



Agenda
Page County Board of Supervisors
Regular Meeting
Board of Supervisors Room – County Government Center
103 South Court Street, Luray, Virginia 22835
September 20, 2016 – 7:00 p.m.

Call to Order

- Pledge of Allegiance
- Invocation

Adoption of Agenda

Public Hearings

Ordinance to Amend Chapter 55 (Festivals) Amity Moler (p. 3)
Ordinance to Amend Chapter 105 (Taxation) Amity Moler (p. 13)

Presentations, Proclamations & Awards

Resolution Commending the Shenandoah 12U All-Star Team Amity Moler
Proclamation – Constitution Week Dolores Lackovitch (p. 28)

Public Comments on Agenda Items

Action Matters

Airport Grant Approval & Update Powell Markowitz (p. 30)
Special Entertainment Permit – Bethlehem Independent Christian Church Stephanie Lillard (p. 59)
Review of Commercial Code Amendment Michelle Somers (p. 63)
Underground Power Line Easement Amity Moler (p. 95)
Budget Changes Amity Moler (p. 98)
Board and Commission Appointments Regina Miller (p. 103)

Consent Agenda (p. 109)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – August 2, 2016 and August 16, 2016

Old Business

New Business

Open Public Comments

Board of Supervisors Meeting
September 20, 2016

Administrator's Report

Amity Moler

Supervisors Time

Adjourn

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering County services and programs in a fiscally prudent and responsible manner.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Proposed Festival Ordinance Amendment
DATE: September 16, 2016

SUMMARY:

Chapter 55 of the Page County Code addresses Festivals for the purpose of conducting music or entertainment festivals in open spaces. Throughout the past several years, the County has received special entertainment permit applications for various festivals, which the Board has approved. Upon review and working more with the ordinance, staff felt that minor amendments to the existing ordinance would better clarify the permit process to the applicant and staff.

RECOMMENDATION:

Staff recommends the Board adopt the ordinance amendments.

BACKGROUND:

As more and more music and entertainment festivals are occurring in the County, individuals must make application for a special entertainment permit, which requires Board approval. The ordinance currently outlines when the application is to be received by staff in order to be acted on by the Board, within a specified timeframe, as well as how the Board is to receive the application. Staff is recommending amendments to the ordinance as red-lined in Attachment 1 to clarify the process. Entertainment permits have been issued for Doah Fest, Shensara, Town of Luray (End of Summer Luau), Town of Stanley (Labor Day Fest), Marlow Ford (Customer Appreciation Day & Cruise-in/Car Show), and VFW Bluegrass Festival.

ISSUES:

N/A

MOTION:

I move to adopt the Ordinance to Amend Chapter 55 (Festivals) of the Page County Code.

ATTACHMENTS:

1. Proposed Festival Ordinance Amendments Red-Lined

2. Festival Ordinance in Final Form

**AN ORDINANCE TO AMEND CHAPTER 55 (FESTIVALS)
OF THE PAGE COUNTY, VIRGINIA, CODE**

WHEREAS, by Ordinance duly adopted on February 11, 1980, the Board of Supervisors of the County of Page adopted Chapter 55, Festivals, of the Page County Code; and

WHEREAS, such Ordinance has been amended from time to time and is in full force and effect on the date hereof; and

WHEREAS, upon mature consideration, the Board of Supervisors has determined it is in the best interest of the County to further amend and restate the ordinance.

NOW THEREFORE, be it resolved and ordained by the Board of Supervisors of the County of Page, Virginia, that Chapter 55 (Festivals) of the Page County Code be amended and restated to read as follows:

**Chapter 55
Festivals**

§ 55-1 Purpose.

This chapter is enacted pursuant to § 15.2-1200 of the Code of Virginia for the purpose of providing necessary regulation for the conducting of musical or entertainment festivals conducted in open spaces not within an enclosed structure and of any gathering or groups of individuals for the purpose of listening to or participating in entertainment conducted in open spaces not within an enclosed structure in the interest of the public health, safety and welfare of the citizens and inhabitants of Page County.

§ 55-2 Definitions.

When used in this chapter, the following words shall have the following meanings:

BOARD

The Board of Supervisors of Page County, Virginia.

ENTERTAINMENT FESTIVAL

Any gathering of groups or individuals for the purpose of observing or participating in entertainment conducted in open spaces not within an enclosed structure.

§ 55-3 Permit required; application.

- A. No persons, firm, corporation or partnership shall stage, promote or conduct any entertainment festival in the unincorporated areas of Page County unless there shall have been first obtained from the Board a special entertainment permit for said festival.
- B. Application for such special entertainment permits shall be in writing on forms provided for the purpose and filed with the Clerk of the Board or designee at

least 45 days before the date of such festival. Such applications shall have attached thereto and made a part thereof the plans, statements, approvals and other documents required by this chapter.

- C. The Board shall act on such applications upon the application meeting the conditions set forth herein. If granted, the permit shall be issued, in writing, on a form for the purpose and mailed by the Clerk to the applicant at the address indicated. If denied, the refusal shall be in writing and the reasons for such denial stated therein and mailed by the Clerk to the applicant at the address indicated.

§ 55-4 Conditions of issuance.

Such permit shall not be issued unless the following conditions are met and the following plans, statements and approvals submitted to the Board with the application:

- A. A copy of the ticket or badge of admission to said festival, containing the date or dates and time or times of said festival, together with a statement by the applicant of the total number of tickets to be offered for sale and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.
- B. A statement of the name and address of the promoters of the festival and the names of all persons or groups who will perform at said festival.
- C. A statement of the location of the proposed festival, the name and address of the owner of the property on which said festival is to be held and the nature and interest of the applicant therein.
- D. A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- E. A plan for providing food, water and lodging for the persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- F. A plan for adequate medical facilities for persons at the festival approved by the County Health Officer.
- G. A plan for adequate parking facilities, traffic control and safe access in and around the festival area approved by the Sheriff.
- H. A plan for adequate fire protection. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Emergency Manager.

- I. A statement specifying whether any outdoor lights or lighting is to be utilized and, if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the festival is located.
- J. A statement that no music or other sound shall be created, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival is located.

§ 55-5 Permission for Board to enter premises; revocation.

No permits which are not assignable or transferable shall be issued under this chapter unless the applicant shall furnish to the Board written permission for the Board, its lawful agents or duly constituted law enforcement officers to go upon the property at any time for the purpose of determining compliance with the provisions of this chapter. The Board shall have the right to revoke any permit issued under this chapter upon noncompliance with any of its provisions and conditions.

§ 55-6 Time limit.

Music shall not be rendered nor entertainment provided for more than eight hours in any twenty-four-hour period, such twenty-four-hour periods to be measured from the beginning of the first performance at said festival.

§ 55-7 Age limit.

No person under the age of 18 years of age shall be admitted to any festival unless accompanied by a parent or guardian, the parent or guardian to remain with said person at all times.

§ 55-8 Violations and penalties.

Any person, firm or corporation who or which violates any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not exceeding \$2,500 or by confinement in jail not exceeding 12 months, or by both such fine and imprisonment. Each violation shall constitute a separate offense. The Board may bring suit in the Circuit Court of Page County to restrain, enjoin or otherwise prevent violation of this chapter.

§ 55-9 Construal of provisions.

The provisions of this chapter shall be liberally construed in order to effectively carry out the purpose of this chapter in the interest of the public health, welfare and safety of the citizens and residents of Page County.

This Ordinance shall be in full force and effect from and after _____, 2016,
as provided by Virginia law.

Dates of Notice Publication: _____, 2016

_____, 2016

Date of Adoption of Ordinance _____, 2016

John R. Woodward, Chairman-at-Large
Board of Supervisors of the County of Page, Virginia

Attest:

_____, Clerk

CERTIFICATE OF VOTES

The undersigned Clerk of the Board of Supervisors of Page County, Virginia, hereby certifies that the foregoing Ordinance constitutes a true and correct copy thereof adopted by the Board of Supervisors at a regular meeting duly held and called on _____, 2016. A record of the roll-call vote by the Board of Supervisors is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
John R. Woodward, Chairman-At-Large				
Mark Stroupe				
D. Keith Guzy, Jr.				
Larry Foltz				
Dorothy F. Pendley				
David Wiatrowski				

Dated: _____, 2016

Clerk, Board of Supervisors
Page County, Virginia

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 55

Festivals

[HISTORY: Adopted by the Board of Supervisors of the County of Page 2-11-1980 as Ch. 3 of the 1980 Code of the County of Page. Amendments noted where applicable.]

GENERAL REFERENCES

Noise — See Ch. 81.

Peddling and soliciting — See Ch. 91.

§ 55-1 Purpose.

[Amended 12-15-2009]

This chapter is enacted pursuant to § ~~15.1-510~~ {insert correct code section} of the Code of Virginia for the purpose of providing necessary regulation for the conducting of musical or entertainment festivals conducted in open spaces not within an enclosed structure and of any gathering or groups of individuals for the purpose of listening to or participating in entertainment conducted in open spaces not within an enclosed structure in the interest of the public health, safety and welfare of the citizens and inhabitants of Page County.

§ 55-2 Definitions.

When used in this chapter, the following words shall have the following meanings:

BOARD

The Board of Supervisors of Page County, Virginia.

ENTERTAINMENT FESTIVAL

Any gathering of groups or individuals for the purpose of observing or participating in entertainment conducted in open spaces not within an enclosed structure.

[Amended 12-15-2009]

§ 55-3 Permit required; application.

- A. No persons, firm, corporation or partnership shall stage, promote or conduct any entertainment festival in the unincorporated areas of Page County unless there shall have been first obtained from the Board a special entertainment permit for said festival. **[Amended 12-15-2009]**
- B. Application for such special entertainment permits shall be in writing on forms provided for the purpose and filed ~~in duplicate~~ with the Clerk of the Board or designee at least ~~45~~ 30 days before the date of such festival ~~and 21 days prior to a meeting of said Board~~. Such applications shall have attached thereto and made a part thereof the plans, statements, approvals and other documents required by this chapter. ~~A copy of such applications shall be sent by certified mail by the Clerk to each member of the Board the day such applications are filed.~~
- C. The Board shall act on such applications upon the application meeting the conditions set forth herein ~~within 10 days from the filing of the same~~. If granted, the permit shall be issued, in writing, on a form for the purpose and mailed by the Clerk to the applicant at the address indicated. If denied, the

refusal shall be in writing and the reasons for such denial stated therein and mailed by the Clerk to the applicant at the address indicated.

§ 55-4 Conditions of issuance.

Such permit shall not be issued unless the following conditions are met and the following plans, statements and approvals submitted to the Board with the application:

- A. A copy of the ticket or badge of admission to said festival, containing the date or dates and time or times of said festival, together with a statement by the applicant of the total number of tickets to be offered for sale and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.
- B. A statement of the name and address of the promoters of the festival, ~~the financial backing of the festival~~ and the names of all persons or groups who will perform at said festival.
- C. A statement of the location of the proposed festival, the name and address of the owner of the property on which said festival is to be held and the nature and interest of the applicant therein.
- D. A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- E. A plan for providing food, water and lodging for the persons at the festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Health Officer.
- F. A plan for adequate medical facilities for persons at the festival approved by the County Health Officer.
- G. A plan for adequate parking facilities, traffic control and safe access in and around the festival area approved by the Sheriff. **[Amended 12-15-2009]**
- H. A plan for adequate fire protection. This plan shall meet the requirements of all state and local statutes, ordinances and regulations and shall be approved by the County Emergency Manager~~County Forest Warden~~.
- I. A statement specifying whether any outdoor lights or lighting is to be utilized and, if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the festival is located.
- J. A statement that no music or other sound shall be created, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival is located. **[Amended 12-15-2009]**

§ 55-5 Permission for Board to enter premises; revocation.

No permits which are not assignable or transferable shall be issued under this chapter unless the applicant shall furnish to the Board written permission for the Board, its lawful agents or duly constituted law enforcement officers to go upon the property at any time for the purpose of determining compliance with the provisions of this chapter. The Board shall have the right to revoke any permit issued under this chapter upon noncompliance with any of its provisions and conditions.

§ 55-6 Time limit.

Music shall not be rendered nor entertainment provided for more than eight hours in any twenty-four-hour period, such twenty-four-hour periods to be measured from the beginning of the first performance at said festival.

§ 55-7 Age limit.

No person under the age of 18 years of age shall be admitted to any festival unless accompanied by a parent or guardian, the parent or guardian to remain with said person at all times.

§ 55-8 Violations and penalties.

[Amended 12-12-1994]

Any person, firm or corporation who or which violates any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not exceeding \$2,500 or by confinement in jail not exceeding 12 months, or by both such fine and imprisonment. Each violation shall constitute a separate offense. The Board may bring suit in the Circuit Court of Page County to restrain, enjoin or otherwise prevent violation of this chapter.

§ 55-9 Construal of provisions.

The provisions of this chapter shall be liberally construed in order to effectively carry out the purpose of this chapter in the interest of the public health, welfare and safety of the citizens and residents of Page County.



COUNTY OF PAGE

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David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Proposed Taxation Ordinance Amendments
DATE: September 16, 2016

SUMMARY:

Chapter 105 of the Page County Code addresses special assessments for agricultural, horticultural, forest and open space uses. Recently, this section of the County Code was reviewed by the County Attorney and found that it was inconsistent with the Code of Virginia. Therefore, it was recommended that this Section be amended.

RECOMMENDATION:

Staff recommends the Board adopt the ordinance amendment.

MOTION:

I move to adopt the Ordinance to Amend Chapter 105 (Taxation), Article III (Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses) of the County Code.

ATTACHMENTS:

1. Proposed Taxation Ordinance, Article III Amendments Red-Lined
2. Article III, Taxation Ordinance in Final Form

Chapter 105. Taxation

Article III. Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses

§ 105-4. Establishment and definition of classifications.

For the purpose of this article, the following special classifications of real estate are established and defined:

REAL ESTATE DEVOTED TO AGRICULTURAL USE

Real estate when devoted to the bona fide production for sale of plants and animals useful to man under uniform standards prescribed by the Commissioner of Agriculture and Consumer Services or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

REAL ESTATE DEVOTED TO FOREST USE

Land when devoted to tree growth in such quantity and so spaced and maintained as to constitute a forest area under standards prescribed by the ~~Director of the Department of Conservation and Recreation~~ State Forester pursuant to the authority set out in § 58.1-3240 of the Code of Virginia, including the standing timber and trees thereon.

REAL ESTATE DEVOTED TO HORTICULTURAL USE

Real estate when devoted to the bona fide production for the sale of fruits of all kinds, including grapes, nuts and berries, vegetables or nursery and floral products, under uniform standards prescribed by the Commissioner of Agriculture and ~~Commerce~~ Consumer Services, or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

REAL ESTATE DEVOTED TO OPEN SPACE USE

Real estate when so used as ~~to be provided~~ or preserved for park or recreational purposes, conservation of land or other natural resources, floodways, historic or scenic purposes or assisting in the shaping of the character, direction and timing of community development, under uniform standards prescribed by the Director of the Department of Conservation and Recreation pursuant to the authority set out in § 58.1-3240 of the Code of Virginia and this article.

§ 105-5. Determinations prior to assessment.

Prior to the assessment of any parcel of real estate, the Commissioner of Revenue shall:

- A. Determine that the real estate meets the criteria set forth in § 105-4 of this article and the standards prescribed thereunder to qualify for one of the classifications set forth therein, and he may request an opinion from the Director of the Department of Conservation and ~~Economic~~

~~Development, the Commission of Outdoor Recreation, the State Forester~~ or the Commissioner of Agriculture and ~~Commerce~~Consumer Services; and

- B. Determine further that real estate devoted to agricultural or horticultural use consists of a minimum of five acres, forest use consists of a minimum of 20 acres and open space use consists of a minimum of five acres.

C. Determine further that real estate devoted to open-space use meets the requirements of Virginia Code § 58.1-3233.3, as amended, from time to time.

§ 105-6. Application procedure; continuation; removal of parcels from program if taxes delinquent.

- A. Property owners meeting the criteria set forth in §§ ~~105-4, and 105-5B~~ and 105-5C of this article must submit an application for taxation on the basis of a use assessment to the Commissioner of Revenue on or before November 1 of the year preceding the tax year for which such special taxation is sought. The County may permit applications to be filed within no more than sixty days after the filing deadline specified herein, upon the payment of a late filing fee as described below. Such application shall be on forms provided by ~~the State Department of Taxation and supplied by~~ the Commissioner of Revenue and shall include such additional schedules, photographs and drawings as may be required by the Commissioner of Revenue. An individual who is the owner of an undivided interest in a real estate parcel may apply on behalf of himself and the other owners of such parcel upon submitting an affidavit that such other owners are minors or cannot be located. Any such real estate which is the subject of the application herein submitted shall be valued according to the criteria set forth in § ~~105-7A~~ of this article.
- B. A new application for taxation on the basis of a use assessment shall be submitted whenever the use, acreage or ownership of such land previously approved changes, except when a change in acreage occurs solely as a result of a conveyance necessitated by governmental action or condemnation of a portion of any land previously approved for taxation on the basis of use assessment; provided, however, that should there be a transfer of currently approved and qualifying real estate during the months of November or December, said property shall continue to qualify for special taxation on the basis of a use assessment regardless of the change of ownership; however, the new owner must submit a new application to the Commissioner of Revenue by November 1 of the following year in order for the use assessment to continue thereafter. There will be no requirement for annual revalidation unless requested to do so, in writing, by the Commissioner of Revenue.
- C. Application fees.
 - (1) A fee of \$20, plus \$0.20 per acre or a fraction thereof, shall be required for each initial application for parcels in common ownership. For purposes of this section, all parcels do not have to be contiguous.
 - (2) A fee of \$20 shall be required for each new application for land previously approved for special use assessment, said new application being required because of change of use, acreage or ownership.
 - (3) A fee of \$20 shall be required for each revalidation application.
 - (4) A late fee of \$25 shall be assessed for each application filed after the deadline.

- D. Continuation of valuation, assessment and taxation under this article shall depend on continuance of the real estate in the use for which classification is granted and compliance with the other requirements of this article and not upon continuance in the same owner of title to the land.
- E. Each owner of real estate having made initial application under Article III, § 105, et seq, for the classification, assessment and taxation of such property on the basis of its use shall submit an application to the Commissioner of the Revenue for revalidation on or before date on which the last installment of property tax prior to the effective date of the assessment is due, ~~November 1, 2006~~, and on or before November 1 of every sixth year thereafter; and in addition, the Commissioner of the Revenue on each revalidation date shall collect the same fee as provided in Subsection C (Application fees) of § 105-6 from each owner of real estate who filed an initial application at least six years prior to each such revalidation date.
- F. If on April 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this article are delinquent, the County Treasurer shall forthwith send notice of that fact and the general provisions of this section to the property owner by first-class mail. If, after the notice has been sent, such delinquent taxes remain unpaid on June 1, the Treasurer shall notify the Commissioner of the Revenue who shall remove such parcel from the land use program. Such removal shall become effective for the current tax year.

§ 105-7. Valuation.

- A. In valuing real estate for purposes of taxation by the County, pursuant to this article, the Commissioner of Revenue or duly appointed assessor shall consider only those indicia of value which such real estate has for agricultural, horticultural, forest or open space use, and real estate taxes for such jurisdiction shall be extended upon the value so determined. In addition to use of his personal knowledge, judgment and experience as to the value of real estate in agricultural, horticultural, forest or open space use, he shall, in arriving at the value of such land, consider available evidence of agricultural, horticultural, forest or open space capability and the recommendations of value of such real estate as made by the State Land Evaluation Advisory Committee.
- B. In determining the total area of real estate actively devoted to agricultural, horticultural, forest or open space use, there shall be included the area of all real estate under barns, sheds, silos, cribs, greenhouses, public recreation facilities and like structures, lakes, dams, ponds, streams, irrigation ditches and like facilities; but real estate under, and such additional real estate as may be actually used in connection with, the farmhouse or home or any other structure not related to such special use shall be excluded in determining such total area.
- C. All structures which are located on real estate in agricultural, horticultural, forest or open space use and the farmhouse or home or any other structure not related to such special use and the real estate on which the farmhouse or home or such other structure is located, together with the additional real estate, used in connection therewith, shall be valued, assessed and taxed by the same standards, methods and procedures as other taxable structures and other real estate in the locality.
- D. In addition, such real estate in agricultural, horticultural, forest or open space use shall be evaluated on the basis of fair market value as applied to other real estate in the taxing jurisdiction, and land book records shall be maintained to show both the use value and the fair market value of such real estate.

§ 105-8. Record of use value and fair market value.

The use value and fair market value of any qualifying property shall be placed on the land book before delivery to the Treasurer, and the tax for the next succeeding tax year shall be extended from the use value.

§ 105-9. Rollback taxes upon change of use.

- A. When real estate qualifies for assessment and taxation on the basis of use under this article and the use or acreage by which it qualified changes to a nonqualifying use, it shall be subject to additional taxes, hereinafter referred to as "rollback taxes," in an amount equal to the amount, if any, by which the taxes paid or payable on the basis of the valuation, assessment and taxation under this article were exceeded by the taxes that would have been paid or payable on the basis of the valuation, assessment or taxation of other real estate in this County in the year of the change and in each of the five years immediately preceding the year of the change, plus simple interest on such rollback taxes at the same interest rate applicable to delinquent taxes in this locality. If in the tax year in which the change of use or acreage occurs the real estate was not valued, assessed and taxed under this article, the real estate shall be subject to rollback taxes for such of the five years immediately preceding in which the real estate was valued, assessed and taxed under this article.
- B. In determining rollback taxes chargeable on real estate which was changed in use or acreage, the Treasurer shall extend the real estate tax rates for the current and next preceding five years, or such lesser number of years as the property may have been taxed on its use value, upon the difference between the value determined under § 105-7D and the use value determined under § 105-7A for each such year.
- C. Liability to the rollback taxes shall attach when a change in use or acreage occurs, but not when a change in ownership of the title takes place if the new owner continues the real estate in the use for which it is classified under the conditions prescribed in this article.
- D. The owner of any real estate liable for rollback taxes shall, within 60 days following a change in use or acreage, report such change to the Commissioner of Revenue on forms provided by the Commissioner of Revenue. The Commissioner shall forthwith determine and assess the rollback tax, which shall be assessed against and paid by the owner of the property at the time the change in use or acreage which no longer qualifies occurs and shall be paid to the Treasurer within 30 days of the assessment.

§ 105-10. Separation or split-off; contiguous real estate in more than one locality; taking of property by eminent domain.

- A. Separation or split-off of lots, pieces or parcels of land from the real estate which is being valued, assessed and taxed under this article, either by conveyance or other action of the owner of such real estate, shall subject the real estate so separated to liability for the rollback taxes applicable thereto, but shall not impair the right of each subdivided parcel of such real estate to qualify for such valuation, assessment and taxation in any and all future years, provided that it meets the minimum acreage requirements and such other conditions of this article as may be applicable, nor shall it impair the right of the remaining real estate to continuance of such valuation, assessment and taxation without liability for rollback taxes, provided that it meets the minimum acreage requirements and other applicable conditions of this article.

- B. No subdivision of property which results in parcels which meet the minimum acreage requirements of this article and other conditions of this article, and which the owner attests is for one or more of the purposes set forth in §§ 105-4 and 105-5 shall be subject to the provisions of this subsection.
- C. Where contiguous real estate in agricultural, horticultural, forest or open space use in one ownership is located in more than one taxing locality, compliance with the minimum acreage or gross sales requirements shall be determined on the basis of the total area of such real estate and not the area which is located in this taxing locality.
- D. The taking of real estate which is being valued, assessed and taxed pursuant to this article by right to eminent domain shall not subject the real estate so taken to the rollback taxes herein imposed.

§ 105-11. Liability; violations and penalties.

- A. Any owner failing to report within 60 days following such change in use or acreage of real estate and/or failing to pay within 30 days of assessment shall be liable for an additional penalty equal to 10% of the rollback tax, which penalty shall be collected as part of the tax. In addition to such penalty, there is hereby imposed interest on the rollback tax at the same rate as that imposed on delinquent taxes in this County.
- B. Any person making a material misstatement of fact in any such application shall be liable for all taxes, in such amounts and at such times as if such property had been assessed on the basis of fair market value as applied to other real estate in the taxing jurisdiction, together with interest and penalties thereon, and if such material misstatement was made with the intent to defraud the locality, he shall be further assessed with an additional penalty of 100% of such unpaid taxes.

C. For purposes of this section and section 105-6, incorrect information on the following subjects will be considered material misstatements of fact:

(1) The number and identities of the known owners of the property at the time of application;

(2) The actual use of the property.

The intentional misrepresentation of the number of acres in the parcel or the number of acres to be taxed according to use shall also be considered a material misstatement of fact for the purposes of this section and section 105-6.

§ 105-12. Applicability of state law.

The provisions of Title 58.1 of the Code of Virginia applicable to local levies and real estate assessment and taxation shall be applicable to assessments and taxation hereunder mutatis mutandis, including, without limitation, provisions relating to tax levies and the correction of erroneous assessments, and for such other purposes the rollback taxes shall be considered to be deferred real estate taxes.

§ 105-13. Applicability within towns.

Any incorporated town in Page County, having heretofore adopted a land use plan or hereafter following the adoption of a land use plan, may, by appropriate action, permit real estate within boundaries to be covered by terms and provisions of this article.

AN ORDINANCE TO AMEND CHAPTER 105 (TAXATION), ARTICLE III (SPECIAL ASSESSMENT FOR AGRICULTURAL, HORTICULTURAL, FOREST AND OPEN SPACE USES) OF THE PAGE COUNTY, VIRGINIA, CODE

WHEREAS, by Ordinance duly adopted on February 11, 1980, the Board of Supervisors of the County of Page adopted Chapter 105 (Taxation), Article III (Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses), of the Page County Code; and

WHEREAS, such Ordinance has been amended from time to time and is in full force and effect on the date hereof; and

WHEREAS, upon mature consideration, the Board of Supervisors has determined it is in the best interest of the County to further amend and restate the ordinance.

NOW THEREFORE, be it resolved and ordained by the Board of Supervisors of the County of Page, Virginia, that Chapter 120 (Taxation), Article III (Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses), of the Page County Code be amended and restated to read as follows:

Chapter 105. Taxation
Article III. Special Assessment for Agricultural, Horticultural,
Forest and Open Space Uses

§ 105-4. Establishment and definition of classifications.

For the purpose of this article, the following special classifications of real estate are established and defined:

REAL ESTATE DEVOTED TO AGRICULTURAL USE

Real estate when devoted to the bona fide production for sale of plants and animals useful to man under uniform standards prescribed by the Commissioner of Agriculture and Consumer Services or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

REAL ESTATE DEVOTED TO FOREST USE

Land when devoted to tree growth in such quantity and so spaced and maintained as to constitute a forest area under standards prescribed by the State Forester pursuant to the authority set out in § 58.1-3240 of the Code of Virginia, including the standing timber and trees thereon.

REAL ESTATE DEVOTED TO HORTICULTURAL USE

Real estate when devoted to the bona fide production for the sale of fruits of all kinds, including grapes, nuts and berries, vegetables or nursery and floral products, under uniform standards prescribed by the Commissioner of Agriculture and

Consumer Services, or when devoted to and meeting the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the federal government.

REAL ESTATE DEVOTED TO OPEN SPACE USE

Real estate when so used as or preserved for park or recreational purposes, conservation of land or other natural resources, floodways, historic or scenic purposes or assisting in the shaping of the character, direction and timing of community development, under uniform standards prescribed by the Director of the Department of Conservation and Recreation pursuant to the authority set out in § 58.1-3240 of the Code of Virginia and this article.

§ 105-5. Determinations prior to assessment.

Prior to the assessment of any parcel of real estate, the Commissioner of Revenue shall:

- A. Determine that the real estate meets the criteria set forth in § **105-4** of this article and the standards prescribed thereunder to qualify for one of the classifications set forth therein, and he may request an opinion from the Director of the Department of Conservation and Recreation, the State Forester or the Commissioner of Agriculture and Consumer Services; and
- B. Determine further that real estate devoted to agricultural or horticultural use consists of a minimum of five acres, forest use consists of a minimum of 20 acres and open space use consists of a minimum of five acres; and
- C. Determine further that real estate devoted to open-space use meets the requirements of Virginia Code § 58.1-3233.3, as amended, from time to time.

§ 105-6. Application procedure; continuation; removal of parcels from program if taxes delinquent.

- A. Property owners meeting the criteria set forth in §§ **105-4**, **105-5B** and **105-5C** of this article must submit an application for taxation on the basis of a use assessment to the Commissioner of Revenue on or before November 1 of the year preceding the tax year for which such special taxation is sought. The County may permit applications to be filed within no more than sixty days after the filing deadline specified herein, upon the payment of a late filing fee as described below. Such application shall be on forms provided by the Commissioner of Revenue and shall include such additional schedules, photographs and drawings as may be required by the Commissioner of Revenue. An individual who is the owner of an undivided interest in a real estate parcel may apply on behalf of himself and the other owners of such parcel upon submitting an affidavit that such other owners are minors or cannot be located. Any such real estate which is the subject of the application herein submitted shall be valued according to the criteria set forth in § **105-7A** of this article.

- B. A new application for taxation on the basis of a use assessment shall be submitted whenever the use, acreage or ownership of such land previously approved changes, except when a change in acreage occurs solely as a result of a conveyance necessitated by governmental action or condemnation of a portion of any land previously approved for taxation on the basis of use assessment; provided, however, that should there be a transfer of currently approved and qualifying real estate during the months of November or December, said property shall continue to qualify for special taxation on the basis of a use assessment regardless of the change of ownership; however, the new owner must submit a new application to the Commissioner of Revenue by November 1 of the following year in order for the use assessment to continue thereafter. There will be no requirement for annual revalidation unless requested to do so, in writing, by the Commissioner of Revenue.
- C. Application fees.
- (1) A fee of \$20, plus \$0.20 per acre or a fraction thereof, shall be required for each initial application for parcels in common ownership. For purposes of this section, all parcels do not have to be contiguous.
 - (2) A fee of \$20 shall be required for each new application for land previously approved for special use assessment, said new application being required because of change of use, acreage or ownership.
 - (3) A fee of \$20 shall be required for each revalidation application.
 - (4) A late fee of \$25 shall be assessed for each application filed after the deadline.
- D. Continuation of valuation, assessment and taxation under this article shall depend on continuance of the real estate in the use for which classification is granted and compliance with the other requirements of this article and not upon continuance in the same owner of title to the land.
- E. Each owner of real estate having made initial application under Article **III**, § 105, et seq, for the classification, assessment and taxation of such property on the basis of its use shall submit an application to the Commissioner of the Revenue for revalidation on or before date on which the last installment of property tax prior to the effective date of the assessment is due and on or before November 1 of every sixth year thereafter; and in addition, the Commissioner of the Revenue on each revalidation date shall collect the same fee as provided in Subsection **C** (Application fees) of § **105-6** from each owner of real estate who filed an initial application at least six years prior to each such revalidation date.
- F. If on April 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this article are delinquent, the County Treasurer shall forthwith send notice of that fact and the

general provisions of this section to the property owner by first-class mail. If, after the notice has been sent, such delinquent taxes remain unpaid on June 1, the Treasurer shall notify the Commissioner of the Revenue who shall remove such parcel from the land use program. Such removal shall become effective for the current tax year.

§ 105-7. Valuation.

- A. In valuing real estate for purposes of taxation by the County, pursuant to this article, the Commissioner of Revenue or duly appointed assessor shall consider only those indicia of value which such real estate has for agricultural, horticultural, forest or open space use, and real estate taxes for such jurisdiction shall be extended upon the value so determined. In addition to use of his personal knowledge, judgment and experience as to the value of real estate in agricultural, horticultural, forest or open space use, he shall, in arriving at the value of such land, consider available evidence of agricultural, horticultural, forest or open space capability and the recommendations of value of such real estate as made by the State Land Evaluation Advisory Committee.
- B. In determining the total area of real estate actively devoted to agricultural, horticultural, forest or open space use, there shall be included the area of all real estate under barns, sheds, silos, cribs, greenhouses, public recreation facilities and like structures, lakes, dams, ponds, streams, irrigation ditches and like facilities; but real estate under, and such additional real estate as may be actually used in connection with, the farmhouse or home or any other structure not related to such special use shall be excluded in determining such total area.
- C. All structures which are located on real estate in agricultural, horticultural, forest or open space use and the farmhouse or home or any other structure not related to such special use and the real estate on which the farmhouse or home or such other structure is located, together with the additional real estate, used in connection therewith, shall be valued, assessed and taxed by the same standards, methods and procedures as other taxable structures and other real estate in the locality.
- D. In addition, such real estate in agricultural, horticultural, forest or open space use shall be evaluated on the basis of fair market value as applied to other real estate in the taxing jurisdiction, and land book records shall be maintained to show both the use value and the fair market value of such real estate.

§ 105-8. Record of use value and fair market value.

The use value and fair market value of any qualifying property shall be placed on the land book before delivery to the Treasurer, and the tax for the next succeeding tax year shall be extended from the use value.

§ 105-9. Rollback taxes upon change of use.

- A. When real estate qualifies for assessment and taxation on the basis of use under this article and the use or acreage by which it qualified changes to a

nonqualifying use, it shall be subject to additional taxes, hereinafter referred to as "rollback taxes," in an amount equal to the amount, if any, by which the taxes paid or payable on the basis of the valuation, assessment and taxation under this article were exceeded by the taxes that would have been paid or payable on the basis of the valuation, assessment or taxation of other real estate in this County in the year of the change and in each of the five years immediately preceding the year of the change, plus simple interest on such rollback taxes at the same interest rate applicable to delinquent taxes in this locality. If in the tax year in which the change of use or acreage occurs the real estate was not valued, assessed and taxed under this article, the real estate shall be subject to rollback taxes for such of the five years immediately preceding in which the real estate was valued, assessed and taxed under this article.

- B. In determining rollback taxes chargeable on real estate which was changed in use or acreage, the Treasurer shall extend the real estate tax rates for the current and next preceding five years, or such lesser number of years as the property may have been taxed on its use value, upon the difference between the value determined under § **105-7D** and the use value determined under § **105-7A** for each such year.
- C. Liability to the rollback taxes shall attach when a change in use or acreage occurs, but not when a change in ownership of the title takes place if the new owner continues the real estate in the use for which it is classified under the conditions prescribed in this article.
- D. The owner of any real estate liable for rollback taxes shall, within 60 days following a change in use or acreage, report such change to the Commissioner of Revenue on forms provided by the Commissioner of Revenue. The Commissioner shall forthwith determine and assess the rollback tax, which shall be assessed against and paid by the owner of the property at the time the change in use or acreage which no longer qualifies occurs and shall be paid to the Treasurer within 30 days of the assessment.

§ 105-10. Separation or split-off; contiguous real estate in more than one locality; taking of property by eminent domain.

- A. Separation or split-off of lots, pieces or parcels of land from the real estate which is being valued, assessed and taxed under this article, either by conveyance or other action of the owner of such real estate, shall subject the real estate so separated to liability for the rollback taxes applicable thereto, but shall not impair the right of each subdivided parcel of such real estate to qualify for such valuation, assessment and taxation in any and all future years, provided that it meets the minimum acreage requirements and such other conditions of this article as may be applicable, nor shall it impair the right of the remaining real estate to continuance of such valuation, assessment and taxation without liability for rollback taxes, provided that it meets the minimum acreage requirements and other applicable conditions of this article.

- B. No subdivision of property which results in parcels which meet the minimum acreage requirements of this article and other conditions of this article, and which the owner attests is for one or more of the purposes set forth in §§ **105-4** and **105-5** shall be subject to the provisions of this subsection.
- C. Where contiguous real estate in agricultural, horticultural, forest or open space use in one ownership is located in more than one taxing locality, compliance with the minimum acreage or gross sales requirements shall be determined on the basis of the total area of such real estate and not the area which is located in this taxing locality.
- D. The taking of real estate which is being valued, assessed and taxed pursuant to this article by right to eminent domain shall not subject the real estate so taken to the rollback taxes herein imposed.

§ 105-11. Liability; violations and penalties.

- A. Any owner failing to report within 60 days following such change in use or acreage of real estate and/or failing to pay within 30 days of assessment shall be liable for an additional penalty equal to 10% of the rollback tax, which penalty shall be collected as part of the tax. In addition to such penalty, there is hereby imposed interest on the rollback tax at the same rate as that imposed on delinquent taxes in this County.
- B. Any person making a material misstatement of fact in any such application shall be liable for all taxes, in such amounts and at such times as if such property had been assessed on the basis of fair market value as applied to other real estate in the taxing jurisdiction, together with interest and penalties thereon, and if such material misstatement was made with the intent to defraud the locality, he shall be further assessed with an additional penalty of 100% of such unpaid taxes.
- C. For purposes of this section and section 105-6, incorrect information on the following subjects will be considered material misstatements of fact:
 - (1) The number and identities of the known owners of the property at the time of application;
 - (2) The actual use of the property.

The intentional misrepresentation of the number of acres in the parcel or the number of acres to be taxed according to use shall also be considered a material misstatement of fact for the purposes of this section and section 105-6.

§ 105-12. Applicability of state law.

The provisions of Title 58.1 of the Code of Virginia applicable to local levies and real estate assessment and taxation shall be applicable to assessments and taxation hereunder mutatis mutandis, including, without limitation, provisions relating to tax levies and the correction of erroneous assessments, and for such other purposes the rollback taxes shall be considered to be deferred real estate taxes.

§ 105-13. **Applicability within towns.**

Any incorporated town in Page County, having heretofore adopted a land use plan or hereafter following the adoption of a land use plan, may, by appropriate action,

This Ordinance shall be in full force and effect from and after _____, 2016, as provided by Virginia law.

Dates of Notice Publication: _____, 2016

_____, 2016

Date of Adoption of Ordinance _____, 2016

John R. Woodward, Chairman-at-Large
Board of Supervisors of the County of Page, Virginia

Attest:

_____, Clerk

CERTIFICATE OF VOTES

The undersigned Clerk of the Board of Supervisors of Page County, Virginia, hereby certifies that the foregoing Ordinance constitutes a true and correct copy thereof adopted by the Board of Supervisors at a regular meeting duly held and called on _____, 2016. A record of the roll-call vote by the Board of Supervisors is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
John R. Woodward, Chairman-At-Large				
Mark Stroupe				
D. Keith Guzy, Jr.				
Larry Foltz				
Dorothy F. Pendley				
David Wiatrowski				

Dated: _____, 2016

Clerk, Board of Supervisors
Page County, Virginia



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Constitution Week Proclamation
DATE: September 16, 2016

SUMMARY:

It has been requested that the Board consider adopting a Proclamation for Constitution Week as September 17, 2016 – September 23, 2016.

RECOMMENDATION:

Adoption of the proclamation is recommended.

BACKGROUND:

Constitution Week is the commemoration of America's most important document. It is celebrated annually during the week of September 17-23. The Shenandoah River Chapter of the Daughter's of the American Revolution (DAR) is requesting that the Board consider adopting a Proclamation to proclaim Constitution Week [**Attachment 1**]. The aims of the Constitution Week celebration are to: 1) Emphasize citizens' responsibilities for protecting and defending the Constitution, 2) Inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life, and 3) Encourage the study of the historical events which led to the framing of the Constitution in September 1787.

FISCAL IMPACT:

There is no fiscal impact associated with this matter.

MOTION:

I move to adopt the Proclamation for Constitution Week.

ATTACHMENT:

1. Proclamation – Constitution Week

#2016-09
PAGE COUNTY, VIRGINIA PROCLAMATION
Constitution Week 2016

WHEREAS, September 17, 2016, marks the two hundred and twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as constitution week;

NOW, THEREFORE, I, Johnny Woodward, Chairman of Board of Supervisors for Page County, Commonwealth of Virginia, do hereby proclaim September 17th through 23rd, 2016 as:

CONSTITUTION WEEK

in all the towns, communities and schools within the County of Page and ask our citizens to reaffirm the ideals of the Framers of the Constitution in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of Page County, Virginia on this twentieth day of September in the year of our Lord two thousand sixteen and of the Independence of the United States of America the two hundred, fortieth and of the Commonwealth of Virginia the four hundred, ninth.

Johnny Woodward, Chairman
Board of Supervisors



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Airport Grant Funding Request
DATE: September 16, 2016

SUMMARY:

The Luray-Page County Airport Authority is submitting a grant request to the Federal Aviation Administration (FAA) for the Environmental Assessment project for the coming year. The project total is estimated not to exceed \$86,000.

RECOMMENDATION:

Staff recommends

BACKGROUND:

The Airport Authority has submitted a grant application to the FAA for the Environmental Assessment project at the airport. The project has been approved by the Virginia Department of Aviation (DOAV) and the Airport Authority is awaiting the FAA grant offer. The total cost of the project is \$86,000, with \$77,400 coming from the FAA, \$6,800 from the DOAV, and \$1,800 locally (\$900 coming from both the Town of Luray and the County). The objective of the Assessment is for the terminal area development and to evaluate the potential environmental impacts of the development items.

ISSUES:

N/A

FISCAL IMPACT:

\$49,000 was included in the adopted FY2017 County budget for the Airport Authority. The request of \$900 would come from this amount.

MOTION:

I move to approve the grant submission to the FAA for the Environmental Assessment project, with the County's share not to exceed \$900, and further to authorize the County Administrator to execute any documents related to this project.

ATTACHMENTS:

1. Email from Powell Markowitz
2. FAA Project Grant Application
3. Airport Income Statement

From: [Edwin P. Markowitz](#)
To: [Regina Miller](#)
Cc: [Charlie Hoke](#); [Barry Presgraves](#); [Edwin Powell Markowitz](#); [HOWARD ANDERSON](#); [JAMES C. RUSHING](#); [Ken Painter](#); [Leroy Lancaster](#); [MARK M. JOHNSON](#); [Nathan H. Miller](#)
Subject: Airport Authority Grants
Date: Tuesday, September 06, 2016 2:35:19 PM
Attachments: [FAA GRANT APPLICATION JULY 2016.pdf](#)
[AIRPORT AUTHORITY INCOME STATEMENT - OPERATIONS, FYE JUNE 30,2016.pdf](#)

Dear Regina,

Please find attached the FAA Grant Application for the Environmental Assessment project for the coming year.

This project has been approved by DOAV at their August board meeting and we are awaiting the FAA grant offer.

The FAA will want the grant returned by the end of September.

The project will be funded as follows:

FAA	\$77,400
DOAV	6,800
Local	<u>1,800</u>
Total	\$86,000

I have also attached the Authority's Operating Income Statement for the year ended June 30, 2016. We had a deficit of \$34,913 compared with \$56,503 for FYE 2015.

I would like to come to the Board of Supervisors meeting September 20, 2016 to get approval of the Grant, give an update on the current road relocation project and discuss the June 30, 2016 Income Statement.

Kind regards,
Powell

Edwin P. Markowitz
epm@redfox.com
Office 540-687-6301 x438
Cell 540-454-1706

Application for Federal Assistance SF-424

* 1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): - Select One - * Other (Specify)
--	--	--

* 3. Date Received:	4. Application Identifier: LUA
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5a. Federal Entity Identifier:	* 5b. Federal Award Identifier: 3-51-0067
---------------------------------------	---

State Use Only:	6. Date Received by State:	7. State Application Identifier:
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8. APPLICANT INFORMATION:

* a. Legal Name: Luray-Page County Airport Authority

* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001404	*c. Organizational DUNS: 130527880
--	--

d. Address: * Street1: 270 Circle View Road Street 2: * City: Luray County: * State: Virginia Province: Country:	*Zip/ Postal Code: 22835
---	---------------------------------

e. Organizational Unit:	
Department Name:	Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.	First Name: Edward
Middle Name: P.	
* Last Name: Markowitz	
Suffix:	

Title: Secretary-Treasurer

Organizational Affiliation: Luray Caverns Airport

* Telephone Number: (540) 687-6301	Fax Number:
---	--------------------

* Email: epm@redfox.com

Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

X. Other (specify)

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

* Other (specify): Authority

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

*12. Funding Opportunity Number:

Title:

13. Competition Identification Number:

Title:

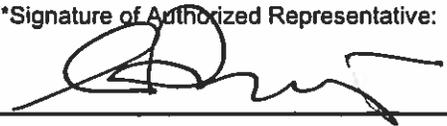
14. Areas Affected by Project (Cities, Counties, States, etc.):

Page County VA, Town of Luray VA

* 15. Descriptive Title of Applicant's Project:

Short Environmental Assessment Form

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: 6th	*b. Program/Project: 6th
Attach an additional list of Program/Project Congressional Districts if needed.	
17. Proposed Project:	
*a. Start Date: 09/01/2016	*b. End Date: 03/01/2018
18. Estimated Funding (\$):	
*a. Federal	77,400.00
*b. Applicant	1,800.00
*c. State	6,800.00
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	86,000.00
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation on next page.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	*First Name: Edward
Middle Name: P.	
*Last Name: Markowitz	
Suffix:	
*Title:	
*Telephone Number: (540) 687-6301	Fax Number:
* Email: epm@redfox.com	
*Signature of Authorized Representative: 	*Date Signed: 7/1/16

Application for Federal Assistance SF-424

*Applicant Federal Debt Delinquency Explanation

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

Application for Federal Assistance (Planning Projects)

Part II – Project Approval Information

Section A – Statutory Requirements

The term "Sponsor" refers to the applicant name as provided in box 8 of the associated SF-424 form.

<p>Item 1</p> <p>Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Item 2</p> <p>Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<p>Item 3</p> <p>Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<p>Item 4</p> <p>Is the project covered by another Federal assistance program? If yes, please identify other funding sources by the Catalog of Federal Domestic Assistance (CFDA) number.</p> <p>CFDA: _____</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
<p>Item 5</p> <p>Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?</p> <p>If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:</p> <p><input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414</p> <p><input type="checkbox"/> Negotiated Rate equal to ____% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII)</p> <p><i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A

Part III – Budget Information

Section A – Budget Summary

Grant Program (a)	Federal Catalog No (b)	New or Revised Budget		
		Federal (c)	Non-Federal (d)	Total (e)
1. Airport Improvement Program	20-106	\$ 106,416	\$ 11,824	\$ 118,240
2.				
3. TOTALS		\$ 106,416	\$ 11,824	\$ 118,240

Section B – Budget Categories (All Grant Programs)

4. Object Class Categories	Airport Improvement Program (1)		Other Program (2)		Total
	Amount	Adjustment + or (-) Amount (Use only for revisions)	Amount	Adjustment + or (-) Amount (Use only for revisions)	
a. Administrative expense	\$ 5,040	\$	\$ 560	\$	\$ 5,600
b. Airport Planning					
c. Environmental Planning	72,360		8,040		80,400
d. Noise Compatibility Planning					
e. Subtotal					
f. Program Income					
g. TOTALS (line e minus line f)	\$ 77,400	\$	\$ 8,600	\$	\$ 86,000

Section C – Non-Federal Resources

Grant Program (a)	Applicant (b)	State (c)	Other Sources (d)	Total (e)
5. Virginia Department of Aviation	\$	\$ 6,800	\$	\$ 6,800
6. Luray-Page Airport Authority	1,800			1,800
7. TOTALS	\$ 1,800	\$ 6,800	\$	\$ 8,600

Section D – Forecasted Cash Needs

Source of funds	Total for Project	1 st Year	2 nd Year	3 rd Year	4th Year
8. Federal	\$ 77,400	\$ 54,180	\$ 23,220	\$	\$
9. Non-Federal	8,600	6,020	2,580		
10. TOTAL	\$ 86,000	\$ 60,200	\$ 25,800	\$	\$

Section E – Other Budget Information

11. Other Remarks: (attach sheets if necessary)

Part IV - Program Narrative

(Suggested Format)

PROJECT: Short Environmental Assessment Form
AIRPORT: Luray Caverns Airport
1. Objective: A Short Environmental Assessment (EA) Form for terminal area development. To evaluate the potential environmental impacts of the development items.
2. Benefits Anticipated: To receive a Finding of No Significant Impact (FONSI).
3. Approach: <i>(See approved Scope of Work in Final Application)</i> See Attached Scope of Work
4. Geographic Location: Luray Virginia
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: <i>(include address & telephone number)</i> Mr. Edward Markowitz - Secretary , Treasurer Luray-Page County Airport Authority 270 Circle View Road, Luray, VA 22835 540-687-6301

**PROJECT SCOPE OF WORK-DRAFT
SHORT ENVIRONMENTAL ASSESSMENT FORM
TERMINAL AREA DEVELOPMENT**

**Luray Caverns Airport (LUA)
Luray, Virginia**

**FAA Project No. Pending
DOAV Project No. Pending
Delta Project No. 14064**

The following provides a detailed scope of work to complete a Short Environmental Assessment (EA) Form for terminal area development at the Luray Caverns Airport (LUA). The purpose of this assessment is to evaluate the potential environmental impacts of the development items.

Preparation of a Short Environmental Assessment Form: This short EA form is used when a project cannot be categorically excluded from a formal environmental assessment, (as specified in Federal Aviation Administration (FAA) Order 1050.1F, *Environmental Impacts: Policies and Procedures*, effective date 07/16/15) but when the environmental impacts of the proposed project are not expected to be significant and a detailed EA would not be appropriate.

The assessment is to be conducted following the FAA short EA form guidelines. The FAA Eastern Region Airports Division Short EA Form template is to be completed and used as the final deliverable.

The tasks which make up this environmental effort are listed and described individually below.

I. STUDY DESIGN

The Study Design task includes project scoping, preparation of the scope of work document, and coordination between FAA, Virginia Department of Aviation (DOAV) and the Sponsor to obtain scope and project cost approval. This task includes preparing several revisions of the scope of work and cost for this environmental effort since 2014 due to changes in direction received from FAA and the Sponsor, and the release of the new FAA environmental order 1050.1F.

The scope of work identifies the process used to prepare and complete the EA and begins by listing projects which are included as the Proposed Action.

The scope of work also identifies environmental impact categories which may require special or additional analyses, procedures to conduct specific analyses, and submittal of the assessment to the FAA and DOAV and anticipated review process.

II. INTRODUCTION/BACKGROUND

This element is to provide a description of the project and project background. The introduction is to include a brief overview of why the proposed development is needed, including a discussion



of the documented, functional, operational and siting deficiencies of the existing terminal building as included in the 2009 General Aviation Terminal Study ("2009 Terminal Study").

The 2009 Terminal Study details the functional, operational, and siting deficiencies of the existing terminal building. The existing terminal building is outdated and in poor condition, and in need of replacement.

III. PROJECT DESCRIPTION

The Proposed Action is to be described, including all connected actions. An exhibit is to be included to support this section.

The Proposed Action includes the following projects and is depicted conceptually on the approved Airport Layout Plan (ALP) and the attached Exhibit 1:

- New Terminal Building
- Terminal Apron Extension- Extend the existing apron to the new building
- Terminal Automobile Parking- Construct automobile parking to serve the new building
- Terminal Area Access Drive- Construct a drive to provide access from State Route 652 to the new terminal area
- Relocate AvGas Tanks
- Box Hangars- Construct four box hangars and associated apron frontage, automobile parking
- Utilities- Extend utilities (electric, telecommunications, water and sewer) to the new development

The Proposed Action is to take place entirely on airport property, with the exception of a portion of the access drive from State Route 652 which is to be constructed within Virginia Department of Transportation (VDOT) right-of-way. No property interest acquisition is anticipated to be needed for this access. Coordination with VDOT was initiated during the 2009 Terminal Study. No coordination with VDOT is included in this scope of work.

The project site has been previously disturbed.

IV. PURPOSE AND NEED

This element is to describe the Proposed Action and the need or justification for the action. One source for the Purpose and Need is the 2009 Terminal Study which details functional, operational, and siting deficiencies of the existing terminal building.

V. AFFECTED ENVIRONMENT

The existing conditions at the site and land use in the vicinity of the project is to be described. An exhibit is to be included as appropriate to support this section.



VI. ALTERNATIVES TO THE PROJECT

The specific projects included in the Proposed Action will be examined individually within this EA and are listed below. The Proposed Action is made up of the alternatives marked with a * for each project and is depicted in the attached Exhibit 1. The Build alternative is based on the proposed layout as shown on the approved ALP.

Each of the two Build alternatives analyzed during the 2007 ALP effort proposed a new terminal building to be located along the eastern border of the proposed terminal apron, in the same row as several proposed corporate hangars. The 2009 Terminal Study proposed a different location for the terminal, north of the terminal apron, to improve line of sight from the terminal to both runway ends. The new location was coordinated with the FAA and DOAV, and the ALP was updated in 2009 after acceptance of the 2009 Terminal Study.

1. Construct New Terminal Building
 - No Action
 - Rehabilitate Existing Terminal Building
 - Build (Construct New Terminal Building)*

2. Construct New Terminal Apron
 - No Action
 - Build*

3. Construct Terminal Automobile Parking
 - No Action
 - Build*

4. Construct Terminal Area Access Drive
 - No Action
 - Build*

5. Relocate AvGas Tanks
 - No Action
 - Rehabilitate AvGas Tanks in Place
 - Relocate AvGas Tanks to Terminal Area*

6. Construct Four Box Hangars and Associated Apron Frontage and Automobile Parking
 - No Action
 - Build*

7. Extend Utilities to the new development
 - No Action
 - Build*



VII. ENVIRONMENTAL CONSEQUENCES

The questions in this section of the Short EA Form template are to be answered and supporting exhibits and documentation are to be provided as appropriate. The impact categories within the Short EA Form template are listed below:

- **Air Quality:** Page County is an attainment area for all criteria pollutants.¹ Therefore, a detailed air quality analysis will not be conducted nor will a general conformity analysis and statement be necessary for the proposed projects and the associated construction impacts. **No impacts are anticipated and no air quality analysis is included in this scope of work.**
- **Biological Resources:** A search of the United States Fish and Wildlife Service (USFWS) Information, Planning, and Coordination (IPaC) database conducted in May 2016 identified three endangered or threatened species which may be found within the project area: the Madison Cave Isopod (*Antrolana lira*), the Indiana Bat (*Myotis sodalists*) and the Northern Long-eared Bat (*Myotis septentrionalis*), as well as 18 species of migratory birds. No critical habitat is within the project area. A coordination package was submitted to USFWS on May 05, 2016 which concludes that suitable habitat for these three species is not within the project area, and no impacts to Endangered or Threatened (ETS) species are anticipated from the Proposed Action. This conclusion is supported by the similar, recent (February 2016) coordination with USFWS as part of the road relocation project, during which USFWS confirmed that no impacts to species are anticipated. ***No biotic resources/ETS field survey is included in this scope of work.***
- **Climate:** The Proposed Action is not anticipated to increase or decrease greenhouse gas emissions; it is not anticipated to increase the amount of vehicle trips by airport users, or the number of aircraft operations at LUA. A statement to this effect is to be included in the EA document. **No impacts are anticipated.**
- **Coastal Resources:** The Town of Luray and Page County are not within the coastal zone. **No impacts are anticipated and no coastal zone coordination with the Virginia Department of Environmental Quality (DEQ) is included in this scope of work.**
- **Department of Transportation Act, Section 4(f) Resources:** The Proposed Action would take place on airport property (with the exception of a portion of the access drive off State Route 652) and is not anticipated to impact or "use" any Section 4(f) Resources. According to the Virginia Department of Historic Resources (DHR) online archives, no National Register of Historic Places (NRHP)-eligible historic resources are in the vicinity of the project. Coordination with DHR is to take place during the EA effort to confirm this. **No field surveys are included in this scope and no impacts are anticipated.**

¹ A portion of Page County (Shenandoah National Park) is Maintenance for 8-hour ozone 1997) but does not include the Airport property



- **Farmlands: Farmlands:** The Proposed Action does not involve the acquisition or permanent conversion of farmlands. **No impacts are anticipated.**
- **Hazardous Materials, Solid Waste, and Pollution Prevention:** The Proposed Action involves the relocation of the on-airport fuel tanks. This project is to be designed and bid according to federal, state and local regulations, and is to include the use of Best Management Practices (BMPs) and the adherence to the Airport's Spill Prevention, Control, and Countermeasure (SPCC) plan during construction. There is currently an SPCC plan in place for both fuel tanks.

According to the EPA Cleanups in my Community and Enviromapper websites, there are no known hazardous materials on or in the vicinity of the study area. The closest facility which reports to EPA is Tractor Supply #1357, located along US Highway 211 W, 1/3 mile south of the airport. A significant amount of solid waste would not be generated from the Proposed Action other than that from construction. The contractor is to be responsible during construction for properly disposing of construction debris.

- **Historic, Architectural, Archeological and Cultural Resources:** According to a search of the DHR online archives, no NRHP-eligible resources are in the vicinity of the study area. Three residences are adjacent to or in the vicinity of the proposed terminal building; these may be included in the Indirect Area of Potential Effect (APE) to address potential visual impacts. One of these, the Dofflemeyer House (VDHR # 069-5206) has been previously determined to be Not Eligible for listing on the NRHP. The other two residences, Tax Map #41-A-7A (Dofflemyer)² and Tax Map #41-A-7D (Hilliard) were constructed in 1990 and 2009, respectively, according to Page County GIS; therefore they are not eligible to be considered as historic properties. The APE (both direct and indirect) is to be created in consultation with DHR during the EA effort and coordination with DHR is to be conducted to confirm no impacts to historic or cultural resources; however, no field research is included in this scope of work. A Phase 1 Cultural Resources survey was conducted in 2001 in support of the 2007 EA for Relocation of State Routes 652 and 647 and covered a portion of the project site for this terminal area development EA. Additionally, the DHR Archives Search (attached) shows that the project vicinity has already been well documented, with a number of resources in the project area assigned an eligibility determination.

No field surveys are included in this scope of work. **Considering the information listed above and the fact that the Dofflemeyer House is not eligible for listing on the NRHP, no impacts are anticipated.**

- **Land Use:** The Proposed Action would take place on airport property (an operating airport), with the exception of a portion of the proposed access drive from State Route 652. The operating airport is consistent with local land use plans. **No land use**

² Spelling is different than what is recorded in DHR Archives



ramifications or creation of wildlife hazards are anticipated as a result of the project; **no impacts are anticipated.**

- **Natural Resources and Energy Supply:** This section is to address the effect of the Proposed Action on energy or other natural resource consumption. Electricity and telecommunications utilities for the proposed development will be pulled from a transformer and telephone pedestal which already exist in the area. Water and sewer to serve the proposed terminal building and proposed box hangars will be extended from the existing t-hangars to the south. The necessary utilities for the proposed development would be served by the existing utilities in the area and would not significantly impact energy consumption. The 2009 Terminal Study notes that the new terminal is planned to incorporate the most modern, energy efficient materials possible within the constraints of the project budget. **No impacts are anticipated.**
- **Noise and Noise-Compatible Land Use:** The Proposed Action would take place on airport property (with the exception of a portion of the proposed access drive off of State Route 652) which is developed, and is an operating airport. Noise-sensitive (residential) land uses are located immediately south of the airport property, across Airport Road. The closest (northernmost) three residences along Cave Hill Road are buffered from airport and traffic noises on Airport Road by trees. The Proposed Action is not anticipated to cause an increase in aircraft operations or in the size of aircraft operating at the airport. **No impacts are anticipated; no noise analysis is included in this scope of work.**
- **Socioeconomics, Environmental Justice, and Children's Health and Safety Risks:** The Proposed Action would not cause a noticeable increase in surface traffic congestion or decrease in Level of Service. According to the EPA EJScreen tool, which uses 2008-2012 U.S. Census Data, the population within one mile of the airport runway is 12% minority; 23% are under 18 years of age, and 19% of households are considered low-income, according to 2016 Department of Health and Human Services Poverty Guidelines. Therefore it is reasonable to assume that the Proposed Action would not have a disproportionate impact on minority and/or low-income communities, or lead to a disproportionate health or safety risk to children. **No impacts are anticipated.**
- **Visual Effects including Light Emissions:** The extent to which the Proposed Action would have the potential for airport-related impacts on nearby residents is to be examined. The Proposed Action would take place on an operating airport with existing buildings, development and lighting. There is a farmstead on the parcel adjacent to the terminal building site, with six structures. The residential structure is the Dofflemeyer House (VDHR # 069-5206) which was previously determined to be Not Eligible for listing on the NRHP. This parcel is proposed to be acquired in fee simple on the approved Airport Property Map. Potential lighting and visual impacts to this parcel are to be addressed in this EA document; however, considering the intended acquisition of this parcel in the short term and the fact that it is not eligible for listing on the NRHP, **no impacts are anticipated.**



- **Water Resources**

Wetlands: According to the National Wetland Inventory (NWI) data, there are no wetlands within the study area. A previously conducted wetlands survey (conducted in 1995 as part of the apron project) also concluded that no wetlands are present in this area. **A field survey to confirm the absence of wetlands is included in this scope of work.** If wetlands are identified, they are to be delineated. Coordination with the United States Army Corps of Engineers (USACE) is to be conducted to obtain a Jurisdictional Determination (JD), and possible mitigation methods are to be discussed in the EA. No permits are to be prepared, submitted, or obtained in this scope of work. Methods of proposed mitigation are to be identified during the EA process, but no mitigation is included in this scope of work.

Floodplains: Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM) for Page County, Virginia, Community Panel Numbers 51139C0070D and 51139C0086D, effective date January 5, 2007 indicate the absence of floodplains in the project area. **No impacts are anticipated.**

Surface Waters: There are no surface waters in the vicinity of the airport property. The use of Best Management Practices (BMPs) during design and construction would ensure that water quality is not adversely impacted. As part of the General Permit for Construction Activities (VAR-10), a project-specific Stormwater, Pollution Prevention Plan (SWPPP) would be prepared by the Contractor. **No impacts are anticipated.**

Groundwater: The Proposed Action would not impact groundwater such that federal, state, local or tribal water quality regulations would be exceeded. The use of Best Management Practices (BMPs) during design and construction would ensure that water quality is not adversely impacted. There is no sole-source aquifer in the study area. **No impacts are anticipated.**

- **Wild and Scenic Rivers:** There are no federally-designated Wild and Scenic Rivers in Virginia, and no state-designated rivers in the vicinity of LUA for the study area. **No impacts are anticipated.**
- **Cumulative Impacts:** The impacts from past (3 years) and future (5 years) foreseeable projects are to be discussed to determine if the Proposed Action, when considered with the previous and foreseeable projects, would produce a cumulative effect on an environmental impact category. This includes the current Route 647 and 652 relocation project.



VIII. PERMITS

The required permits for the project are to be listed. No permit applications are to be submitted, and no permits are to be obtained, during this EA effort.

Permits/Approvals/Concurrence Anticipated to be Obtained <u>During</u> Environmental Assessment			
Item	Permit/Approval/Concurrence	Responsible Agencies	Remarks/Comments
Jurisdictional Determination (JD)	Concurrence	USACE	

Permits/Approvals/Concurrence Anticipated to be Obtained <u>After</u> Environmental Assessment				
Item	Permit/Approval/Concurrence	Responsible Agencies	When Issued/Conducted	Remarks/Comments
NPDES (VAR-10) Permit	Permit	DEQ	Design	Owner acquires during the design phase
Erosion and Sediment Control Plans	Approval	Page County	Design	Owner acquires during design phase
Land Disturbance Permit	Permit	Page County	Construction	Contractor acquires prior to construction, after design and bid phase
Building Permit	Permit	Page County	Construction	Contractor acquires prior to construction, after design and bid phase
Commercial Entrance package	Approval	VDOT		
VDOT Entrance Permit	Permit	VDOT	Design	



IX. MITIGATION

Any mitigation measures to be taken are to be discussed. As no significant impacts are anticipated, no mitigation is anticipated to be required.

X. PUBLIC INVOLVEMENT

The public review process is to be described. No public meetings or hearings are included in this scope of work. The draft EA is to be made available to the public for a 30-day review period and any comments received are to be incorporated into the final document.

XI. SCHEDULE, MEETINGS AND DOCUMENT REVIEW

It is proposed that a comprehensive final EA document is to be submitted for agency approval within 12 months after receiving a notice-to-proceed from the Sponsor. This schedule is a working timeline subject to FAA, DOAV and regulatory agency review durations. A target project schedule is attached.

This scope of work includes one meeting with the Town and County to present the proposed terminal development.

The draft EA document is to be submitted to the Sponsor for review and approval. Upon approval from the Sponsor, the draft document is to be submitted to FAA and DOAV for review.

Upon concurrence with FAA and DOAV on the draft document, it is to be made available to the public and to state and local agencies (via the Virginia Department of Environmental Quality (DEQ) Office of Environmental Impact Review) for a 30-day review. Any comments received are to be incorporated into the final document.

The final document is to be submitted to FAA and DOAV for a final review and issuance of environmental finding.

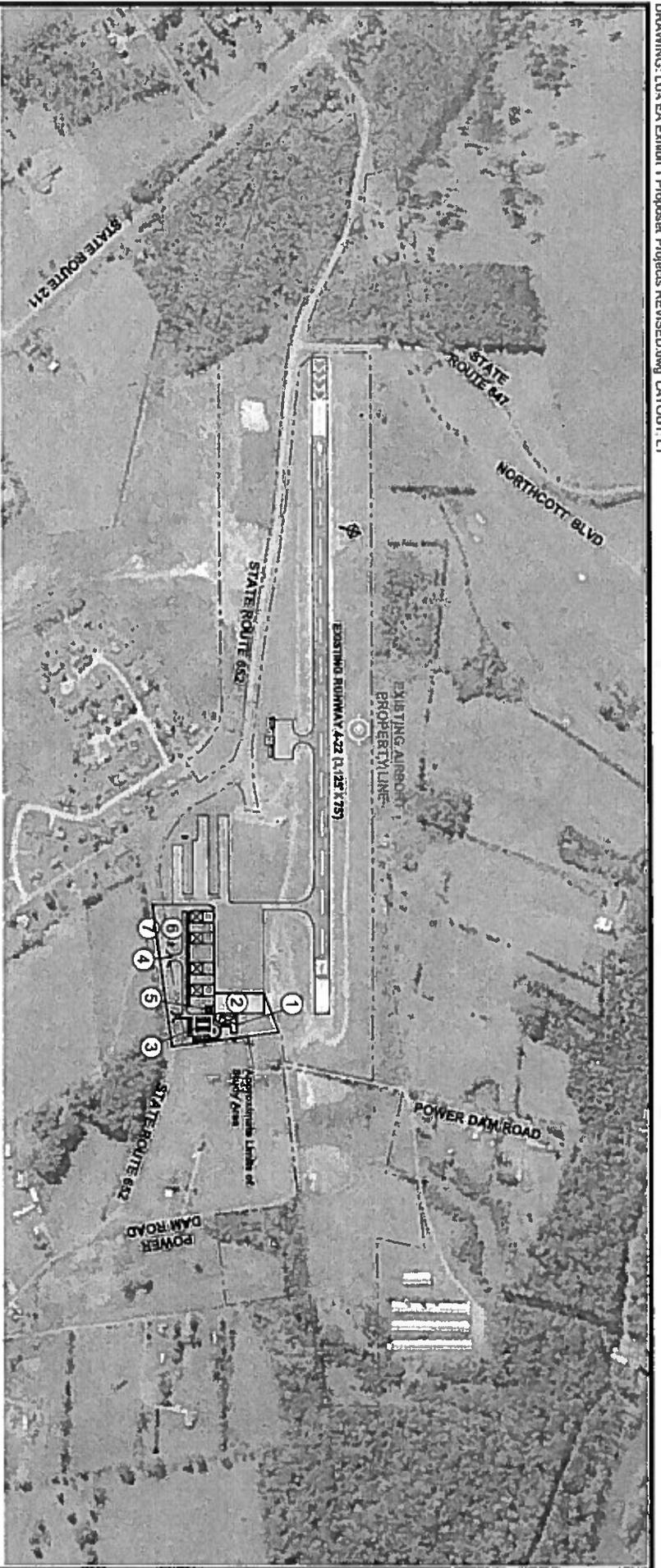


Project Deliverables are as follows:

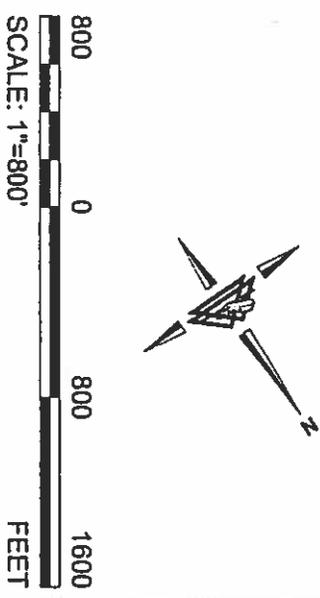
- **Draft document**
 - **FAA: One digital copy on disc**
 - **DOAV: One paper copy, one copy in Word version without graphics**
 - **Sponsor: One paper copy**
 - **DEQ: Two digital copies on disc, one searchable pdf submitted electronically**

- **Final Document**
 - **FAA: One paper copy, one digital copy on disc**
 - **DOAV: One paper copy, one digital copy on disc**
 - **Sponsor: One paper copy, one digital copy on disc**
 - **DEQ: Two digital copies on disc, one searchable pdf submitted electronically**





LEGEND	
①	CONSTRUCT NEW TERMINAL BUILDING
②	TERMINAL APRON EXTENSION
③	CONSTRUCT TERMINAL AUTOMOBILE PARKING
④	CONSTRUCT TERMINAL AREA ACCESS DRIVE
⑤	RELOCATE AV/GAS TANKS
⑥	CONSTRUCT FOUR BOX HANGARS, APRON FRONTAGE, PARKING
⑦	UTILITIES - EXTEND TO PROPOSED DEVELOPMENT



www.deltiairport.com

DRAWN BY:

RWW

CHECKED BY:

MAP

SCALE:

1"=800'

DATE:

JUNE 2016

ENVIRONMENTAL ASSESSMENT (EA) PROJECTS

LURAY CAVERNS AIRPORT, LURAY, VIRGINIA

EXHIBIT
1

V-CRIS

Virginia Cultural Resource Information System

Legend

- Architecture Resources
- Architecture Labels
- Individual Historic District Properties
- Archeological Resources
- Archeology Labels
- USGS GIS Place names
- County Boundaries



Title: LJA Archives Search 04-22-16

Date: 4/22/2016

DISCLAIMER: Records of the Virginia Department of Historic Resources (DHR) have been gathered over many years from a variety of sources and the representation depicted is a cumulative view of field observations over time and may not reflect current ground conditions. The map is for general information purposes and is not intended for engineering, legal or other site-specific uses. Map may contain errors and is provided "as-is". More information is available in the DHR Archives located at DHR's Richmond office.

Notice if AE sites: Locations of archaeological sites may be sensitive the National Historic Preservation Act (NHPA), and the Archaeological Resources Protection Act (ARPA) and Code of Virginia §2.2-3705.7 (10). Release of precise locations may threaten archaeological sites and historic resources.

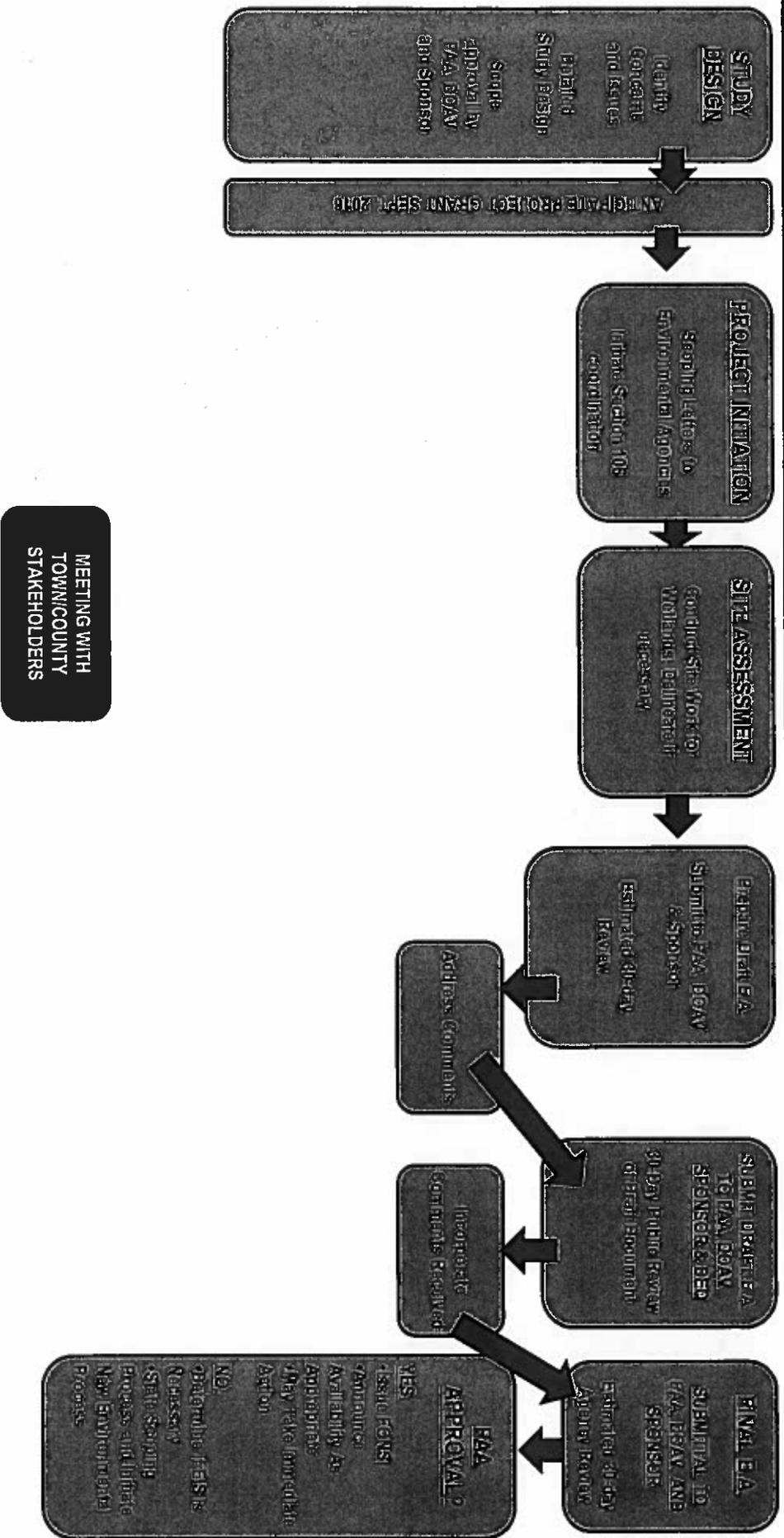


Feet



1:9,028 / 1"=752 Feet

LUA SHORT FORM ENVIRONMENTAL ASSESSMENT: TARGET SCHEDULE



PROJECT MANAGEMENT

MONTHLY PROGRESS REPORTS TO SPONSOR

JUNE 2016

OCTOBER 2016

JANUARY 2017

APRIL 2017

MAY 2017

AUGUST 2017

OCTOBER 2017



**DELTA AIRPORT
CONSULTANTS, INC.**

Mary Ashburn Pearson

From: millcreekenvironment@comcast.net
Sent: Tuesday, June 14, 2016 2:39 PM
To: Mary Ashburn Pearson
Subject: Re: LUA- revision of wetlands proposal for Short Form EA

Categories: Filed by Newforma

This should not impact my previously submitted proposal

Matt Neely
President, PWD
Mill Creek Environmental Consultants, Ltd.
11400 Longtown Drive
Midlothian, VA 23112
804-739-2147 Office
757-329-0573 Cell

From: "Mary Ashburn Pearson" <mapearson@deltaairport.com>
To: "millcreekenvironment" <millcreekenvironment@comcast.net>
Cc: "Kimberly A. Marcia" <KMarcia@deltaairport.com>
Sent: Monday, June 13, 2016 1:07:19 PM
Subject: LUA- revision of wetlands proposal for Short Form EA

Matt,

As I mentioned on the phone this afternoon, the scope of work for the LUA E.A. has changed once again.

Instead of almost the full airport property, as discussed in in May, we are now back to only working on the terminal area as discussed in August 2015, with a few additions. Attached is the Mill Creek Proposal; and an exhibit with the current study area of approximately 5.25 acres.

The study area size has increased by approximately 2.25 acres; however, all of this area is either paved or heavily disturbed.

Please advise if this study area change will impact the Mill Creek proposal for wetlands survey and JD.

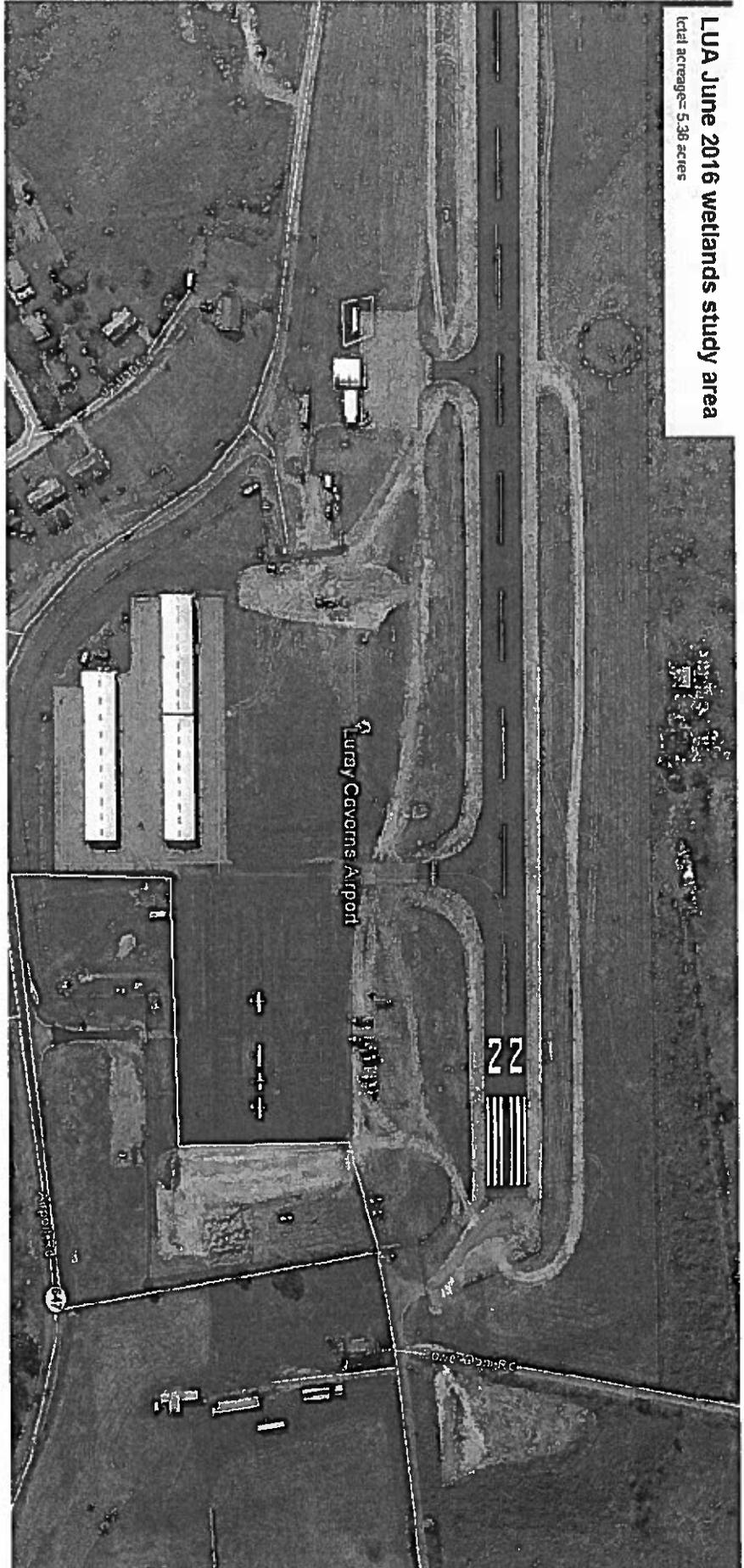
Thank you,

Mary Ashburn

Mary Ashburn Pearson, AICP
Project Manager
DELTA AIRPORT CONSULTANTS, INC.
9711 FARRAR COURT, SUITE 100, RICHMOND, VIRGINIA, 23236

LUA June 2016 wetlands study area

Total acreages= 5.38 acres



Get Directions History

LURY CAVERNS AIRPORT
191 Airport Rd, Lury, VA
22973
Map data © OpenStreetMap contributors, Imagery © Mapbox

66 X

My Place
2 Skillsman Road
Make sure 2301010103
by user checked
2 1.28 acres
0.1 acres
Temporary Piece

1 2 3 4 5
Earth Gallery 22

Temporary Gobobs
2 2016
3 Borders and Labels
4 Pieces
5 Photos



Mill Creek

Environmental Consultants, LTD

25 August 2015

Ms. Pearson
Delta Airport Consultants, Inc.
9711 Farrar Court, Suite 100
Richmond, VA 23236

RE: Proposal for Wetland Walkover/Site Assessment & Possible Delineation and
Jurisdictional Determination (JD)
Apron and Terminal Improvements
Luray Caverns Airport
Luray, VA

Dear Ms. Pearson:

In accordance with your request on 25 August 2015 Mill Creek Environmental Consultants, Ltd. is pleased to submit the enclosed proposal to complete the outlined services. As requested, this proposal addresses the completion of a wetland walkover/site assessment as well as a wetland delineation and Jurisdictional Determination if needed.

The first half of the attached cost estimate is based on a walkover/site survey of the given survey area in which in professional judgement reveals no wetlands/waters of the US, with the understanding that only the U.S. Army Corps of Engineers has the final say in those regards.

The second half of the attached cost estimate represents the estimated number of hours required to complete a formal wetland delineation in the field, the preparation of the report and JD request, and a site visit by the U.S. Army Corps of Engineers to confirm the delineation. The estimated numbers of hours in the proposal are based on the size of the survey area, a hydrologic map study, aerial photographs, and other available background information.

Should you have any questions or require additional information concerning the enclosed proposal, please contact our office at your convenience.

Sincerely,

Matthew A. Neely

Digitally signed by Matthew A. Neely
DN: cn=Matthew A. Neely, o=Mill Creek Environmental
Consultants, ou=Delta Airport Terminal Security,
email=matneely@millcreekenvironment.com, c=US
Date: 2015.08.25 11:46:22 -0400

Matthew A. Neely
Project Manager

MAN/pm
Enclosure

Proposal for Wetland Walkover/Site Assessment & Possible Delineation and Jurisdictional Determination (JD) Apron and Terminal Improvements Luray Caverns Airport Luray, VA

SCOPE OF WORK (SOW) A Wetland Walkover/Site Assessment

The consultant will address the following in the survey area

- a. **Wetlands** – The consultant will conduct a walkover/site assessment of the given survey area to determine the presence of wetlands/waters of the US. If in the professional judgement of the consultant, wetlands are present within the given boundaries of the survey area, the consultant will annotate the location, record the type, and take photographs of the aquatic resources present.

SCOPE OF WORK (SOW) B Wetland Delineation and Jurisdictional Determination

The Consultant will address the following in the survey area

- a. **Wetlands** – Wetlands delineation will be completed in the survey area for the presence of jurisdictional wetlands or waters of the U.S. The boundaries of all identified wetlands will be delineated using the procedures and technical guidance contained in the Corps of Engineers Wetland Delineation Manual (TR Y -87-1) and supplemented by the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont (Version 2.0). Wetlands boundaries will be flagged in the area and their limits depicted on a map. These locations and types of wetlands areas will be confirmed by coordination with the Norfolk District, US Army Corps of Engineers (USACE). This coordination will result in the issuance of a Preliminary Jurisdictional Determination (JD) and delineation confirmation which may be used for permit acquisition at a later date (within 5 years) for exact project impacts. A formal permit application with proposed mitigation is not included in this SOW. A wetlands technical report describing the process of wetlands identification followed by the type, and size of identified wetlands/waters and the overall percentage of these type ecosystems within the survey area will be submitted for this element.



Mill Creek

Environmental Consultants, LTD

25-Aug-15

Cost Estimate: Hangar Development Luray Caverns Airport (LUA) 2015

Apron & Terminal Improvements, Wetlands Walkover/ Site Survey Task List	Project Manager		Env. Scientist	
	Hours	\$95/hr	Hours	\$65/hr
Walkover/Site Assessment	7	\$ 665.00	0	\$ -
Survey & Map Production	0	\$ -	0	\$ -
Report Production	2	\$ 190.00	0	\$ -
Subtotal:		\$ 855.00		\$ -

Labor \$ 855.00
 Mileage (280 mi @ .565) \$ 158.20
 Equipment Costs and miscellaneous expenses & travel day per diem \$ 50.00
Total: \$ 1,063.20
Not To Exceed Fee (Walkover and Summary Findings Only): \$ 1,100.00

Apron & Terminal Improvement: Wetland Delineation, Site Visit, Report, JD Task List	Project Manager		Env. Scientist	
	Hours	\$95/hr	Hours	\$65/hr
Wetland Delineation	10	\$ 950.00	0	\$ -
Survey & Map Production	4	\$ 380.00	0	\$ -
JD Package Request Prep.	2	\$ 190.00	0	\$ -
Site Visit W/USACE	7	\$ 665.00	0	\$ -
Subtotal:		\$ 2,185.00		\$ -

Labor \$ 2,185.00
 Mileage (560 @ .565) \$ 316.40
 Equipment Costs, miscellaneous expenses & 2 travel day per diem \$ 89.00
Total: \$ 2,501.40
Not To Exceed Fee (Del/Map/Report/JD): \$ 2,550.00

LURAY-PAGE COUNTY AIRPORT AUTHORITY
INCOME STATEMENT - OPERATIONS
FOR THE TWELVE MONTHS ENDING JUNE 30, 2016

	Current Month	Year to Date	Last YTD	Variance
FUEL SALES 100LL	\$ 8,215.94	86,988.80	90,520.29	(3,531.49)
COST OF SALES 100 LL	6,127.68	62,103.12	72,098.05	(9,994.93)
GROSS PROFIT 100 LL	2,088.26	24,885.68	18,422.24	6,463.44
FUEL SALES JET A	3,454.54	106,234.20	114,760.35	(8,526.15)
COST OF SALES JET A	1,790.42	56,337.04	73,619.20	(17,282.16)
GROSS PROFIT JET A	1,664.12	49,897.16	41,141.15	8,756.01
GROSS PROFIT FUEL	3,752.38	74,782.84	59,563.39	15,219.45
OTHER INCOME				
MISCELLANEOUS INCOME	0.00	35.42	20.00	15.42
TIE DOWN FEES	80.00	1,920.00	2,043.00	(123.00)
INTEREST INCOME	31.37	257.26	356.07	(98.81)
RENT - BENNETT HOUSE	0.00	2,000.00	6,000.00	(4,000.00)
DOAV MAINTENANCE REIM	192.00	393.39	0.00	393.39
TOTAL OTHER INCOME	303.37	4,606.07	8,419.07	(3,813.00)
GROSS OPERATING INCOME	4,055.75	79,388.91	67,982.46	11,406.45
EXPENSES				
INSURANCE EXPENSE	0.00	8,915.00	11,661.00	(2,746.00)
LEGAL SERVICES	0.00	3,362.06	9,312.53	(5,950.47)
MISCELLANEOUS EXPENSE	0.00	2,820.00	644.00	2,176.00
ELECTRICITY	158.36	2,137.60	2,000.12	137.48
REPAIRS & MAINTENANCE	0.00	3,226.41	4,415.51	(1,189.10)
AUDIT FEES	0.00	3,000.00	4,500.00	(1,500.00)
FBO	6,000.00	72,000.00	72,000.00	0.00
LABOR OTHER	1,000.00	10,207.50	12,550.40	(2,342.90)
WATER & SEWER	48.64	562.18	681.32	(119.14)
TELEPHONE	257.77	3,054.50	3,271.76	(217.26)
SUPPLIES	212.85	1,213.01	135.87	1,077.14
VEHICLE	0.00	594.85	1,129.40	(534.55)
CREDIT CARD FEES	158.00	3,208.64	2,183.15	1,025.49
TOTAL EXPENSES	7,835.62	114,301.75	124,485.06	(10,183.31)
NET INCOME OPERATIONS	\$ (3,779.87)	(34,912.84)	(56,502.60)	21,589.76

FOR MANAGEMENT PURPOSES ONLY



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Page County Board of Supervisors

FROM: Stephanie Lillard, Director of Community & Development

SUBJECT: Fall Revival, Bethlehem Independent Christian Church - Special Entertainment Application

DATE: September 14, 2016

SUMMARY:

Bethlehem Independent Christian Church (BICC) has requested a special entertainment permit pursuant to Chapter 55 (Festivals) of the Page County code, to conduct a fall revival. This event is scheduled for October 1st, 2016, and will be held at the Hawksbill Recreation Park, located at 205 Pool Drive, Stanley (District 3).

RECOMMENDATION:

Staff recommendation is to approve this special entertainment application as there are no outstanding issues.

BACKGROUND:

BICC estimates there will be 150-200 attendees. They have reserved the entire recreational area and will have music set up under the shelter located in the center of the property. The center offers restroom facilities and cans for disposal of waste. There will be volunteers on site for parking, emergency services (EMT & CPR certified), and cleanup. The pool will be closed. Music will be provided by two groups: Joe Mullins & The Radio Ramblers and Zack & Rodney Ministries. Concessions will be available for purchase of food and beverage and a temporary permit has been obtained from VDH. The event is scheduled to last from 2-6PM and there will be no cost for admission.

All required parties (VDH, PCSO, PCEMS) have approved this request. (Attachment 1).

FISCAL IMPACT:

N/A

MOTION(S):

I move that the Board of Supervisors approve the Special Entertainment Permit application for Bethlehem Independent Christian Church for their revival slated for October 1st, 2016.

ATTACHMENT(S):

1. Attachment 1 – Special Entertainment Application

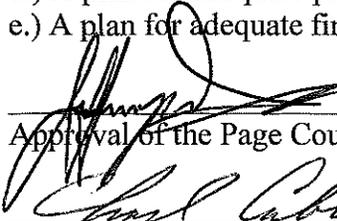


SPECIAL ENTERTAINMENT PERMIT
APPLICATION
COUNTY OF PAGE
103 SOUTH COURT STREET
LURAY, VA 22835

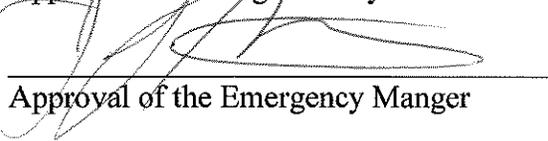
RECEIVED
AUG 26 2016
COMMUNITY DEVELOPMENT
KB

1. Name of Event: Fall Revival
2. Date or dates of festival: October 1st, 2016
3. Time or times of festival: Starting at 2:00pm
4. Location where festival is to be held: Hawksbill Recreation Park
5. Name of organization/promoter(s): Bethlehem Independent Christian Church
6. Address of organization/promoter(s): 1108 Kite Hollow Rd. Stanley, Va 22851
7. Name and address of person/organization financially responsible for festival:
Same as above (BICC)
8. List names of all performers or groups who will perform at the festival
Joe Mullins & The Radio Ramblers
Zack & Rodney Ministries
9. Maximum number of tickets to be offered for sale: N/A (Free Admission)
10. Number of persons reasonably expected to attend: 150-200
11. Attach a copy of the ticket or badge of admission to this application NA
12. Name and address of the owner of the property on which the festival is to be held and the nature and interest of the applicant therein: Town of Stanley 278 East Main St. Stanley, Va 22851
13. Attach to this application an operations plan for the festival including the following:
 - a.) A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the festival.
 - b.) A plan for providing food, water and lodging for persons at the festival

- c.) A plan for providing adequate medical facilities for persons at the festival
- d.) A plan for adequate parking and traffic control in and around the festival area
- e.) A plan for adequate fire protection


 Approval of the Page County Health Officer


 Approval of the Page County Sheriff


 Approval of the Emergency Manger

14. Will outdoor lighting be used at the Festival? NO If yes, describe what steps will be taken or devices used to shield properties from unreasonable glow or glare.

15. Will music or other sound be created by either a mechanical device or live performance? YES If yes, describe what steps will be taken to ensure that such sound will not be unreasonably audible beyond the property on which the festival is being held. We have reserved the entire recreation area (all shelters on property), Music will be set up under the shelter in the center of the property and only needed loud enough for those under the shelter and close proximity to hear.

I certify that the information contained in this application is correct to the best of my knowledge and further certify that I will be the individual responsible for conducting this festival in accordance with a permit issued by the County of Page and that the festival will be conducted in accordance with these regulations. I hereby grant permission for the Page County Board of Supervisors, its lawful agents and law enforcement officers the unrestricted right to go upon the property of the festival at any time for the purpose of determining compliance with the provisions of this permit.

8-24-16
 Date


 Applicants Signature

For Official Use Only

This permit was (approved) (denied) by the Page County Board of Supervisors on _____.

Conditions:

 County Administrator

 Date

Bethlehem Independent Christian Church

Fall Revival Event Line Up

Welcome: Andy Seastrom 2:00

- Rodney and Zach: play first 45min 2:15
- Joe Mullins: play 45min 3pm
- Break 30min 3:45: concessions available
- Joe Mullins: back on and play 45min 4:15
- Rodney and Zach: come back and preach 5pm-6pm
- Joe Mullins: closing hymn

Close: Andy Seastrom

This will be a free admission, outdoor event at the Hawksbill Recreation Park, taking place under the large shelter connected to the main building. The pool will be closed, with no access to it. Bethlehem has reserved the Park exclusively for this event, so no other shelters will be rented on that day.

- ❖ Concessions will be available for people to purchase food and beverages. Temporary Food Establishment Application has been obtained from the health department.
- ❖ The Hawksbill recreation park has public toilet facilities on site. There are also trash cans there, but we will provide a few extra and the church will be responsible for disposal of the trash at the end of the evening.
- ❖ Signs will be posted, not responsible for accidents at all entrances, and public areas around the facility. We will also have volunteer EMT and CPR certified members on site at all times.
- ❖ Parking attendants will be showing people where to park.
- ❖ We have designated groups of volunteers that have signed-up for specific jobs during the event (e.g. parking attendants, concession stand attendants, set-up, clean-up), so that everything operates smoothly and efficiently.



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Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Michelle Somers, Zoning Administrator
SUBJECT: Proposed Amendments to 125-12 C-1 of the Page County Zoning Ordinance
DATE: September 20, 2016

Summary:

Page County adopted the zoning ordinance in 1989. Several amendments have been made to the code but it has remained in its original form since adoption. The purpose of the Commercial Zoning District is “generally, this district covers the areas of the county intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists”

BACKGROUND:

The zoning sub-committee was formed years ago. The purpose of the sub-committee is to review the zoning code including working to identify problems within the code. The committee then decided to focus on one code section at a time. Since commercial development is a focal point for our county, the sub-committee decided to review the Commercial zoning district first.

Proposed Amendment:

The proposed draft has expanded the permitted uses and goes on to give examples. Associated with these terms, the committee felt it was necessary to define those terms in the definition portion (125-4) of the code as well. Most of the terms are taken from state code. As the proposed ordinance moves away from special use permits and allow uses by right, consideration has to be given for things such as; setbacks, lighting, parking, buffers, and hours of operation. This change will allow for a more “business friendly” ordinance but protect adjoining property owners as well. As the proposed ordinance moves away from special use permits and allow uses by right, consideration has to be given for things such as; setbacks, lighting, parking, buffers, and hours of operation. This change will allow for a more “business friendly” ordinance but protect adjoining property owners as well.

ISSUES:

While the below was agreed upon in the committee stage and presented to the full Commission in July, it was left out of the draft presented to the full commission at their public hearing. This will be an amendment to the proposed draft.

K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:

- 1. Boundary of the parcel with project name, tax map number, and owner name and contact information.*
- 2. Building location and setbacks from property lines.*
- 3. Parking spaces*
- 4. Proposed signs*
- 5. Lighting with a description*
- 6. Buffer area as described in the above H*

FISCAL IMPACT:

Staff foresees no significant fiscal impact. This draft is meant to be more user and business friendly.

Recommendation:

Staff recommends approval of the proposed ordinance.

MOTION(S):

I move that the Page County Board of Supervisors approves this for public hearing for October 18, 2016.

ATTACHMENTS:

- 1. Proposed C-1 District (125-12)**
- 2. Proposed Amendments to Definitions (125-4)**
- 3. Proposed Supplemental Regulations**
- 4. Comparison of the current code and the proposed code.**

§ 125-12 Commercial (C-1).

- A. Statement of intent.** Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.
- B. Permitted uses shall be as follows:**
- (1) Retail stores or shops for the conducting of any retail business **including but not limited to: Convenience Store; Craft Shop; Florist; Pawn-Shop; Farmers Market; Greenhouses; Hardware Store; Art and Framing; Antique Shop; and other similar uses** (Excluding coal, wood and lumber yards).
 - (2) Service shops **including but not limited to: Physical Fitness Center; Funeral Home; Beauty, Barber, or Nail Shops; Laundromat and Drycleaner; Self Storage Unit; Community Center; Auto Body Shop; Car Wash/Detail; Auto Repair Service Facility; Metal-Working and Welding; and other similar uses.**
 - (3) Business, professional or government offices, and office buildings **including but not limited to: Post Office; Public Safety Facilities- Police, Fire, and Rescue; Real Estate Office; Medical and Dental Offices; Veterinarian Clinic; Animal Husbandry/ Commercial Kennel Operation; Media Related Office; Library; Contractor Office; Rehabilitation Centers; Religious Cultural and Educational Institutions; Tax Preparation; Pharmacy; Telecommunication Call Center; Nursing Homes; and other similar uses.**
 - (4) Banks, savings, and loan associations **including but not limited to Credit Unions; Payday Loans; Investment Services; and other similar uses.**
 - (5) Places serving food and/or beverages **including but not limited to: Restaurant; Cafe; Tavern; Nightclub; Bar; Pub; Bakery; Deli; Brewery; Winery; Drive-Ins; Banquet Facility; Event Facility; and other similar uses.**
 - (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters. **[Amended 6-16-2009]**
 - (7) Automobile or mobile home sales with **or without** service facilities.
 - (8) Travel information areas.
 - (9) Motels and hotels (except adult motels); **Hostels; Cabin Rentals; Bed-and-Breakfast Establishments; Air Bed-and-Breakfast Establishments; and Accessory and/or upstairs apartments. [Amended 6-16-2009]**

- (10) **Indoor** bowling alleys; skating rinks; **archery; laser tag; and paintball.**
- (11) Farm implement sales **with or without service facilities.**
- (12) Agriculture.
- (13) Single-family detached dwellings; however, each lot shall comply with the requirements of § **125-9E** or § **125-10E**. [**Amended 6-21-2005**]
- (14) All facilities required by public utilities **except power generation and water and/or wastewater treatment plants.**
- (15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery. [**Added 11-10-1999**]
- (16) Luray Caverns Airport. [**Added 3-18-2008**]
- (17) Child day center pursuant to § **125-30.6**. [**Added 6-16-2009**]
- (18) **Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses.**

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § **125-21**.
- (2) Signs pursuant to § **125-20**.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § **125-16**.
- (4) Small system wind energy facility **and/or other small alternative energy (ex. Solar panels)**. [**Added 10-20-2009**]
- (5) Windmill. [**Added 10-20-2009**]

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § **125-23**.
- (2) Commercial parking facilities.
- (3) Shopping centers pursuant to § **125-18**.
- (4) **Outdoor recreation to include** drive-in theaters and **outdoor firearm ranges.**

- (5) **Hospitals and Residential Care Facilities to include group homes, halfway houses, adult day care facilities, and assisted living facilities.**
- (6) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
- (7) Pole-designed tower facilities or pole-designed structures **or monopoles**, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit. **[Added 2-12-2002]**
- (8) Motorsports facility pursuant to § **125-30.2**. **[Added 5-14-2002]**
- (9) Adult business in accordance with § **125-30.7**. **[Added 6-16-2009]**
- (10) **Riding stable or academies.**
- (11) **Water and/or wastewater treatment plants.**
- E. Minimum lot size shall be as follows: 20,000 square feet with a minimum lot width of 100 feet.
- F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.
- G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80% **of the total lot area**.
- H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of **six** feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least **six** feet in height.
- I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § **125-32**, Article **VI**, of this chapter. **[Added 6-21-2005]**
- J. All wells in Commercial zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: (i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or (ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a

Variance Conveyance form, which is part of the Page County Appeal/Variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure. [Added 6-21-2005; amended 12-16-2008; 4-21-2009]

K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:

- 1. Boundary of the parcel with project name, tax map number, and owner name and contact information.*
- 2. Building location and setbacks from property lines.*
- 3. Parking spaces*
- 4. Proposed signs*
- 5. Lighting with a description*
- 6. Buffer area as described in the above H*

DRAFT

§ 125-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

24-HOUR CARE

The actual time that a person is an occupant within a facility for the purpose of receiving care. It shall not include a facility that is open 24 hours and is capable of providing care to someone visiting the facility during any segment for the 24 hours.

ACCESSORY USE OR STRUCTURE

A subordinate use or structure customarily incidental to and located upon the same lot occupied by the main use or building.

ADMINISTRATOR

The official charged with the enforcement of this chapter. He may be any appointed or elected official who is by formal resolution designated to the position by the governing body. He may serve with or without compensation as determined by the governing body.

ADULT BUSINESS

Adult bookstore/video store, adult mini motion-picture theater, adult motion-picture theater, adult store, a business providing adult entertainment or any other establishment, including, without limitation, any adult modeling studio, adult cocktail lounge or adult nightclub, that regularly emphasizes an interest in matter relating to specified sexual activities or specified anatomical areas or is intended for the sexual stimulation or titillation of patrons. The term includes, without limitation, any of the following:

[Added 6-16-2009]

A. ADULT STORE — An establishment having adult merchandise as a substantial or significant portion of its stock-in-trade.

B. ADULT MERCHANDISE — Magazines, books, other periodicals, videotapes, movies, photographs, slides, CD-ROMs, DVD-ROMs, virtual reality devices or other similar media that are characterized by their emphasis on matter depicting, describing or relating to specific sexual activities or specified anatomical areas or are intended for the sexual stimulation or titillation of patrons, and also includes toys, novelties, instruments, devices or paraphernalia either designed as representations of human genital organs or female breasts or designed or marketed primarily for use to stimulate human genital organs, and lingerie or leather goods marketed or presented in a context to suggest their use for sadomasochistic practices.

C. ADULT BOOKSTORE/VIDEO STORE — An establishment that:

(1) Has 25% or more of its stock for sale or rent on the premises or has 25% or more of its stock on display, either in plain view or in an enclosed or partitioned area, in books, magazines, periodicals, drawings, sculptures, devices, paraphernalia, motion pictures, films, videotapes or photographs which are distinguished or characterized by their emphasis on matter depicting, describing

or relating to specified sexual activities or specified anatomical areas, as defined herein; or

(2) Devotes 25% or more of its display area or floor space, excluding aisles and storage areas, to the sale or display of such materials; or

(3) Receives in any one-month period 25% or more of its gross income from the sale or rental of such materials; or

(4) Has on the premises one or more mechanical or electronic devices for viewing such materials.

D. ADULT ENTERTAINMENT — Dancing, modeling or other live performances, if the performers' performances are characterized by an emphasis on specified anatomical areas or specified sexual activities or are intended for the sexual stimulation or titillation of patrons. Also includes the showing of films, motion pictures, video cassettes, slides, photographic reproductions, virtual reality devices, Internet sites or files transmitted over the Internet, or other media that are characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or are intended for the sexual stimulation or titillation of patrons.

E. ADULT MINI MOTION-PICTURE THEATER — An enclosed building with a capacity of less than 50 persons used for presenting material for observation by patrons distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

F. ADULT MOTEL — A motel, hotel, or similar commercial establishment that:

(1) Provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides or other photographic reproductions that are characterized by the depiction or description of specified sexual activities or specified anatomical areas and advertises the availability of this sexually oriented type of material by means of a sign visible from the public right-of-way or by means of any off-premises advertising, including, but not limited to, newspapers, magazines, pamphlets or leaflets, radio or television; or

(2) Offers a sleeping room for rent for a time period of less than 10 hours; or

(3) Allows a tenant or occupant to subrent the sleeping room for a time period of less than 10 hours.

G. ADULT MOTION-PICTURE THEATER — An enclosed building with a capacity of 50 or more persons used for presenting material for observation by patrons distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

ADULT DAY CARE CENTER

Any facility, that is either operated for profit or **extra space** that desires licensure and that provides supplementary care and protection during only a part of the day of the day to four or more aged, infirm or disabled adults who reside elsewhere except (i) a facility or portion of a facility licensed by the State Board of Health or the Department of Behavioral Health and Developmental Services, and (ii) the home or residence of an individual who cares for only persons related to him by blood or marriage.

Updated 07/289/14/2016 New proposed language in yellow highlight

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AGRICULTURE

The tilling of the soil, the raising of crops, horticulture, forestry and gardening, including the keeping of animals and fowl and including any agricultural industry or business, such as fruit-packing plants, dairies or similar uses, and including the processing of or wholesale or retail sales by the producer of crops, livestock or livestock products which are produced on the parcel.

ALTERATION

Any change in the total floor area, use, adaptability or external appearance of an existing structure, including enlargement, change in height or location thereof.

ANIMAL HUSBANDRY

Controlled cultivation, management, and production of domestic animals raised for utility (e.g., food, fur), sport, pleasure, and research, including improvement of the qualities considered desirable by humans by means of breeding (excluding horses);
[Added 12-19-2006]

ASSISTED LIVING FACILITY

A residential facility licensed by the state department of social services where a level of service is provided by an adult care residence for adults (4 or more) who may have physical or mental impairments and require at least moderate assistance with the activities of daily living. Included in this level of service are individuals who are dependent in behavior pattern (i.e. abusive, aggressive, disruptive) as documented on the uniform assessment instrument.

BANQUET FACILITY

An establishment which is rented by individuals or groups to accommodate private functions including, but not limited to banquets, weddings, anniversaries, and other such similar celebrations.

BASEMENT

A story having part but not more than one-half (1/2) of its height below the average grade. A basement shall be counted as a story for the purpose of height regulations. (See "cellar.")

BED-AND-BREAKFAST ESTABLISHMENT

A home occupation in which the full-time resident owner of a single-family dwelling utilizes no more than six otherwise unoccupied bedrooms in order to provide overnight accommodations and breakfast, for compensation, to transient guests. All guests shall be required to register their name, permanent address, phone number and license number prior to occupying a bed-and-breakfast establishment.

BREWERY

Is a business that makes, or makes and sells beer.

BOARD

The Board of Zoning Appeals of Page County.

BOARDINGHOUSE

Updated 07/289/14/2016 New proposed language in yellow highlight

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A building where, for compensation, lodging and meals are provided for up to 14 persons.

BUILDING

A combination of materials, whether portable or fixed, having a roof to form a structure for the use or occupancy by persons or property. The word "building" shall be construed as though followed by the words "or parts thereof" unless the context clearly requires a different meaning. "Building" shall not include roadway tunnels and bridges owned by the Virginia Department of Transportation, which shall be governed by construction and design standards approved by the Virginia Commonwealth Transportation Board.

[Amended 8-19-2008]

BUILDING, HEIGHT OF

The height shall be measured from the average elevation of the ground surface along the front of the building.

BUILDING, MAIN

The principal building on a lot or the building housing the principal use on the lot.

CALL CENTER-TELECOMMUNICATION

Is a centralized office used for receiving or transmitting a large volume of requests by telephone.

CAMPS and CAMPGROUNDS, RECREATIONAL

An area which includes but is not limited to a travel trailer camp, recreation camp, family campground, camping resort, camping community or any other area, place, parcel or tract of land, by whatever name called, on which two or more campsites are occupied or intended for occupancy or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously or by rental fee, lease or conditional sale or by covenants, restrictions and easements. Campground does not include a park for mobile homes or a construction camp, storage area for unoccupied camping units or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions and conditions from providing his sanitary facilities within his property lines, but shall include land and buildings used by recreational vehicle parks, civil, religious and social organizations for social, recreational, educational and/or religious activities on a periodic basis.

CELLAR

The part of a building having more than one-half (1/2) of its height below the average grade. A cellar shall not be deemed a story in calculation of building height.

CEMETERY

Land used for the burial of the dead, and dedicated for cemetery purposes, including a columbarium and/or mausoleum when operated in conjunction and within the boundaries of such burial grounds.

[Added 5-17-2011]

CERTIFICATE OF USE AND OCCUPANCY

A written statement, based on an inspection and signed by the Zoning Administrator, setting forth that a building, structure, sign and/or land complies with this chapter and/or that a building, structure, sign and/or land may be lawfully employed for specific uses, or both, as set forth therein.

CHILD

Any natural person under 18 years of age.
[Added 6-16-2009]

CHILD DAY CENTER

A child day program offered to:
[Added 6-16-2009]

- A. Two or more children under the age of 13 in a facility that is not the residence of the provider or of any of the children in care; or
- B. Thirteen or more children at any location.

CHILD DAY PROGRAM

A regularly operating service arrangement for children where, during the absence of a parent or guardian, a person or organization has agreed to assume responsibility for the supervision, protection and well-being of a child under the age of 13 for less than a twenty-four-hour period.
[Added 6-16-2009]

CLINIC, OUTPATIENT

Buildings or portions of thereof used to provide medical care on less than a 24-hour basis to persons who are not rendered incapable to self-preservation by the services provided.

COURT

The Circuit Court of Page County, Virginia.

COMMISSION

The Planning Commission of Page County.

COMMERCIAL OUTDOOR RECREATION

A private, fee-supported, outdoor activity using or not using tangible facilities, involving or not involving athletic training, mastered skills, innate or acquired talents, requiring athletic or recreational talents. Such example are playgrounds, picnic grounds, swimming clubs, country clubs, golf courses, driving ranges, laser tag, paintball, archery, etc

COMMERCIAL OUTDOOR RECREATION AREAS AND FACILITIES :

An area or facilities where commercial outdoor recreation is allowed. Such examples are playgrounds, picnic grounds, swimming pools, country clubs, golf courses, driving ranges, laser tag, paintball, archery, etc.

COMMUNITY CENTER

A place, structure, area, or other facility used for and provided religious, fraternal, social, educational, or recreational programs designed to accommodate and serve the community.

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CONFINED FEEDING OPERATION

A fenced area of one acre or less wherein more than five head of livestock are permitted to graze, roam or feed or an enclosed structure for the exclusive occupancy of animals, excluding dogs and cats, or livestock or poultry, which are not permitted to graze, roam or exercise frequently outside of the enclosed structure. Included within such definition are poultry houses, hog houses, hog lots, etc.

CONTRACTOR OFFICE

The office for a licensed contractor licensed through the Commonwealth of Virginia, but does not include the outdoor storage, storage of operations, vehicles, equipment and /-or materials.

COVERAGE

Percent of total lot areas that may be occupied by buildings and structures.

DAIRY

A commercial establishment for the manufacture, processing and/or sale of milk products.

DISTRICT

A division of territory within Page County within which certain uniform regulations and requirements apply under the provisions of this chapter.

DISTILLERY

Any use which produces an alcoholic beverage, other than wine or beer.

DWELLING

Any structure which is designed for use for residential purposes, except hotels, boardinghouses, lodging houses, tourist cabins, motels, inns, trailers, mobile homes and tourist homes.

A. SINGLE-FAMILY DETACHED DWELLING:
[Amended 4-9-1990]

(1) A building arranged, designed or intended for occupancy exclusively by one family, such building being surrounded by open space on all four sides within the same lot. The term "single-family dwelling" shall also include manufactured homes which meet the following requirements.

(a) The home shall be erected at least 20 feet in width and 40 feet in length.

(b) The home shall be erected on a permanent outside perimeter foundation of block or masonry.

(c) The complete wheel and axle assembly and hitch assembly shall be removed from the manufactured home.

(d) The roof shall be an A-type roof with no less than three-inch to twelve-inch pitch, and such roof shall be covered with shingle.

(e) The home shall be permanently attached so as to allow the home to be taxed as real estate by the County of Page, Virginia, and such title evidencing the manufactured home as personal property shall be destroyed.

(2) However, nothing contained in this definition shall allow manufactured homes in such residential areas or subdivisions in the County of Page, Virginia, where otherwise prohibited by such restrictive covenants applicable to the residential area or subdivision.

B. DWELLING, SINGLE-FAMILY ATTACHED — A group of two or more closely placed, interrelated single-family dwelling units which are generally joined by a common party wall, a common floor-ceiling or garage and/or, with the specific approval of the Director in each case, connecting permanent and architecturally unified structures such as breezeways, carports, or walls, which structures continue the design, pattern and/or materials of the facade from one dwelling unit to another, whether or not such a group is located on a single parcel or adjoining individual lots. Connecting structures and outdoor living space may be so designed as to provide access between front and rear yards. Architectural facades or treatment of materials in a townhouse development shall be varied from one group of units to another; and no more than three abutting units in a row shall have the same front and rear setbacks with a minimum setback offset being one foot. For the purpose of this chapter, dwellings such as duplexes, semidetached, garden court, garden apartments, condominiums, patio house, zero lot line, piggyback townhouse, back-to-back townhouse and townhouse shall be deemed single-family attached dwellings.

[Added 12-19-2006 *Editor's Note: This ordinance also repealed former Subsection B, the definition of "two-family dwelling" and former Subsection C, the definition of "multifamily dwelling."*]

DWELLING UNIT

One or more rooms in a dwelling designed for living or sleeping purposes or a single housekeeping unit and having no cooking or sanitary facilities in common with any other dwelling unit.

EVENT FACILITY

A building, which may include on-site kitchen/catering facilities, where indoor and outdoor activities such as weddings, receptions, banquets, and other such gatherings are held by appointment.

FAMILY

One or more persons occupying a premises and living in a single dwelling unit, as distinguished from an unrelated group occupying a boardinghouse, lodging house, tourist home or hotel or motel.

FAMILY DAY HOME

A child day program offered in the residence of the provider or the home of any of the children in care for one through 12 children under the age of 13, exclusive of the provider's own children and any children who reside in the home, when at least one child receives care for compensation. The provider of a licensed or registered family day home shall disclose to the parents or guardians of children in their care the percentage of time per week that persons other than the provider will care for the children. Family day homes serving six through 12 children, exclusive of the provider's own children and any children who reside in the home, shall be licensed. However, no family day home shall care for more than four children under the age of two, including the provider's own children and any children who reside in the home, unless the family day home is licensed or voluntarily registered. However, a family day home where the children in care are all grandchildren of the provider shall not be required to be licensed.

[Added 6-16-2009]

FARM IMPLEMENTS

~~Agricultural equipment is a~~ Any kind of machinery used on a farm to help with farming.

Updated 07/289/14/2016 New proposed language in yellow highlight

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FARMERS MARKET

A market held in an open area or in a structure, where groups of individual sellers offer the sale to the public such items as fresh produce, seasonal fruits, fresh flowers, arts and craft items, and food and beverages.

FRONTAGE

The minimum width of a lot measured from one side lot line to the other along a line on which no point shall be farther away from the street upon which the lot fronts than the building setback line, as defined and required herein.

GARAGE, PRIVATE

An accessory building designed or used for the storage of private automobiles owned and used by the occupants of the building to which the garage is an accessory.

GARAGE, PUBLIC

A building or portion thereof, other than a private garage, designed or used for servicing, repairing (including body work), equipping, renting, selling or storing motor vehicles.

GARDEN APARTMENT

See Subsection C(1) of the definition of "dwelling."

GASOLINE SERVICE STATION

A structure, building or area of land or any portion thereof that is used primarily for the sale of gasoline or any other motor vehicle fuel which may or may not include facilities for lubricating, washing, sale of accessories and otherwise servicing motor vehicles, but not including body repair or painting thereof.

GOLF COURSE

Any golf course, publicly or privately owned, on which the game of golf is played, including accessory uses and buildings customary thereto, but excluding golf driving ranges, as defined herein.

GOLF DRIVING RANGE

A limited area on which golf players do not walk, but onto which they drive golf balls from a central driving tee.

GOVERNING BODY

The Board of Supervisors of Page County.

GREENHOUSE

A glassed or transparent enclosure used for the growing and cultivations of plants.

GROUNDWATER

Any water, except capillary moisture, beneath the land surface in the zone of saturation or beneath the bed of any stream, lake, reservoir or other body of surface water within the boundaries of this commonwealth, whatever may be the subsurface geologic structure in which such water stands, flows, percolates or otherwise occurs.

GROUP HOME

A facility for social rehabilitation, substance abuse or mental health problems that contains a group housing arrangement that provides custodial care but does not provide acute care.

GUEST HOUSE

A one- to two-bedroom structure designed to complement the permitted principal residential structure. Only one guest house shall be allowed on any lot, tract or parcel of land, and cannot be rented or sold separate from the permitted principal residential structure.

[Added 6-21-2005]

HALFWAY HOUSE

A licensed home for inmates on release from more restrictive custodial confinement or initially placed in lieu of such more restrictive custodial confinement, wherein supervision, rehabilitation, and counseling are provided to mainstream residents back into society, enabling them to live independently.

HEALTH OFFICIAL

The legally designated health authority of the State Board of Health for Page County or his authorized representative.

HOME OCCUPATION

An occupation carried on by the occupant of a dwelling as a secondary use in connection with which there is no display and which use does not change the character of the dwelling or have any exterior evidence of such secondary use other than a small name plate, as referred to herein. No commercial vehicle shall be used in connection with the dwelling.

HOSPITAL

An institution rendering medical, surgical, obstetrical or convalescent care, including nursing homes, homes for the aged and sanitoriums, but in all cases excluding institutions primarily for mental or feeble-minded patients, epileptics, alcoholics or drug addicts. (Certain nursing homes and homes for the aged may be "home occupations" if they comply with the definitions herein.)

HOSTEL

A budget-oriented, sociable accommodation where guest can rent a bed in a dormitory and share a bathroom, lounge, and sometimes a kitchen.

HOTEL

A building designed or occupied as the temporary abiding place for 14 or more persons who are, for compensation, lodged, with or without meals, and in which provision is not generally made for cooking in individual rooms or suites.

JUNKYARD

An establishment or place of business which is maintained, operated or used for the storage, keeping or abandonment of junk, including old or scrap copper, brass, rope, rags, batteries, paper, trash, rubber, debris, waste or junked, dismantled or wrecked automobiles or parts thereof, iron, steel and other old or scrap ferrous or nonferrous material. The term "junkyard" shall include the term "automobile graveyard," defined as any lot or place which is exposed to the weather and upon which more than three motor vehicles of any kind, incapable of being

operated and which it would not be economically practical to make operative, are placed, located or found.

LOT

A parcel of land occupied or to be occupied by a main structure and accessory structures, together with such yards, open spaces, lot width and lot areas as are required by this chapter, either shown on a plat of record or considered as a unit of property and described by metes and bounds.

LOT AREA

An area of land which is determined by the limits of the property lines bounding that area and expressed in square feet or acres. Any portion of a lot included in a street right-of-way shall not be included in calculating lot area.

LOT, CORNER

A lot at the point of intersection of and abutting two or more intersecting streets. Of the two sides of a corner lot, the front shall be deemed to be the shorter of the two sides fronting on streets if both streets are public rights-of-way. Front yard setbacks are required on both sides if both streets are public rights-of-way.

[Amended 7-9-1990]

LOT COVERAGE

The maximum area of a lot which may be covered by all buildings and other impervious material unless otherwise specified.

LOT, DEPTH OF

The average horizontal distance between the front and rear lot lines.

LOT, DOUBLE-FRONTAGE (THROUGH LOT)

An interior lot having frontage on two streets.

LOT, INTERIOR

Any lot other than a corner lot.

LOT LINE

Any line dividing one lot from another.

LOT OF RECORD

A lot, a plat or a description of which has been recorded in the office of the Clerk of the Circuit Court.

LOT, WIDTH OF

The horizontal distance between side lot lines measured at the setback line.

MANUFACTURED HOME

A structure subject to federal regulation which is transportable in one or more sections; is eight body feet or more in width and 40 body feet or more in length in the traveling mode or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used

as a single-family dwelling, with or without permanent foundation, when connected to the required utilities; and includes the plumbing, heating, air-conditioning and electrical systems contained in the structure.

MANUFACTURE and/or MANUFACTURING

The processing and/or converting of raw, unfinished materials or products, or either of them, into articles or substances of different character or for use for a different purpose.

MEDIA RELATED OFFICE

An office used for the purpose of informing the public of news, entertainment, education, data or promotional messages. This includes but is not limited to: newspapers, magazines, TV, radio, direct mail, telephone, fax, and internet.

MEDICAL OFFICE OR CLINIC

An office used exclusively by physicians, dentists, and similar personnel for the treatment or examination of patients solely on an outpatient basis. This may include outpatient surgery, emergency care, medical-related support labs, and a pharmacy. This term shall not include group homes, halfway houses, hospitals, nursing homes, rehabilitation facilities, residential facilities, substance abuse treatment facilities, or schools.

MOBILE HOME

A structure, transportable in one or more sections, which in the traveling mode is eight body feet or more in width or 32 body feet or more in length or, when erected on site, is 256 or more square feet and which is built on a permanent chassis and is designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein.

MOBILE HOME PARK

Any site, lot, field or tract of land upon which is located three or more mobile homes used for any purpose or no purpose or which is held out for the location of any mobile home for any purpose or any motor vehicle which is used for business, living or sleeping purposes and which is or may be transported from one place to another, whether motive power or other means shall be required, and shall include any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of any such park or camp.

MOTEL

A building or group of buildings containing individual rooms or apartment accommodations primarily for transients, each of which is provided with a separate exterior entrance and a parking space, and offered principally for rental and use by motor vehicle travelers. The term "motel" includes, but is not limited to, auto courts, motor courts, motor inns, motor lodgings or roadside hotels.

MOTORSPORTS EVENT

Any regularly scheduled and/or advertised gathering for the purpose of competitive vehicular activity over a fixed course or area that persists for periods in excess of 15 minutes over one twenty-four-hour period.

[Added 5-14-2002]

Updated 07/289/14/2016 New proposed language in yellow highlight

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MOTORSPORTS FACILITY

Any facility for the competitive operation of automobile, trucks, motorcycles and any other motorized vehicles or machinery for recreational or commercial purpose for uses such as, but not limited to, racing, practicing, training, instruction, research and development and testing. [Added 5-14-2002]

NONCONFORMING ACTIVITY or USE

The otherwise legal use of a building or structure or of a tract of land that does not conform to the use regulations of this chapter for the district in which it is located.

NONCONFORMING LOT

An otherwise legally platted lot that does not conform to the requirements of this chapter for the district in which it is located.

NONCONFORMING STRUCTURE

An otherwise legal building or structure that does not conform with the regulations of this chapter for the district in which it is located.

NURSING HOMES

Facilities that provide care, including both intermediate care facilities and skilled nursing facilities where any of the persons are incapable of self-preservation.

OFFICIAL ZONING MAP

The legally adopted Zoning Map of Page County. *Editor's Note: A copy of the Zoning Map is included at the end of this chapter.*

OFF-STREET PARKING AREA

Space provided for vehicular parking outside the dedicated street right-of-way.

PARKING LOT

An off-street surfaced area designed solely for the parking of motor vehicles, including driveways, passageways and maneuvering space appurtenant thereto.

PARKING SPACE

An off-street space measuring nine feet in width by 20 feet in length, exclusive of driveways, passageways and maneuvering space.

PERSON

Any individual, firm, corporation or association.

PERSONAL SERVICE SHOPS

Buildings for the rendering of or providing of personal services; however, excluding massage parlors, nude or obscene dance halls or other businesses exploiting nude or obscene conduct, as defined by County ordinance in Chapter 86, Obscenity, of the Code of Page County.

PET GROOMING, BOARDING AND BREEDING

A commercial facility where a pet animal may be cleaned, styled or have its appearance maintained, that cares for or houses pet animals in the absence of the owner, or that engages in the vocation of mating carefully selected specimens of the same breed to reproduce specific, consistently replicable qualities and characteristics.

[Added 12-19-2006]

PLANNING COMMISSION

The Page County Planning Commission.

PUBLIC WATER and SEWER SYSTEM

A water or sewer system owned and operated by the County of Page, an incorporated town, an authority or a corporation franchised by the Commonwealth of Virginia and under the jurisdiction of the State Health Department of Virginia.

RECYCLING FACILITY

Any location whose primary use is where recyclable materials are bought, sold, accumulated, exchanged, packaged, disassembled or handled, including, but not limited to, scrap metal, paper, rags, tires, wood, plastic, glass and other such materials.

[Added 8-19-2008]

REGISTERED FAMILY DAY HOME

Any family day home that has met the standards for voluntary registration for such homes pursuant to regulations adopted by the Board and that has obtained a certificate of registration from the Commissioner.

[Added 6-16-2009]

RESTAURANT

A. Any place where food is prepared for service to the public on or off the premises or any place where food is served. Examples of such places include, but are not limited to, lunchrooms, short-order places, cafeterias, coffee shops, cafes, taverns, delicatessens, dining accommodations of public or private clubs, kitchen facilities of hospitals and nursing homes and dining accommodations of public and private schools and colleges. Excluded from the definition are places manufacturing packaged or canned foods which are distributed to grocery stores or other similar food retailers for sale to the public.

B. Any place or operation which prepares or stores food for distribution to persons of the same business operation or of a related business operation for service to the public. Examples of such places or operations include, but are not limited to, operations preparing or storing food for catering services, pushcart operations, hot dog stands and other mobile points of service. Such mobile points of service are also deemed to be "restaurants" unless the point of service and of consumption is in a private residence.

RETAIL STORES AND SHOPS

Any store or shop where any person or merchant ~~who~~ sells goods, wares, and merchandise for use or consumption by the purchaser.

RIDING STABLES OR ACADEMIES

Updated 07/289/14/2016 New proposed language in yellow highlight

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A building, group of buildings, or use of land, or any combination thereof, used for the sheltering, care, riding, or showing of horses. The facility may include the sale of tack and related accessories items. Structures may include barns, stables, corrals, and paddocks.

SAWMILLS, CHIPPING MILLS, and SHAVING MILLS

[Amended 6-10-2003]

A. MILLABLE SAWMILL, CHIPPING MILL, AND SHAVING MILL — A portable sawmill, chipping mill, or shaving mill located on privately owned real estate to be used for the purpose of processing of timber cut only from that real estate, or from real estate immediately contiguous or adjacent thereto.

B. MILLERIAL SAWMILL, CHIPPING MILL, OR SHAVING MILL — A sawmill, chipping mill, or shaving mill permanently located on real estate for the purpose of processing timber primarily for commercial purposes without regard to the point of origin of the timber processed on the real estate.

C. COMMERCIAL WORKSHOP — Workshops using any medium compatible with the district.

[Added 12-19-2006]

SETBACK

The required distance that a structure must be built from an adjoining property line or road or right-of-way. "Setback" may also be referred to as "minimum yard dimension."

[Amended 11-15-1989]

SELF STORAGE

A structure or structures containing separate storage spaces of varying sizes leased or rented as individual leases for the purpose of storing personal property and household goods.

SHADOW/FLICKER

The visible flicker effect when rotating turbine blades cast shadows on the ground and nearby structures causing the repeating pattern of light and shadow.

[Added 10-20-2009]

SHOOTING RANGE, INDOOR

A completely enclosed building designed for the safe discharge of archery equipment and firearms at targets for marksmanship practice or competitions.

SHOOTING RANGE, OUTDOOR

An outdoor area or structure designed for the safe discharge of archery equipment and firearms at targets for marksmanship practice or competitions

SHOPPING CENTER

A group of stores, four or more in number, planned and designed as an integrated unit with off-street parking provided on the property as an integral part of the unit. "Shopping center" shall also mean a single store or a group of stores less than four in number where the total gross floor area of the store or stores exceeds 25,000 square feet.

SIGN

Updated 07/28/14/2016 _____ New proposed language in yellow highlight

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Any display of any letters, words, numerals, figures, devices, emblems, pictures or any parts or combinations thereof by any means whereby the same are made visible for the purpose of making anything known, whether such display is made on, attached to or as a part of a structure, surface or any other thing, including but not limited to the ground, any rock, tree or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is located.

A. BUSINESS SIGN — A sign which directs attention to a product, commodity or service available on the premises.

B. DIRECTIONAL SIGN — A sign (one end of which may be pointed or on which an arrow may be painted, indicating the direction to which attention is called) giving the name and approximate location only of the firm or business responsible for the erection of the same.

C. GENERAL ADVERTISING SIGN — A sign which directs attention to a product, commodity or service not necessarily conducted, sold or offered upon the same lot where such sign is located.

D. HOME OCCUPATION SIGN — A sign directing attention to a product, commodity or service available on the premises, but which product, commodity or service is clearly a secondary use of the dwelling.

E. TEMPORARY SIGN — A sign applying to a seasonal or other brief activity, such as but not limited to summer camps, horse shows, auctions or sale of land.

SIGN STRUCTURE

Includes the supports, uprights, bracing and/or framework of any structure, be it single-faced, double-faced, V-type or otherwise exhibiting a sign.

SPECIAL USE (EXCEPTION) PERMIT

A permit for a land use that has operating and/or physical characteristics that may be generally different from those uses permitted by right in a given zoning district. Special uses may nonetheless be compatible with permitted-by-right uses and surrounding land uses under special conditions and with adequate public review. Special uses are allowed only at the legislative discretion and approval of the governing body following review and recommendation by the Commission in accordance with § [125-54](#) of this chapter.

[Amended 5-14-2002]

SPECIFIED ANATOMICAL AREAS

[Added 6-16-2009]

A. Less than completely and opaquely covered:

(1) Human genitals, pubic region, buttock; and

(2) Female breast below a point immediately above the top of the areola.

B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

SPECIFIED SEXUAL ACTIVITIES

[Added 6-16-2009]

A. Human genitals in a state of sexual stimulation or arousal.

B. Acts of human masturbation, sadomasochistic abuse, sexual penetration with an inanimate object, sexual intercourse or sodomy.

C. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast.

STORAGE WAREHOUSE

A structure or part of a structure used for the storage of goods, materials, wares and merchandise. Self-storage facilities are considered storage warehouses.
[Added 8-19-2008]

STORY

That portion of a building included between the surface of any floor and the surface of the floor next above it, or, if there is no floor above it, then the space between any floor and the ceiling next above it. A basement, but not a cellar, shall be deemed to be a "story." Each level of a split-level building, excluding cellars, shall be considered 1/2 story.

STORY, HALF

A space under a sloping roof which has the line of intersection of roof decking and wall face not more than three feet above the top floor level and in which space not more than 2/3 of the floor area is finished for use.

STREET

A public or private right-of-way, excluding driveways, intended for use as a means of vehicular and pedestrian circulation which provides a means of access to abutting property. The word "street" includes thoroughfare, avenue, boulevard, court, drive, expressway, highway, service street (alleys), lane and road or similar terms.

STREET LINE

The dividing line between a street or road right-of-way and the adjacent property.

STRUCTURE

An assembly of materials having an ascertainable stationary location, which can include: stadiums, platforms, observation towers, communication towers, storage tanks, swimming pools, amusement devices, storage bins, gazebos, sheds and other similar uses. The word "structure" shall be construed as though followed by the words "or parts thereof" unless the context clearly requires a different meaning. All buildings are structures.
[Amended 8-19-2008]

TOWNHOUSES

See Subsection C(2) of the definition of "dwelling."

USABLE OPEN SPACE

An unenclosed portion of the area of a lot which is not devoted to driveways, parking spaces or principal structures, including common buildings such as shelters, pavilions or recreational structures centrally located, accessible to occupants of the building or buildings, but excluding marshes, swamps, streams and slopes in excess of 15% or other unusable land.

USE

The specific purpose for which land, sign, structure or building is designed, arranged, intended or for which it may be occupied or maintained or any activity, occupation, business or operation which may be carried on thereon or therein. The term "permitted use" or its equivalent shall not be deemed to include any nonconforming use.

VARIANCE

A relaxation of the terms of this chapter by the Board of Zoning Appeals where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this chapter would result in unnecessary and undue hardship. As used in this chapter, a "variance" is authorized only for height, area and size of the structure or size of yards and open spaces; establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning district or adjoining zoning districts, nor solely for the economic benefit of the landowner.

VETERINARY CLINIC

A facility that deals with the causes, diagnosis, and treatment of diseases and injuries of animals, especially domestic animals, under the direction and control of a veterinarian licensed by the Commonwealth of Virginia.

[Added 12-19-2006]

VIRTUAL BUSINESS

A virtual business is defined by meeting the following:

[Added 8-21-2007]

A. Does not require direct vehicular traffic to the dwelling unit by the public for operation of the business.

B. The primary means of communication in the operation of the business is by telecommunication, facsimile, computer-related activity or other like means of communications.

C. No wholesale or retail business shall be permitted unless it is conducted entirely by mail and/or telecommunications.

D. Such home occupation shall be subject to all the criteria set forth in § [125-15A\(1\)](#), hereinabove stated, with the exception of required parking spaces set forth in § [125-15A\(1\)\(a\)](#).

E. Does not use outside storage or display of materials, goods, supplies, or equipment or work areas in relation to the business outside the home.

F. No signage allowed.

WAYSIDE STAND, ROADSIDE STAND or WAYSIDE MARKET

Any structure or land used for the sale of agricultural or marine produce or the sale of items made or produced on the premises where such production is carried on as a home occupation.

WIND ENERGY FACILITY, SMALL SYSTEM (PRIVATE USE)

A single system designed to supplement other electricity sources as an accessory use to existing buildings or facilities, wherein the power generated is used primarily for on-site consumption.

A small wind energy conversion system consisting of a single wind turbine, a tower, and associated control or conversion electronics which has a rated capacity of not more than 25kW.

[Added 10-20-2009]

WINDMILL

A machine designed to convert the energy of the wind into more useful forms using rotating blades to turn mechanical machinery to do physical work, such as crushing grain or pumping water.

[Added 10-20-2009]

Updated [07/289/14/2016](#) New proposed language in yellow highlight

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WIND TURBINE

A wind energy conversion system that converts wind energy into electricity through the use of a wind turbine generator, and may include a nacelle, rotor, tower, pad transformer, blades, and tail.

[Added 10-20-2009]

WINERY

A winery is a building or property that produces wine, or a business involved in the production of wine, such as a wine company.

YARD, FRONT

An unoccupied space, open to the sky, between an adjacent right-of-way and the building setback line which shall be drawn at such distance as may be specified herein for any district and extending for the full width of the lot.

YARD, REAR

An unoccupied space, open to the sky, between the rear lot line and a line drawn parallel thereto at such distance therefrom as may be specified herein for any district and extending for the full width of the lot.

YARD, SIDE

An unoccupied space, open to the sky, between the side lot line and a line drawn parallel thereto at such distance therefrom as may be specified herein for any district and extending the full length of the lot.

ZONING ADMINISTRATOR

See "administrator."

ZONING BOARD

The Board of Zoning Appeals of Page County.

ZONING PERMIT

A certificate issued by the Zoning Administrator for authorizing the uses of land and/or structures as required by this chapter.

Supplementary Regulations

Animal Husbandry/ Commercial Kennel Operation

- A. Any buildings, runs, or containment areas associated with **an Animal Husbandry/ Commercial Kennel** operation shall meet the following setbacks:
 - 1. One hundred fifty (150) feet from property line, reducible to seventy-five (75) feet if notarized consent is obtained from the affected adjoining landowner and submitted as a part of the permit package.
 - 2. Three hundred (300) feet to any dwelling on adjoining property, reducible if the affected adjoining landowner gives notarized consent which must state the agreed upon distance of any buildings, runs, or containment areas shall be from the residence.
 - 3. One hundred (100) feet from any public road. This setback is not reducible.
- B. The owner of the kennel or operation shall submit a plan for waste disposal **which meets the County's approval, in the County's sole discretion**. The plan shall show how wastewater from the wash down of the kennels is to be collected and the type of disposal proposed.
- C. All dogs in a commercial kennel operation shall be housed in a fully enclosed building from 9:00 p.m. to 6:00 a.m.

Auto Repair Service Facility

Auto Repair Service Facility includes a commercial garage and an auto body shop.

- A. They shall be screened from view of any adjacent residential district or residential use on an adjacent lot by means of a combination of evergreen landscaping and/or solid fencing with a minimum height of six feet and with the landscaping located nearest the affected lot.
- B. Auto Repair Service Facility shall be located on a lot or parcel adjacent to and have access to a state-maintained road.**
- C. The owner of the operation shall submit plan which meets the County's approval, in the County's sole discretion, stating how the environment will not be degraded by the following aspects:
 - 1. The commercial garage structure.
 - 2. The accumulation of operable or inoperable vehicles **or parts**.
 - 3. Repair equipment and tools.
 - 4. Containers for the storage of parts and liquids (used oil, antifreeze and similar fluids). Containers for liquids shall be clearly identified as to their contents.
- D. All associated materials for the operation of the garage at the particular site indicated in the application.
- E. A sketch of the parcel showing all **of** the following information:
 - 1. The location of the facility.
 - 2. All other buildings (house, outbuildings, storage buildings and similar structures).
 - 3. Proposed and existing parking areas and spaces.
 - 4. Septic tank and drain field location.

5. Well location
6. All other prominent features of the property.
7. Setback distances between all the features above shall be shown in feet.

Banquet Facility or Event Facility

- A. Maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- B. Any outdoor entertainment shall require a special entertainment permit for each event as required in Chapter 55 of the Page County Code.

Commercial Outdoor Recreation Areas and Facilities

Outdoor commercial recreation area and facilities, such as parks (except amusement parks) shall be subject to the following conditions:

- A. No building or part thereof or any parking or loading area shall be located within 35 feet of any street or lot line.
- B. Such use shall occupy a lot with an area of not less than three acres.
- C. Exterior lighting, other than that essential for the safety and security shall be prohibited. All exterior lighting shall be shielded from the view of all surrounding streets and lots. Full light cutoff shall be required except as needed for safety and security.
- D. All events shall be scheduled so as to complete all activity before or as near to 11:00 p.m. as practical, but under no circumstances shall any illumination of the playing field, court, or track be permitted after 11:00 p.m. except to conclude an event that was reasonably scheduled to conclude prior to 11:00 p.m.
- E. A commercial outdoor recreation facility shall provide a design plan. The design plan shall include the lighting requirements for each sports field, the specifications and technical measures showing how those requirements will be achieved.
- F. All lighting and sound producing or amplifying devices shall be downward and inward facing.

Greenhouse Retail Sales

- A. Companion products include garden accessories, floral supplies, and other items directly related to culture, care, or use of, horticultural products. Companion products do not include lawn mowers, garden tractors, farm machinery and equipment (except hand tools) building materials, furniture, or other like items.
- B. Hours of operation shall be from 6:00 a.m. to 9:00 p.m.

Farm Implement Sales

- A. Only agricultural machinery and equipment shall be rented, sold, maintained or repaired.
- B. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- C. Public access shall not be provided by a private right-of-way.

- D. No structure shall be located closer than fifty (50) feet to any lot line and no closer than three hundred (300) feet from any residence.

Metal-Working and Welding Facility

- A. All outside storage shall be screened from parking areas and adjoining property lines.
- B. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- C. The use shall be accessed by a state-maintained road.
- D. No foundries shall be permitted.

Restaurant (any place serving food and/or beverages)

- A. The maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- B. Any outdoor entertainment shall require a special entertainment permit for each event as required by Chapter 55 of the Page County Code.
- C. Outdoor seating must have a five foot separation between the seating and the parking lot or road.

Riding Stables or Academies

- A. Each riding stable or academy shall be setback from property lines one hundred fifty (150) feet and from the travel surface of public roadways at least one hundred (100) feet.
- B. Setbacks from existing dwellings may be reduced by the mutual consent of the stable and adjacent landowner. The setback from property lines may be reduced by mutual consent of the stable and landowners whose property lines fall within the one hundred fifty (150) foot setback distance. In no case, however, shall such setback from property lines be less than seventy-five (75) feet. Consent shall be evidenced by a notarized affidavit stating the agreed-upon distance between the existing dwelling and the stable. The notarized affidavit shall be presented to the zoning administrator. The setback from public roadways shall not be subject to reduction.
- C. Hours of operation, other than work normally done by the manager of the stable for the maintenance and care of the horses, shall be 6:00 a.m. until 11:00 p.m.
- D. The owner of the stable shall submit as a part of the application a plan for waste disposal.

Self-Storage Facilities

- A. No commercial activities of any kind shall occur within the facility other than rental of storage units. No repair of vehicles, furniture, or other materials or equipment shall occur within the facility. Signs shall be posted within the facility describing such limitations.
- B. No storage of hazardous, toxic or explosive materials shall occur in the self-storage facility. Signs shall be posted within the facility describing such limitations.
- C. The maximum size of any individual storage space or unit in a self-storage facility shall be 500 square feet.

- D. The self-storage facility, including loading areas and all storage areas, shall be totally enclosed by structures or by an eight-foot high opaque wall or fence. Such fences shall be set back at least six feet from property boundaries. Landscaping shall be provided in such setback areas, including trees and shrubs.
- E. Self-storage facilities shall not include portable storage containers, shipping containers and/or tractor trailers.

Shooting Range, Outdoor

- A. The minimum size of the use area shall be five (5) acres, which the drop zone contained fully within this use area.
- B. No structure used for or in conjunction with the use shall be located closer than one hundred (100) feet to any property line.
- C. No outdoor shooting activity shall be located closer than three hundred (300) feet to any property line.
- D. Hours of operation shall be limited to 9:00 a.m. to 6:00 p.m.

Current Code

B.

Permitted uses shall be as follows:

(1) Retail stores or shops for the conducting of any retail business (excluding coal, wood and lumber yards).

(2) Personal service shops.

(3) Business, professional or government offices and office buildings.

(4) Banks and savings and loan associations.

(5) Restaurants, cafes, taverns or other places serving food and beverages, except drive-ins.

(6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters.
[Amended 6-16-2009]

(7) Automobile or mobile home sales with accessory service facilities.

(8) Travel information areas.

(9) Motels and hotels, except adult motels.
[Amended 6-16-2009]

(10) Bowling alleys and skating rinks.

(11) Farm implement sales.

(12) Agriculture.

(13) Single-family detached dwellings; however, each lot shall comply with the requirements of § 125-9E or § 125-10E.
[Amended 6-21-2005]

(14) All facilities required by electric utilities.

(15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery.
[Added 11-10-1999]

(16) Luray Caverns Airport.
[Added 3-18-2008]

(17) Child day center pursuant to § 125-30.6.
[Added 6-16-2009]

(13) Single-family detached dwellings; however, each lot shall comply with the requirements of § 125-9E or § 125-10E.
[Amended 6-21-2005]

(14) All facilities required by electric utilities.

(15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery.
[Added 11-10-1999]

(16) Luray Caverns Airport.

(17) Child day center pursuant to § 125-30.6.
[Added 6-16-2009]

B. Permitted uses shall be as follows:

(1) Retail stores or shops for the conducting of any retail business including but not limited to: Convenience Store; Craft Shop; Florist; Pawn-Shop; Farmers Market; Greenhouses; Hardware Store; Art and Framing; Antique Shop; and other similar uses (Excluding coal, wood and lumber yards).

(2) Service shops including but not limited to: Physical Fitness Center; Funeral Home; Beauty, Barber, or Nail Shops; Laundromat and Drycleaner; Self Storage Unit; Community Center; Auto Body Shop; Car Wash/Detail; Auto Repair Service Facility; Metal-Working and Welding; and other similar uses.

(3) Business, professional or government offices, and office buildings including but not limited to: Post Office; Public Safety Facilities- Police, Fire, and Rescue; Real Estate Office; Medical and Dental Offices; Veterinarian Clinic; Animal Husbandry/ Commercial Kennel Operation; Media Related Office; Library; Contractor Office; Rehabilitation Centers; Religious Cultural and Educational Institutions; Tax Preparation; Pharmacy; Telecommunication Call Center; Nursing Homes; and other similar uses.

(4) Banks, savings, and loan associations including but not limited to Credit Unions; Payday Loans; Investment Services; and other similar uses.

(5) Places serving food and/or beverages including but not limited to: Restaurant; Cafe; Tavern; Nightclub; Bar; Pub; Bakery; Deli; Brewery; Winery; Drive-Ins; Banquet Facility; Event Facility; and other similar uses.

(6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters. **[Amended 6-16-2009]**

(7) Automobile or mobile home sales with or without service facilities.

(8) Travel information areas.

(9) Motels and hotels (except adult motels); Hostels; Cabin Rentals; Bed-and-Breakfast Establishments; Air Bed-and-Breakfast Establishments; and Accessory and/or upstairs apartments. **[Amended 6-16-2009]**

(10) Indoor bowling alleys; skating rinks; archery; laser tag; and paintball.

(11) Farm implement sales with or without service facilities.

(12) Agriculture.

(13) Single-family detached dwellings; however, each lot shall comply with the requirements of § 125-9E or § 125-10E. **[Amended 6-21-2005]**

(14) All facilities required by public utilities except power generation and water and/or wastewater treatment plants.

(15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery. **[Added 11-10-1999]**

(16) Luray Caverns Airport. **[Added 3-18-2008]**

(17) Child day center pursuant to § 125-30.6. **[Added 6-16-2009]**

(18) Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses.

C.

Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

(1)

Off-street parking areas pursuant to the provisions of § 125-21.

(2)

Signs pursuant to § 125-20.

(3)

Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.

(4)

Small system wind energy facility.

[Added 10-20-2009]

(5)

Windmill.

[Added 10-20-2009]

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § 125-21.
- (2) Signs pursuant to § 125-20.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.
- (4) Small system wind energy facility and/or other small alternative energy (ex. Solar panels).
[Added 10-20-2009]
- 5) Windmill. **[Added 10-20-2009]**

D.

Uses permitted by special permit shall be as follows:

(1)

Gasoline service stations pursuant to § 125-23.

(2)

Drive-in restaurants pursuant to § 125-24.

(3)

Car washes pursuant to § 125-25.

(4)

Commercial parking facilities.

(5)

Shopping centers pursuant to § 125-18.

(6)

Drive-in theaters.

(7)

Public garages.

(8)

Bed-and-breakfast establishments.

(9)

Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.

(10)

Pole-designed tower facilities or pole-designed structures not to exceed 100 feet in height with a minimum setback from all property lines of 200 feet, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit.

[Added 2-12-2002]

(11)

Motorsports facility pursuant to § 125-30.2.

[Added 5-14-2002]

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § 125-23.
- (2) Commercial parking facilities.
- (3) Shopping centers pursuant to § 125-18.
- (4) Outdoor recreation to include drive-in theaters and outdoor firearm ranges.
- (5) Hospitals and Residential Care Facilities to include group homes, halfway houses, adult day care facilities, and assisted living facilities.
- (6) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
- (7) Pole-designed tower facilities or pole-designed structures or monopoles, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit. [Added 2-12-2002]
- (8) Motorsports facility pursuant to § 125-30.2. [Added 5-14-2002]
- (9) Adult business in accordance with § 125-30.7. [Added 6-16-2009]

(12)

Adult business in accordance with § 125-30.7.
[Added 6-16-2009]

(10) Riding stable or academies.

(11) Water and/or wastewater treatment plants.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Underground Power Line Easement
DATE: September 16, 2016

SUMMARY:

It has been requested by the school system that the Board grant an underground power line easement on County owned property for the Health Sciences building at the Technical Center.

RECOMMENDATION:

Adoption of the easement is recommended. The County Attorney has reviewed and approved the Deed of Easement.

BACKGROUND:

The school system is in the process of completing construction on the Health Sciences building at the Technical Center. In order for electrical services to be provided to the building, Shenandoah Valley Electric Cooperative (SVEC) needs to be granted a 15 foot right-of-way for installation of a power line on County owned property, which adjoins the Tech Center property. The existing power line will be vacated and removed by SVEC and replaced with a new underground power line to the new building.

FISCAL IMPACT:

There is no fiscal impact associated with this matter.

MOTION:

I move to approve the Underground Power Line Easement to Shenandoah Valley Electric Cooperative.

ATTACHMENT:

1. Underground Power Line Easement Agreement and Sketch

UNDERGROUND POWER LINE EASEMENT

THIS DEED OF EASEMENT, made this 1st day of July, 2016, between

The County of Page, Virginia

"Grantor", and

SHENANDOAH VALLEY ELECTRIC COOPERATIVE, a Virginia corporation, "Grantee".

WITNESSETH:

That for good and valuable consideration, the receipt whereof is hereby acknowledged, Grantor grants unto Grantee, its successors and assigns, the right, privilege, and easement to construct, operate, and maintain an underground line with accessories and appurtenances for transmitting and distributing electric power over, upon and across the lands of Grantor containing 6.815 acres, more or less, located approximately 4.5 miles S.S.W of the town/city of Luray in Page County, Virginia, the specific location of which easement is shown on the attached plat or sketch, or if none, shall be located and fixed where the line or system is actually constructed.

The facilities erected hereunder shall remain the property of Grantee, removable at the option of Grantee. Grantee shall have the right to inspect, rebuild, remove, repair, improve, relocate on the easement above described, and make such changes, alterations, substitutions, additions to or extensions of its facilities as Grantee may from time to time deem advisable, including the right to increase or decrease voltage, the number of conduits, wires, cables, manholes, handholes, connection boxes, transformers and transformer enclosures.

For the purpose of construction, inspecting, maintaining or operating its facilities, Grantee shall have the right of access to the easement over the lands adjacent to the easement or lying between public or private roads and the easement in such manner as shall occasion the least practicable damage and inconvenience to Grantor.

Grantee shall repair damage it causes to roads which would not have been similarly damaged by Grantor or Grantor's contractors during a construction project on lands served by the line or system. Grantee shall repair damage it causes to fences or other improvements and shall pay Grantor for any other damage it causes in the process of the construction, inspection or maintenance of Grantee's facilities, or in the exercise of its right of access; provided Grantor gives written notice thereof to Grantee within thirty days after any damage occurs.

Grantee shall have the right to cut, trim, and control the growth, by machinery or otherwise, of trees, limbs, undergrowth and shrubbery located within 7.5 feet of the center line of said easement, or that may interfere with or threaten to endanger the operation and maintenance of said line or system. All trees and limbs cut by Grantee at any time shall remain the property of Grantor.

Grantee shall have the right to license, permit or otherwise agree to the joint use or occupancy of the trench and related underground facilities, by any other person, association, or corporation.

Grantee will undertake to construct the transmission and/or distribution lines at a depth meeting or exceeding the minimum depth required by the National Electric Safety Code at the time of construction.

Grantor covenants that it will keep the easement clear of all buildings, structures, or other obstructions.

Grantor covenants that it is seised of and has the right to convey the said easement, rights and privileges; that Grantee shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges and that Grantor shall execute such further assurances thereof as may be required.

"NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying."

WITNESS the following signatures and seals.

____ (SEAL) _____ (SEAL)

____ (SEAL) _____ (SEAL)

STATE OF Virginia

CITY/COUNTY OF Page, to-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 2016, by

The County of Page, Virginia

_____, Grantor

My commission expires _____.

Notary Public

Registration#

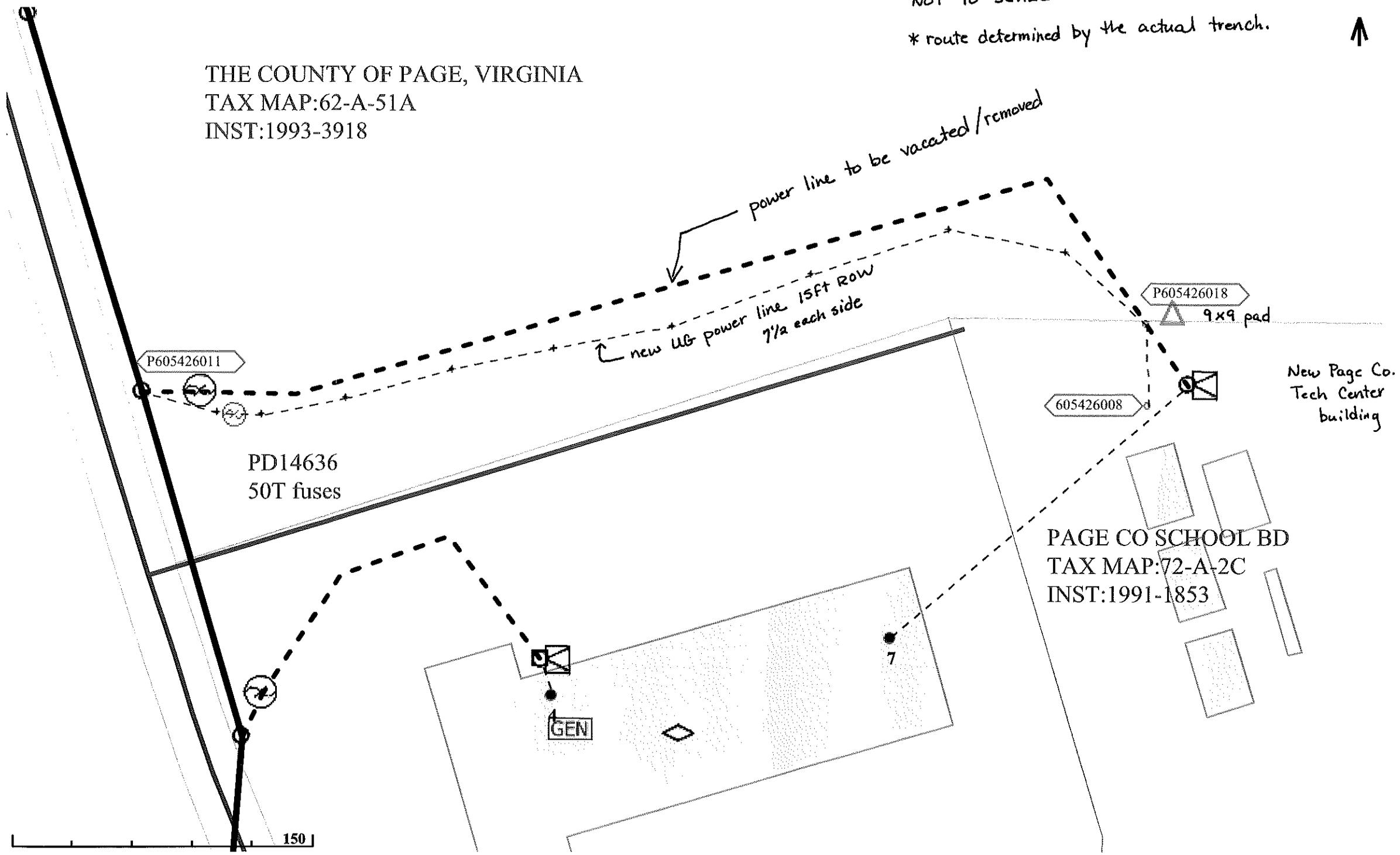
Work Order: 96299
Tax Map: 62-A-51A
Inst# or Deed#: 1993-3918

NOT TO SCALE

* route determined by the actual trench.



THE COUNTY OF PAGE, VIRGINIA
TAX MAP:62-A-51A
INST:1993-3918



PD14636
50T fuses

P605426011

new UG power line 15ft ROW
7 1/2 each side

power line to be vacated/removed

P605426018

9x9 pad

605426008

New Page Co.
Tech Center
building

PAGE CO SCHOOL BD
TAX MAP:72-A-2C
INST:1991-1853

GEN

150



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors

FROM: Amity Moler, County Administrator

SUBJECT: Budget Appropriations

DATE: September 13, 2016

SUMMARY:

The Page County School Board received a refund from a pre-existing employer sponsored account and new grant funding, exceeding the estimated budget for FY17. Those funds need to be appropriated to allow reimbursement to the previous employee and to purchase instructional supplies for Springfield Elementary. The Commonwealth Attorney has received Federal Asset Forfeiture funds that they wish to use to purchase law books and a website update for drug case prosecution.

RECOMMENDATIONS:

1. Staff recommends appropriation of both the Page County School Board refund, grant funding and the Commonwealth Attorney's Federal Asset Forfeiture.

BACKGROUND:

Federal asset forfeiture funds are fully funded by the federal government and require no local dollars. The refund allocated to the Page County School Board was from a pre-existing employer sponsored account and the additional grant funding comes from the Virginia Department of Education. None of these items change the local appropriation.

ISSUES:

None.

ALTERNATIVES:

None.

FISCAL IMPACT:

Appropriation of asset forfeiture funds to the Commonwealth Attorney's Office, the refund to the Page County School Board and the additional grant funds will increase the County budget by \$11,045.

MOTION(S):

I move to approve the appropriation of Federal Asset Forfeiture funds in the amount of \$300 to the Commonwealth Attorney's Office, additional grant revenue within and existing Title I program in the amount of \$8,500 and a pre-existing employer sponsored refund to the Page County School Board in the amount of \$2,245.

ATTACHMENTS:

1. Letter of request for appropriation, Commonwealth Attorney.
2. Resolution Requesting Adjustment, PCPS
3. Resolution Requesting Adjustment, PCPS Title I Distinguished School Award



COMMONWEALTH OF VIRGINIA

Office of Page County
Commonwealth's Attorney
116 South Court Street Suite D
Luray, Virginia 22835
540-743-4517
Fax: 540-743-2045

Kenneth L. Alger, II
Commonwealth's Attorney

Rachel W. Logan
Assistant Commonwealth's Attorney

Iлона White
Assistant Commonwealth's Attorney

Rosalynn Dinges, Director
Victim/ Witness Program

September 6, 2016

Amity Mohler, County Administrator
County Administration Building
South Court Street
Luray, VA 22835

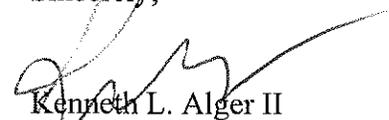
RE: Federal Asset Forfeiture Equitable Sharing Program Funds Expenditure (58-10)

Dear Amity:

We would like to request that the amount of \$300.00 of the federal asset forfeiture funds be moved from our federal asset forfeiture program account into our county budget in order to pay for the purchase of a Website update and Law Books to be use in the prosecution of drug cases.

If you have any questions, please contact me at your convenience. Thank you for your cooperation in this matter.

Sincerely,


Kenneth L. Alger II
Commonwealth's Attorney

KLA/cag

**RESOLUTION REQUESTING ADJUSTMENT
OF 2016-2017 BUDGET
FOR ADDITIONAL FUNDS**

REFUND OF EMPLOYEE 403-B ACCOUNT

WHEREAS, The Page County School Board has received a refund from a pre-existing employer sponsored 403-b account; and

WHEREAS, the funds received will exceed the original estimated budget for 2016-2017; and

WHEREAS, the Page County School Board has received the additional funds and will issue reimbursement to the previous employee, Charlotte McQuilkin;

NOW, THEREFORE, BE IT RESOLVED, that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional administrative cost in the amount of \$2,245.00 to be used for the reimbursement of the employer sponsored 403b account to Charlotte McQuilkin.

EXPENDITURES:

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,310,901.00	0	\$25,310,901.00
62 ADMIN, ATTND, HEALTH	1,709,307.00	\$2,245.00	1,711,552.00
63 TRANSPORTATION	2,262,556.00	0	2,262,556.00
64 OPER & MAINT	3,463,799.00	0	3,463,799.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
TOTAL	\$37,792,446.00	\$2,245.00	\$37,794,691.00

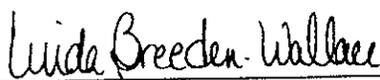
REVENUE:

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,071,368.00	0	17,071,368.00
FEDERAL	1,772,807.00	0	1,772,807.00
RECOVERED COSTS	1,329,509.00	\$2,245.00	1,331,754.00
LOCAL OPERATIONS MATCH	9,787,196.00	0	9,787,196.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
TOTAL	\$37,792,446.00	\$2,245.00	\$37,794,691.00

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on August 8, 2016.



Dr. Morgan Phenix, Chairman

ATTEST: 

Linda Breeden-Wallace, Clerk

**RESOLUTION REQUESTING ADJUSTMENT
OF 2016-2017 BUDGET
FOR ADDITIONAL FUNDS**

TITLE I DISTINGUISHED SCHOOL AWARD

WHEREAS, The Page County School Board has received approval and authorization during 2016-2017 on a new grant within an existing Title I federal program; and

WHEREAS, the anticipated funds in this new grant will exceed the original estimated budget for 2016-2017; and

WHEREAS, the Page County School Board will receive the additional funds, channeled through the Virginia Department of Education and grantor directly, on a reimbursement basis; and

NOW, THEREFORE, BE IT RESOLVED, that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional Federal funds in Title I in the amount of \$8,500.00 to be used for approved Title I instructional supplies at Springfield Elementary School.

EXPENDITURES:

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,351,401.00	\$8,500.00	\$25,359,901.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,262,556.00	0	2,262,556.00
64 OPER & MAINT	3,492,099.00	0	3,492,099.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
TOTAL	\$37,863,491.00	\$8,500.00	\$37,871,991.00

REVENUE:

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,071,368.00	0	17,071,368.00
FEDERAL	1,772,807.00	\$8,500.00	1,781,307.00
RECOVERED COSTS	1,331,754.00	0	1,331,754.00
LOCAL OPERATIONS MATCH	9,855,996.00	0	9,855,996.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
TOTAL	\$37,863,491.00	\$8,500.00	\$37,871,991.00

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on September 12, 2016.



Dr. Morgan Phenix, Chairman

ATTEST: 
Linda Breeden-Wallace, Clerk



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Johnny Woodward – Chairman – At- Large
Keith Guzy – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy Pendley – District 5

County Administrator:
Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Regina Miller, Assistant County Administrator
THRU: Amity Moler, County Administrator
SUBJECT: Board and Commission Appointments
DATE: September 16, 2016

SUMMARY:

Appointments need to be made to the following: Water Quality Advisory Committee and Airport Authority.

Water Quality Advisory Committee:

The term of Andy Jenkins (Town of Luray Representative) has expired. Mr. Jenkins is willing to serve another term and the Town would like for him to be reappointed as their representative on the Committee.

Motion:

I move to appoint _____ to the Water Quality Advisory Committee for a three year term, which will expire on September 9, 2019.

Luray-Page County Airport Authority:

The term of James Rushing expired on August 20th and he does not want to be reappointed. An appointment is needed for a four year term through August 20, 2020. Three resumes have been received. They are from Christian Goebel, Keith Stephens, and Michael Osmer. Although Mr. Stephens rents a hangar at the airport, he is not a County resident.

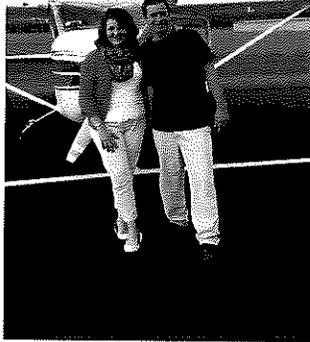
Motion:

I move to appoint _____ to the Luray-Page County Airport Authority for a four year term, through August 20, 2020.

Attachments:

1. Resumes of Christian Goebel, Keith Stephens, and Michael Osmer

Christian Eduard Goebel



Objective

I am seeking a position to serve as a member of the board on the Airport Authority.

Airplane Category & Class Ratings:

<i>*Flight Instructor Multi-Engine Instrument Airplane:</i>	<i>06/27/2004</i>
<i>*Multi-Engine Commercial Instrument Airplane</i>	<i>12/15/2002</i>
<i>*Tail Wheel Single Engine Land</i>	<i>10/15/2002</i>
<i>*Instrument Instructor Single Engine Airplane</i>	<i>07/09/1999</i>
<i>*Certified Flight Instructor Single Engine Airplane:</i>	<i>05/25/1995</i>
<i>*Commercial Pilot Single Engine Airplane</i>	<i>01:27/1989</i>
<i>*Instrument Pilot Single Engine Airplane:</i>	<i>06/24/1986</i>
<i>*Private Pilot Single Engine Airplane:</i>	<i>08/07/1983</i>
<i>*Solo: Student Pilot:</i>	<i>05/12/1983</i>

Additional Education:

George Mason University *Spring 1983-Fall 1985*

Bachelor of Arts- Geography

Eastern Mennonite *Fall 1981-Spring 1983*

Associates of Arts- General Studies



Skills

Active CFII Flight Instructor

Served as Safety Counselor for Federal Aviation Administration

Owner & Operator of on Wings As Eagles Aviation (Flight Training)

3,200 Total Flight Hours

Owner/Operator Cast-a-Way Cabins

Part Owner: Shenandoah Canoe Company

Part- Owner & Operator of Shenandoah River Outfitters

Carpenter

Elder Board: Rileyville Baptist Church

Actively Involved in leading domestic & foreign mission Trips

Served as Chairman of Board of Directors for Rileyville Baptist Church

Served as Chairman for Deacon Board for Rileyville Baptist Church

Sunday School Teacher for Rileyville Baptist Church 1990-present

Served as Youth Director for Rileyville Baptist Church

Served on Finance Committee for Rileyville Baptist Church

Hobbies

***Flying, Scuba Diving, Hiking, Hunting, Fishing, Reading, Studying Spanish
Travel, Missions, Watersports***

KEITH D. STEPHENS

- Chairman of the Board of Guests Inc.
- Managing Member of Gateway Partnerships & Companies

- Keith D. Stephens is the Managing Member of Gateway Partnerships & Companies and the Chairman of the Board of Guests, Inc. Guests, Inc. currently manages 19 hotels within a four state region. Locally, Guests, Inc. operates the Mimslyn Inn in Luray and the Comfort Inn in Woodstock

- Stephens is a native of Fort Valley and lifetime resident of Virginia. He and his wife Donna own a second home in Page County in the Egypt Bend subdivision.

- He obtained a Bachelor of Science degree in Hotel and Restaurant Management from Virginia Tech in 1988. In 2014, he was awarded the Michael D. Olsen Outstanding Alumnus Award from the Hospitality and Tourism Management Program at Tech.

- Keith has led the acquisition and disposition of multiple properties and currently owns the controlling interest of eleven of the hotels in the Guests, Inc. portfolio. He has served as receiver for lender owned properties. He has experience with the major hotel franchisors and served for many years on the National Marketing Committee of the Choice Hotels International Operators Council.

- Stephens has served on numerous Boards and Committees of community organizations. He and his wife are members of the Executive Committee of the Shenandoah County Chapter of Young Life and he serves on the Board of Directors of the Shenandoah County Fair Association. Past service includes the Woodstock Chamber of Commerce, the Community Christian School and as Vice President of the Steamboat Grand Hotel Homeowners Association.

- He is a passionate aviator, flies regularly for both business & pleasure and bases his twin-engine airplane at the Luray/Page Airport. He sees the airport as a great asset for the community with the potential to have an even greater impact on the local economy. He would welcome the opportunity to serve on the Luray-Page County Airport Authority

Regina Miller
Assistant County Administrator
103 South Court St
Luray, VA 22835

Dear Ms. Miller and the Board,

Attached to this email is my resume for consideration to the open position on the Luray Airport Commission. I have been a resident of Luray for four years and am currently employed as a check airman at United Airlines. My aviation experience goes back 45 years to flying gliders as a teenager (Mom had to drive me to the airport, I was too young for an automobile drivers license!). I have worked at small airports and large airlines but always my passion has been flying. I respectfully and humbly submit my resume for consideration to the Commission, I feel I could be a valuable asset in helping to steer the airport for the benefit of everyone in page county.

Thank you for your consideration,

Yours,
Michael Osmers

Michael Osmers

PROFILE

I have been dedicated professional pilot for 39 years, combined with my earlier experience leading to my first flying job as a Certified Flight Instructor (CFI) I have over 45 years total experience flying beginning as a glider pilot when I was a teenager. My expertise is in commercial aviation but I came up in a "grass roots" fashion, working the fuel truck, mowing the field and washing airplanes prior to attaining my CFI. I also am building a Bushby Mustang 2 and own a Grumman AA1B which is hangared at Luray Airport and I hope to bring a wealth of real life aviation experience and deep understanding of the environment to the Airport Commission.

EXPERIENCE

- | | |
|---|---------------------|
| Line Service, Cherokee Aero Club, Robbinsville, NJ | 1977 |
| Responsible for aircraft fueling, washing and general airport cleanup, mowing grass, ect. | |
| Flight Instructor, Colts Neck Aviation, Colts Neck, NJ | 1977-1978 |
| Primary, and Commercial flight instruction as well as limited charter flying. | |
| Flight Instructor, Cherokee Aero Club, Robbinsville, NJ | 1977-1979 |
| Primary, Commercial and Instrument flight instruction as well as on demand charter flying. | |
| Pilot, Summit Airlines, Philadelphia, PA | 1977-1985 |
| First Officer flying Convair 580 aircraft in Part 121 freight operations. Promotion to Captain 1984. | |
| Pilot, Eastern Airlines | 1985-1989 |
| Flight Engineer on the Boeing 727, First Officer on both Boeing 727 and Douglas DC-9 aircraft. | |
| United Airlines, Chicago, IL | 1989-Present |
| Flight Engineer Douglas DC-8, First Officer on Boeing 737, 757, 767 and 777. Captain on Boeing 737, 757 and 767. Check Airman since 2008 on Boeing 757 and 767. | |

EDUCATION

The College of New Jersey
BS Industrial Engineering

SKILLS

I am focused on adding value to the Luray Airport to help it support itself and bring greater value to our community. I have a great deal of experience in all phases of both General and Commercial aviation and would be an asset to the Airport Commission.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors

FROM: Amity Moler, County Administrator

SUBJECT: Consent Agenda

DATE: September 16, 2016

SUMMARY:

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

RECOMMENDATION:

Approval of the Consent Agenda.

BACKGROUND:

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

FISCAL IMPACT:

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,483,810.86 for the month of August.

MOTION(S):

I move to approve the Consent Agenda as follows:

- Financial reports for the period of August 1-31, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,483,810.86 for the month of August 2016;
- Minutes of August 2, 2016 and August 16, 2016.

ATTACHMENT(S):

1. Financial Reports for August 1-31, 2016 (provided separately)
2. Warrant Report for August 1-31, 2016

3. Payroll Warrant Report, dated August 12, 2016
4. Payroll Warrant Report, dated August 26, 2016
5. Board of Supervisors Minutes for August 2, 2016 and August 16, 2016

MOTION: I move to accept the Financial Reports for the period August 1 – August 31, 2016.

AGENDA

BOARD OF SUPERVISORS

September 20, 2016

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

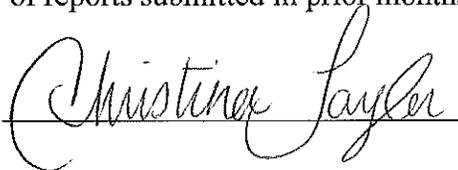
POLICY IMPLICATIONS: None

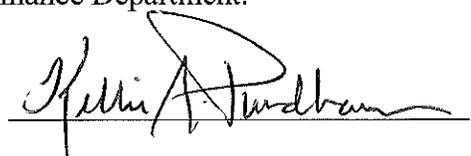
DISCUSSION: The County's budget ended the month with an unencumbered balance of \$47,719,971.82. The general fund accounts for \$15,220,879.12 of the unencumbered amount.

The county's cash and investment portfolio equaled \$4,326,766.14 at the end of the month.

*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:





ATTACHMENTS: Summary of Revenue and Expenditures
Balance Sheet
Departmental Expenditures

August

17% of Year Lapsed

Department	Percentage Spent
Board of Supervisors	21%
County Administrator	13%
Finance	8%
Legal Services	21%
Commissioner of the Rev.	13%
GIS	12%
Treasurer	13%
Information Systems	37%
Central Purchasing	4%
Electoral Board	5%
Registrar	13%
Clerk of Circuit Court	13%
Bailiff	16%
Commonwealth Attorney	13%
Sheriff	13%
Investigations	14%
Crime Prevention	12%
ECC	14%
EMS	15%
Jail	14%
Animal Shelter	12%
Animal Control	12%
Compacting Sites	14%
Stanley Landfill	7%
Battle Creek Landfill	10%
General Properties	20%
Recreation	13%
Planning & Comm. Dev.	16%
Economic Development	38%
CSA	5%
Recreation/Enterprise	21%

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total **\$1,483,810.86** as detailed in the discussion section and the supporting warrant lists.

AGENDA

BOARD OF SUPERVISORS

September 20, 2016

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

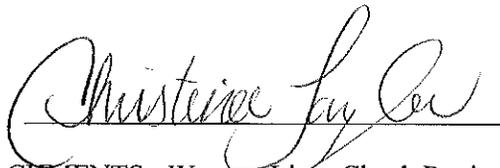
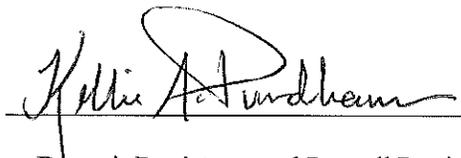
FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated August 12, 2016	231661	231690	18,168.84
Direct Deposits			151,811.78
Tax Electronic Transfers			56,757.55
Payroll Checks dated August 26, 2016	231691	231717	18,011.48
Direct Deposits			159,401.42
Tax Electronic Transfers			61,594.17
	<i>Payroll total</i>		465,745.24
Accounts Payable -8/1/16 through 8/31/16	187897	188230	909,913.07
Electronic Transfers	91582	91588	108,152.55
	<i>AP total</i>		\$1,018,065.62
TOTAL			1,483,810.86

ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

Warrant Report
August 1, 2016
through
August 31, 2016

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/03/2016	91582	TREASURER OF VA. - VRS	256	11,986.62
08/10/2016	91583	SUNTRUST BANK	3632	26,954.93
08/10/2016	91584	USDA RURAL DEVELOPMENT	2751	10,430.00
08/10/2016	91585	USDA RURAL DEVELOPMENT	2751	39,870.00
08/10/2016	91586	USDA RURAL DEVELOPMENT	2751	11,585.00
08/10/2016	91587	USDA RURAL DEVELOPMENT	2751	3,663.00
08/10/2016	91588	USDA RURAL DEVELOPMENT	2751	3,663.00
08/10/2016	187897	AUTOZONE INC.	2703	18.49
08/03/2016	187898	BAI TREASURERS' USER GROUP	2513	500.00
08/03/2016	187899	BOTKINROSE PLC	2376	6,742.90
08/03/2016	187900	CAMPELL PRINT CENTER	4518	30.69
08/03/2016	187901	CARTER MACHINERY CO., INC.	2346	17.52
08/03/2016	187902	CENTRAL SHENANDOAH PLAN DIST C	4166	2,500.00
08/03/2016	187903	CENTURYLINK	3616	4,003.65
08/03/2016	187904	COMCAST	2892	113.28
08/03/2016	187905	DOMINION VIRGINIA POWER	255	44.89
08/03/2016	187906	EAGLE FLIGHT BUSINESS FORMS	1954	242.50
08/03/2016	187907	FIRE PROTECTION COMPANY	529	1,286.75
08/03/2016	187908	FLOWERS BAKING CO. OF LYNCHBUR	59	300.30
08/03/2016	187909	FORM NETWORKS LLC	4242	100.00
08/03/2016	187910	GALLS LLC	116	825.27
08/03/2016	187911	GENERAL SALES OF VIRGINIA, INC	92.09	92.09
08/03/2016	187912	JESSICA KARNES	4488	1,372.00
08/03/2016	187913	LARRY'S AUTO REPAIR	4269	466.00
08/03/2016	187914	JOSEPH LUCAS	3996	240.00
08/03/2016	187915	KIMBERLY M. LUCAS	4458	1,077.77
08/03/2016	187916	LURAY VOLUNTEER RESCUE SQUAD	317	15,263.33
08/03/2016	187917	DR. WALLACE B LUTZ	2352	660.00
08/03/2016	187918	LEXISNEXIS MATTHEW BENDER	1339	360.20
08/03/2016	187919	MARY K. MENEFEE	2324	262.50
08/03/2016	187920	NORTH SPRING BEHAVIORAL HEALTH	2784	3,082.95
08/03/2016	187921	DANIELLE D. NUTTER	4472	1,148.00
08/03/2016	187922	PAGE CO-OP FARM BUREAU, INC.	175	663.32
08/03/2016	187923	PAGE NEWS & COURIER	185	435.00
08/03/2016	187924	PAGE VALLEY VETERINARY CLINIC	802	366.00
08/03/2016	187925	PERFORMANCE FOODSERVICE-VIRGIN	4480	4,122.78
08/03/2016	187926	PIPER OFFICE SUPPLY, INC.	187	596.18
08/03/2016	187927	PITNEY BOWES GLOBAL FINANCIAL	2788	594.00
08/03/2016	187928	RACER'S FIRE EXTINGUISHER SERV	493	143.95
08/03/2016	187929	REED'S TIRE CENTER #1 INC.	887	18.50
08/03/2016	187930	KAREN L. RHINEHART	3598	2,725.00
08/03/2016	187931	RICOH USA INC	3999	20.00
08/03/2016	187932	RICOH USA INC	3973	1,095.05
08/03/2016	187933	ROBERTS OXYGEN COMPANY, INC.	2583	48.85
08/03/2016	187934	MELISSA E. SEAL	4402	3,120.00
08/03/2016	187935	SHENANDOAH RMH MEDICAL CENTER	4461	1,855.00
08/03/2016	187936	SHENANDOAH RESCUE SQUAD INC.	335	13,537.49
08/03/2016	187937	SHENANDOAH VALLEY ELECTRIC COO	3703	8,532.36
08/03/2016	187938	SHENANDOAH VALLEY PARTNERSHIP	3022	6,053.75
08/03/2016	187939	MELODY L. SNIDER	4394	2,728.64
08/03/2016	187940	SPRINT SOLUTIONS INC	3764	2,226.23

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/03/2016	187941	STANLEY VOLUNTEER FIRE DEPARTM	340	282.27
08/03/2016	187942	STANLEY VOLUNTEER RESCUE SQUAD	226	9,115.64
08/03/2016	187943	STAPLES ADVANTAGE, DEPT DC	3997	214.66
08/03/2016	187944	STAPLES CREDIT PLAN*	751	169.99
08/03/2016	187945	SUNTRUST BANK	1274	6,926.94
08/03/2016	187946	TOM'S AUTO REPAIR	2677	248.07
08/03/2016	187947	TOWN OF LURAY	147	13,066.40
08/03/2016	187948	TOWN OF SHENANDOAH	598	5,000.00
08/03/2016	187949	TOWN OF STANLEY	227	192.42
08/03/2016	187950	TREASURER OF VIRGINIA (DEQ)	1519	2,539.98
08/03/2016	187951	VALLEY AUTOMATION, INC.	3327	3,112.73
08/03/2016	187952	VECTOR SECURITY	2926	26.00
08/03/2016	187953	VEMA	3563	75.00
08/03/2016	187954	VERIZON	1645	27.00
08/03/2016	187955	VETERAN'S HEATING & AIR	508	267.00
08/03/2016	187956	VIRGINIA EMPLOYMENT COMMISSION	253	12,863.78
08/03/2016	187957	TREASURER OF VIRGINIA	867	203.16
08/03/2016	187958	WALMART COMMUNITY/CECRB	1790	354.61
08/03/2016	187959	PAMELA S. WIGHTMAN	4254	1,815.00
08/03/2016	187960	WINCHESTER FIRE & SECURITY, LL	4417	61.25
08/10/2016	187961	AFTON COMMUNICATIONS CORP	3912	9.97
08/10/2016	187962	AMBULANCE MEDICAL BILLING	4470	2,124.98
08/10/2016	187963	AMERICAN FAMILY LIFE ASSURANCE	270	1,061.84
08/10/2016	187964	ANTHEM BLUE CROSS BLUE SHIELD	276	80,085.00
08/10/2016	187965	AUTOZONE INC.	2703	64.20
08/10/2016	187966	BUSINESS CARD	258	12,818.71
08/10/2016	187967	HERBERT L. BESKIN, TRUSTEE	4412	280.00
08/10/2016	187968	BLAUCH BROTHERS, INC.	786	1,436.60
08/10/2016	187969	CATERPILLAR FINANCIAL SERVICES	4076	5,561.89
08/10/2016	187970	CENTURYLINK	3616	2,929.70
08/10/2016	187971	COMMONWEALTH RESCUE SYSTEMS	4033	2,634.00
08/10/2016	187972	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
08/10/2016	187973	CROSSROADS COUNSELING CENTER I	4073	1,100.00
08/10/2016	187974	DAILY NEWS-RECORD	48	402.60
08/10/2016	187975	FIDELITY POWER SYSTEMS	4447	351.75
08/10/2016	187976	FLOWERS BAKING CO. OF LYNCHBUR	59	106.26
08/10/2016	187977	FORM NETWORKS LLC	4242	5,000.00
08/10/2016	187978	HARBOR POINT BEHAVIORAL HEALTH	3315	1,080.00
08/10/2016	187979	HOLTZMAN OIL CORP	1167	2,245.46
08/10/2016	187980	J REX BURNER CO.	22	20.40
08/10/2016	187981	KFD, INC. PORT-A-JOHNS	3357	80.00
08/10/2016	187982	LD&B INSURANCE & FINANCIAL SER	4135	796.23
08/10/2016	187983	LOUDBACK IMPELMENT CO., INC.	622	231.83
08/10/2016	187984	LURAY COPY SERVICE, INC.	145	345.00
08/10/2016	187985	LURAY-PAGE CO CHAMBER OF COMME	146	22,916.66
08/10/2016	187986	LUTHERAN FAMILY SERVICES OF VA	3224	5,580.00
08/10/2016	187987	MILLER, EARLE & SHANKS, PLLC	2647	7,919.50
08/10/2016	187988	MINNESOTA LIFE	257	192.05
08/10/2016	187989	MUNDY STORE COMPANY	3855	1,324.88
08/10/2016	187990	NATIONWIDE RETIREMENT SOLUTION	824	25.00
08/10/2016	187991	NORTH SPRING BEHAVIORAL HEALTH	2784	3,256.80

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/10/2016	187992	PAGE CO-OP FARM BUREAU, INC.	175	194.14
08/10/2016	187993	PAGE COUNTY BROADBAND AUTHORIT	3841	8,600.00
08/10/2016	187994	PAGE COUNTY COUNSELING, PLC	3831	400.00
08/10/2016	187995	PAGE NEWS & COURIER	185	255.00
08/10/2016	187996	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,402.07
08/10/2016	187997	PIPER OFFICE SUPPLY, INC.	187	254.99
08/10/2016	187998	PITNEY BOWES GLOBAL FINANCIAL	2788	167.43
08/10/2016	187999	RICOH USA INC	3973	610.18
08/10/2016	188000	DARRIS RITENOUR	4519	47.48
08/10/2016	188001	ROBERTS OXYGEN COMPANY, INC.	2583	88.37
08/10/2016	188002	RONNIE'S ELECTRIC	103	527.00
08/10/2016	188003	SHANNON SANKAR	4240	11.00
08/10/2016	188004	SCS ENGINEERS	1637	7,045.36
08/10/2016	188005	SENTARA RVH OCCUPATIONAL HEALT	4282	168.00
08/10/2016	188006	SHENANDOAH VALLEY ELECTRIC COO	3703	467.68
08/10/2016	188007	SHENANDOAH VALLEY S.O.T.P.	2745	560.00
08/10/2016	188008	SHENANDOAH VALLEY WATER CO.	2284	164.60
08/10/2016	188009	SPORTSLINE	2856	159.60
08/10/2016	188010	TOWN OF STANLEY	227	10,000.00
08/10/2016	188011	TREASURER OF PAGE COUNTY	811	121.25
08/10/2016	188012	TREASURER OF VIRGINIA	4411	119.52
08/10/2016	188013	TREASURER OF VIRGINIA	4446	184.59
08/10/2016	188014	TREASURER OF VIRGINIA (DCSE)	4484	186.43
08/10/2016	188015	TSSI	2444	421.17
08/10/2016	188016	UMFS	3724	5,237.20
08/10/2016	188017	UNITED WAY OF PAGE COUNTY	1556	1.00
08/10/2016	188018	VACO RISK MANAGEMENT PROGRAMS	880	209.20
08/10/2016	188019	VALIC	1231	412.50
08/10/2016	188020	VIRGINIA CREDIT UNION	385	300.00
08/10/2016	188021	WOODSTOCK RESCUE SQUAD, INC	4520	7,500.00
08/10/2016	188022	WV TIRE DISPOSAL, INC	4345	1,200.00
08/17/2016	188023	ADVANCE AUTO PARTS	2856	40.98
08/17/2016	188024	AMERICAS	3494	297.79
08/17/2016	188025	AUGUSTA HEALTH CARE, INC.	2801	555.40
08/17/2016	188026	AUTOZONE INC.	2703	97.90
08/17/2016	188027	BLUE MOUNTAIN ANIMAL CLINIC	15	1,541.85
08/17/2016	188028	BURNER ELECTRICAL SERVICE, INC	21	90.40
08/17/2016	188029	CHARLES A. BUTLER, JR.	3697	242.96
08/17/2016	188030	C&C EXTERMINATING	4523	155.00
08/17/2016	188031	BRIAN CAVINESS	2787	61.46
08/17/2016	188032	CENTRAL TIRE CORPORATION	4271	789.96
08/17/2016	188033	CENTURYLINK	3616	105.33
08/17/2016	188034	COMCAST	2892	130.37
08/17/2016	188035	CONTRACT PHARMACY SERVICES INC	4136	2,874.60
08/17/2016	188036	EMERGENCY MEDICAL PRODUCTS INC	2032	487.19
08/17/2016	188037	ENDLESS POSSIBILITIES THERAPEU	4380	3,375.00
08/17/2016	188038	FAMILY EDUCATIONAL SERVICES, L	4508	1,023.75
08/17/2016	188039	FLOWERS BAKING CO. OF LYNCHBUR	59	259.33
08/17/2016	188040	GALLS LLC	116	1,055.56
08/17/2016	188041	GENSERV LLC	4032	1,249.50
08/17/2016	188042	THE HARTFORD	4524	39,046.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/17/2016	188043	HOLTZMAN OIL CORP	1167	870.51
08/17/2016	188044	HOLTZMAN OIL CORPORATION	1872	6,653.41
08/17/2016	188045	HUGHES CENTER, LLC	4517	4,840.00
08/17/2016	188046	INTERIM HOSPITALITY CONSULTANT	4525	3,000.00
08/17/2016	188047	JAMES MADISON UNIVERSITY	934	5,000.00
08/17/2016	188048	JR DIRECT	4116	151.48
08/17/2016	188049	KEYSTONE NEWPORT NEWS, LLC	4246	2,700.00
08/17/2016	188050	KORMAN SIGNS, INC.	714	1,756.20
08/17/2016	188051	LOUDBACK IMPLEMENT CO., INC.	622	742.46
08/17/2016	188052	MARLOW MOTOR COMPANY, INC	4521	69.12
08/17/2016	188053	SUSAN MCANULTY	4522	62,930.26
08/17/2016	188054	MIDDLE RIVER REGIONAL JAIL	3657	2,046.87
08/17/2016	188055	MUNDY STONE COMPANY	3855	1,323.38
08/17/2016	188056	NATIONAL COUNSELING GROUP, INC	2681	60.00
08/17/2016	188057	NO. SHENANDOAH VALLEY REGIONAL	1469	80.00
08/17/2016	188058	NORTHWESTERN COMMUNITY SERVICE	796	80.87
08/17/2016	188059	ORKIN PEST CONTROL	2382	836.39
08/17/2016	188060	PAGE CO-OP FARM BUREAU, INC.	175	2,217.64
08/17/2016	188061	PAINTERS GARAGE TOWING & RECOV	3613	148.30
08/17/2016	188062	PENN VETERINARY SUPPLY, INC.	171	3,412.38
08/17/2016	188063	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,598.00
08/17/2016	188064	RAPPANNOCK CREATIVE HEALTH C	2887	5,000.00
08/17/2016	188065	REGIONAL CENTER FOR PERFORMING	2959	191.18
08/17/2016	188066	RICOH USA INC	3999	2,460.33
08/17/2016	188067	RICOH USA INC	3973	2,559.85
08/17/2016	188068	SHENANDOAH VALLEY ELECTRIC COO	3703	121.90
08/17/2016	188069	SHENANDOAH VALLEY WATER CO.	2284	140.00
08/17/2016	188070	SHOWALTER SIGNS & SILKSCREENIN	568	157.50
08/17/2016	188071	JANYCE L. SLETTEN PSY.D.	1655	85.00
08/17/2016	188072	STACY'S TOWING	4496	29.60
08/17/2016	188073	SUNRISE MEDICAL LABORATORIES,	4181	1,074.42
08/17/2016	188074	TOM'S AUTO REPAIR	2877	20.00
08/17/2016	188075	TREASURER OF VIRGINIA (MED EXA	1843	75.00
08/17/2016	188076	TREASURER OF VIRGINIA	1692	307.53
08/17/2016	188077	TRUCK & EQUIPMENT CORP.	2581	27.05
08/17/2016	188078	VERIZON	1645	330.00
08/17/2016	188079	WHSV	114	396.50
08/17/2016	188080	ZEP SALES & SERVICE	114	1,400.00
08/17/2016	188081	ZOLL MEDICAL CORPORATION	657	1,061.84
08/24/2016	188082	AMERICAN FAMILY LIFE ASSURANCE	1833	79,409.00
08/24/2016	188083	ANTHEM BLUE CROSS BLUE SHIELD	270	44.55
08/24/2016	188084	AT&T MOBILITY	276	17,850.00
08/24/2016	188085	ATLANTIC ELECTION SERVICES, IN	1956	280.00
08/24/2016	188086	HERBERT L. BRSKIN, TRUSTEE	4412	506.43
08/24/2016	188087	CENTURYLINK	3616	3,500.00
08/24/2016	188088	CIVICPLUS	4351	150.64
08/24/2016	188089	COMCAST	2892	7.50
08/24/2016	188090	CORRECTIONAL PEACE OFFICERS FO	2605	174.02
08/24/2016	188091	FLOWERS BAKING CO. OF LYNCHBUR	59	173.91
08/24/2016	188092	FORM NETWORKS LLC	4242	264.71
08/24/2016	188093	GENERAL SALES OF VIRGINIA, INC	4488	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/24/2016	188094	LANGUAGE LINE SOLUTIONS	1388	11.25
08/24/2016	188095	LDBG INSURANCE & FINANCIAL SER	4135	724.98
08/24/2016	188096	LETTER PERFECT	758	190.00
08/24/2016	188097	ELIZABETH LEWIS	4528	685.00
08/24/2016	188098	LORD FAIRFAX COMMUNITY COLLEGE	140	11,579.00
08/24/2016	188099	LORD FAIRFAX EMS COUNCIL	141	30.00
08/24/2016	188100	LOUDERBACK IMPELEMENT CO., INC.	622	43.36
08/24/2016	188101	LURAY PARK ASSOCIATION, INC	4526	5,000.00
08/24/2016	188102	LURAY VOLUNTEER RESCUE SQUAD	317	10,089.32
08/24/2016	188103	LEXISNEXIS MATTHEW BENDER	1339	162.43
08/24/2016	188104	MERCURY MEDICAL	4262	575.31
08/24/2016	188105	MINNESOTA LIFE	257	192.05
08/24/2016	188106	NATIONWIDE RETIREMENT SOLUTION	824	25.00
08/24/2016	188107	PAGE CO. BD. OF SUPERVISORS, P	177	62.09
08/24/2016	188108	PAGE CO-OP FARM BUREAU, INC.	175	442.62
08/24/2016	188109	PAGE COUNTY COUNSELING, PLC	3831	130.00
08/24/2016	188110	PENN VETERINARY SUPPLY, INC.	171	288.50
08/24/2016	188111	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,783.56
08/24/2016	188112	PIPER OFFICE SUPPLY, INC.	187	495.00
08/24/2016	188113	QUILL CORPORATION	188	109.00
08/24/2016	188114	RECONDITIONED AFLIANCES & REP	1179	2,720.61
08/24/2016	188115	RICOH USA INC	3973	143.19
08/24/2016	188116	DARRIS RITENOUR	4519	76.10
08/24/2016	188117	SHELL	2037	240.47
08/24/2016	188118	SHENANDOAH AREA AGENCY ON AGIN	334	15,250.00
08/24/2016	188119	SHENANDOAH RESCUE SQUAD INC.	335	7,805.49
08/24/2016	188120	SHENANDOAH VALLEY ELECTRIC COO	3703	288.74
08/24/2016	188121	LYNETTE M. SHENK	2027	120.96
08/24/2016	188122	SHOWALTER SIGNS & SILKSCREENIN	568	1,280.00
08/24/2016	188123	SPRINT SOLUTIONS INC	3764	1,872.04
08/24/2016	188124	STANLEY VOLUNTEER FIRE DEPARTM	340	154.15
08/24/2016	188125	STANLEY VOLUNTEER RESCUE SQUAD	226	18,591.23
08/24/2016	188126	THYSSENKRUPP ELEVATOR CORPORAT	648	3,723.08
08/24/2016	188127	TOM'S AUTO REPAIR	2677	57.51
08/24/2016	188128	TREASURER OF PAGE COUNTY	811	121.25
08/24/2016	188129	TREASURER OF VIRGINIA	4411	119.52
08/24/2016	188130	TREASURER OF VIRGINIA	4446	184.59
08/24/2016	188131	U. S. POSTMASTER	240	147.00
08/24/2016	188132	UNITED WAY OF PAGE COUNTY	1556	1.00
08/24/2016	188133	VACO RISK MANAGEMENT PROGRAMS	880	21,703.95
08/24/2016	188134	VALIC	1231	412.50
08/24/2016	188135	VIRGINIA CREDIT UNION	385	300.00
08/24/2016	188136	VIRGINIA D.A.R.E. TRAINING CEN	4527	537.00
08/24/2016	188137	VISA	1914	14.38
08/24/2016	188138	ZANE'S LOCKSMITH SHOP	3045	95.00
08/24/2016	188139	AIRGAS USA LLC	2509	309.98
08/31/2016	188140	WILLIAM W. ALESHIRE	69	80.00
08/31/2016	188141	BETH ANCELL	2872	270.00
08/31/2016	188142	MARY ANN ARRINGTON	645	120.00
08/31/2016	188143	BLR	4011	1,340.00
08/31/2016	188144	BLUE RIDGE LEGAL SERVICES, INC	2486	3,725.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/31/2016	188145	JOYCE BURKE	371	104.00
08/31/2016	188146	JASMINE NICOLE CAMPBELL	4529	73.16
08/31/2016	188147	FAITH CARLSON	4141	20.00
08/31/2016	188148	CARTER MACHINERY CO., INC.	2346	4,621.93
08/31/2016	188149	CENTRAL TIRE CORPORATION	4271	542.52
08/31/2016	188150	CENTURYLINK	3616	6,601.84
08/31/2016	188151	CLEAR COMMUNICATIONS & ELECTRO	27	24,280.07
08/31/2016	188152	COMCAST	2892	24.99
08/31/2016	188153	COMMONWEALTH RESCUE SYSTEMS	4033	1,782.00
08/31/2016	188154	PETER J. CREATURO, JR.	4138	120.00
08/31/2016	188155	CROSSROADS COUNSELING CENTER I	4073	3,400.00
08/31/2016	188156	GLENROSE DAWERON	368	120.00
08/31/2016	188157	DEPARTMENT OF SOCIAL SERVICES	1545	496.59
08/31/2016	188158	DOMINION VIRGINIA POWER	255	38.05
08/31/2016	188159	DRAPER ADEN ASSOCIATES	1664	2,760.19
08/31/2016	188160	FLOWERS BAKING CO. OF LYNCHBUR	3152	212.52
08/31/2016	188161	COUNTY OF FREDERICK, TREASURER	116	8.56
08/31/2016	188162	GALLS LLC	116	1,371.74
08/31/2016	188163	GENERAL SALES OF VIRGINIA, INC	4488	209.97
08/31/2016	188164	GRAFTON SCHOOL, INC.	1721	12,122.00
08/31/2016	188165	JACQUELINE E. GREEN	4137	48.00
08/31/2016	188166	EVELYN A. HARVEY	4139	72.00
08/31/2016	188167	BRENDA C. HILLIARD	781	120.00
08/31/2016	188168	HOLTZMAN OIL CORP	1167	1,387.63
08/31/2016	188169	HUGHESNET	4286	105.93
08/31/2016	188170	INTERCEPT YOUTH SERVICES INC	2795	4,577.67
08/31/2016	188171	J REX BURNER CO.	22	55.93
08/31/2016	188172	JANNEY & JANNEY	1756	120.00
08/31/2016	188173	MARY E. JOHNSON	513	128.00
08/31/2016	188174	SUE C. KEYTON	947	120.00
08/31/2016	188175	OTIS R. LAM, JR.	1467	120.00
08/31/2016	188176	LORD FAIRFAX EMS COUNCIL	141	30.00
08/31/2016	188177	LURAY COPY SERVICE, INC.	145	48.93
08/31/2016	188178	MARLOW FORD	1777	19.36
08/31/2016	188179	ROBERT A. MARSHALL	1292	81.05
08/31/2016	188180	LEXISNEXIS MATTHEW BENDER	1339	69.08
08/31/2016	188181	RONALD MCLELLAND	3434	20.00
08/31/2016	188182	CAROLYN A. MILLER	3547	16.00
08/31/2016	188183	MILLER, EARLE & SHANKS, PLLC	2647	5,527.50
08/31/2016	188184	KAY MIMS	651	120.00
08/31/2016	188185	PHILIP MIMS	727	120.00
08/31/2016	188186	MOUNTAIN VALLEY HOME COMFORT I	2828	215.00
08/31/2016	188187	MUNDY STONE COMPANY	3855	1,310.83
08/31/2016	188188	NATIONAL COUNSELING GROUP, INC	2681	127.44
08/31/2016	188189	JAMES E. NICHOLSON, JR.	2280	28.00
08/31/2016	188190	PAGE CO-OP FARM BUREAU, INC.	175	531.66
08/31/2016	188191	PAGE NEWS & COURIER	185	345.00
08/31/2016	188192	TONY PAINTER	1899	59.40
08/31/2016	188193	PAINTERS GARAGE TOWING & RECOV	3613	227.39
08/31/2016	188194	PERFORMANCE FOODSERVICE-VIRGIN	4480	4,011.44
08/31/2016	188195	DANIEL W. PRESGRAVES	996	40.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
08/31/2016	188196	ELVENA PRICE	1013	48.00
08/31/2016	188197	RACINE MULTISPORTS, LLC	4395	12,000.00
08/31/2016	188198	JULIE P. RAMEY	4401	14.58
08/31/2016	188199	RECONDITIONED APPLIANCES & REP	1179	225.00
08/31/2016	188200	REED'S TIRE CENTER #1 INC.	887	915.95
08/31/2016	188201	RICOH USA INC	3999	348.49
08/31/2016	188202	RICOH USA INC	3973	1,315.30
08/31/2016	188203	ROBERTS OXYGEN COMPANY, INC.	2583	48.85
08/31/2016	188204	CHARLES W. ROSE	566	120.00
08/31/2016	188205	SCS ENGINEERS	1637	25,912.97
08/31/2016	188206	EDWARD M. SEDWICK	4136	120.00
08/31/2016	188207	SHENANDOAH HERITAGE CENTER, IN	2095	5,000.00
08/31/2016	188208	SHENANDOAH VALLEY ELECTRIC COO	3703	520.56
08/31/2016	188209	SHENANDOAH VALLEY SOIL & WATER	223	2,500.00
08/31/2016	188210	GWENDOLYN G. SHENK	4144	120.00
08/31/2016	188211	SHOWALTER SIGNS & SILKSCREENIN	568	250.00
08/31/2016	188212	MELODY L. SNIDER	4394	390.19
08/31/2016	188213	SPRINT	3238	823.08
08/31/2016	188214	STACY'S TOWING	4496	40.00
08/31/2016	188215	STANLEY AUTO PARTS & SERVICE	4226	51.35
08/31/2016	188216	STAPLES CREDIT PLAN	4087	229.99
08/31/2016	188217	BETTY JO STILLWELL	1165	120.00
08/31/2016	188218	REBECCA W. STRAWDERMAN	4149	68.00
08/31/2016	188219	JOHN B. THOMAS	1670	24.00
08/31/2016	188220	TOM'S AUTO REPAIR	2677	18.00
08/31/2016	188221	TOWN OF LURAY	147	2,585.70
08/31/2016	188222	TOWN OF STANLEY	227	2,458.51
08/31/2016	188223	TREASURER OF VIRGINIA/DOA	768	1,575.00
08/31/2016	188224	VACO RISK MANAGEMENT PROGRAMS	880	24,567.00
08/31/2016	188225	VECTOR SECURITY	2926	26.00
08/31/2016	188226	WALMART COMMUNITY/GEGRB	1477	365.72
08/31/2016	188227	C. RONALD WILSON	2161	120.00
08/31/2016	188228	WINCHESTER FIRE & SECURITY, LL	4417	61.25
08/31/2016	188229	WITMER PUBLIC SAFETY GROUP, IN	4327	530.68
08/31/2016	188230	DONALD L. YOUNG	1732	120.00

DATE RANGE TOTAL * 1,018,065.62 *

Payroll Warrant Report
Checks Dated August 12, 2016

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	255837.23	85856.61	169980.62	.00	.00	151811.78	18168.84
HR\$	OTHER PAY		3881.05	65.00	COMP TIME EARNED			
HR\$	8.00 COMP TIME PREMIUM			44.00	COMP TIME TAKEN		955.38	
HR\$	50.00 OVERTIME PREMIUM		409.90	4393.00	REGULAR PAY		73817.78	
HR\$	SALARY ADJUSTMENT	172290.05		95.75	SICK LEAVE		1669.17	
HR\$	122.00 VACATION	2717.99						255741.32 HR\$
ADD	CLOTHING ALLOWANCE	54.69			SUPPLEMENTAL HEALTH		41.22	95.91 ADD
ABT	AFLAC	698.70			VRS DEFINED BENEFIT		1394.56	
ABT	DEFERRED COMPENSATION	25.00			FLEXIBLE SPENDING ACCT		724.98	
ABT	HEALTH SINGLE W/ COMP	2232.00			HEALTH DUAL W/ COMP		4764.00	
ABT	HEALTH FAMILY W/ COMP	11001.00			HEALTH/KEY ADV 500/SINGLE		30.00	
ABT	HEALTH/KEY ADV 500/DUAL	830.00			HEALTH/KEY ADV 500/FAMILY		485.00	
ABT	SUPP LIFE EMPLOYEE (TEMP)	192.05			VALIC		412.50	
ABT	VRS DEFINED CONT ICMA	348.64			VRS	10672.14	33810.57	ABT
TAX	FEDERAL WITHHOLDING	22597.71			MEDICARE	3237.42		
TAX	FICA	13842.50			VIRGINIA WITHHOLDING	10804.98	50482.61	TAX
DED	AFLAC	363.14			VA. CREDIT UNION	300.00		
DED	CHILD SUPPORT	119.52			CHILD SUPPORT	184.59		
DED	CHILD SUPPORT	186.43			GARNISHMENT	70.00		
DED	GARNISHMENT	280.00			GARNISHMENT	51.25		
DED	CORR PEACE OFFICERS FOUN	7.50			UNITED WAY OF PAGE COUNTY	1.00	1563.43	DED
BEN	GROUP LIFE INSURANCE	3276.33			HEALTH INS. DUAL	11112.00		
BEN	HEALTH INS. FAMILY	26364.00			HEALTH INSURANCE	19933.00		
BEN	HEALTH/KEY ADV 500/SINGLE	269.00			HEALTH/KEY ADV 500/DUAL	1935.00		
BEN	HEALTH/KEY ADV 500/FAMILY	1130.00			VRS ICMA-RC	348.64		
BEN	MEDICARE	3237.42			VRS RETIREMENT EE	19658.02		
BEN	HYBRID DISABILITY	209.20			SOCIAL SECURITY	13842.50		
BEN	VRS HYBRID ER	2862.31					104177.42	BEN
	IMPUTED INCOME		453.71					
201 Employees	200 Checks							
	200 Regular checks amount -		18,168.84					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	80 Females paid							
	146 Full time employees paid							
	54 Part time employees paid							

Payroll Warrant Report
Checks Dated August 26, 2016

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	267701.02	90288.12	177412.90	.00	.00	159401.42	18011.48
	HR\$ OTHER PAY		4843.63	46.00	BEREAVEMENT LEAVE		865.26	
	HR\$ 53.50 COMP TIME EARNED			25.75	COMP TIME PREMIUM			
	HR\$ 64.75 COMP TIME TAKEN		1499.65	40.50	OVERTIME PREMIUM		344.99	
	HR\$ 4181.75 REGULAR PAY		68430.67		RETRO PAY		73.50	
	HR\$ SALARY ADJUSTMENT		172992.90	133.50	SICK LEAVE		2649.39	
	HR\$ 543.00 VACATION		15921.38					267621.37 HR\$
	ADD CLOTHING ALLOWANCE		38.43		SUPPLEMENTAL HEALTH		41.22	79.65 ADD
	ABT AFLAC		698.70		VRS DEFINED BENEFIT		1394.56	
	ABT DEFERRED COMPENSATION		25.00		FLEXIBLE SPENDING ACCT		724.98	
	ABT HEALTH SINGLE W/ COMP		2232.00		HEALTH DUAL W/ COMP		4764.00	
	ABT HEALTH FAMILY W/ COMP		11001.00		HEALTH/KEY ADV 500/SINGLE		30.00	
	ABT HEALTH/KEY ADV 500/DUAL		830.00		HEALTH/KEY ADV 500/FAMILY		485.00	
	ABT SUPP LIFE EMPLOYEE (TEMP)		192.05		VALIC		412.50	
	ABT VRS DEFINED CONT ICMA		348.64		VRS	10686.05	33824.48	ABT
	TAX FEDERAL WITHHOLDING		25620.93		MEDICARE		3409.33	
	TAX FICA		14577.29		VIRGINIA WITHHOLDING		11479.09	55086.64 TAX
	DED AFLAC		363.14		VA. CREDIT UNION		300.00	
	DED CHILD SUPPORT		119.52		CHILD SUPPORT		184.59	
	DED GARNISHMENT		70.00		GARNISHMENT		280.00	
	DED GARNISHMENT		51.25		CORR PEACE OFFICERS FOUN		7.50	
	DED UNITED WAY OF PAGE COUNTY		1.00					1377.00 DED
	BEN GROUP LIFE INSURANCE		3232.90		HEALTH INS. DUAL		11112.00	
	BEN HEALTH INS. FAMILY		25688.00		HEALTH INSURANCE		19933.00	
	BEN HEALTH/KEY ADV 500/SINGLE		269.00		HEALTH/KEY ADV 500/DUAL		1935.00	
	BEN HEALTH/KEY ADV 500/FAMILY		1130.00		VRS ICMA-RC		348.64	
	BEN MEDICARE		3409.33		VRS RETIREMENT EE		19683.64	
	BEN HYBRID DISABILITY		209.20		SOCIAL SECURITY		14577.29	
	BEN VRS HYBRID ER		2862.31					104390.31 BEN
	IMPUTED INCOME		453.79					
186 Employees	186 Checks							
	186 Regular checks amount -		18,011.48					
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	80 Females paid							
	146 Full time employees paid							
	40 Part time employees paid							

Minutes
Board of Supervisors
Work Session
August 2, 2016

Members Present: Johnny Woodward, Chairman At-Large
D. Keith Guzy, Jr., District 1 (Arrived at 7:25 p.m.)
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant to the County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on August 2, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation was given by Supervisor Wiatrowski.

Chairman Woodward asked to move the Public Hearing regarding the Solid Waste Revenue Bond to the end of the agenda. The Board was in consensus.

Resolution – Monthly Financial Reviews:

Mrs. Moler presented the Resolution for review of the monthly financials to the Board, as they had requested at the previous meeting.

* * * * *

#2016-07
Resolution
To Implement
Monthly Financial Reviews

WHEREAS, at the Board of Supervisors meeting held on May 3, 2016, the Board adopted the FY 2016-2017 budget; and

WHEREAS, after adoption, County department heads, Constitutional Officers and agencies were provided with a copy of their approved budget; and

WHEREAS, it is incumbent upon County department heads, Constitutional Officers and agencies not to exceed their adopted budget; and

WHEREAS, the County Administrator or designee will report to the Board on a monthly basis the status of departmental expenditures to-date; and

WHEREAS, the Treasurer is directed to provide the Board with a monthly update on the cash flow to confirm the County's ability to meet financial obligations; and

WHEREAS, in the event that any County department or Constitutional Officer's departmental budget is overspent, at the end of any monthly reporting period, that department head or Constitutional Officer will be required to present to the Board the reasons for overspending and a solution addressing corrective measures.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby implements these measures to ensure that the departmental spending does not exceed the adopted budget.

* * * * *

Motion: Supervisor Foltz moved to adopt the resolution. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Review of Strategic Economic Development Plan:

Chairman Woodward explained that when Senator Mark Obenshain and Delegate Todd Gilbert attended the Board meeting on July 19th to discuss possible new revenue streams for the County, they suggested that the Board review the Strategic Economic Development Plan to decide what kind of business Page County would be interested in coming to the County and what steps need to be accomplished first.

Mrs. Moler asked if the Board had any specific items they would like to start with in reviewing the Plan. As suggested by Senator Obenshain and Delegate Gilbert, the Board should pick their top three objectives as a starting point.

Stephanie Lillard, Director of Community & Economic Development, reviewed the business license process and explained the communication between the Commissioner of the Revenue's office and Zoning Administrator, to ensure a business license is granted in a timely fashion, and that both departments know what is going on at all times.

(Clerk's Note: Supervisor Guzy arrived at 7:25 p.m.)

Mrs. Lillard discussed the Enterprise Zone and HUB Zone and said that she will be meeting with a representative from Richmond on August 25th to show what Page County has to offer businesses. Mrs. Lillard said she will then ask the representative how Richmond can help us market Page County.

Mrs. Lillard said she thinks tourism and sustaining our agriculture in the valley are key players for economic development. She added that all three towns have not given her a lot of direction in their ideas of what kind of business they would like to see in their towns. Mrs. Lillard supplied the Board with an email from Carrie Chenery, Director of the Shenandoah Valley Partnership, talking about the Cardinal Program through the Virginia Economic Developers Association. She explained that the Cardinal Program is comprised of about 30 professionals who come into the county and complete an assessment of the locality and the tools needed to achieve the economic development goals. Mrs. Lillard suggested that the County could do this, in addition to promoting the HUB Zone and Enterprises Zone in a marketing packet then bring Senator Obenshain and Delegate Gilbert back to the table for further discussion. She also suggested spending money on a commercial to promote the county. She then indicated that Matt McLauren, Virginia Economic Development Partnership, is our regional representative and she asked him recently if VEDP would be interested in bringing their marketing team to be the County's guest and to listen to see what we have to offer and then to make a recommendation on how we could better advertise and market the County. Mr. McLauren said they would be willing to do so. She suggested that this meeting could take place before the Cardinal Program is done.

Supervisor Stroupe said that the Board needs to have a joint meeting with the EDA. He said Mrs. Lillard and Carrie Chenery could facilitate the meeting and collectively set dates and goals on accomplishments. Then we take it to our representatives for discussion.

The Board was in consensus for Mrs. Lillard to move forward with Cardinal Program.

Public Hearing – Solid Waste Revenue Bond:

EXHIBIT A

Chairman Woodward opened the public hearing on the Solid Waste Revenue Bond at 8:17 p.m.

Mrs. Moler said the County has been working to secure financing to complete the rest of cell 10 at the landfill. The County put up the funding for the excavation and now it is time to put out RFP's for the liner phase, but first we must secure the funding. She explained that the resolution reads, "Phase II of the Battle Creek Landfill including a new solid waste disposal cell, liner and a compactor". The compactor has been purchased, so we can reimburse ourselves for the money the county has already spent. We are able to extend the payment plan for 10 years, which is a debt service payment of \$333,000.

There were no speakers during the hearing. Chairman Woodward closed the hearing at 8:21 p.m.

Motion: Supervisor Stroupe moved to accept the resolution of the Board of Supervisors of the County of Page, Virginia, authorizing the issuance and sale of its solid waste revenue bond, series 2016 in a maximum principal amount not to exceed \$3,100,000, and the execution and delivery of certain documents prepared in connection therewith. Supervisor Pendley seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

After discussion, the Board was in consensus to solicit new landfill business and directed the staff to do so and bring the information back to the Board.

Adjourn: 8:37 p.m.

With no further business, Chairman Woodward adjourned the meeting.

Johnny Woodward, Chairman

Amity Moler, County Administrator

DRAFT

Minutes
Board of Supervisors
Regular Meeting
August 16, 2016

Members Present: Johnny Woodward, Chairman-At-Large
D. Keith Guzy, Jr., District 1 (Arrived at 7:33 p.m.)
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant to the County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisors on August 16, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Carolyn Palmer.

Adoption of the Agenda:

Motion: Supervisor Stroupe moved to adopt the agenda. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Presentations, Proclamations & Awards:

Greenway Presentation:

Margaret Stevenson, Board of Directors, Hawksbill Greenway Foundation, thanked the Board for last year's donation of \$10,000. She said \$5,000 of that money paid for the 7th printing of the greenway booklets. The remaining \$5,000 helped pay for the two ADA compliant fishing platforms on the Greenway. Mrs. Stevenson said she was proud to show the Board the Gold Medal for the Governor's Environmental Excellence Award for the Greenway, which was one of only three given in the entire state of Virginia. The Greenway also received the Virginia Treasures Award for the ADA compliant fishing platforms, and in July the Hawksbill Greenway Foundation received the "Green Project" Sustainability Award along with a \$1,000 check from VF Jeanswear.

Blue Ridge Heritage Project of Page:

Rose Ann Smythe, Blue Ridge Heritage Project of Page, said a group has been formed in Page County to honor families displaced in the creation of the Shenandoah National Park. This group will recognize the families who sacrificed land to make the Park possible. She was accompanied by a group of ladies who are on the site selection committee for Page County. These women were either born on the Park, lived there or parents were

born and lived there. These women will be selecting the site for the location of the monument. She stated that Shenandoah has offered a site in Big Gem Park, which was featured on WHSV-TV news. Mrs. Smythe played the news clip for the Board. In addition, she said that Stanley has offered two possible sites, one at the Hawksbill Pool and the other at Ed Good Park in town. The Town of Luray has offered to let the selection committee pick a spot and the town will probably approve it. Mrs. Smythe said she was present to request that the Board select a possible site in the County to place a monument should the Board, should the Board want one placed in the County. She then passed out a handout with all the names of the people displaced for the establishment of the Shenandoah National Park, and asked the Board to add any names that may not be included.

County Progress Report:

Mrs. Moler presented the Board her County Progress Report, outlining projects that had been completed from January 2015 to present. The Report included CIP projects, personnel changes, and finance related matters.

(Clerks Note: Supervisor Guzy arrived at 7:33 p.m.)

Public Comments on Agenda Items:

There were no speakers during the Public Comments on Agenda items.

Action Matters:

Special Entertainment Permit – Town of Luray:

Mrs. Moler explained that the Town of Luray has submitted an application for a special entertainment permit for their End of Summer Luau, scheduled for Saturday, September 3, 2016, at Lake Arrowhead. Since this is a festival type event, with live music, they are required to obtain a special entertainment permit, pursuant to Chapter 55 of the Page County Code. Staff recommendation is to approve the special entertainment permit for the Town.

Motion: Supervisor Stroupe moved to approve the special entertainment permit for the Town of Luray's End of Summer Luau, scheduled for September 3, 2016. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

Special Entertainment Permit – Town of Stanley:

Mrs. Moler said the Town of Stanley has submitted an application for a special entertainment permit for their Labor Day Fest, scheduled for September 3, 2016, at the Hawksbill Recreation Park. Since this is a festival type of event, with live music, they are required to obtain a special entertainment permit, pursuant to Chapter 55 of the Page County Code. Staff recommendation is to approve the special entertainment permit for the Town.

Motion: Supervisor Stroupe moved to approve the special entertainment permit for the Town of Stanley's Labor Day Fest, scheduled for September 3, 2016. Supervisor Guzy

seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

Board and Commission Appointments:

Massanutten Regional Library – Board of Trustees:

Motion: Supervisor Stroupe moved to appoint Regina Miller, as one of Page County's representatives, to the Massanutten Regional Library Board of Trustees, for a three-year term. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Pendley, Woodward, Guzy, Wiatrowski, Stroupe. Nay: None.

Water Quality Advisory Committee:

Mrs. Miller said appointments need to be made to the Water Quality Advisory Committee. The terms of John Graves and Robert Griffith expire on September 9, 2016. Both are willing to serve another three year term from September 10, 2016 through September 9, 2019.

Motion: Supervisor Foltz moved to reappoint John Graves and Robert Griffith to the Water Quality Advisory Committee for a three year term from September 10, 2016 through September 9, 2019. Supervisor Wiatrowski seconded and the motion carried by a vote of 6-0. Aye: Pendley, Woodward, Guzy, Wiatrowski, Stroupe, Foltz. Nay: None.

Luray-Page County Airport Authority:

Mrs. Miller said the term of James Rushing will expire on August 20, 2016. After speaking with Mr. Rushing, he does not wish to be reappointed. A new appointment will need to be made for a four year term through August 20, 2020.

The Board was in consensus to publish the vacancy on the County website and to seek resumes from interested individuals.

Consent Agenda:

Motion: Supervisor Guzy moved to approve the Consent Agenda as follows:

- Financial reports for the period of July 1-31, 2016.
- Accounts payable checks, payroll checks, payroll direct deposit, and payroll tax related electronic fund transfers totaling \$1,792,020.10 for the month of July 2016.
- Minutes of July 5, 2016 and July 19, 2016.

Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Woodward, Guzy, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None.

Old Business:

Discussion of the EMS Station:

Mrs. Moler explained that our career EMS staff is stationed at in all three rescue squad stations. Months ago, the Stanley Volunteer Rescue Squad decided they did not want career staff running calls from their station. Because of that, the staff that would work at that station is now housed in the space at 120 South Court Street, which does not have a garage, so the unit sits outside and is plugged in with an extension cord. The newest ambulance that was purchased with grant money is now sitting there also. It is required

that the drug boxes stay plugged in, which is increasing the electric bill. If they were in a garage the electric would not be as high, plus the County is losing rent revenue by not being able to rent the 120 South Court Street building. She has looked at renovating the Stanley Plaza to use as a central facility to house the career staff, conduct training, and house the ambulances. A garage would need to be built to house the ambulances. She noted that wherever EMS moves, it has to be a permanent location.

Supervisor Guzy was said there are many positives but he needs more figures on the cost to build out the inside of the former Family Dollar and is concerned with ambulance speed in the parking lots being a safety issue.

Mrs. Moler said direction is needed from the Board if the Stanley Plaza is off the table as a central local for EMS.

Jeff Hensley, Fire/EMS Coordinator, said he has no estimates for the renovations as of now, but to keep in mind the future needs that will occur, and that this will be a permanent location. We would be able to have a certified training facility and a back-up EOC facility as well. Mr. Hensley said grants are available for furniture and equipment. He stressed the need for this facility to be centrally located in the County.

Supervisor Stroupe said he figured around \$300,000-\$400,000 for the renovation, and building the garage at the Stanley Plaza in the former Dollar Store area. Upon further discussion, it was mentioned that if the Extension Office could be moved in the former dollar store area and EMS takes their office, the garage can be put on the end, and driving around the building would be avoided. The square footage appears to be about the same. The Board was in consensus to direct Mrs. Moler contact the Extension Office about moving and to evaluate the square footage of the two areas and she will report back with figures for a build out and discuss at a future meeting.

New Business:

Proposed Festival Ordinance Amendments:

Mrs. Moler explained that with more and more music and entertainment festivals occurring in the County, staff feels that minor amendments to the existing Festival Ordinance would better clarify the permit process to the applicant and staff. Staff recommends the Board set the date for public hearing for the ordinance amendments.

Motion: Supervisor Guzy moved to set the public hearing to amend Chapter 55, Festivals, of the Code of Page County, for September 20, 2016. Supervisor Stroupe seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

Proposed Ordinance Amendments to Chapter 105 Taxation – Special Assessments:

County Attorney Miller explained that the State Code has been changed regarding special assessments and the County Code needs to be changed to be in compliance with the

State Code. Mr. Miller reviewed the Code for accuracy and updated it to be consistent with the Virginia Code. A public hearing for the Ordinance amendments needs to be set.

Motion: Supervisor Guzy moved to set the public hearing to amend Chapter 105 Taxation – Special Assessments, of the Code of Page County, for September 20, 2016. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward, Guzy. Nay: None.

Open Public Comments:

Donnie Wilson, Stanley Sandlot Baseball group, updated the Board on the events with the Baseball group. Mr. Wilson said the group now has its Federal ID number; they are still waiting on the copyright from the Library of Congress. The Group will have a booth at the Page County Fair, where they are having a raffle. A BBQ is planned at the Stanley Fire Department. He said they made a donation to the girls 12U and under All-Star team that won the World Series. Supervisor Stroupe has been working on welcome signs for Stanley relating to the Sandlot Baseball group. He then presented the Board with hats, shirts, and copies of newspaper articles.

Administrator's Report:

Mrs. Moler said the Shenandoah 12U All-Stars won the World Series and she asked the Board if they would like to recognize their achievement, by presenting them with a Resolution. The Board agreed that presentation of a Resolution to the Team would be in order. Mrs. Moler then reminded the Board that Linda Gray, CSA Coordinator, is having a meeting and Mrs. Haynes from the Education Department is coming to do a presentation from 10-12:30 on August 18th. The Board has been invited and lunch will be served. This year's VDOT program is called Smart Scale. Mrs. Moler said she had filed the intent to submit a project with VDOT. The Board directed Mrs. Moler to resubmit the same project as last year. Mrs. Moler said the Town of Stanley also has a project to include. She concluded by inviting the Board to the Law Enforcement Appreciation Luncheon, on August 25th in the rear of the Government Center.

Supervisors Time:

All Supervisors thanked everyone for coming out.

Chairman Woodward said that the Farmers Association will be taking donations to send to the farmers in West Virginia who have been impacted by the recent floods.

Closed Session:

Motion: Supervisor Stroupe moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act to discuss personnel matters regarding employees of the Page County Board of Supervisors for the purpose of considering such person's assignment, appointment, promotion, performance, demotion, salary, and disciplining, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Stroupe, Foltz, Pendley, Woodward, Guzy, Wiatrowski. Nay: None.

Exit Closed Session:

Motion: Supervisor Stroupe moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Guzy seconded and the motion carried by a vote of 6-0. Aye: Guzy, Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None.

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened where heard, discussed or considered in the meeting.

Recorded Roll Call Vote:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
D. Keith Guzy, Jr.	X			
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz	X			
Dorothy Pendley	X			
Johnny Woodward	X			

No action was taken as a result of Closed Session.

Adjourn: 10:10 p.m.

With no further business, Chairman Woodward adjourned the meeting.

Johnny Woodward, Chairman

Amity Moler, County Administrator