



Agenda  
Page County Board of Supervisors  
Regular Meeting  
Board of Supervisors Room – County Government Center  
103 South Court Street, Luray, Virginia 22835  
August 16, 2016 – 7:00 p.m.

---

**Call to Order**

- Pledge of Allegiance
- Invocation (Carolyn Palmer)

**Adoption of Agenda**

**Presentations, Proclamations & Awards**

Greenway Presentation

Margaret Stevenson (p. 3)

Blue Ridge Heritage Project of Page

Rose Ann Smythe (p. 11)

County Progress Report

Amity Moler

**Public Comments on Agenda Items**

**Action Matters**

Board and Commission Appointments

Regina Miller (p. 16)

**Consent Agenda** (p. 17)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – July 5, 2016 and July 19, 2016

**Old Business**

Discussion of the EMS Station

Amity Moler

Jeff Hensley

**New Business**

Proposed Festival Ordinance Amendments

Amity Moler (p. 46)

Proposed Ordinance Amendments to Chapter 105

Nathan Miller (p. 51)

Taxation – Special Assessments

**Open Public Comments**

**Administrator's Report**

Amity Moler

**Supervisors Time**

Board of Supervisors Meeting  
August 16, 2016

**Closed Session** (p. 58)

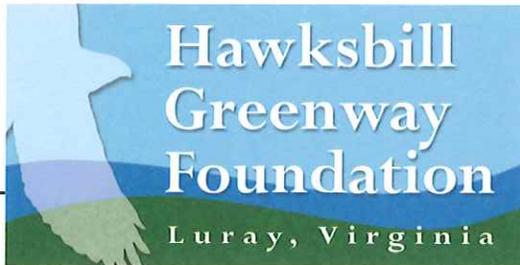
- Personnel Matters, Pursuant to Section 2.2-3711(A)(1) of  
The Code of Virginia

**Exit Closed Session/Certification of Closed Session**

**Adjourn**

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering  
County services and programs in a fiscally prudent and responsible manner.



P.O. Box 629 • Luray, Virginia 22835 • (540) 743-2135

[www.hawksbillgreenway.org/](http://www.hawksbillgreenway.org/)

August 5, 2016

Page County Supervisors  
Attn: Ms. Amity Moler  
103 South Court Street, Suite F  
Luray, Virginia 22835

Dear Ms. Moler:

I would like to address the Page County Board of Supervisors at their regular meeting on Tuesday, August 16. As a representative and board member of the Hawksbill Greenway Foundation I would like to personally thank the supervisors for their \$10,000 donation to the foundation in August of last year.

Five thousand dollars of that money paid for the 7<sup>th</sup> printing of the greenway booklets, 12,500 of them. The remaining \$5,000 helped pay for the 2 ADA compliant fishing platforms.

I will be bringing with me the Gold Metal for the Governor's Environmental Excellence Award for the greenway, and the Virginia Treasures Award for the ADA compliant fishing platforms. The Gold Metal Award was one of only three given in the entire state of Virginia.

I wish to thank each and every one of the current supervisors, and their staff members, for your support. I have also called the former district 3 supervisor and expressed my appreciation for his backing.

And lastly, I thank you for your hard work in working for Page County. We do not thank public officials often enough.

On a side note, in July the Hawksbill Greenway Foundation received the 'Green Project' Sustainability Award along with a \$1,000 check from VF Jeanswear.

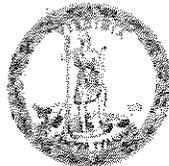
I appreciate you all and the work that you do so very much.

Sincerely,

A handwritten signature in cursive script that reads "Margaret Stevenson". The ink is dark and the signature is fluid and legible.

Margaret Stevenson  
Board of Directors, Hawksbill Greenway Foundation

*Dedicated to preserving Luray's precious green space for future generations*



# COMMONWEALTH of VIRGINIA

Office of the Governor

Terence R. McAuliffe  
Governor

March 15, 2016

Pat O'Brien, Director of Parks and Recreation  
Town of Luray  
45 East Main Street  
Luray, Virginia 22835

Dear Mr. O'Brien:

Thank you and congratulations on the designation of the Hawksbill Greenway ADA Compliant Fishing Platform to the Virginia Treasures initiative. I am pleased to present you with the enclosed certificate of recognition.

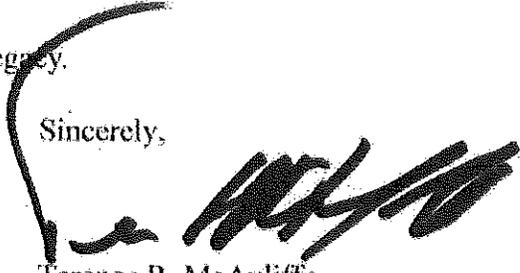
For centuries and around the world, our Commonwealth has been known for the beauty of our environment and for the rich diversity found in our forests, wetlands, streams and fields. These treasures benefit all Virginians and are economic and environmental assets. Most importantly, they are a huge part of our culture.

Whether it is through land conservation, establishment of new parks or park facilities, trails, wildlife habitats, or protection of historic or scenic resources, the actions you have taken join you with others across Virginia in fostering a stewardship ethic for our natural and cultural resources. Thank you for taking this step to help protect and showcase Virginia's many and diverse treasures.

It is my hope that as more citizens become aware of our natural and cultural resources they will be inspired to protect and preserve Virginia's many treasures for future generations to enjoy.

Thank you again for being a part of this legacy.

Sincerely,



Terence R. McAuliffe

Enclosure



## 2016 GOVERNOR'S ENVIRONMENTAL EXCELLENCE AWARD

### Luray Hawksbill Greenway Trail

WHEREAS, Article XI of the Constitution of Virginia states that "it shall be the Commonwealth's policy to protect its atmosphere, lands, and waters from pollution, impairment, or destruction, for the benefit, enjoyment, and general welfare of the people of the Commonwealth;" and

WHEREAS, the Commonwealth seeks to recognize those who have demonstrated leadership, innovation, and commitment to the preservation of Virginia's special lands and landmarks; and

WHEREAS, conservation protects the unique natural, historic, recreational, scenic, and cultural resources of Virginia for future generations to enjoy;

NOW, THEREFORE, I, Terence R. McAuliffe, Governor, do recognize the Luray Hawksbill Greenway Trail as a Gold Medal recipient of the 2016 Governor's Environmental Excellence Award for the demonstrated commitment to the stewardship of Virginia's natural resources through the implementation of the Virginia Outdoors Plan.

A handwritten signature in black ink, appearing to read "Terence R. McAuliffe", written over a horizontal line.

Governor

A handwritten signature in black ink, appearing to read "Holly Waddell", written over a horizontal line.

Secretary of Natural Resources

BOB GOODLATTE  
1ST DISTRICT, VIRGINIA

2209 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-4606  
(202) 225-5431  
FAX (202) 225-8681  
www.house.gov/goodlatte

CHAIRMAN, HOUSE REPUBLICAN  
TECHNOLOGY WORKING GROUP  
CO-CHAIR,  
CONGRESSIONAL INTERNET CAUCUS  
CONGRESSIONAL INTERNATIONAL  
ANTI-PIRACY CAUCUS  
CONGRESSIONAL CIVIL  
JUSTICE CAUCUS



Congress of the United States  
House of Representatives

COMMITTEE ON THE JUDICIARY  
CHAIRMAN

COMMITTEE ON AGRICULTURE  
VICE CHAIRMAN

SUBCOMMITTEE ON  
LIVESTOCK, RURAL DEVELOPMENT,  
AND CREDIT

SUBCOMMITTEE ON  
DEPARTMENT OPERATIONS, OVERSIGHT,  
AND NUTRITION

DEPUTY WHIP

April 20, 2016

Mr. Kenneth Beyer  
President  
Hawksbill Greenway Foundation  
45 East Main Street  
Luray, Virginia 22835

Dear Mr. Beyer:

Congratulations to the Hawksbill Greenway Foundation on winning a gold medal at the 2016 Governor's Environmental Excellence Awards!

Hawksbill Greenway is available to Luray residents and visitors alike, offering a walking and biking trail within the community. The Class-A fishing stream which is part of the Greenway system provides yet another recreational opportunity. The Hawksbill Greenway Foundation has contributed greatly to the establishment of the trail. Foundation members may be gratified by the recognition inherent in being awarded the gold medal.

Thanks for your continued efforts to enhance the Luray community and best wishes for many relaxing and enjoyable hours spent on Hawksbill Greenway Trail. If I may be of assistance to you in the future, please do not hesitate to call upon me.

With kind regards.

Very truly yours,

Bob Goodlatte  
Member of Congress

RWG:dg

70 NORTH MASON STREET  
HARRISONBURG, VA 22802-4126  
(540) 432-2391  
FAX (540) 432-6593

916 MAIN STREET  
SUITE 300  
LYNCHBURG, VA 24504-1608  
(434) 845-9306  
FAX (434) 845-8245

10 FRANKLIN ROAD, S.E.  
SUITE 540  
ROANOKE, VA 24011-2121  
(540) 857-2672  
FAX (540) 857-2675

117 SOUTH LEWIS STREET  
SUITE 215  
STAUNTON, VA 24401-4282  
(540) 885-3861  
FAX (540) 885-3930

# COMMONWEALTH OF VIRGINIA

## CERTIFICATE OF APPROVAL

*Presented to*

Town of Luray Parks & Recreation Department  
for the Hawksbill Greenway ADA Compliant Fishing Platform

This confirms that your property has been listed as a Virginia Treasure.  
Thank you for contributing to this initiative to recognize significant natural and open  
space lands, cultural resources and public recreational lands in the Commonwealth.

Virginia  
**Treasures**

Conservation • Cultural Heritage • Recreation



Terence R. McAuliffe  
GOVERNOR OF VIRGINIA

## Pat O'Brien

---

**From:** Pat O'Brien  
**Sent:** Tuesday, May 31, 2016 1:47 PM  
**To:** slater@pagenewspaper.com  
**Cc:** Morgan Housden; Charlie Hoke; Barry Presgraves; Brian Chrisman (bchrisman@townofluray.com)  
**Subject:** Virginia Treasures Award  
**Attachments:** Va Treasures.jpg

Hey Chris, can you please get this press release and photo in the newspaper for me. The people in the picture are from left to right, Ken Beyer, Margaret Stevenson (Both are members of the Greenway Foundation), Mayor Barry Presgraves, Virginia Department of Forestry Area Forester Joe Lehnen, and Molly Joseph Ward Virginia Secretary of Natural Resources.

Just so you know, Secretary Ward was up a week or so ago on Tuesday 24<sup>th</sup> and toured the entire greenway trail. Hosting the tour was quite an honor.

"The Town of Luray was officially recognized by the Virginia Treasures Initiative for the recent addition of the handicap accessible pier on the red section of the Greenway Trail, as well as the yet-to-be-built handicap accessible pier planned for the orange section. The Virginia Treasures Initiative focuses on safeguarding significant sites and assets. Its idea is to preserve, protect and highlight Virginia's most important ecological, cultural, scenic, and recreational assets as well as its special lands. Most of their effort will be accomplished through conservation easements, which help preserve the land and improve the health of Virginia's waterways. The initiative also aims to identify and expand public access to the great outdoors through playgrounds, boat ramps, scenic byways, public gardens and so on. By increasing public access to these areas, as well as appreciation for Virginia's outdoor treasures, public support for conserving, protecting and maintaining Virginia's important natural resources will likewise grow."

*D. Patrick O'Brien*

**D. Patrick O'Brien**

Luray Parks & Recreation Director  
45 East Main Street  
Luray, Virginia 22835  
P: (540)843-0770  
F: (540)843-0773





Thursday, April 14, 2016

4 Sections • 20 Pages | Volume 149 • Number 15

# PAGE NEWS *and* COURIER

Page County's Newspaper Since 1867

## LURAY-HAWKSBILL GREENWAY



The awards, sponsored by the Virginia Department of Environmental Quality and Virginia Department of Conservation and Recreation, were presented at the 27th Environment Virginia Symposium in Lexington last Thursday.

## Environmental excellence

By RYAN CORNELL  
Byrd Newspapers

The Hawksbill Greenway in Luray has been honored with a 2016 Governor's Environmental Excellence Award.

The awards, sponsored by the Virginia Department of Environmental Quality and Virginia Department of Conservation and Recreation,

were presented at the 27th Environment Virginia Symposium in Lexington last Thursday. They recognize the significant contributions of environmental and conservation leaders in the four categories of sustainability, environmental projects, land conservation and implementation of the Virginia Outdoors Plan, according to the DEQ's website.

The Virginia Outdoors Plan is the state's comprehensive plan for land conservation, outdoor recreation and open-space planning. The document spells out the state's recreational priorities, which in turn helps guide how the department spends state and federal funds.

The Hawksbill Greenway is a 2-mile walking and bik-

ing trail that runs through Luray and borders the Hawksbill Creek, connecting neighborhoods and parking areas with the downtown district. Kenneth Beyer, president of the nonprofit Hawksbill Greenway Foundation, attended Thursday's symposium. He credited the community's support and

See GREENWAY Page A3

*Continued from Page A1*

generosity for the success of the greenway, and said he felt honored to receive the award.

"It affirms our commitment," Beyer said. "When you start doing something like this you wonder if it's worth putting in the effort."

The greenway uses riparian buffers and clean-up events to protect water quality and signage to educate users on history and native species.

Last year, funds raised through

the Hawksbill Greenway Foundation paid for new fishing platforms along the trail. The trail was recognized for implementing the Virginia Outdoors Plan by connecting the community to the natural environment, a news release about the award says.

Gold medals also were awarded to the city of Richmond and the Virginia Green Travel Alliance for green practices at the 2015 UCI Road World Championships in cycling and the Virginia Outdoors Foundation for its leadership in land conservation and

protection, the release says.

Award winners were chosen based on criteria including environmental benefit, stakeholder involvement, public outreach, transferability and innovativeness, according to the release. Two silver medals, three bronze medals and three honorable mentions were awarded at the symposium.

James Madison University received an honorable mention for its strategies to reduce energy consumption in its residence halls.



## The Displaced

In the late 1920s and into the 1930s, the Commonwealth of Virginia used the power of eminent domain to acquire land for donation to the federal government in order to create Shenandoah National Park. From 1,081 individual tracts of land, more than 500 families and individuals were displaced from their homes so that the park could be established.

The Blue Ridge Heritage Project will acknowledge and honor the people whose sacrifices made it possible for us to have the Shenandoah National Park to enjoy today and into the future.

## CONTACT US

### Facebook Group Page

[www.facebook.com/groups/  
BlueRidgeHeritageProject/](http://www.facebook.com/groups/BlueRidgeHeritageProject/)

### Proposed Memorial Sites

Albemarle County  
Augusta County  
Greene County  
Madison County  
Page County  
Rappahannock County  
Rockingham County  
Warren County

**Be a part of a group in your  
county today!**

Please join us in the process of planning and  
creating these memorials or to simply learn more.

Bill Henry  
(434)985-7905  
[OnaRock01@yahoo.com](mailto:OnaRock01@yahoo.com)

Blue Ridge Heritage Project is a 501(C)(3)  
non-profit for federal tax purposes.

“And some there be,  
which have no memorial,  
who are perished as  
though they had never  
been”.

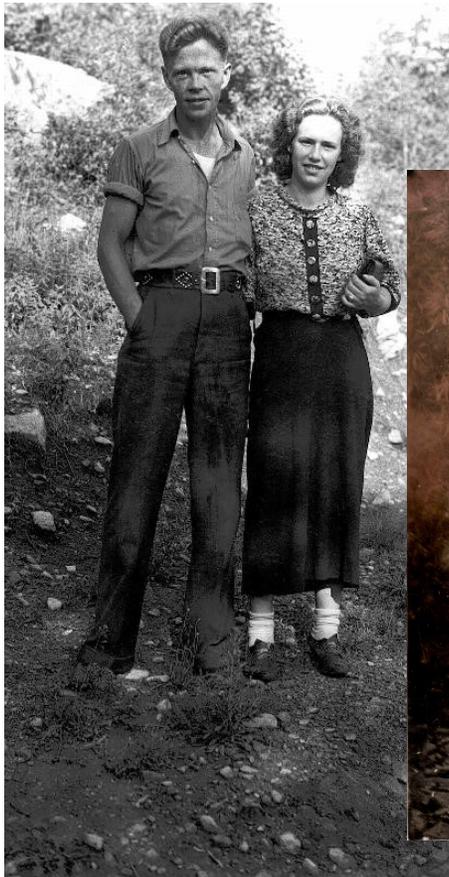


**Blue Ridge  
Heritage Project**

# BRHP Project

## Our Vision is to:

- Develop a monument site in each of the eight counties where land was acquired to create Shenandoah National Park; and
- Educate visitors about the lives and culture of the people who lived in the mountains through living history presentations, exhibits, and demonstrations.



Photos courtesy of Larry Lamb and NPS archives.

# BRHP Sites

The goal is to establish a site in each of the eight counties where land was acquired for Shenandoah National Park (Albemarle, Augusta, Greene, Madison, Page, Rappahannock, Rockingham, and Warren). In order to recognize their contributions and their losses, each site will contain a memorial to the people from that county whose land was acquired for the park. Through educational displays, cultural displays and demonstrations the project hopes to accurately depict the people's lives and to help preserve their lifestyle, crafts, music, and traditions. Each county's site will reflect the particular culture of the community. Visitors to a site will gain a greater appreciation for the impact the park had on individual lives in general and for that

particular community. Altogether, the eight sites will create an understanding of life in the Blue Ridge Mountains.

# How to Get Involved

- Share the project with family, friends and community members interested in the history of the Blue Ridge Mountains.
- Join your local committee to assist with developing a site in your county.
- Participate in committees for fundraising, public relations and/or site development.
- Ask about joining the BRHP advisory council.
- Like and Share BRHP on Facebook (see address on back.)
- Contribute your time, talents, and money to help promote the project.

Contact information can be found on the back of the brochure.



**On behalf of these Page County landowners and families  
displaced for the establishment of the Shenandoah National Park,  
this memorial is dedicated in the year of our Lord, 2017:**

Alger	Clark	Hensley	Meadows	Smith
Amiss	Cliser	Hershberger	Menefee	Snider
Atkins	Clusselman	Hite	Miller	Somers
Bailey	Collier	Hoak	Mims	Sours
Baker	Comer	Hockman	Mitchell	Spitler
Baldwin	Conrad	Huffman	Musselman	Stombock
Barnhart	Corbin	Jenkins	Nichols	Strickler
Bates	Cullers	Jewell	Offenbacher	Taylor
Batman	Deavers	Jolliffe	Overall	Thomas
Beahm	Ellis	Jones	Payne	Triplett
Beaver	Eppard	Judd	Pollock	Turner
Berry	Falls	Kendall	Presgraves	Walter
Bradley	Fitzhugh	Keyser	Price	Walton
Breeden	Foltz	Kibler	Priest	Waters
Brubaker	Ford	Kleinhaus	Printz	Weakley
Brumbach	Fox	Knight	Rice	Weaver
Bumgardner	Fray	Koontz	Richard	Williams
Buracker	Gander	Lamb	Rickard	Willis
Burgess	Grandstaff	Lam	Roller	Yancey
Burrill	Grove	Lambeth	Seal	Yates
Bryan	Hammer	Lehew	Shenk	Yowell
Cave	Heiskell	Long	Shomo	Zerkel
Cheatham	Heiston	Massie	Smeltzer	Zirkle

Placed as part of the Page Blue Ridge Heritage Project

# Group aims for new memorial in Page County

By Caleb M. Soptelean  
The Valley Banner

Following on the heels of Madison and Rockingham counties, a group has formed in Page County to honor families displaced in the creation of Shenandoah National Park.

Rose Ann Smythe got involved in the Blue Ridge Heritage Project due to a love of history.

She attended the dedication of Madison County's memorial in November and wants to replicate those efforts. "It was such a moving experience to see the elderly mountain people," she said.

A number of those who were born and spent some of their childhood years in what became the park brought their grandchildren to the event and had them touch the plaque, which contained the family names of those displaced.

Although she doesn't have family from the mountain, Smythe said a committee has been formed that includes those who do.

## Remembrances

Luray resident Marlene (Cave) Bell, 82, grew up on the mountain and lived there until she was 5. Her family was then moved to the "Ida homestead" near Luray.

"I remember quite vividly," Bell said. "It was pretty exciting because we were moving from a house with no indoor plumbing or electricity to a house that had it."

That was in 1939. She and her family had been living in a house owned by her grandfather, Charles Payne, who lived nearby. Payne was not forced to move because he had cancer, Bell said. However he died in 1940 and his wife then was required to move.

Bell doesn't remember how much land her grandfather owned, but said he got \$1,800 for his two houses and property.

Although the house where Payne lived was torn down, the house that Bell and her family lived in wasn't. It was sold to a family in Luray and was later remodeled and used as a retreat. It is still standing today, she said.

Luray resident Bertha Dale (Aleshire) Chaplin, 79, said she was born on the mountain when her parents were visiting her grandparents. She grew up in Bentonville in Warren County.

Chaplin's mother, Mattie Elizabeth Sours, grew up on the mountain, however, but didn't talk much about her family's forced relocation, Chaplin said. Her grandparents got \$300 for 300 acres and moved to Rileyville, she said.

"A lot of people seem to think people got rich," she said. "Most got almost nothing, and some got nothing. If they didn't move when they were told to, they burned their houses."

## Committee work

Smythe said the committee has begun looking for a location for a Page County memorial. The town of Shenandoah offered the group a site in Big Gem Park last week.

The committee met for the first time in April and has given informal presentations across the county to Luray,

Stanley and Shenandoah councils. One is planned for the Page County supervisors this month.

“We’re collecting photos and stories and circulating a draft list of names” of displaced families, Smythe said. The final list of names will be on a bronze plaque that will be placed at the memorial.

The group has just started to raise funds for the project and has a Facebook page, which is run by Bell’s daughter, Meg Campbell of Shenandoah. One can also access information about the group by going online to [blueridgeheritageproject.com](http://blueridgeheritageproject.com) and clicking on the photo for “Page.”

Tax-deductible donations can be made online or by sending a check to: Blue Ridge Heritage Project, 127 S. Court St., Luray VA 22835.

#### History

Shenandoah National Park was created in 1935 from portions of eight counties. It consists of more than 197,000 acres. With 38,613 acres, Page County’s portion is the largest, slightly larger than Rockingham’s 37,968.

*Note: The Rockingham County group is nearing a decision on where to place its monument with a meeting planned for Aug. 12. Spokesman Jim Lawson said the group is leaning toward a location on U.S. 33 at Swift Run Gap.*



## COUNTY OF PAGE

103 South Court Street, Suite F  
Luray, Virginia 22835  
(540) 743-4142  
Fax: (540) 743-4533

### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
Keith Guzy – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy Pendley – District 5

### County Administrator:

Amity Moler

---

**TO:** Chairman Woodward and Board of Supervisors  
**FROM:** Regina Miller, Assistant to the County Administrator  
**THRU:** Amity Moler, County Administrator  
**SUBJECT:** Board and Commission Appointments  
**DATE:** August 12, 2016

---

### **SUMMARY:**

Appointments need to be made to the following: Water Quality Advisory Committee and Massanutten Regional Library Board.

---

### **Water Quality Advisory Committee:**

The terms of John Graves and Robert Griffith expire on September 9, 2016. Both are willing to serve another three year term from September 10, 2016 through September 9, 2019.

### **Motion:**

I move to reappoint \_\_\_\_\_ and \_\_\_\_\_ to the Water Quality Advisory Committee for a three year term from September 10, 2016 through September 9, 2019.

### **Massanutten Regional Library Board – Board of Trustees:**

The term of Nancy Krause has expired on the Massanutten Regional Library Board. She has served two consecutive three-year terms and cannot be reappointed. Another individual needs to be appointed as one of Page County's representatives on the Board. The Board meets bi-monthly (July, September, November, January, March, and May) on the third Wednesday at 7 p.m. at the main library in Harrisonburg.

### **Motion:**

I move to appoint \_\_\_\_\_, as one of Page County's representatives, to the Massanutten Regional Library Board of Trustees for a three-year term.



## COUNTY OF PAGE

103 South Court Street, Suite F  
Luray, Virginia 22835  
(540) 743-4142  
Fax: (540) 743-4533

### Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
D. Keith Guzy, Jr. – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy F. Pendley – District 5

### County Administrator:

Amity Moler

---

**TO:** Chairman Woodward and Board of Supervisors

**FROM:** Amity Moler, County Administrator

**SUBJECT:** Consent Agenda

**DATE:** August 12, 2016

---

### **SUMMARY:**

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

### **RECOMMENDATION:**

Approval of the Consent Agenda.

---

### **BACKGROUND:**

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

### **FISCAL IMPACT:**

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,792,020.10 for the month of July.

### **MOTION(S):**

I move to approve the Consent Agenda as follows:

- Financial reports for the period of July 1-31, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,792,020.10 for the month of July 2016;
- Minutes of July 5, 2016 and July 19, 2016.

### **ATTACHMENT(S):**

1. Financial Reports for July 1-31, 2016 (provided separately)
2. Warrant Report for July 1-31, 2016

3. Payroll Warrant Report, dated July 1, 2016
4. Payroll Warrant Report, dated July 15, 2016
5. Payroll Warrant Report, dated July 29, 2016
6. Board of Supervisors Minutes for July 5, 2016 and July 19, 2016

MOTION: I move to accept the Financial Reports for the period July 1 – July 31, 2016.

**AGENDA**

**BOARD OF SUPERVISORS**

**August 16, 2016**

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

POLICY IMPLICATIONS: None

DISCUSSION: The County's budget ended the month with an unencumbered balance of \$54,706,731.57. The general fund accounts for \$16,565,985.97 of the unencumbered amount.

The county's cash and investment portfolio equaled \$5,493,910.18 at the end of the month.

\*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:



ATTACHMENTS: Summary of Revenue and Expenditures  
Balance Sheet  
Departmental Expenditures

# July

8% of Year Lapsed

Department	Percentage Spent
Board of Supervisors	13%
County Administrator	5%
Finance	4%
Legal Services	0%
Commissioner of the Rev.	5%
GIS	6%
Treasurer	5%
Information Systems	32%
Central Purchasing	2%
Electoral Board	1%
Registrar	6%
Clerk of Circuit Court	5%
Bailiff	7%
Commonwealth Attorney	5%
Sheriff	7%
Investigations	6%
Crime Prevention	6%
ECC	5%
EMS	6%
Jail	5%
Animal Shelter	5%
Animal Control	6%
Compacting Sites	6%
Stanley Landfill	1%
Battle Creek Landfill	3%
General Properties	14%
Recreation	6%
Planning & Comm. Dev.	6%
Economic Development	4%
CSA	0%
Recreation/Enterprise	11%

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total \$1,792,020.10 as detailed in the discussion section and the supporting warrant lists.

**AGENDA**

**BOARD OF SUPERVISORS**

**August 16, 2015**

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

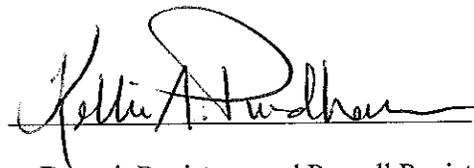
FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated July 1, 2016	231566	231600	24,115.25
Direct Deposits			150,236.99
Tax Electronic Transfers			57,073.30
Payroll Checks dated July 15, 2016	231601	231634	21,183.65
Direct Deposits			154,479.67
Tax Electronic Transfers			58,615.68
Payroll Checks dated July 29, 2016	231635	231660	20,492.18
Direct Deposits			178,816.62
Tax Electronic Transfers			68,634.55
Payroll Total			733,647.89
Accounts Payable -7/1/16 through 7/31/16	187597	187896	962,206.28
Electronic Transfers	91576	91581	96,165.93
AP Total			1,058,372.21
<b>TOTAL</b>			<b>\$1,792,020.10</b>

ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

**Warrant Report**  
**July 1, 2016**  
**through**  
**July 31, 2016**

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/13/2016	91576	SUNTRUST BANK	3632	26,954.93
07/13/2016	91577	USDA RURAL DEVELOPMENT	2751	10,430.00
07/13/2016	91578	USDA RURAL DEVELOPMENT	2751	39,870.00
07/13/2016	91579	USDA RURAL DEVELOPMENT	2751	11,585.00
07/13/2016	91580	USDA RURAL DEVELOPMENT	2751	3,663.00
07/13/2016	91581	USDA RURAL DEVELOPMENT	2751	3,663.00
07/07/2016	187597	ACF ENVIRONMENTAL INC	2335	548.00
07/07/2016	187598	AFTON COMMUNICATIONS CORP	3912	9.97
07/07/2016	187599	ALLIED PORTABLE TOILETS	2988	150.00
07/07/2016	187600	BETH ANCELL	2872	270.00
07/07/2016	187601	ASSOC OF CLERKS DISTRICT COURT	1448	75.00
07/07/2016	187602	ATOMS MENTORING	4379	8,497.50
07/07/2016	187603	BAI COMMISSIONERS' USER GROUP	2560	400.00
07/07/2016	187604	BAI TREASURERS' USER GROUP	2513	500.00
07/07/2016	187605	BENNETT AND BUTLER, INC.	4444	75.00
07/07/2016	187606	BLAUCH BROTHERS, INC.	786	275.00
07/07/2016	187607	CARTER MACHINERY CO., INC.	2346	5,791.90
07/07/2016	187608	CENTURYLINK	3616	7,292.84
07/07/2016	187609	CLEAR COMMUNICATIONS & ELECTRO	27	9,762.99
07/07/2016	187610	COMMISSIONER OF THE REVENUE AS	1506	390.00
07/07/2016	187611	COMMONWEALTH RESCUE SYSTEMS	4033	644.00
07/07/2016	187612	COMSONICS, INC.	4127	229.19
07/07/2016	187613	DRAPER ADEN ASSOCIATES	1664	3,182.10
07/07/2016	187614	FLOWERS BAKING CO. OF LYNCHBUR	59	271.81
07/07/2016	187615	FORM NETWORKS LLC	4242	5,850.00
07/07/2016	187616	CAROL P. GAUNT	3015	95.57
07/07/2016	187617	ALYCE S. GETZ	3487	113.96
07/07/2016	187618	NANCY B. GORDON	299	138.69
07/07/2016	187619	GRAFTON SCHOOL, INC.	1721	7,146.25
07/07/2016	187620	PENNY R. GRAY	2917	37.53
07/07/2016	187621	HUGHESNET	4286	105.93
07/07/2016	187622	IBM CORPORATION	124	10,486.58
07/07/2016	187623	IMAGE TREND, INC	3921	4,100.00
07/07/2016	187624	J REX BURNER CO.	22	169.39
07/07/2016	187625	JESSICA KARNES	4269	1,358.00
07/07/2016	187626	LD&B INSURANCE & FINANCIAL SER	4135	201.00
07/07/2016	187627	KIMBERLY M. LUCAS	4458	1,582.00
07/07/2016	187628	CHARLES "GRAYSON" MARKOWITZ	4473	57.90
07/07/2016	187629	MARLOW FORD	1777	127.09
07/07/2016	187630	MARY K. MENELEE	2924	262.50
07/07/2016	187631	MILLER, EARLE & SHANKS, PLLC	2647	9,262.84
07/07/2016	187632	NO. SHENANDOAH VALLEY REGIONAL	1469	10,992.74
07/07/2016	187633	DANIELLE D. NUTTER	4472	1,134.00
07/07/2016	187634	PAGE CO-OP FARM BUREAU, INC.	175	50.45
07/07/2016	187635	PAGE COUNTY SHERIFF, PETTY CASH	404	13.30
07/07/2016	187636	PAGE NEWS & COURIER	185	411.00
07/07/2016	187637	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,849.31
07/07/2016	187638	PIPER OFFICE SUPPLY, INC.	187	3,042.61
07/07/2016	187639	PITNEY BOWES GLOBAL FINANCIAL	2788	150.00
07/07/2016	187640	PITNEY BOWES RESERVE ACCOUNT	3812	1,000.00
07/07/2016	187641	KAREN L. RHINEHART	3598	2,716.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/07/2016	187642	RICOH USA INC	3973	1,197.41
07/07/2016	187643	SCS ENGINEERS	1637	18,686.16
07/07/2016	187644	MELISSA E. SEAL	4402	3,299.47
07/07/2016	187645	SENTARA RMH OCCUPATIONAL HEALT	4282	56.00
07/07/2016	187646	SHENANDOAH VALLEY ELECTRIC COO	3703	75.54
07/07/2016	187647	LYNETTE M. SHENK	2027	64.80
07/07/2016	187648	SHOWALTER SIGNS & SILKSCREENIN	568	110.00
07/07/2016	187649	JANYCE L. SLETTEN PSY.D.	1655	262.50
07/07/2016	187650	MELODY L. SNIDER	4394	3,164.00
07/07/2016	187651	SPRINT	3238	823.08
07/07/2016	187652	STAPLES ADVANTAGE, DEPT DC	3997	1,201.92
07/07/2016	187653	SUNGARD PUBLIC SECTOR	395	17,306.32
07/07/2016	187654	SUNTRUST BANK	1274	7,632.13
07/07/2016	187655	TOM'S AUTO REPAIR	2677	46.82
07/07/2016	187656	TREASURER OF VIRGINIA (VSB)	3007	550.00
07/07/2016	187657	US FOODS INC	1771	125.00
07/07/2016	187658	US POSTAL SERVICE	965	1,681.00
07/07/2016	187659	VACA	981	1,050.00
07/07/2016	187660	VACO RISK MANAGEMENT PROGRAMS	880	162,763.75
07/07/2016	187661	VALLEY OFFICE MACHINES INC.	243	89.98
07/07/2016	187662	SIGNE VAUGHAN	2373	163.64
07/07/2016	187663	VCCA	4511	250.00
07/07/2016	187664	VIRGINIA COURT CLERKS' ASSOCIA	1877	420.00
07/07/2016	187665	VIRGINIA LAWYERS WEEKLY	1109	369.00
07/07/2016	187666	VIRGINIA MAGISTRATES ASSOC.INC	1826	50.00
07/07/2016	187667	VIRGINIA MUNICIPAL CLERKS ASSO	1885	35.00
07/07/2016	187668	VRAV ANNUAL MEETING	521	165.00
07/07/2016	187669	WALMART COMMUNITY/GECRB	1790	267.32
07/07/2016	187670	JUDITH G. WEAVER ED. S.	641	200.00
07/07/2016	187671	PAMELA S. WIGHTMAN	4254	1,806.00
07/13/2016	187672	ACF ENVIRONMENTAL INC	2335	1,950.00
07/13/2016	187673	AMBULANCE MEDICAL BILLING	4470	3,486.17
07/13/2016	187674	AMERICAN FAMILY LIFE ASSURANCE	270	1,097.20
07/13/2016	187675	ANTHEM BLUE CROSS BLUE SHIELD	276	80,331.50
07/13/2016	187676	AUTOZONE INC.	2703	48.18
07/13/2016	187677	BAI MUNICIPAL SOFTWARE	2460	16,475.00
07/13/2016	187678	BUSINESS CARD	258	2,475.54
07/13/2016	187679	HERBERT L. BESKIN, TRUSTEE	4412	280.00
07/13/2016	187680	BINSWANGER GLASS	2633	318.12
07/13/2016	187681	BLUE MOUNTAIN ANIMAL CLINIC	15	1,139.67
07/13/2016	187682	BURNER ELECTRICAL SERVICE, INC	21	157.20
07/13/2016	187683	C. W. WARTHEN COMPANY	266	184.78
07/13/2016	187684	CAROLINA SOFTWARE INC.	2484	300.00
07/13/2016	187685	CARTER MACHINERY CO., INC.	2346	959.21
07/13/2016	187686	CENTURYLINK	3634	13,749.00
07/13/2016	187687	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
07/13/2016	187688	DAILY NEWS-RECORD	48	208.50
07/13/2016	187689	DOMINION VIRGINIA POWER	255	40.25
07/13/2016	187690	ENDLESS POSSIBILITIES THERAPEU	4380	2,790.00
07/13/2016	187691	FORM NETWORKS LLC	4242	165.00
07/13/2016	187692	GEORGE MASON UNIVERSITY	3801	1,000.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/13/2016	187693	GERONIMO DEVELOPMENT CORPORATI	542	559.00
07/13/2016	187694	HOLTZMAN OIL CORP	1167	1,710.79
07/13/2016	187695	HOLTZMAN OIL CORPORATION	1872	1,954.14
07/13/2016	187696	KEYSTONE NEWPORT NEWS, LLC	4246	2,280.00
07/13/2016	187697	KPD, INC. PORT-A-JOHNS	3357	80.00
07/13/2016	187698	KUSTOM SIGNALS, INC.	1579	188.00
07/13/2016	187699	LD&B INSURANCE & FINANCIAL SER	4135	724.98
07/13/2016	187700	LORD FAIRFAX EMS COUNCIL	141	9,265.00
07/13/2016	187701	LOUDERBACK IMPLEMENT CO., INC.	622	277.23
07/13/2016	187702	LURAY COPY SERVICE, INC.	145	696.09
07/13/2016	187703	LURAY-PAGE CO CHAMBER OF COMME	146	22,916.66
07/13/2016	187704	MARLOW FORD	1777	184.73
07/13/2016	187705	MASSANUTTEN REGIONAL LIBRARY	199	45,999.00
07/13/2016	187706	LEXISNEXIS MATTHEW BENDER	1339	53.53
07/13/2016	187707	MINNESOTA LIFE	257	192.05
07/13/2016	187708	MUNDY STONE COMPANY	3855	1,254.03
07/13/2016	187709	NATIONWIDE RETIREMENT SOLUTION	824	25.00
07/13/2016	187710	NEW PIG CORPORATION	1553	951.12
07/13/2016	187711	NO. SHENANDOAH VALLEY REGIONAL	1469	3,200.00
07/13/2016	187712	NORTHWEST VA REGIONAL DRUG TAS	160	2,778.33
07/13/2016	187713	PAGE CO-OP FARM BUREAU, INC.	175	158.62
07/13/2016	187714	PAGE COUNTY SHERIFF, PETTY CASH	404	11.32
07/13/2016	187715	PAGE NEWS & COURIER	185	765.00
07/13/2016	187716	PAGE ONE OF PAGE COUNTY, INC	2497	3,000.00
07/13/2016	187717	PAGE VALLEY VETERINARY CLINIC	802	137.50
07/13/2016	187718	PAINTERS GARAGE TOWING & RECOV	3613	478.93
07/13/2016	187719	PIFER OFFICE SUPPLY, INC.	187	2,367.02
07/13/2016	187720	PITNEY BOWES GLOBAL FINANCIAL	2788	393.00
07/13/2016	187721	RICOH USA INC	3973	1,134.77
07/13/2016	187722	ROBERTS OXYGEN COMPANY, INC.	2583	103.15
07/13/2016	187723	SEAL'S SEPTIC SERVICE INC	407	675.00
07/13/2016	187724	SHENANDOAH VALLEY ELECTRIC COO	3703	10,745.02
07/13/2016	187725	SHENANDOAH VALLEY S.O.T.P.	2745	700.00
07/13/2016	187726	SHENANDOAH VALLEY WATER CO.	2284	263.95
07/13/2016	187727	SHOWALTER SIGNS & SILKSCREENIN	568	505.00
07/13/2016	187728	SHRED-IT USA	4407	91.88
07/13/2016	187729	STANLEY AUTO PARTS & SERVICE	4226	167.77
07/13/2016	187730	STAPLES ADVANTAGE, DEPT DC	3997	4,586.03
07/13/2016	187731	SUNTRUST BANK	3632	2,550.94
07/13/2016	187732	THYSSENKRUPP ELEVATOR CORPORAT	648	628.61
07/13/2016	187733	TOM'S AUTO REPAIR	2677	72.07
07/13/2016	187734	TOWN OF STANLEY	227	176.48
07/13/2016	187735	TREASURER OF VIRGINIA	412	350.00
07/13/2016	187736	TREASURER OF VIRGINIA	4411	119.52
07/13/2016	187737	TREASURER OF VIRGINIA	4446	184.59
07/13/2016	187738	TREASURER OF VIRGINIA (DCSE)	4484	186.43
07/13/2016	187739	TREASURER OF VIRGINIA (VA RISK	634	2,629.00
07/13/2016	187740	TRUCK & EQUIPMENT CORP.	2581	76.18
07/13/2016	187741	UMFS	3724	5,145.00
07/13/2016	187742	UNITED STATES TREASURY	1011	835.45
07/13/2016	187743	UNITED WAY OF PAGE COUNTY	1556	1.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/13/2016	187744	VACO RISK MANAGEMENT PROGRAMS	880	196.55
07/13/2016	187745	VALIC	1231	412.50
07/13/2016	187746	VALLEY OFFICE MACHINES INC.	243	2,932.83
07/13/2016	187747	VIRGINIA CREDIT UNION	385	300.00
07/13/2016	187748	VLGMA	618	260.10
07/13/2016	187749	WILLIAM "BILL" KIBLER MEM LIBR	3836	10,000.00
07/20/2016	187750	ACOM SOLUTIONS INC	2762	2,499.00
07/20/2016	187751	AMERIGAS	3494	163.03
07/20/2016	187752	APPLE VALLEY SCALE COMPANY	3332	324.00
07/20/2016	187753	ASSOC OF CLERKS DISTRICT COURT	1448	100.00
07/20/2016	187754	AUGUSTA HEALTH CARE, INC.	2801	45.00
07/20/2016	187755	BURNER ELECTRICAL SERVICE, INC	21	1,092.80
07/20/2016	187756	CATERPILLAR FINANCIAL SERVICES	4076	5,561.89
07/20/2016	187757	CENTRAL SHENANDOAH CRIMINAL JU	33	55,800.00
07/20/2016	187758	CENTURYLINK	3616	286.00
07/20/2016	187759	CINTAS CORPORATION NO. 2	4499	164.59
07/20/2016	187760	COMCAST	2892	281.01
07/20/2016	187761	BETH W. COMER	4272	200.00
07/20/2016	187762	COMMONWEALTH RESCUE SYSTEMS	4033	692.00
07/20/2016	187763	COMSONICS, INC.	4127	35.00
07/20/2016	187764	CONTRACT PHARMACY SERVICES INC	4126	1,438.69
07/20/2016	187765	CROSSROADS COUNSELING CENTER I	4073	3,520.00
07/20/2016	187766	DEPARTMENT OF SOCIAL SERVICES	1545	238.87
07/20/2016	187767	ECONOMIC DEV AUTHORITY OF PAGE	1573	26,900.00
07/20/2016	187768	FLOWERS BAKING CO. OF LYNCHBUR	59	423.42
07/20/2016	187769	FORM NETWORKS LLC	4242	2,105.64
07/20/2016	187770	GEOCOMM, INC.	2282	1,900.00
07/20/2016	187771	SCOTT C. HIGGS	2838	200.00
07/20/2016	187772	HOLTZMAN CORP	4162	349.80
07/20/2016	187773	HOLTZMAN OIL CORP	1167	1,027.77
07/20/2016	187774	HOLTZMAN OIL CORPORATION	1872	7,613.93
07/20/2016	187775	ID NETWORKS, INC.	2621	13,254.00
07/20/2016	187776	KUSTOM SIGNALS, INC.	1579	139.00
07/20/2016	187777	LANCASTER ENTERPRISES	139	109.49
07/20/2016	187778	LORD FAIRFAX EMS COUNCIL	141	55.00
07/20/2016	187779	LOUDERBACK IMPLEMENT CO., INC.	622	20.91
07/20/2016	187780	JOSEPH LUCAS	4398	280.00
07/20/2016	187781	LURAY COPY SERVICE, INC.	145	23.20
07/20/2016	187782	LUTHERAN FAMILY SERVICES OF VA	3224	5,280.00
07/20/2016	187783	DR. WALLACE B LUTZ	2352	200.00
07/20/2016	187784	LEXISNEXIS MATTHEW BENDER	1339	96.33
07/20/2016	187785	MIDDLE RIVER REGIONAL JAIL	3657	61,077.04
07/20/2016	187786	NATIONAL COUNSELING GROUP, INC	2681	1,983.26
07/20/2016	187787	CLAY NEVITT	2237	37.70
07/20/2016	187788	OFFICE DEPOT CREDIT PLAN	4091	17.99
07/20/2016	187789	ORKIN PEST CONTROL	2382	80.87
07/20/2016	187790	PAGE CO-OP FARM BUREAU, INC.	175	696.91
07/20/2016	187791	PERFORMANCE FOODSERVICE-VIRGIN	4480	7,588.08
07/20/2016	187792	PIONEER MANUFACTURING COMPANY	1897	1,250.00
07/20/2016	187793	POWERDMS INC.	2770	2,230.51
07/20/2016	187794	RAPPAHANNOCK CREATIVE HEALTH C	2887	3,598.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/20/2016	187795	RICOH USA INC	3999	56.38
07/20/2016	187796	RICOH USA INC	3973	1,463.22
07/20/2016	187797	SCS ENGINEERS	1637	320.00
07/20/2016	187798	SHENANDOAH VALLEY ELECTRIC COO	3703	802.43
07/20/2016	187799	SHENANDOAH VALLEY WATER CO.	2284	26.00
07/20/2016	187800	SPEECH AND LANGUAGE CENTER, PL	4358	450.00
07/20/2016	187801	SUNRISE MEDICAL LABORATORIES,	4181	80.11
07/20/2016	187802	TOM'S AUTO REPAIR	2677	202.94
07/20/2016	187803	TOWN OF STANLEY	227	5,879.27
07/20/2016	187804	TREASURER OF VIRGINIA (MED EXA	1843	60.00
07/20/2016	187805	UMFS	3724	10,407.23
07/20/2016	187806	UNIVERSITY OF CINCINNATI RESEA	4512	16,500.00
07/20/2016	187807	US FOODS INC	1771	125.00
07/20/2016	187808	VALLEY HEALTH	4320	256.00
07/20/2016	187809	VERIZON	1645	7.66
07/20/2016	187810	JAMIE L. WALKER	4190	29.36
07/20/2016	187811	WEST CENTRAL COMM OF REVENUE A	1987	80.00
07/20/2016	187812	WITMER PUBLIC SAFETY GROUP, IN	4327	170.00
07/20/2016	187813	XEROX CORPORATION	1799	216.00
07/20/2016	187814	YOUTH FOR TOMORROW	2098	2,200.00
07/27/2016	187815	WILLIAM W. ALESHIRE	69	80.00
07/27/2016	187816	ALLIED PORTABLE TOILETS	2988	150.00
07/27/2016	187817	MARY ANN ARRINGTON	645	120.00
07/27/2016	187818	AT&T MOBILITY	3037	44.55
07/27/2016	187819	BAI MUNICIPAL SOFTWARE	2460	6,171.00
07/27/2016	187820	JOYCE BURKE	371	104.00
07/27/2016	187821	FAITH CARLSON	4141	20.00
07/27/2016	187822	CARTER MACHINERY CO., INC.	2346	20.49
07/27/2016	187823	CAVERNS COUNTRY CLUB	3828	1,305.00
07/27/2016	187824	CAVERNS SHRINE CLUB	3718	5,000.00
07/27/2016	187825	CENTURYLINK	3616	543.70
07/27/2016	187826	CONCERN HOTLINE, INC	1837	1,000.00
07/27/2016	187827	PETER J. CREATURO, JR.	4138	120.00
07/27/2016	187828	GLENROSE DAMERON	368	120.00
07/27/2016	187829	DRAPER ADEN ASSOCIATES	1664	4,996.99
07/27/2016	187830	EAGLE FLIGHT BUSINESS FORMS	1954	360.36
07/27/2016	187831	JAMES W. ELLIOTT	1975	138.38
07/27/2016	187832	EMERGENCY MEDICAL PRODUCTS INC	2032	475.26
07/27/2016	187833	FAMILY EDUCATIONAL SERVICES, L	4508	1,088.75
07/27/2016	187834	FLOWERS BAKING CO. OF LYNCHBUR	59	106.26
07/27/2016	187835	FRED PRYOR SEMINARS	2967	79.00
07/27/2016	187836	GENERAL SALES OF VIRGINIA, INC	4488	301.87
07/27/2016	187837	GRAFTON SCHOOL, INC.	1721	22,176.25
07/27/2016	187838	RANDOLPH D. GRAY	4513	97.20
07/27/2016	187839	JACQUELINE E. GREEN	4137	48.00
07/27/2016	187840	EVELYN A. HARVEY	4139	72.00
07/27/2016	187841	BRENDA C. HILLIARD	781	120.00
07/27/2016	187842	DAVID M. HINKLE	4515	336.31
07/27/2016	187843	HOLTZMAN OIL CORP	1167	594.92
07/27/2016	187844	HOLTZMAN OIL CORPORATION	1872	1,778.87
07/27/2016	187845	HUGHES CENTER, LLC	4517	4,598.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
07/27/2016	187846	HUGHESNET	4286	105.93
07/27/2016	187847	J REX BURNER CO.	22	748.77
07/27/2016	187848	MARY E. JOHNSON	513	128.00
07/27/2016	187849	SUE C. KEYTON	947	120.00
07/27/2016	187850	OTIS R. LAM, JR.	1467	120.00
07/27/2016	187851	LD&B INSURANCE & FINANCIAL SER	4135	724.98
07/27/2016	187852	LURAY FIRE DEPARTMENT	316	13,000.00
07/27/2016	187853	JULIA MCCAUGHAN	4516	21.60
07/27/2016	187854	RONALD MCCLELLAND	3434	20.00
07/27/2016	187855	CAROYLN A. MILLER	3547	16.00
07/27/2016	187856	KAY MIMS	651	120.00
07/27/2016	187857	PHILIP MIMS	727	120.00
07/27/2016	187858	MONGERS WELDING SERVICE	1061	250.00
07/27/2016	187859	MUNDY STONE COMPANY	3855	1,563.99
07/27/2016	187860	JAMES E. NICHOLSON, JR.	2280	28.00
07/27/2016	187861	DANIELLE D. NUTTER	4472	299.89
07/27/2016	187862	PAGE CO-OP FARM BUREAU, INC.	175	420.88
07/27/2016	187863	MELISSA PAINTER	4465	40.00
07/27/2016	187864	MICHAEL W. PAINTER	4514	77.76
07/27/2016	187865	TONY PAINTER	1899	76.19
07/27/2016	187866	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,944.32
07/27/2016	187867	PIFER OFFICE SUPPLY, INC.	187	26.11
07/27/2016	187868	PITNEY BOWES GLOBAL FINANCIAL	2788	10.53
07/27/2016	187869	PITNEY BOWES RESERVE ACCOUNT	3812	4,000.00
07/27/2016	187870	DANIEL W. PRESGRAVES	996	40.00
07/27/2016	187871	ELVENA PRICE	1013	48.00
07/27/2016	187872	RICOH USA INC	3973	380.02
07/27/2016	187873	CHARLES W. ROSE	566	120.00
07/27/2016	187874	SCS ENGINEERS	1637	21,689.19
07/27/2016	187875	EDWARD M. SEDWICK	4136	120.00
07/27/2016	187876	SHELL	2037	503.70
07/27/2016	187877	SHENANDOAH VALLEY ELECTRIC COO	3703	74.72
07/27/2016	187878	GWENDOLYN G. SHENK	4144	120.00
07/27/2016	187879	SPRINGVIEW LANDSCAPING	4034	2,400.00
07/27/2016	187880	SPRINT	3238	823.09
07/27/2016	187881	STANLEY AUTO PARTS & SERVICE	4226	317.32
07/27/2016	187882	STAPLES ADVANTAGE, DEPT DC	3997	1,497.95
07/27/2016	187883	BETTY JO STILLWELL	1165	120.00
07/27/2016	187884	REBECCA W. STRAWDERMAN	4149	68.00
07/27/2016	187885	JOHN B. THOMAS	1670	24.00
07/27/2016	187886	TOM'S AUTO REPAIR	2677	49.92
07/27/2016	187887	TREASURER OF PAGE COUNTY	811	51.25
07/27/2016	187888	TREASURER OF VIRGINIA	4411	119.52
07/27/2016	187889	TREASURER OF VIRGINIA	4446	184.59
07/27/2016	187890	TREASURER OF VIRGINIA (DCSE)	4484	186.43
07/27/2016	187891	ULINE, INC.	3514	251.06
07/27/2016	187892	VALIC	1231	412.50
07/27/2016	187893	VALLEY AUTOMATION, INC.	3327	691.75
07/27/2016	187894	WALMART COMMUNITY/GECRB	1477	685.34
07/27/2016	187895	C. RONALD WILSON	2181	120.00
07/27/2016	187896	DONALD L. YOUNG	1732	120.00

PERIOD END TOTAL \*

1,058,372.21 \*

---

**Payroll Warrant Report  
Checks Dated July 1, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	260410.89	86058.65	174352.24	.00	.00	150236.99	24115.25
	HR\$ 42.25	COMP TIME EARNED		10.25	COMP TIME PREMIUM			
	HR\$ 79.00	COMP TIME TAKEN	1734.43	42.00	OVERTIME PREMIUM		323.55	
	HR\$ 4342.00	REGULAR PAY	71680.24		SALARY ADJUSTMENT		175638.41	
	HR\$ 111.00	SICK LEAVE	2513.74	549.70	VACATION		8479.30	260369.67 HR\$
	ADD	SUPPLEMENTAL HEALTH	41.22					41.22 ADD
	ABT	AFLAC	709.49		VRS DEFINED BENEFIT		1310.32	
	ABT	DEFERRED COMPENSATION	25.00		FLEXIBLE SPENDING ACCT		724.98	
	ABT	HEALTH SINGLE W/ COMP	2340.00		HEALTH DUAL W/ COMP		4764.00	
	ABT	HEALTH FAMILY W/ COMP	11580.00		HEALTH/KEY ADV 500/DUAL		498.00	
	ABT	HEALTH/KEY ADV 500/FAMILY	485.00		SUPP LIFE EMPLOYEE (TEMP)		192.05	
	ABT	VALIC	412.50		VRS DEFINED CONT ICMA		327.57	
	ABT	VRS	10687.37					34056.28 ABT
	TAX	FEDERAL WITHHOLDING	22199.03		MEDICARE		3299.85	
	TAX	FICA	14109.58		VIRGINIA WITHHOLDING		10927.16	50535.62 TAX
	DED	AFLAC	387.71		VA. CREDIT UNION		300.00	
	DED	CHILD SUPPORT	119.52		CHILD SUPPORT		184.59	
	DED	CHILD SUPPORT	186.43		GARNISHMENT		280.00	
	DED	CORR PEACE OFFICERS FOUN	7.50		UNITED WAY OF PAGE COUNTY		1.00	1466.75 DED
	BEN	GROUP LIFE INSURANCE	3229.18		HEALTH INS. DUAL		11112.00	
	BEN	HEALTH INS. FAMILY	27716.00		HEALTH INSURANCE		20897.50	
	BEN	HEALTH/KEY ADV 500/DUAL	1161.00		HEALTH/KEY ADV 500/FAMILY		1130.00	
	BEN	VRS ICMA-RC	327.57		MEDICARE		3299.85	
	BEN	VRS RETIREMENT EE	19686.07		HYBRID DISABILITY		196.55	
	BEN	SOCIAL SECURITY	14109.58		VRS HYBRID ER		2689.40	105554.70 BEN
		IMPUTED INCOME	455.60					
203 Employees	203 Checks							
	203 Regular checks amount -		24,115.25					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	85 Females paid							
	147 Full time employees paid							
	56 Part time employees paid							

**Payroll Warrant Report  
Checks Dated July 15, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	263302.90	87639.58	175663.32	.00	.00	154479.67	21183.65
HR\$			OTHER PAY	4494.30	28.50	COMP TIME EARNED		
HR\$	50		COMP TIME PREMIUM		52.00	COMP TIME TAKEN	1153.74	
HR\$	400.00		HOLIDAY DAY	7125.99	38.50	OVERTIME PREMIUM	295.72	
HR\$	4049.00		REGULAR PAY	67517.73		RETRO PAY	680.58	
HR\$			SALARY ADJUSTMENT	174800.89	113.50	SICK LEAVE	2578.92	
HR\$	243.00		VACATION	4613.81				263261.68 HR\$
ADD			SUPPLEMENTAL HEALTH	41.22				41.22 AID
ABT			AFLAC	709.49		VRS DEFINED BENEFIT	1310.32	
ABT			DEFERRED COMPENSATION	25.00		FLEXIBLE SPENDING ACCT	724.98	
ABT			HEALTH SINGLE W/ COMP	2340.00		HEALTH DUAL W/ COMP	4764.00	
ABT			HEALTH FAMILY W/ COMP	11580.00		HEALTH/KEY ADV 500/DUAL	498.00	
ABT			HEALTH/KEY ADV 500/FAMILY	485.00		SUPP LIFE EMPLOYEE (TEMP)	192.05	
ABT			VALIC	412.50		VRS DEFINED CONT ICMA	327.57	
ABT			VRS	10699.87				34068.78 ABT
TAX			FEDERAL WITHHOLDING	23355.84		MEDICARE	3341.63	
TAX			FICA	14288.29		VIRGINIA WITHHOLDING	11118.29	52104.05 TAX
DED			AFLAC	387.71		VA. CREDIT UNION	300.00	
DED			CHILD SUPPORT	119.52		CHILD SUPPORT	184.59	
DED			CHILD SUPPORT	186.43		GARNISHMENT	280.00	
DED			CORR PEACE OFFICERS FOUN	7.50		UNITED WAY OF PAGE COUNTY	1.00	1466.75 DED
BEN			GROUP LIFE INSURANCE	3232.46		HEALTH INS. DUAL	11112.00	
BEN			HEALTH INS. FAMILY	26364.00		HEALTH INSURANCE	20897.50	
BEN			HEALTH/KEY ADV 500/DUAL	1161.00		HEALTH/KEY ADV 500/FAMILY	1130.00	
BEN			VRS ICMA-RC	327.57		MEDICARE	3341.63	
BEN			VRS RETIREMENT EE	19709.09		HYBRID DISABILITY	196.55	
BEN			SOCIAL SECURITY	14288.29		VRS HYBRID ER	2689.40	104449.49 BEN
			IMPUTED INCOME	456.29				
208 Employees	208 Checks							
	208 Regular checks amount -			21,183.65				
	0 Supplemental checks amount -			.00				
	0 Advance checks amount -			.00				
	0 Deduction checks amount -			.00				
	85 Females paid							
	148 Full time employees paid							
	60 Part time employees paid							

**Payroll Warrant Report  
Checks Dated July 29, 2016**

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	262896.74	63587.94	199308.80	.00	.00	178816.62	20492.18
	HR\$ OTHER PAY		4146.83	32.25	COMP TIME EARNED			
	HR\$ 4.75 COMP TIME PREMIUM			51.00	COMP TIME TAKEN		1082.68	
	HR\$ 46.00 OVERTIME PREMIUM		305.61	4248.00	REGULAR PAY		69198.99	
	HR\$ SALARY ADJUSTMENT	175527.16		100.50	SICK LEAVE		2092.88	
	HR\$ 448.00 VACATION	10343.07						262697.22 HR\$
	ADD CLOTHING ALLOWANCE		199.52					199.52 ADD
	ABT FLEXIBLE SPENDING ACCT		724.98		VALIC	412.50	1137.48	ABT
	TAX FEDERAL WITHHOLDING	28830.28			MEDICARE	3801.63		
	TAX FICA	16254.75			VIRGINIA WITHHOLDING	13022.01	61908.67	TAX
	DED CHILD SUPPORT		119.52		CHILD SUPPORT		184.59	
	DED CHILD SUPPORT		186.43		GARNISHMENT		51.25	541.79 DED
	BEN MEDICARE		3801.63		SOCIAL SECURITY	16254.75	20056.38	BEN
196 Employees	196 Checks							
	196 Regular checks amount -		20,492.18					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	80 Females paid							
	148 Full time employees paid							
	48 Part time employees paid							

Minutes  
Board of Supervisors  
Work Session  
July 5, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy, Jr., District 1  
David Wiatrowski, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant to the County Administrator  
Nathan Miller, County Attorney

School Board & Staff: Dr. Morgan Pheniz, Chairman At-Large  
Randy Bailey, District 1  
Rolf Gubler, District 2  
Sharon Lucas, District 3  
Shawn Printz, District 4  
Jackie Sullivan-Smoot, District 5  
Donna Whitley-Smith, School Superintendent  
Linda Breeden-Wallace, School Board Clerk

**Call to Order:**

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on July 5, 2016 at 7:00 p.m. in the Board Room located in the Page County Government Center, 103 South Court Street, Luray, VA 22835, noting that a quorum of the Board was present. Dr. Morgan Phenix, School Board Chairman, called to order the Page County School Board noting that all members were present. The Call to Order was followed by the *Pledge of Allegiance* and the Invocation was given by Paul Johnson.

**Joint Meeting with the School Board:**

**Update on the Health Science Building at the Technical Center:**

Donna Whitley-Smith, School Superintendent, thanked the Supervisors for allowing the school system to move forward with the Health Sciences Building at the Technical Center. Tim Harris, Director of Support Services/Transportation gave an update on construction of the building. He said in early fall preparation will begin for Lord Fairfax Community College to move in equipment and it will be ready for students in the second semester.

**Establishment of School Contingency Fund:**

Janice Beahm, School Finance Director, explained that the total revenue received in June was \$2,896,124.66 and some of the revenues that flow in June are unpredictable. The expenditures through June 30<sup>th</sup> were \$3,413,196.76 and at that time the local match was available with the appropriated funding from the County. Available was \$1,021,383.90

and the local match needed for June was \$517,072.10. This left \$509,562 from the local appropriated monies. She then reviewed the factors that occurred during the year that helped with the remaining balance at the end of the fiscal year. She said there was a savings in leave docketed of \$160,351.00 (employees exhausted leave balances resulting in pay reductions at their daily rate); unfilled vacancies – resulted in savings on teacher salaries and benefits; requested grant reimbursements be made bi-monthly, which resulted in increased cash flow; DOE deadlines for reimbursement were June 3 for paper requests and June 10 for OMEGA reimbursements, however the State continued to reimburse through the June 15 payrolls; flow of electronic deposits from state ran later than usual in June (final sales tax did not post until June 28, which was \$155,980.98 making it difficult to project revenue); purchased only what was necessary during FY2016; and, no prepayments for FY2017.

Mrs. Beahm continued by reviewing the request for carryover funding which consisted of: 1) request for carryover funding for the Virginia CyberCamp Grant in the amount of \$44,500; 2) request for balance of requested funds for completion of the construction of the Page County Technical Center Health and Sciences Building; 3) requests permission and funding in the amount of \$87,161 to purchase a Bobcat T190 (\$28,300), a tilt trailer (\$5,595), and a 29 passenger GM bus (\$53,266); 4) any additional monies remaining once accrual postings are completed be carried over as contingency funds; and, 5) any remaining balance of local appropriated monies that those funds be returned to the 2017 school budget for the establishment of a contingency account.

Mrs. Whitley-Smith indicated that the schools would like the \$40,500 in a resolution added to the budget as well as the \$155,353 for the completion of the technical center.

Supervisor Guzy said that this meeting has been good and they also need to have a September catch-up meeting and then in October the resolutions will go in place.

**Motion:** Supervisor Guzy moved for the Board of Supervisors to return the carryover of \$40,500 for the CyberCamp Grant to the FY2017 budget as well as appropriate up to \$28,300 for the purchase of a Bobcat from the FY2016 budget carryover funds. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**QZAB Bond Discussion:**

Mrs. Whitley-Smith said that a QZAB Bond (Qualified Zone Academy Bonds) is a zero interest, 10-30 year loan program that Congress authorized in 1998. School divisions are ranked by the free and reduced lunch percentage. The School Board found out June 6<sup>th</sup> that they are eligible to apply for the grant but the turnaround time is July 11, 2016. Mrs. Whitley-Smith explained the Bond has Federal Mandates as well as eligibility requirements. She went on to show how the proceeds would be used for repairs, equipment, course materials, teacher training and issuance costs. The total proposal is for \$2 million. Payback over a 20 year loan cycle will be \$80,000 a year. Mrs. Whitley-Smith said paying back the loan will come from energy savings of approximately \$30,000-\$40,000 per year, with the remainder coming from maintenance and facilities.

**Discussion of School’s Health Insurance Proposal:**

Paul Johnson, Director of Human Resources/Administration, reviewed the process, cost and decisions on changing health insurance. The committee decided after reviewing all the plans to stay with Anthem Health insurance, but cutting from 3 plans to 2, dropping the Key Care 10, which is the high end plan and also dropping the Key Care 25 which is the most affordable plan. The reason is that the Key Care 30 is slightly more affordable, with almost the same benefits. Mr. Johnson added that they will be changing to Guardian Dental, with a projected 8.1% rate reduction. He noted that budget reductions were made to positions affecting 9 teaching positions, 9 teacher assistants, and 1 central office administrator position as well as retirements and resignations.

Donna Whitley-Smith added that the house at 729 Main Street, Luray, is surplus and the School Board would like to give it to the Supervisors in January, and there is empty space at Gove Hill Elementary for the Sheriff’s Department to use.

**School Board Closed Session**

**Motion:** Mr. Bailey made motion to go into closed session for legal matters. Mr. Gubler seconded. Motion carried by unanimous vote.

Recess: The Board took a brief recess at 8:32 p.m.

Reconvene: Chairman Woodward reconvened the meeting at 8:39 p.m.

**Discussion of TOT Funding for Cavemen Baseball:**

County Attorney Miller reviewed last year’s memo regarding the use of TOT funds and concluded the same as last year. The Board has the flexibility to use the TOT funds for funding the Cavemen Baseball Team. The board has the flexibility on what constitutes marketing and what draws people to the county. After reviewing the memo, he did not change his position from a legal perspective.

**Motion:** Supervisor Wiatrowski moved to fund \$1,000 from the TOT fund to the Cavemen Baseball team for FY2016-2017. Supervisor Stroupe seconded. The vote was tied by 3-3. Aye: Wiatrowski, Stroupe, Foltz. Nay: Guzy, Pendley, Woodward.

**Approval of Tax Revenue Anticipation Note:**

**EXHIBIT A**

Mrs. Moler said that this obtaining a Tax Revenue Anticipation Note is a fairly common practice in localities and that the Board is allowed to borrow money. The majority of the County’s revenue comes in twice a year with tax collection, but the debt service is due in the middle of July, and even though taxes were collected in June, the debt service payment will affect the cash flow. An RFP was put out to borrow up to \$5 million. A proposal was received from Blue Ridge Bank with two different options.

Mr. Matthew Light, Bond Counsel, from Botkin Rose, said that this is a short term loan in order to meet cash flow needs. The note has a maximum duration of June 30, 2017. He said that he anticipated the actual note to be closer to \$3 million. The resolution gives the Chairman the authority to set the final amount as well as the interest rates, which the resolution gives two options as well. There is also no draw down amount. Mr. Light

explained the draws and how the payments work. He said it's basically a line of credit in the amount of the anticipated tax revenue and the County only pays back what it uses.

**Motion:** Supervisor Stroupe moved to adopt the Resolution authorizing the issuance of an up to \$5,000,000 for the County of Page, Virginia Tax Revenue Anticipation Note. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

After discussion, it was consensus of the Board to instruct staff to have the Treasurer report monthly.

**Report on Spring Clean-Up Day:**

Lynda Minke, Landfill Director, said the spring clean-up day went well. A voucher system was used, which kept everything organized. There were 85 requested vouchers, 38 no-shows and 3 rejected loads. A total of 138 vouchers were filled out the day of the clean-up; 53 were used, 22 were not used and 5 rejected due to rules. There was 7.3 tons of bulky materials dumped that day, at a cost of \$2,337.08.

The Board was in consensus to put a clean-up day on a fall agenda for discussion.

**Adjourn:** 9:18 p.m.

With no further business, Chairman Woodward adjourned the meeting.

---

Johnny Woodward, Chairman

---

Amity Moler, County Administrator

Board of Supervisors  
Regular Meeting  
July 19, 2016

Members Present: Johnny Woodward, Chairman At-Large  
D. Keith Guzy, District 1  
David Wiatrowski, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant to the County Administrator  
Nathan Miller, County Attorney  
Virginia Delegate Todd Gilbert  
Virginia Senator Mark Obenshain

**Call to Order:**

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisors on July 19, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation.

**Adoption of the Agenda:**

**Motion:** Supervisor Guzy moved to add Departmental Budget Review to the end of the agenda and adopt as amended. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Public Hearing:**

**Stonyman Agricultural and Forestal District:**

**EXHIBIT A**

Chairman Woodward opened the Public Hearing on the Stonyman Agricultural and Forestal District at 7:10 p.m. The public hearing was advertised as follows:

\* \* \* \* \*

NOTICE OF PUBLIC HEARING  
PAGE COUNTY PLANNING COMMISSION  
STONYMAN AGRICULTURAL AND FORESTAL DISTRICT  
AMENDMENT TO SECTION 125-67 STONYMAN AGRICULTURAL AND FORESTAL  
DISTRICT OF THE PAGE COUNTY CODE

NOTICE is hereby given pursuant to Section 15.2-2204 of the Code of Virginia, as amended that the PAGE COUNTY BOARD OF SUPERVISORS shall hold a public hearing at 7:00 p.m. on July 19<sup>th</sup>, 2016, in the Board of Supervisors Room, 2<sup>nd</sup> Floor, 103 South Court Street, Suite B, Luray, VA, to consider the renewal of the Stonyman Agricultural and Forestal District pursuant to the Agricultural and Forestal Act of the Commonwealth of Virginia, Title 15.2 Chapter 43, Code of Virginia (1950), as amended,

and Chapter 125 of the Code of Page County, Virginia Section 125-67:

Description of District: The Stonyman Agricultural and Forestal District shall consist of the following land: 2,045.23 acres, more or less, generally located south of the intersection of South Antioch Road (Route 689) and Stonyman Road (Route 642), east of the intersection of Stonyman Road (Route 689) and Route 340, north of the intersection of Ida Road (Route 689) and Hollow Run Road (Route 629), which includes the parcels shown on Page County Real Estate Maps, as of the effective date of this District, numbered : 51-A-110, 51-A-111, 51-A-112, 51-A-85B, 51-A-91, 52-A-12, 52-A-20, 52-A-22, 52-A-24, 52-A-24A, 52-A-25, 52-A-26B, 52-A-31A, 52-A-32, 52-A-32B, 52-A-36, 52-A-37, 52-A-40, 52-A-42, 52-A-44, 52-A-44A, 52-A-49, 52-A-5, 52-A-50, 52-A-51, 52-A-59, 52-A-60, 52-A-61, 52-A-65A, 52-A-65C, 52-A-65D, 52-A-65H, 52-A-67, 52-A-72C, 52-A-72D, 52-A-77, 52-A-78, 52-A-79, 52-A-80, 52-A-81, 52-A-92, 52-A-96, 53-4-B, 53-A-112, 53-A-35, 53-A-40, 53-A-71, 53-A-78, 63-4-1, 63-4-2, 63-A-9, 63-A-216, 63-A-225A, 63-A-227, 63-A-228, 63-A-230A, 63-A-230B, 63-A-231, 63-A-232, 63-A-233, 63-A-234, 63-A-253A, 63-A-254, 63-A-255, 63-A-256, 63-A-257, 63-A-258, 63-A-262, 63-A-266, 63-A-269, 63-A-36, 64-A-107, 64-A-108, 64-A-17, 64-A-18, 64-A-19, 64-A-24, 64-A-25, 64-A-26, 64-A-27, 64-A-28, 64-A-29, 64-A-30, 64-A-31, 64-A-8, 64-A-9.

Amendment to Section 125-67.C of the Page County Code with the addition of numbers:

- (8) Any parcel in the district which meets the requirements stated in VA Code §58.1-3233 and Page County Code Chapter 105 may be entitled to receive a special tax assessment based on land use. Parcels that do not meet the requirements may still be included within the district but shall be taxed at the normal tax rate.
- (9) There shall be an application fee of \$20.00 per parcel of land for inclusion in this district.
- (10) If a renewal application signed by all owners of parcels for inclusion in a renewed district is submitted and accepted by the deadline required, but the Board of Supervisors fails to act on the application by the expiration date of the district, such district, including only those parcels proposed for renewal, shall continue; and all provisions of the district ordinance shall apply until such time as the Board of Supervisors makes its decision whether or not to renew the district as proposed.

\* \* \* \* \*

Michelle Somers, Zoning Administrator, said that the Virginia Code states that the Page County Board of Supervisors shall hold a public hearing to consider the renewal of the Stonyman Agricultural and Forestal District. Mrs. Somers reviewed the staff report and said at the June 14<sup>th</sup> Planning Commission public hearing, the vote was 8-0 to recommend approval of the District.

There were no public comments during the hearing. Chairman Woodward closed the hearing at 7:13 p.m.

**Motion:** Supervisor Guzy moved to approve the renewal of the Stonyman Agricultural and Forestal District and amendment to the Page County Code Section 125-67. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

**Presentations, Proclamations & Awards:**

**Discussion of Possible Revenue Sources with Senator Mark Obenshain and Delegate Todd Gilbert:**

Senator Mark Obenshain said that Page County has done a great job of using the resources available. He is impressed with knowing the challenges that the County has faced over the past several decades is the ability of County and staff to do a great job with the resources it has. He continued to say he is blown away by the teachers and staff in the school system and they do a great job of educating children in the County. He said he continues to have some frustration with the economic development efforts emanating from Richmond, but feels the need to continue to link arms. The best way to get the resources needed to provide expanded service to the citizens in keeping down the real estate and property taxes is through economic development. He expressed appreciation for the invitation to speak before the Board and will do all he can to help.

Delegate Gilbert agreed with all Senator Obenshain said and also thanked the Board for the invitation. He indicated that he was eager to begin a constructive dialogue.

Chairman Woodward said the towns have implemented a cigarette tax, but the County does not because it not allowed under the current legislation. He asked what they can do to help the County be allowed to implement this tax in order to make it equal throughout the County. Senator Obenshain replied that the tax code needs to be updated. He said that cities and towns have some responsibilities that counties do not have such as road maintenance. As a result, they were given some expanded taxing authorities. Cigarette tax is one of those taxing powers that cities and towns have in Virginia. There are two counties in Virginia that have it, which are Fairfax and Arlington because they manage their own roads. He indicated that there will likely be an ongoing discussion about they they should do with the state tax code. Delegate Gilbert asked the Board what is their goal, more revenue? Chairman Woodward replied yes and said the Board is trying to consider new revenue streams instead of taxing the property owners.

Chairman Woodward then asked if there is any kind of tax with tourism or an admissions tax that could be implemented. Supervisor Foltz asked if a statewide tourism tax could be implemented. Delegate Gilbert mentioned that they like people coming to Virginia. Senator Obenshain said that there is some precedent for it in Virginia, but not much. He said there are two localities in Virginia that have an admissions tax. Transient occupancy tax and meals tax are much more common and utilized across Virginia. The localities that have adopted an admissions tax went through a long process of building some consensus in their communities. It has very little practical precedent in Virginia. If a

county imposes it then so can a town. He suggested the Board initiate a dialogue with the local tourism industry and not to make a decision lightly.

Senator Obenshain indicated that he has been frustrated with Richmond's approach to rural economic development, at times. He remarked that Secretary Haymore is the new Secretary for Commerce and Trade for the State and he understands some of the challenges in rural Virginia. The Secretary is more than happy to come and help Page County.

Supervisor Guzy said that legislature assistance is needed to get improvements done on Route 340. He said that because of the HB2 law the County will never be at the top of the list for project funding. He said that the County needs help. Routes 340 and 211 is the only way to get business in Page County. Delegate Gilbert asked what the strategic plan for Page County is. Senator Obenshain indicated that they need a specific identifiable need in order to be able to assist appropriately.

Supervisor Stroupe replied that he feels that tax increases on tourism is a short term fix to a long term problem. He said he has requested a meeting with the EDA and the Board to put together a strategic plan in order to find out what we need and where we are going in order to achieve it.

Senator Obenshain said Virginia has the slogan "Virginia is for Lovers" and on the website Virginia.org the number one click for a destination is Luray Caverns. The number two locality clicked out of that is Luray. He commended the Board for making a reputation and there is a real opportunity to leverage it and continue to grow it. Tourism is the strength of Page County right now.

Supervisor Stroupe asked how to get the community engaged and involved. Senator Obenshain said there was a lot of energy from the Board and nothing happens overnight. Delegate Gilbert said he would like to first and foremost keep Page on the radar. He suggested that the new Secretary of Commerce and Trade should visit the County and that would be a good place to start.

Chairman Woodward asked for help to get on the Governor's schedule after the Secretary of Commerce holds a meeting with the Board.

Stephanie Lillard, Director of Community & Economic Development, said she has meet with some of the Congressman Goodlatte staff and started discussions regarding economic development. Delegate Gilbert mentioned that if the County develops a lead or prospect and they want it elevated to a higher level, then that is where he and the Senator can facilitate that. Senator Obenshain also mentioned a new program called "Go Virginia" that is focused on economic development.

County Attorney Miller suggested the Board narrow down the strategic plan to the top priority items and then get back to the legislators with the specifics to they can get the

appropriate agencies involved. He said that the strategic plan is too broad and too diverse to try and deal with all at once.

**Public Comments on Agenda Items:**

There were no speakers during Public Comments on Agenda Items.

**Action Matters:**

**Tower Lease Agreement/Gray Television:**

Mrs. Moler explained that the lease agreement with Gray Television, Inc. is due for renewal. The lease provides the County with space on the Big Mountain tower for two antennas; one for fire and rescue and the other for the Sheriff's Department/ECC. The rental fee is increasing from \$330 to \$400 per month. This amounts to an \$840 increase annually, over the two-year period.

Supervisor Guzy said he would like to request that they consider extending the contract for three years rather than two. Mrs. Moler said she would ask Gray Television if they would consider.

**Motion:** Supervisor Guzy moved to approve the renewal of the Tower License Agreement with Gray Television Group, Inc. for a three year period from August 1, 2016 through July 31, 2019. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

**Board and Commission Appointments:**

**Shenandoah Valley Partnership:**

Regina Miller, Assistant to the County Administrator, said Mark Stroupe's term on the Shenandoah Valley Partnership Board of Directors expired on June 30<sup>th</sup>. He is eligible to be reappointed and is willing to continue serving. His new term would be for two years through June 30, 2018.

**Motion:** Supervisor Pendley moved to reappoint Mark Stroupe to the Shenandoah Valley Partnership Board of Directors. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

**Consent Agenda:**

**Motion:** Supervisor Guzy moved to approve the Consent Agenda as follows:

- Financial reports for the period of June 1-30, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$2,320,286.79 for the month of June 2016;
- Minutes of June 7, 2016 and June 21, 2016.

Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Pendley, Woodward, Guzy, Wiatrowski, Stroupe.

**Old Business:**

There was no Old Business for the Board to consider.

**New Business:**

**Quarterly Chairman’s Corner:**

Mrs. Moler asked the Board what topics they would like to have in the quarterly Chairman’s Corner. The Board suggested the following topics: ribbon cuttings, Stanley Sandlot Baseball Team, Legislator’s Visit, and the landfill spring clean-up.

**Departmental Review:**

Supervisor Guzy indicated that the Board previously discussed having the Treasurer coming to give the Board a monthly report. County Attorney Miller stated that this can be accomplished by requesting the Treasurer to give such an update. He further stated that he has discussed with Mrs. Moler the formation of a finance/investment committee with the Treasurer, two members of the Board, the County Administrator and the Finance Director. He said he was working on a plan for the Board to form the committee and develop guidelines. Supervisor Guzy remarked that he would like to have the Treasurer at every work session for the remainder of the fiscal year to update on the cash flow and revenue anticipation note. Secondly, every month staff will generate a report on the status of departmental spending and if any department is overspent then they will need to come before the Board and indicate why they are over budget and their plans to get back within the budget. County Attorney Miller said a Resolution would need to be put in place to give Mrs. Moler the authority to enforce. Supervisor Guzy asked to have the Resolution prepared for adoption at the August work session.

**Strategic Plan:**

Chairman Woodward said that the strategic plan needs to be updated, then the Board needs to meet with the EDA. He would like to put the review of the strategic plan on the August work session agenda.

**Open Public Comments:**

Donnie Wilson talked about the trip to Cooperstown and said the ball team will pay back the \$5,000 the Board voted to give them. He said they are forming an organization and any money received will be put back into the County. He mentioned the editorial in the *Page News & Courier* and hoped for an apology.

RoseAnn Smythe, Community Affairs Coordinator for Syntelligence Analytics, shared a success story. Syntelligence Analytics is one of Luray’s Hub Zone Companies. She wanted the Board of Supervisors to know Page County Hub Zones were featured on Capitol Hill last week. She pointed out that 27 employees work in this Hub Zone Company from Page County.

**Administrator’s Report:**

Mrs. Moler said Doah Fest has brought a lot of business into Page County and she was excited about the positive comments received from the festival. She said she received an email from Mr. Plum requesting the Board reconsider giving Page Valley Cycling a contribution from TOT funds and wanting it to be put on the agenda again. The Page Animal Shelter has a cat virus which is very contagious, and the Shelter cannot take cats at this time, but the staff is handling it and it should be back to normal soon. Next, she

informed the Board that she received a letter from VACO outlining that the state is not going to fund the 2% pay increase given to Compensation Board employees, which is about \$62,000 the County will not receive from the state. It would amount to \$157,000 for the schools, but they have planned to cover the cost in their budget because contracts have already been sent to employees for the upcoming school year.

**Supervisor's Time:**

Chairman Woodward and all the Supervisors thanked everyone for coming.

**Adjourn:** 9:03 p.m.

With no further business, Chairman Woodward adjourned the meeting.

---

Johnny Woodward, Chairman

---

Amity Moler, County Administrator

DRAFT



# COUNTY OF PAGE

103 South Court Street, Suite F  
Luray, Virginia 22835  
(540) 743-4142  
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large  
D. Keith Guzy, Jr. – District 1  
David Wiatrowski – District 2  
Mark Stroupe – District 3  
Larry Foltz – District 4  
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

---

**TO:** Chairman Woodward and Board of Supervisors  
**FROM:** Amity Moler, County Administrator  
**SUBJECT:** Proposed Festival Ordinance Amendment  
**DATE:** August 12, 2016

---

**SUMMARY:**

Chapter 55 of the Page County Code addresses Festivals for the purpose of conducting music or entertainment festivals in open spaces. Throughout the past several years, the County has received special entertainment permit applications for various festivals, which the Board has approved. Upon review and working more with the ordinance, staff felt that minor amendments to the existing ordinance would better clarify the permit process to the applicant and staff.

**RECOMMENDATION:**

Staff recommends the Board set the date for public hearing of the ordinance amendments.

---

**BACKGROUND:**

As more and more music and entertainment festivals are occurring in the County, individuals must make application for a special entertainment permit, which requires Board approval. The ordinance currently outlines when the application is to be received by staff in order to be acted on by the Board, within a specified timeframe, as well as how the Board is to receive the application. Staff is recommending amendments to the ordinance as red-lined in Attachment 1 to clarify the process.

**ISSUES:**

N/A

**ALTERNATIVES:**

N/A

**FISCAL IMPACT:**

N/A

**MOTION:**

I move to set the public hearing to amend Chapter 55, Festivals, of the Code of Page County, for September 20, 2016.

**ATTACHMENTS:**

1. Proposed Festival Ordinance Amendments

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

# Chapter 55

## Festivals

**[HISTORY: Adopted by the Board of Supervisors of the County of Page 2-11-1980 as Ch. 3 of the 1980 Code of the County of Page. Amendments noted where applicable.]**

### GENERAL REFERENCES

Noise — See Ch. 81.

Peddling and soliciting — See Ch. 91.

---

### § 55-1 Purpose.

**[Amended 12-15-2009]**

This chapter is enacted pursuant to § ~~15.1-510~~ {insert correct code section} of the Code of Virginia for the purpose of providing necessary regulation for the conducting of musical or entertainment festivals conducted in open spaces not within an enclosed structure and of any gathering or groups of individuals for the purpose of listening to or participating in entertainment conducted in open spaces not within an enclosed structure in the interest of the public health, safety and welfare of the citizens and inhabitants of Page County.

### § 55-2 Definitions.

When used in this chapter, the following words shall have the following meanings:

### BOARD

The Board of Supervisors of Page County, Virginia.

### ENTERTAINMENT FESTIVAL

Any gathering of groups or individuals for the purpose of observing or participating in entertainment conducted in open spaces not within an enclosed structure.

**[Amended 12-15-2009]**

### § 55-3 Permit required; application.

- A. No persons, firm, corporation or partnership shall stage, promote or conduct any entertainment festival in the unincorporated areas of Page County unless there shall have been first obtained from the Board a special entertainment permit for said festival. **[Amended 12-15-2009]**
- B. Application for such special entertainment permits shall be in writing on forms provided for the purpose and filed ~~in duplicate~~ with the Clerk of the Board or designee at least ~~45~~ 30 days before the date of such festival ~~and 21 days prior to a meeting of said Board~~. Such applications shall have attached thereto and made a part thereof the plans, statements, approvals and other documents required by this chapter. ~~A copy of such applications shall be sent by certified mail by the Clerk to each member of the Board the day such applications are filed.~~
- C. The Board shall act on such applications upon the application meeting the conditions set forth herein ~~within 10 days from the filing of the same~~. If granted, the permit shall be issued, in writing, on a form for the purpose and mailed by the Clerk to the applicant at the address indicated. If denied, the

refusal shall be in writing and the reasons for such denial stated therein and mailed by the Clerk to the applicant at the address indicated.

**§ 55-4 Conditions of issuance.**

Such permit shall not be issued unless the following conditions are met and the following plans, statements and approvals submitted to the Board with the application:

- A. A copy of the ticket or badge of admission to said festival, containing the date or dates and time or times of said festival, together with a statement by the applicant of the total number of tickets to be offered for sale and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.
- B. A statement of the name and address of the promoters of the festival, ~~the financial backing of the festival~~ and the names of all persons or groups who will perform at said festival.
- C. A statement of the location of the proposed festival, the name and address of the owner of the property on which said festival is to be held and the nature and interest of the applicant therein.
- D. A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- E. A plan for providing food, water and lodging for the persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- F. A plan for adequate medical facilities for persons at the festival approved by the County Health Officer.
- G. A plan for adequate parking facilities, traffic control and safe access in and around the festival area approved by the Sheriff. **[Amended 12-15-2009]**
- H. A plan for adequate fire protection. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the ~~State Forester~~County Forest Warden.
- I. A statement specifying whether any outdoor lights or lighting is to be utilized and, if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the festival is located.
- J. A statement that no music or other sound shall be created, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival is located. **[Amended 12-15-2009]**

**§ 55-5 Permission for Board to enter premises; revocation.**

No permits which are not assignable or transferable shall be issued under this chapter unless the applicant shall furnish to the Board written permission for the Board, its lawful agents or duly constituted law enforcement officers to go upon the property at any time for the purpose of determining compliance with the provisions of this chapter. The Board shall have the right to revoke any permit issued under this chapter upon noncompliance with any of its provisions and conditions.

**§ 55-6 Time limit.**

Music shall not be rendered nor entertainment provided for more than eight hours in any twenty-four-hour period, such twenty-four-hour periods to be measured from the beginning of the first performance at said festival.

**§ 55-7 Age limit.**

No person under the age of 18 years of age shall be admitted to any festival unless accompanied by a parent or guardian, the parent or guardian to remain with said person at all times.

**§ 55-8 Violations and penalties.**

**[Amended 12-12-1994]**

Any person, firm or corporation who or which violates any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not exceeding \$2,500 or by confinement in jail not exceeding 12 months, or by both such fine and imprisonment. Each violation shall constitute a separate offense. The Board may bring suit in the Circuit Court of Page County to restrain, enjoin or otherwise prevent violation of this chapter.

**§ 55-9 Construal of provisions.**

The provisions of this chapter shall be liberally construed in order to effectively carry out the purpose of this chapter in the interest of the public health, welfare and safety of the citizens and residents of Page County.

# MILLER, EARLE & SHANKS, PLLC

*Attorneys and Counsellors at Law*

NATHAN H. MILLER  
J. BURNS EARLE, III  
GEORGE WARREN SHANKS  
MICHAEL W. HELM  
LINDA D. ELLIOTT  
CALEB J. ROUTHIER

560 Neff Avenue, Suite 200  
Harrisonburg, Virginia 22801  
Telephone: (540) 564-1555  
Facsimile: (540) 434-7832  
www.harrisonburglaw.com

LURAY OFFICE  
Telephone: (540) 743-4511

FRONT ROYAL OFFICE  
Telephone: (540) 743-4511

E-Mail: nhmiller@harrisonburglaw.com

TO: Michelle Somers

FROM: Nathan H. Miller, Esquire  
Linda D. Elliott, Esquire

RE: Section 125-67 – Stonyman Agricultural and Forestal District and  
Chapter 105. Taxation, Article III – Special Assessments

DATE: April 22, 2016

---

Attached are redlined copies of the above two Code sections with our recommended changes. In our review of your proposed changes for Section 125-67, we determined that Chapter 105, Article III was inconsistent with the Virginia Code. Therefore, we reviewed it for accuracy and updated it to be consistent with the Virginia Code.

Section 125-67 creates the agricultural and forestal districts and Chapter 105, Article III provides for the special assessments based on the land use. Therefore, these sections need to be read together and some provisions should only be in Chapter 105 and not in Section 125-67 in order to avoid any conflicting information in the future.

Please review these documents and let me know if you have any questions.

Nathan H. Miller

## Chapter 105. Taxation

### Article III. Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses

#### § 105-4. Establishment and definition of classifications.

For the purpose of this article, the following special classifications of real estate are established and defined:

##### **REAL ESTATE DEVOTED TO AGRICULTURAL USE**

Real estate when devoted to the bona fide production for sale of plants and animals useful to man under uniform standards prescribed by the Commissioner of Agriculture and Consumer Services or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

##### **REAL ESTATE DEVOTED TO FOREST USE**

Land when devoted to tree growth in such quantity and so spaced and maintained as to constitute a forest area under standards prescribed by the ~~Director of the Department of Conservation and Recreation~~ State Forester pursuant to the authority set out in § 58.1-3240 of the Code of Virginia, including the standing timber and trees thereon.

##### **REAL ESTATE DEVOTED TO HORTICULTURAL USE**

Real estate when devoted to the bona fide production for the sale of fruits of all kinds, including grapes, nuts and berries, vegetables or nursery and floral products, under uniform standards prescribed by the Commissioner of Agriculture and ~~Commerce~~ Consumer Services, or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

##### **REAL ESTATE DEVOTED TO OPEN SPACE USE**

Real estate when so used as ~~to be provided~~ or preserved for park or recreational purposes, conservation of land or other natural resources, floodways, historic or scenic purposes or assisting in the shaping of the character, direction and timing of community development, under uniform standards prescribed by the Director of the Department of Conservation and Recreation pursuant to the authority set out in § 58.1-3240 of the Code of Virginia and this article.

#### § 105-5. Determinations prior to assessment.

Prior to the assessment of any parcel of real estate, the Commissioner of Revenue shall:

- A. Determine that the real estate meets the criteria set forth in § 105-4 of this article and the standards prescribed thereunder to qualify for one of the classifications set forth therein, and he may request an opinion from the Director of the Department of Conservation and ~~Economic~~

~~Development, the Commission of Outdoor Recreation, the State Forester~~ or the Commissioner of Agriculture and ~~Commerce~~Consumer Services; and

- B. Determine further that real estate devoted to agricultural or horticultural use consists of a minimum of five acres, forest use consists of a minimum of 20 acres and open space use consists of a minimum of five acres.

C. Determine further that real estate devoted to open-space use meets the requirements of Virginia Code § 58.1-3233.3, as amended, from time to time.

## § 105-6. Application procedure; continuation; removal of parcels from program if taxes delinquent.

- A. Property owners meeting the criteria set forth in §§ ~~105-4, and 105-5B~~ and 105-5C of this article must submit an application for taxation on the basis of a use assessment to the Commissioner of Revenue on or before November 1 of the year preceding the tax year for which such special taxation is sought. The County may permit applications to be filed within no more than sixty days after the filing deadline specified herein, upon the payment of a late filing fee as described below. Such application shall be on forms provided by ~~the State Department of Taxation and supplied by~~ the Commissioner of Revenue and shall include such additional schedules, photographs and drawings as may be required by the Commissioner of Revenue. An individual who is the owner of an undivided interest in a real estate parcel may apply on behalf of himself and the other owners of such parcel upon submitting an affidavit that such other owners are minors or cannot be located. Any such real estate which is the subject of the application herein submitted shall be valued according to the criteria set forth in § ~~105-7A~~ of this article.
- B. A new application for taxation on the basis of a use assessment shall be submitted whenever the use, acreage or ownership of such land previously approved changes, except when a change in acreage occurs solely as a result of a conveyance necessitated by governmental action or condemnation of a portion of any land previously approved for taxation on the basis of use assessment; provided, however, that should there be a transfer of currently approved and qualifying real estate during the months of November or December, said property shall continue to qualify for special taxation on the basis of a use assessment regardless of the change of ownership; however, the new owner must submit a new application to the Commissioner of Revenue by November 1 of the following year in order for the use assessment to continue thereafter. There will be no requirement for annual revalidation unless requested to do so, in writing, by the Commissioner of Revenue.
- C. Application fees.
  - (1) A fee of \$20, plus \$0.20 per acre or a fraction thereof, shall be required for each initial application for parcels in common ownership. For purposes of this section, all parcels do not have to be contiguous.
  - (2) A fee of \$20 shall be required for each new application for land previously approved for special use assessment, said new application being required because of change of use, acreage or ownership.
  - (3) A fee of \$20 shall be required for each revalidation application.
  - (4) A late fee of \$25 shall be assessed for each application filed after the deadline.

- D. Continuation of valuation, assessment and taxation under this article shall depend on continuance of the real estate in the use for which classification is granted and compliance with the other requirements of this article and not upon continuance in the same owner of title to the land.
- E. Each owner of real estate having made initial application under Article III, § 105, et seq, for the classification, assessment and taxation of such property on the basis of its use shall submit an application to the Commissioner of the Revenue for revalidation on or before date on which the last installment of property tax prior to the effective date of the assessment is due, ~~November 1, 2006~~, and on or before November 1 of every sixth year thereafter; and in addition, the Commissioner of the Revenue on each revalidation date shall collect the same fee as provided in Subsection C (Application fees) of § 105-6 from each owner of real estate who filed an initial application at least six years prior to each such revalidation date.
- F. If on April 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this article are delinquent, the County Treasurer shall forthwith send notice of that fact and the general provisions of this section to the property owner by first-class mail. If, after the notice has been sent, such delinquent taxes remain unpaid on June 1, the Treasurer shall notify the Commissioner of the Revenue who shall remove such parcel from the land use program. Such removal shall become effective for the current tax year.

## § 105-7. Valuation.

- A. In valuing real estate for purposes of taxation by the County, pursuant to this article, the Commissioner of Revenue or duly appointed assessor shall consider only those indicia of value which such real estate has for agricultural, horticultural, forest or open space use, and real estate taxes for such jurisdiction shall be extended upon the value so determined. In addition to use of his personal knowledge, judgment and experience as to the value of real estate in agricultural, horticultural, forest or open space use, he shall, in arriving at the value of such land, consider available evidence of agricultural, horticultural, forest or open space capability and the recommendations of value of such real estate as made by the State Land Evaluation Advisory Committee.
- B. In determining the total area of real estate actively devoted to agricultural, horticultural, forest or open space use, there shall be included the area of all real estate under barns, sheds, silos, cribs, greenhouses, public recreation facilities and like structures, lakes, dams, ponds, streams, irrigation ditches and like facilities; but real estate under, and such additional real estate as may be actually used in connection with, the farmhouse or home or any other structure not related to such special use shall be excluded in determining such total area.
- C. All structures which are located on real estate in agricultural, horticultural, forest or open space use and the farmhouse or home or any other structure not related to such special use and the real estate on which the farmhouse or home or such other structure is located, together with the additional real estate, used in connection therewith, shall be valued, assessed and taxed by the same standards, methods and procedures as other taxable structures and other real estate in the locality.
- D. In addition, such real estate in agricultural, horticultural, forest or open space use shall be evaluated on the basis of fair market value as applied to other real estate in the taxing jurisdiction, and land book records shall be maintained to show both the use value and the fair market value of such real estate.

## § 105-8. Record of use value and fair market value.

The use value and fair market value of any qualifying property shall be placed on the land book before delivery to the Treasurer, and the tax for the next succeeding tax year shall be extended from the use value.

## § 105-9. Rollback taxes upon change of use.

- A. When real estate qualifies for assessment and taxation on the basis of use under this article and the use or acreage by which it qualified changes to a nonqualifying use, it shall be subject to additional taxes, hereinafter referred to as "rollback taxes," in an amount equal to the amount, if any, by which the taxes paid or payable on the basis of the valuation, assessment and taxation under this article were exceeded by the taxes that would have been paid or payable on the basis of the valuation, assessment or taxation of other real estate in this County in the year of the change and in each of the five years immediately preceding the year of the change, plus simple interest on such rollback taxes at the same interest rate applicable to delinquent taxes in this locality. If in the tax year in which the change of use or acreage occurs the real estate was not valued, assessed and taxed under this article, the real estate shall be subject to rollback taxes for such of the five years immediately preceding in which the real estate was valued, assessed and taxed under this article.
- B. In determining rollback taxes chargeable on real estate which was changed in use or acreage, the Treasurer shall extend the real estate tax rates for the current and next preceding five years, or such lesser number of years as the property may have been taxed on its use value, upon the difference between the value determined under § 105-7D and the use value determined under § 105-7A for each such year.
- C. Liability to the rollback taxes shall attach when a change in use or acreage occurs, but not when a change in ownership of the title takes place if the new owner continues the real estate in the use for which it is classified under the conditions prescribed in this article.
- D. The owner of any real estate liable for rollback taxes shall, within 60 days following a change in use or acreage, report such change to the Commissioner of Revenue on forms provided by the Commissioner of Revenue. The Commissioner shall forthwith determine and assess the rollback tax, which shall be assessed against and paid by the owner of the property at the time the change in use or acreage which no longer qualifies occurs and shall be paid to the Treasurer within 30 days of the assessment.

## § 105-10. Separation or split-off; contiguous real estate in more than one locality; taking of property by eminent domain.

- A. Separation or split-off of lots, pieces or parcels of land from the real estate which is being valued, assessed and taxed under this article, either by conveyance or other action of the owner of such real estate, shall subject the real estate so separated to liability for the rollback taxes applicable thereto, but shall not impair the right of each subdivided parcel of such real estate to qualify for such valuation, assessment and taxation in any and all future years, provided that it meets the minimum acreage requirements and such other conditions of this article as may be applicable, nor shall it impair the right of the remaining real estate to continuance of such valuation, assessment and taxation without liability for rollback taxes, provided that it meets the minimum acreage requirements and other applicable conditions of this article.

- B. No subdivision of property which results in parcels which meet the minimum acreage requirements of this article and other conditions of this article, and which the owner attests is for one or more of the purposes set forth in §§ 105-4 and 105-5 shall be subject to the provisions of this subsection.
- C. Where contiguous real estate in agricultural, horticultural, forest or open space use in one ownership is located in more than one taxing locality, compliance with the minimum acreage or gross sales requirements shall be determined on the basis of the total area of such real estate and not the area which is located in this taxing locality.
- D. The taking of real estate which is being valued, assessed and taxed pursuant to this article by right to eminent domain shall not subject the real estate so taken to the rollback taxes herein imposed.

## § 105-11. Liability; violations and penalties.

- A. Any owner failing to report within 60 days following such change in use or acreage of real estate and/or failing to pay within 30 days of assessment shall be liable for an additional penalty equal to 10% of the rollback tax, which penalty shall be collected as part of the tax. In addition to such penalty, there is hereby imposed interest on the rollback tax at the same rate as that imposed on delinquent taxes in this County.
- B. Any person making a material misstatement of fact in any such application shall be liable for all taxes, in such amounts and at such times as if such property had been assessed on the basis of fair market value as applied to other real estate in the taxing jurisdiction, together with interest and penalties thereon, and if such material misstatement was made with the intent to defraud the locality, he shall be further assessed with an additional penalty of 100% of such unpaid taxes.

C. For purposes of this section and section 105-6, incorrect information on the following subjects will be considered material misstatements of fact:

(1) The number and identities of the known owners of the property at the time of application;

(2) The actual use of the property.

The intentional misrepresentation of the number of acres in the parcel or the number of acres to be taxed according to use shall also be considered a material misstatement of fact for the purposes of this section and section 105-6.

## § 105-12. Applicability of state law.

The provisions of Title 58.1 of the Code of Virginia applicable to local levies and real estate assessment and taxation shall be applicable to assessments and taxation hereunder mutatis mutandis, including, without limitation, provisions relating to tax levies and the correction of erroneous assessments, and for such other purposes the rollback taxes shall be considered to be deferred real estate taxes.

## § 105-13. Applicability within towns.

Any incorporated town in Page County, having heretofore adopted a land use plan or hereafter following the adoption of a land use plan, may, by appropriate action, permit real estate within boundaries to be covered by terms and provisions of this article.

**MOTION TO CONVENE A CLOSED MEETING UNDER  
THE VIRGINIA FREEDOM OF INFORMATION ACT  
Board of Supervisors Meeting – August 16, 2016**

I move that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act:

[ ] to discuss personnel matters regarding employees of the Page County Board of Supervisors for the purpose of considering such person's assignment, appointment, promotion, performance, demotion, salary, and disciplining, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia.

---

**MOTION TO ADJOURN CLOSED MEETING & RECONVENE IN OPEN SESSION:**

I move the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

---

**Certification of Closed Meeting:**

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Recorded Roll Call Vote:

AYE

NAY

ABSENT

ABSTAIN

D. Keith Guzy, Jr.  
David Wiatrowski  
Mark Stroupe  
Larry Foltz  
Dorothy Pendley  
Johnny Woodward