEFERRED COMPENSATION		25.00		FLEXIBLE SPENDING ACCT		712.29	
ABT	HEALTH SINGLE W/ COMP		957.00		HEALTH DUAL W/ COMP		4887.00	
ABT	HEALTH FAMILY W/ COMP		9786.50		HEALTH/KEY ADV 500/DUAL		305.00	
ABT	HEALTH/KEY ADV 500/FAMILY		445.00		SUPP LIFE EMPLOYEE (TEMP)		293.14	
ABT	VALIC		432.50		VRS DEFINED CONT ICMA		155.50	
ABT	VRS		11402.17					30908.60 ABT
TAX	FEDERAL WITHHOLDING		23471.05		MEDICARE		3384.13	
TAX	FICA		14319.50		VIRGINA WITHHOLDING		11245.97	52420.65 TAX
DED	AFLAC		476.01		VA. CREDIT UNION		300.00	
DED	CHILD SUPPORT		149.52		GARNISHMENT		280.00	
DED	HEALTH SUBSCRIBER		16.50		CORR PEACE OFFICERS FOUN		15.00	
DED	UNITED WAY OF PAGE COUNTY		1.00					1238.03 DED
BEN	GROUP LIFE INSURANCE		2929.60		HEALTH INS. DUAL		11421.00	
BEN	HEALTH INS. FAMILY		22829.00		HEALTH INSURANCE		18290.00	
BEN	HEALTH/KEY ADV 500/DUAL		713.00		HEALTH/KEY ADV 500/FAMILY		1040.00	
BEN	VRS ICMA-RC		155.50		MEDICARE		3384.13	
BEN	VRS RETIREMENT EE		27681.34		HYBRID DISABILITY		93.30	
BEN	SOCIAL SECURITY		14319.50		VRS HYBRID ER		2021.66	104878.03 BEN

IMPUTED INCOME 659.24

196 Employees
 196 Checks
 196 Regular checks amount - 23,328.89
 0 Supplemental checks amount - .00
 0 Advance checks amount - .00
 0 Deduction checks amount - .00
 84 Females paid
 145 Full time employees paid
 51 Part time employees paid

Payroll Warrant Report
Checks Dated December 18, 2015

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	255044.97	82059.01	172985.96	.00	.00	150948.70	22037.26
	HR\$		363.34	34.00	COMP TIME EARNED			
	HR\$ 3.00			15.25	COMP TIME TAKEN		285.17	
	HR\$ 6.00		32.13	4417.75	REGULAR PAY		74703.87	
	HR\$		110.58		SALARY ADJUSTMENT		171539.31	
	HR\$ 191.50		3455.64	189.50	VACATION		4113.71	254603.75 HRS
	ADD		400.00		SUPPLEMENTAL HEALTH		41.22	441.22 ADD
	ABT		885.57		VRS DEFINED BENEFIT		705.10	
	ABT		25.00		FLEXIBLE SPENDING ACCT		712.29	
	ABT		1006.50		HEALTH DUAL W/ COMP		4887.00	
	ABT		9786.50		HEALTH/KEY ADV 500/DUAL		305.00	
	ABT		445.00		SUPP LIFE EMPLOYEE (TEMP)		293.14	
	ABT		432.50		VRS DEFINED CONT ICMA		176.29	
	ABT		11414.67					31074.56 ABT
	TAX		22010.78		MEDICARE		3273.21	
	TAX		13693.95		VIRGINIA WITHHOLDING		10768.48	49746.42 TAX
	DED		476.01		VA. CREDIT UNION		300.00	
	DED		149.52		GARNISHMENT		280.00	
	DED		16.50		CORR PEACE OFFICERS FOUN		15.00	
	DED		1.00					1238.03 DED
	BEN		2955.72		HEALTH INS. DUAL		11421.00	
	BEN		22829.00		HEALTH INSURANCE		19220.00	
	BEN		713.00		HEALTH/KEY ADV 500/FAMILY		1040.00	
	BEN		176.29		MEDICARE		3273.21	
	BEN		27896.10		HYBRID DISABILITY		105.78	
	BEN		13693.95		VRS HYBRID ER		1976.03	105300.08 BEN
			IMPUTED INCOME	660.00				
193 Employees	192 Checks							
	192 Regular checks amount -		22,037.26					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	83 Females paid							
	146 Full time employees paid							
	46 Part time employees paid							

Minutes
Board of Supervisors
Regular Meeting
December 15, 2015

Members Present: Johnny Woodward, Chairman At-Large
D. Keith Guzy, District 1
David Wiatrowski, District 2
J. D. Cave, District 3
Darrell Short, District 4
Dorothy F. Pendley, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant to the County Administrator
Ben Blevins, Budget Officer
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisor on December 15, 2015, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Supervisor J.D. Cave.

Adoption of the Agenda:

Motion: Supervisor Cave moved to adopt the agenda. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Cave, Short, Pendley. Nay: None.

Presentations, Proclamations and Awards:

Resolution to Luray High School Competition Cheerleaders:

Chairman Woodward said that the Luray High School Competition Cheerleading Squad recently won the Virginia High School League State Championship and Skylar Lynch was named Cheerleader of the Year and Coach Kayla McPherson was named Coach of the Year. The Board presented the Cheerleading Squad with a Resolution commending them for their accomplishment.

Motion: Supervisor Guzy moved to approve the Resolution Commending the Luray High School Competition Cheerleading Squad. Supervisor Short seconded and motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Cave, Short, Pendley, Woodward. Nay: None.

#2015-11
Resolution
Page County Board of Supervisors

Commending the Luray School Competition Cheerleading Squad

WHEREAS, the Luray High School Competition Cheerleading Squad has had outstanding achievements during the fall 2015 season; and

WHEREAS, on November 7, 2015, the Lady Bulldogs won their first Championship State Title in Luray High School history.

WHEREAS, the Team's success is attributed to the leadership of Coach Kayla McPherson and the hard work and talent of an outstanding squad comprised of Cierra Burrill, Savannah Chrisman, Denis Courtney, Hannah Cabbage, Shania Davis, Briana Drake, Ashley Drumheller, Haleigh Janney, Sydney Jenkins, Skylar Lynch, Mary Reed, Nicole Ruffner, Dakota Shifflett, Alexis Veney, Trinity Waldron and Lyric Woodward.

WHEREAS, Skylar Lynch was named Group 2A Cheerleader of the Year and Coach Kayla McPherson was named Group 2A Coach of the Year.

NOW THEREFORE, BE IT RESOLVED, by the Page County Board of Supervisors that this Resolution is hereby adopted for presentation to Coach Kayla McPherson and squad members as an expression of pride and support for their exceptional performance.

This Resolution was adopted by the Page County Board of Supervisors this 15th day of December, 2015.

Presentation of Plaques to Board Members:

Chairman Woodward thanked District 3 Supervisor J.D. Cave and District 4 Supervisor Darrell Short for their service on the Board of Supervisors and presented them with a plaque for their years of service.

Public Comments on the Agenda Items:

There were no speakers during Public Comments on Agenda Items.

Action Matters:

Appointment of Professional Assessor:

Mrs. Moler explained that pursuant to Section 58.1-3257 of the Code of Virginia, 1950, as amended, it is necessary for the Board to appoint a Professional Assessor, who must be approved by the Department of Taxation. Mr. Harold Wingate of Wingate Appraisal Service recommends Donald K. Thomas to serve as Page County's Professional Assessor. Mr. Thomas has served in this capacity throughout this process.

Motion: Supervisor Wiatrowski moved to appoint Mr. Donald K. Thomas as Page County's Professional Assessor. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Cave, Short, Pendley, Woodward, Guzy. Nay: None.

Extension of General Reassessment:

Mrs. Moler explained that under Virginia Code Section 58.1-3257 the Circuit Court of the county can grant up to a 30-day extension for completion of a general reassessment. Wingate Appraisal Service has requested a 30-day extension for completion of the General Reassessment from December 31, 2015 until January 31, 2016.

Motion: Supervisor Cave moved to approve the Resolution Requesting the Judge of the Circuit Court of Page County, Virginia to grant a one month extension for completing the 2015 general reassessment as authorized by Section 58.1-3257 of the Code of Virginia, 1950, as amended. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Cave, Short, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

#15-12

A RESOLUTION REQUESTING THE JUDGE OF THE CIRCUIT COURT OF PAGE COUNTY, VIRGINIA TO GRANT A ONE MONTH EXTENSION FOR COMPLETING THE 2015 GENERAL REASSESSMENT AS AUTHORIZED BY SECTION 58.1-3257 OF THE CODE OF VIRGINIA, 1950, AS AMENDED

WHEREAS, Section 58.1-3257 of the Code of Virginia, 1950, as amended, allows the Judge of the Circuit Court of a county to grant up to a three month extension of completing a general reassessment; and

WHEREAS, Page County hired Wingate Appraisal Service to conduct the General Reassessment of the County to be effective January 1, 2016; and

WHEREAS, Wingate Appraisal Service has requested a one month extension in order to be assured of having adequate time to complete necessary reviews, value checks, and clerical work; and

WHEREAS, the Board of Supervisors of Page County, Virginia has reviewed this request for a time extension and concurs with the request.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Page County, Virginia, that the Judge of the Circuit Court of Page County is hereby requested to grant an extension of one month to complete the general reassessment from December 31, 2015 until January 31, 2016.

This Resolution was adopted by the Page County Board of Supervisors this 15th day of December, 2015.

Budget Changes:

Ben Blevins, Budget Officer, reviewed the budget changes with the Board.

Department	Description	Revenue Source	Expenditure	Amount
Page County School Board	additional funding	State Government Commonwealth of VA	Page County School Board	\$6,028
Page County Fire-EMS	additional funding	Donations	Page County Fire-EMS	\$575
Page County Sheriff's Office	additional funding	State Government Commonwealth of VA	Page County Sheriff's Office E911	\$2,300
Page County Sheriff's Office	additional funding	State Government Commonwealth of VA	Page County Sheriff's Office E911	\$5,993
Page County Sheriff's Office	additional funding	State Government Commonwealth of VA	Page County Sheriff's Office E911	\$143,217
Total				\$158,113

Motion: Supervisor Wiatrowski moved to approve the Project Graduation Summer Academy Grant Award, appropriation of donated funds for Fire-EMS, TRIAD Grant, PSAP CAD Grant, and PSAP Radio Console Grant by appropriating the amount of \$158,113. Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Short, Pendley, Woodward, Guzy, Wiatrowski, Cave. Nay: None.

Board and Commission Appointments:

Mrs. Miller, Assistant to the County Administrator, explained the following Board and Commission appointments.

Planning Commission:

An appointment for District 4 needs to be made for a term to expire on January 11, 2019. Also, the term of Paul Otto, District 1, expires January 14, 2016 and he is willing to serve another four year term from January 15, 2016 to January 14, 2020.

Motion: Supervisor Guzy moved to appoint Paul Otto to the Planning Commission as the District 1 representative, for a four year term from January 15, 2016 through January 14, 2020. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Pendley, Woodward, Guzy, Wiatrowski, Cave, Short. Nay: None.

The District 4 appointment was deferred until January.

Shenandoah Area Agency on Aging:

An individual needs to be appointed to fill a seat on the SAAA Board for a four year term to expire on September 30, 2019.

The appointment was deferred until January.

Board of Zoning Appeals:

The term of Philip Mims (District 1) expired on November 8th. He is willing to serve another five year term. The Board will need to recommend the appointee to the Circuit Court Judge who will make the official appointment.

Motion: Supervisor Guzy moved to recommend the appointment of Philip Mims to the Board of Zoning Appeals, representing District 1, for a five year term from November 9, 2015 through November 8, 2020. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Cave, Short, Pendley. Nay: None.

Stonyman Agricultural/Forestral Advisory Committee:

The committee needs one additional farmer, four landowners with the County and a representative of the Board.

Motion: Supervisor Short moved to appoint Nancy Donak to the Stonyman Agricultural/Forestral District Advisory Committee for an unexpired term. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Cave, Short, Pendley, Woodward. Nay: None.

Consent Agenda:

Motion: Supervisor Short moved to approve the Consent Agenda as follows:

- Financial reports for the period of November 1-30, 2015;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,661,993.92 for the month of November 2015;
- Minutes of November 4, 2015 and November 17, 2015.

Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Cave, Short, Pendley, Woodward, Guzy. Nay: None.

Old Business:

There was no Old Business for the Board to consider.

New Business:

Coyote Bounty Discussion:

Chairman Woodward said last year the Board appropriated \$1,000 and the Farmers Association donated \$500 and Farm Bureau Federation donated \$500 toward the payment of coyote bounties. The Farmers Association is willing to donate another \$500.

Mr. Shirley Alger member of the Farmers Association said he would like to see the bounty continue and thanked the Board for the donation.

Supervisor Guzy recommended the bounty to continue.

Motion: Supervisor Guzy moved to continue to match donated funds up to \$1000, starting January 1, 2016 for coyote bounties. Supervisor Cave seconded and the motion

carried by a vote of 6-0. Aye: Cave, Short, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

Open Public Comments:

There were no speakers during Open Public Comments.

Administrator's Report:

Mrs. Moler reminded the Board that the County Employee's Holiday party will be held on December 18th along with an ugly Christmas sweater contest. Secondly, she said that an active shooter training class by Homeland Security will be held in January and it is a requirement for all employees to attend. Next, she indicated that the Animal Shelter had a surprise State Inspection and passed with no violations. In addition, EMS also passed their State Inspection. Lastly, she mentioned that Lynda Minke was given the Rudee Award for Environmental Excellence by Luray Ruritans.

Supervisor's Time:

Supervisor Wiatrowski said it was an honor to work with Supervisors Cave and Short and thanked Sheriff John Thomas for his service.

Supervisor Guzy thanked Supervisors Cave and Short for the time they served and thanked Sheriff Thomas.

Supervisor Pendley also thanked Supervisors Cave and Short Sheriff Thomas.

Chairman Woodward reminded the Board of the meeting on January 29, 2016 with the three towns and the school system. This meeting will be devoted to Economic Development. He said he would like to have meetings every six months or once a quarter with the towns and schools. He also thanked Supervisors Cave and Short for serving on the Board of Supervisors.

Supervisor Short read the Supervisors Corner.

Supervisor Cave said it has been his honor to serve on the Board of Supervisors for District 3.

Adjourn: 8:05 p.m.

With no further business, Chairman Woodward adjourned the meeting.

Johnny Woodward, Chairman

Amity Moler, County Administrator

SUPERVISOR'S CORNER

By: Dorothy F. Pendley, District 5 Supervisor

January 2016

This informational publication is authorized by the Page County Board of Supervisors to keep citizens informed on matters of County interest.

New Board of Supervisors Members:

I would like to welcome Mark Stroupe as the new Supervisor for District 3 and Larry Foltz as the new Supervisor for District 4. It is also noteworthy to mention that David Wiatrowski was re-elected for another term on the Board representing District 2. I look forward to working with each of you over the next several years to accomplish great things for the citizens of the County.

New Constitutional Officers:

I would also like to welcome Chad Cabbage as the new Sheriff, Grayson Markowitz as the new Clerk of Circuit Court, and Becky Smith as the new Commissioner of the Revenue. In addition, I would like to congratulate Ken Alger as Commonwealth Attorney and Penny Gray as Treasurer on being reelected to their respective offices. I wish each of you success as elected officials and look forward to working with you in serving the citizens.

Invocation and Pledge of Allegiance:

At the Board of Supervisors meeting held January 5, 2016, the Board voted to add the Invocation and *Pledge of Allegiance* to every meeting agenda.

Rotation of Meeting Locations:

In the past, the Board rotated their meetings between the County Government Center, Stanley Elementary School and Shenandoah Elementary School, meeting three times annually at each school. At our meeting on January 5th, the Board voted to meet once annually at Stanley Elementary School, Shenandoah Elementary School, and Springfield Elementary School, with the remainder of the meetings to be held in the Board Room at the County Government Center. This was done as an effort to meet in the southern, northern, and central portions of the County one time, rather than all of the meetings being held in Luray. The Board will meet at Stanley on March 15, 2016, at Shenandoah on May 17, 2016 and at Springfield on October 18, 2016.

Upcoming Board of Supervisors Meetings:

February 2 – Work Session, 7:00 p.m.: Board Room (Government Center)

February 16– Regular Meeting, 7:00 p.m.: Board Room (Government Center)

**MOTION TO CONVENE A CLOSED MEETING UNDER
THE VIRGINIA FREEDOM OF INFORMATION ACT
Board of Supervisors Meeting – January 19, 2016**

I move that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act:

[] for discussion of the award of a public contract involving the expenditure of public funds to add Page County as a member of the RSW Regional Jail Authority, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Authority, pursuant to Section 2.2-3711 (A)(29) of the Code of Virginia; and

[] to discuss legal matters with legal counsel relating to a policy decision as it concerns former employees of a Constitutional Officer, where such matters require the provision of legal advice for the purpose of evaluating the proper legal position or action to be taken by the Page County Board of Supervisors, pursuant to Section 2.2-3711 (A)(7) of the Code of Virginia.

MOTION TO ADJOURN CLOSED MEETING & RECONVENE IN OPEN SESSION:

I move the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session.

MOTION: _____ SECOND: _____

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Recorded Roll Call Vote:

AYE NAY ABSENT ABSTAIN

D. Keith Guzy, Jr.
David Wiatrowski
Mark Stroupe
Larry Foltz
Dorothy Pendley
Johnny Woodward