



Agenda
Page County Board of Supervisors
Regular Meeting
Springfield Elementary School
158 Big Spring Lane, Rileyville, Virginia 22650
October 18, 2016 – 7:00 p.m.

Call to Order

- Pledge of Allegiance
- Invocation

Adoption of Agenda

Public Hearings

Special Use Permit – James Turner	Stephanie Lillard (p. 3)
Zoning Ordinance Amendment - Commercial Code	Michelle Somers (p. 15)
Amendments to the Enterprise Zone	Stephanie Lillard (p. 52)
Ordinance Amendment to Vehicles and Traffic	Amity Moler (p. 59)

Presentations, Proclamations & Awards

People Incorporated Annual Report	Rob Goldsmith
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Public Comments on Agenda Items

Action Matters

Enterprise Zone Resolution Adoption	Stephanie Lillard (p. 70)
Shenandoah Valley Workforce Development Board Consortium Agreement & Appointments	Amity Moler (p. 71)
Budget Changes	Amity Moler (p. 82)
Board and Commission Appointments	Regina Miller (p. 91)

Consent Agenda (p. 92)

- Approval of Financial Reports
- Approval of Accounts Payable
- Approval of Minutes – September 6, 2016 and September 20, 2016

Old Business

Special Use Permit Update – River Run Campground	Stephanie Lillard (p. 122)
Supervisors Corner – October 2016	Amity Moler

New Business

Board of Supervisors Meeting
October 18, 2016

Open Public Comments

Administrator's Report

Amity Moler

Supervisors Time

Adjourn

Mission Statement

To provide our citizens and businesses with a superior quality of life by delivering County services and programs in a fiscally prudent and responsible manner.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Page County Board of Supervisors
FROM: Stephanie Lillard, Community & Economic Development Director
SUBJECT: Public Hearing: James Turner, Special Use Permit - Manufactured homes
DATE: October 18, 2016

SUMMARY:

In accordance with Section 125- D (3) of the Page County Zoning Ordinance, an application for a Special Use Permit has been filed by James Turner, 830 Mill Creek Crossroads, Luray VA, (District 3) to place manufactured homes on three separate lots (one home per one lot) located in Mosby Raiders Hideout, Stanley, Virginia. These lots are identified as Tax Map #'s: 73C-1-4 (1.22acres), 73C-1-9 (1.15 acres), and 73C-1-39B (.91 acres) and are zoned Residential.

RECOMMENDATION:

Staff recommends the Board of Supervisors approve Mr. Turner's request, to include the conditions listed in the attached permit (attachment 2).

BACKGROUND:

The Page County Planning Commission held a public hearing on August 23rd, 2016. There was no opposition from the public and the Commission unanimously recommended approval to the Board of Supervisors for granting this request pursuant to the conditions included in the attached proposed permit (attachment 2).

This is a suitable request as manufactured homes will have little to no impact on the surrounding area. The adjoining properties are either vacant or similar in use. This proposal meets the intent of our current comprehensive plan which states that the County should encourage and support initiatives that upgrade the quality of life and standard of living for residents, including adequate and affordable housing.

ISSUES:

There have been no objections raised by outside referral agencies. One neighbor, James D. Keyser, returned the following comment(s):

“Seems like high density or over capacity unless they are large lots”. – 08/10/16

FISCAL IMPACT:

Staff foresees no significant fiscal impact related to this application.

MOTION(S):

I move to approve a Special Use Permit to James Turners for purpose of placing three manufactured homes, one on each vacant lot. The lots are further identified by Tax Map #: 73C-1-4, 73C-1-9, and 73C-1-39B, and located in the residential district of Mosby's Raiders Hideout, Stanley Virginia.

ATTACHMENTS:

1. Turner Special Use Application
2. Proposed Special Use Permit

**COUNTY OF PAGE
SPECIAL USE PERMIT APPLICATION**

DATE RECEIVED: <u>7/28/16</u> FOR OFFICE USE ONLY: <u>(TL)</u>	DENSITY RANGE: _____
AMOUNT PAID: <u>950⁰⁰</u>	RECEIPT #: <u>Ch# 2668</u>

1. The applicant is the owner other _____ (Check one)

2. OWNER/MAILING ADDRESS OCCUPANT (If other than owner)
Name: James A. Turner Name: _____
Address: 830 Mill Creek Crossroads Address: _____
Luray VA 22835
Phone Number: 540-778-2282 Phone Number: _____

3. Site Address: _____

4. Directions to property:
Turn Off Ida Road onto Balkamore Hill Rd. property on right. Lot 4, lot 9, and 39B on Mosby Campground.

5. Property size: Lot 4 1.22 Acre Lot 9 1.15 Acre Lot 39B .91 Acre

6. Tax Map Number: 73C-1-4 73C-1-9 73C-1-39B
Magisterial District: _____

7. Current use of the property: Vacant on All

8. Description of proposed use: To place manufactured home on each lot
Size of building(s), if any: N/A

9. Present Zoning: _____ A-1 (Agriculture) All 3 lots R (Residential)
_____ C-1 (Commercial) _____ I (Industrial)
_____ W-C (Woodland Conservation)

10. Applicants' additional comments, if any:
Manufactured homes is compatible with surrounding uses

PLEASE HAVE THE FOLLOWING AGENCIES ENTER THEIR COMMENTS BELOW BEFORE SUBMITTING THIS APPLICATION TO THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT.

VIRGINIA DEPARTMENT OF TRANSPORTATION- HARRISONBURG RESIDENCY
3536 NORTH VALLEY PIKE
HARRISONBURG, VIRGINIA 22802
(540) 434-2587

VDOT HAS REVIEWED THE FOLLOWING TAX MAP PARCELS

73C-1-4, 73C-1-9 AND 73C-1-39B FOR ACCESS TO STATE ROUTE 628, BALKAMORE HILL ROAD AND NO ISSUES WERE FOUND

7/8/16
DATE

[Signature]
VDOT OFFICIAL

PAGE COUNTY HEALTH DEPARTMENT
75 COURT LANE
LURAY, VIRGINIA 22835
(540) 743-6528

NO OBJECTIONS TO REQUEST

7/18/16
DATE

[Signature]
HEALTH OFFICIAL

PAGE COUNTY BUILDING OFFICIAL
103 S COURT STREET, SUITE B
LURAY, VIRGINIA 22835
(540) 743-6674

no objections and no code issues,

7/26/16
DATE

[Signature]
BUILDING OFFICIAL

SUBDIVISION PROPERTY OWNERS ASSOCIATION

There is no active association.

Per Nancy Seyser Bryant on 7-18-16
843-4204

DATE

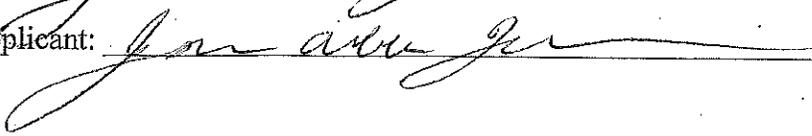
PRESIDENT OR SECRETARY

I (we), the undersigned, do hereby certify that the above information is correct and true. I (we) further understand that in granting approval of this application, the Board of Supervisors may require that I (we) comply with certain conditions and that such approval shall not be considered valid until these conditions are met. *Please refer to the attached "Power of Attorney" form for those applicants that desire to have a spokesperson, who is not the property owner, represent the application and property.*

Signature of Owner:



Signature of Applicant:

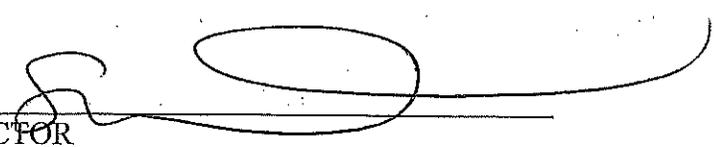


COMMENTS BY PLANNING AND COMMUNITY DEVELOPMENT OFFICE:

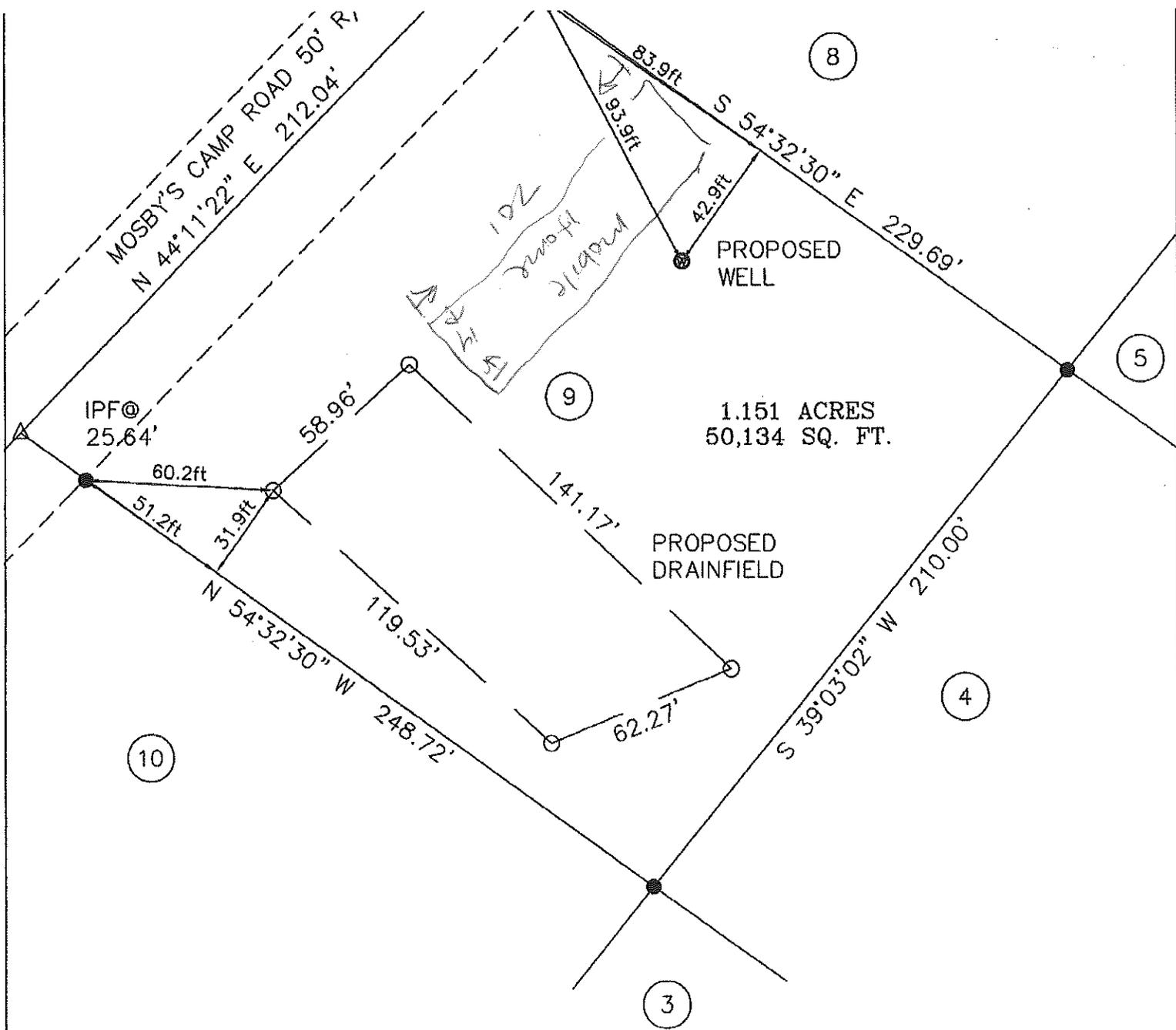
no objections to this request

Michelle Jensen, Zoning Admin. 7/26/16

DIRECTOR



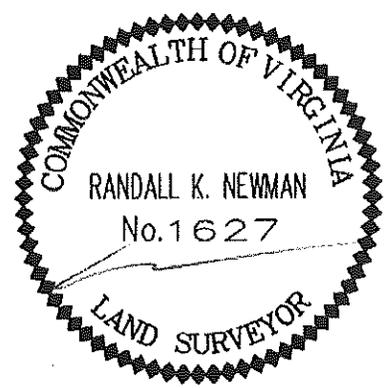
7/26/16
DATE



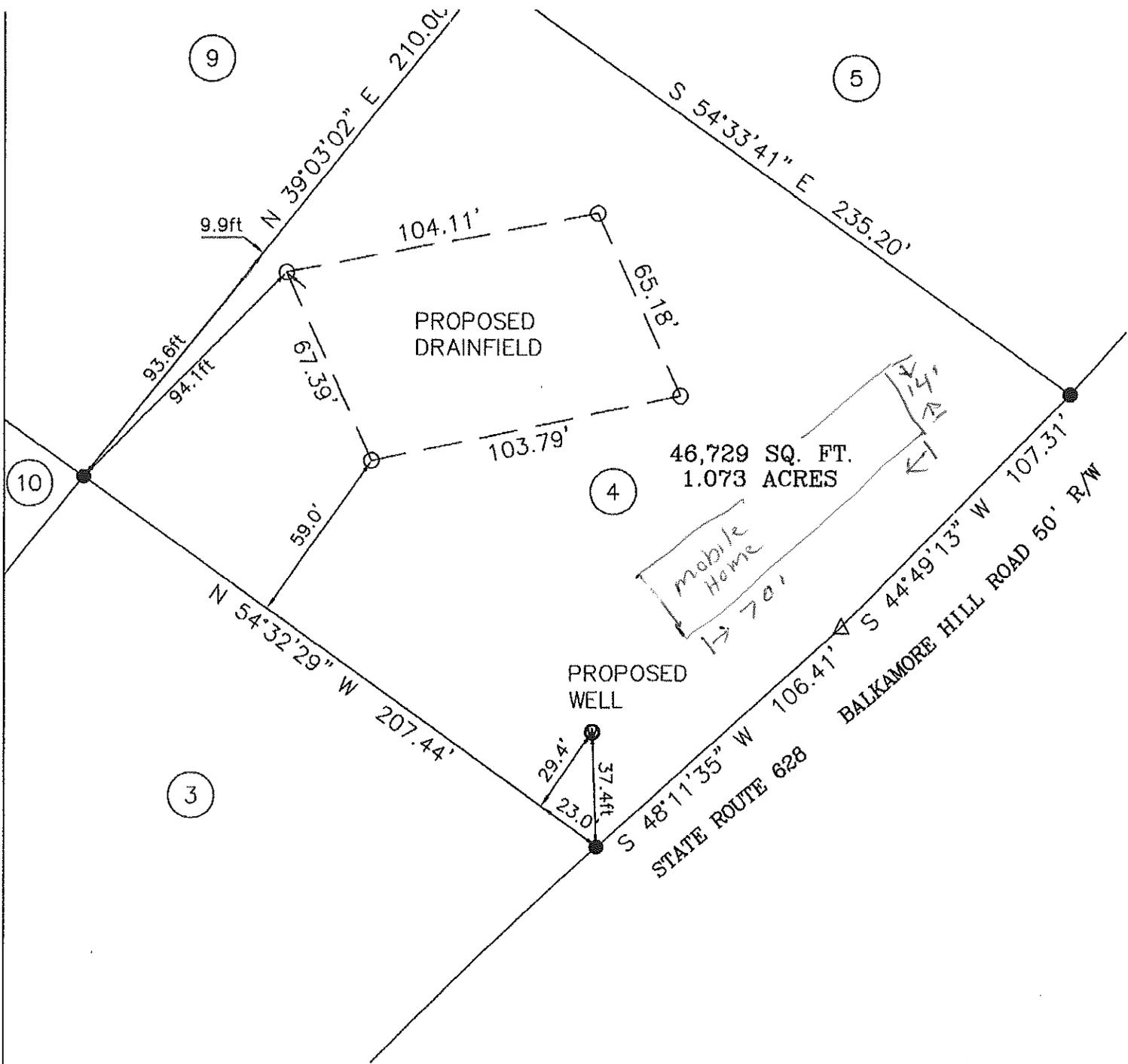
PROPOSED DRAINFIELD LOCATION ON LOT 9,
OF MOSBY'S RAIDERS HIDEOUT

LOCATED IN THE MARKSVILLE MAGISTERIAL DISTRICT,
PAGE COUNTY, VIRGINIA.

OWNER: JAMES A. TURNER AND CARL CLAY TURNER
REFERENCE: INSTRUMENT #: 060002681



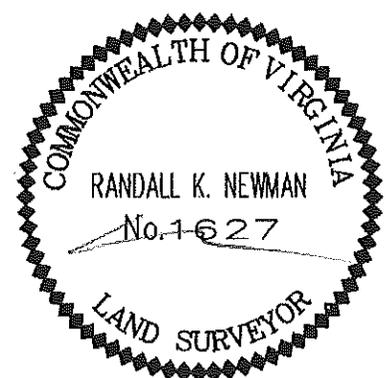
NEWMAN SURVEYING



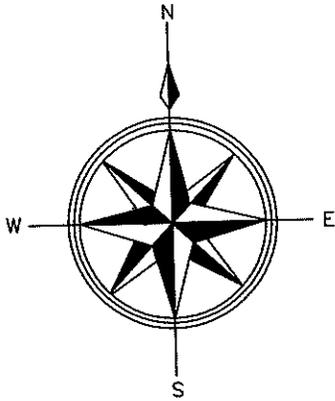
PROPOSED DRAINFIELD LOCATION ON LOT 4,
OF MOSBY'S RAIDERS HIDEOUT

LOCATED IN THE MARKSVILLE MAGISTERIAL DISTRICT,
PAGE COUNTY, VIRGINIA.

OWNER: JAMES A. TURNER AND CARL CLAY TURNER
REFERENCE: INSTRUMENT #: 060002681



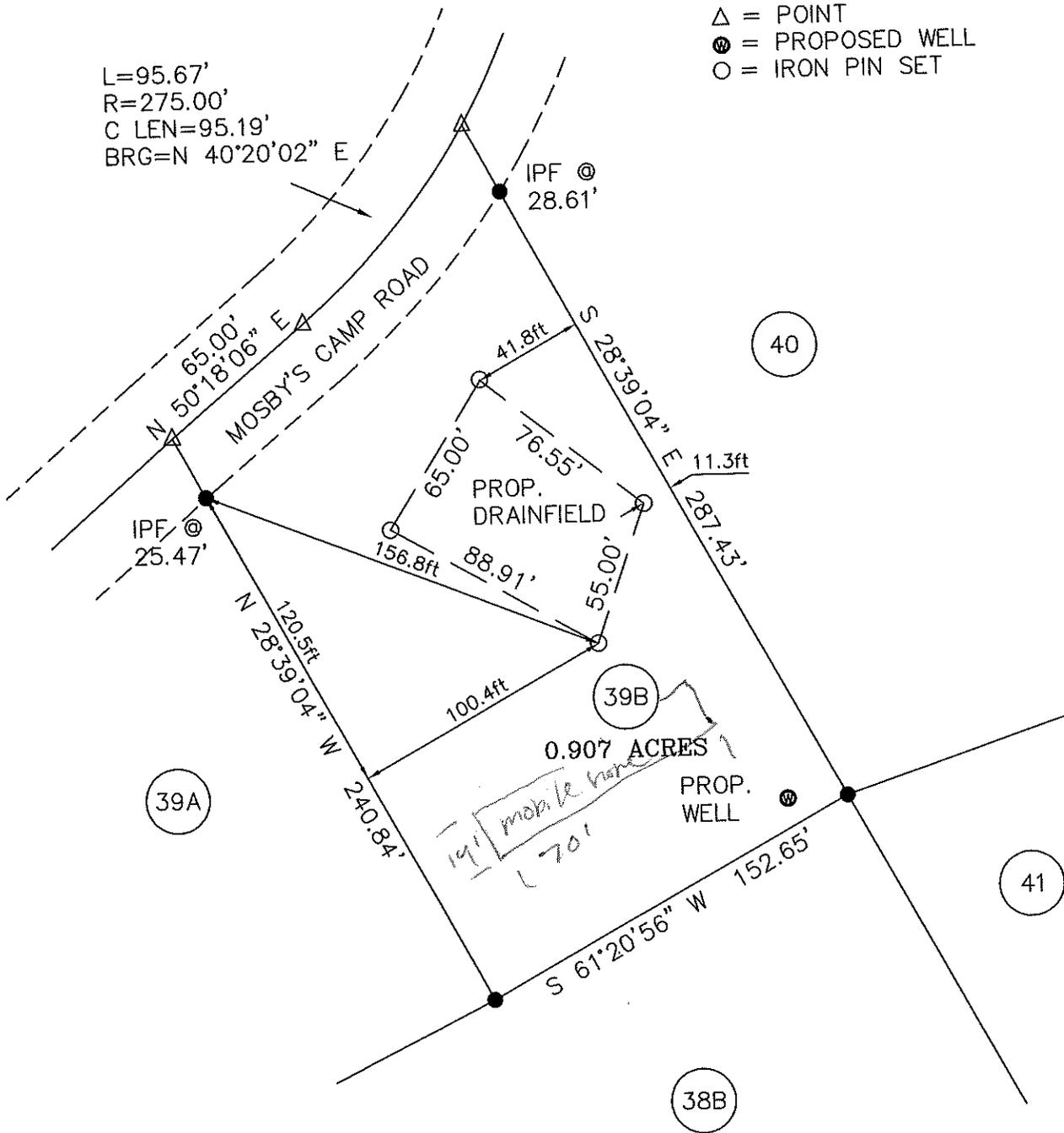
NEWMAN SURVEYING
Licensed Land Surveyor



- 1 = BEARINGS ARE MAGNETIC
- 2 = SCALE 1" = 60'
- 3 = TAX MAP = 73C-1-39B
- 4 = DATUM AS SHOWN HEREON IS ACCORDING TO RECORDED INFORMATION AND IS A CURRENT FIELD SURVEY.
- 5 = NO TITLE REPORT FURNISHED
- 6 = OTHER RIGHTS OF WAY AND EASEMENTS IF ANY, ARE NOT SHOWN

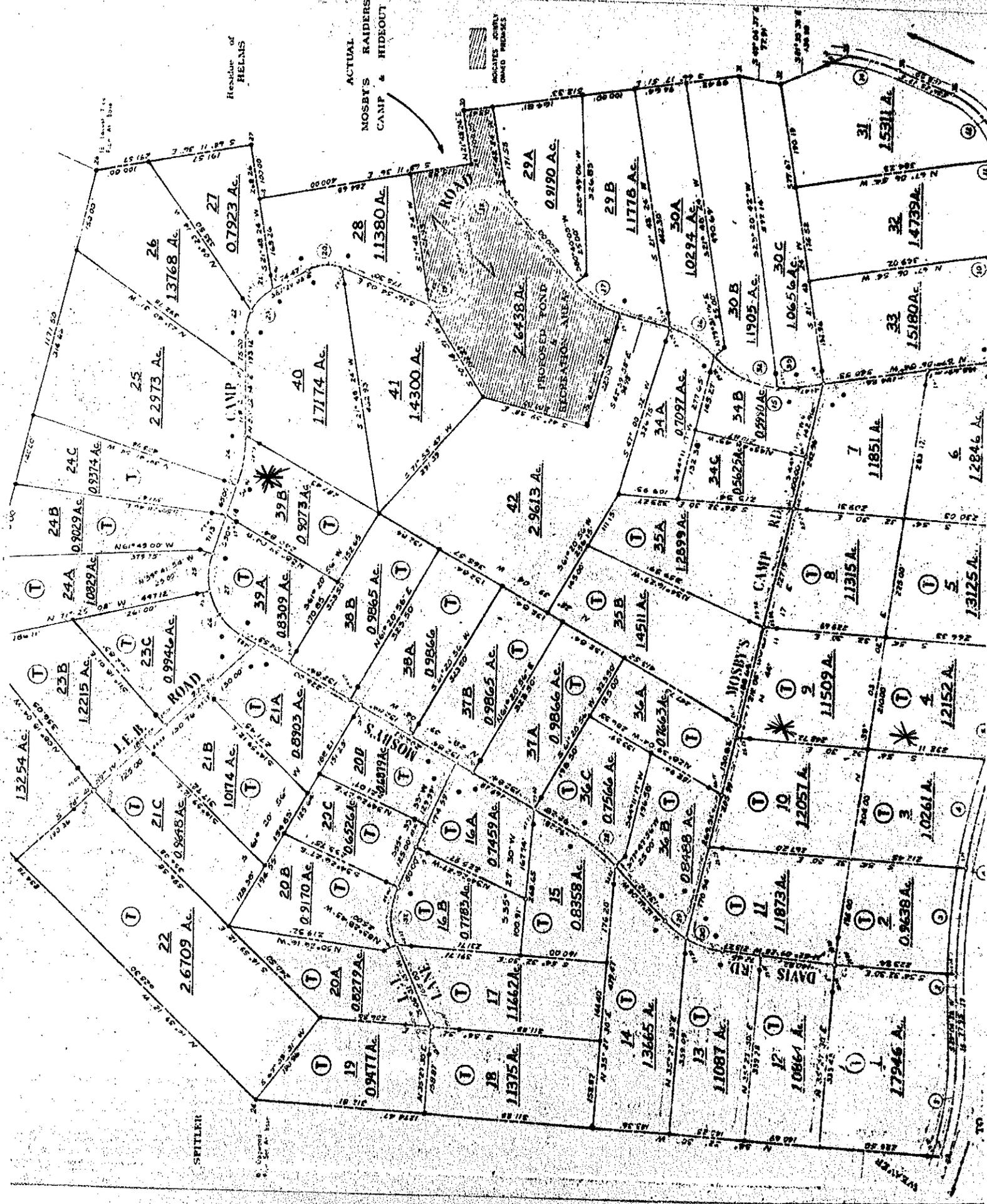
LEGEND

- = IRON PIN FOUND
- △ = POINT
- ⊙ = PROPOSED WELL
- = IRON PIN SET



Residue of HELMS

ACTUAL MOSBY'S RAIDERS CAMP & HIDEOUT



SPLITLER

MOSBY'S

DAVIS RD

NEAVER



SPECIAL USE PERMIT

APPLICANT: James A. Turner

PURPOSE: One Manufactured Home on each lot, as identified below, located in a R (Residential) Zoning District

APPROVED _____ DENIED _____
Board of Supervisors Meeting Date: October 18, 2016

TAX MAP #(s): 73C-1-4, 73C-1-9, and 73C-1-39B

1. THIS SPECIAL USE PERMIT IS TRANSFERABLE AND SHALL MEET ALL REQUIREMENTS WITHIN THE PAGE COUNTY ZONING ORDINANCE AS WELL AS ANY ORDINANCE AMENDMENTS FOR THE PERIOD SET FORTH WITHIN THE PARAMETERS OF THIS SPECIAL USE PERMIT. THE SPECIAL USE PERMIT SHALL REMAIN WITH THE PROPERTY FOR A PERIOD OF 99 YEARS.
2. THE PROPERTY SHALL BE IN COMPLIANCE WITH ALL COUNTY AND STATE AGENCY REGULATIONS.
3. ANY CHANGE OF USE OF THE MANUFACTURED HOME WILL REQUIRE A NEW SPECIAL USE PERMIT.
4. THIS SPECIAL USE PERMIT MAY BE REVOKED UPON MATERIAL NON-COMPLIANCE WITH THE TERMS OF THE PERMIT OR UPON VIOLATION OF ANY OTHER RELEVANT TERMS OF THE ZONING ORDINANCE OF THE COUNTY OF PAGE, VIRGINIA. HOWEVER, PRIOR TO THE COMMENCEMENT OF ANY ACTION TO REVOKE THIS PERMIT, THE COUNTY SHALL NOTIFY THE PERMIT HOLDER IN WRITING OF THE MATERIAL NON-COMPLIANCE OR VIOLATION AND THE PERMIT HOLDER SHALL HAVE THIRTY (30) DAYS THEREAFTER TO CURE THE MATERIAL NON-COMPLIANCE OR VIOLATION. THE NOTICE SHALL BE DEEMED GIVEN WHEN HAND DELIVERED TO THE PERMIT HOLDERS OR WHEN MAILED BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, TO THE PERMIT HOLDERS.
5. THE ZONING ADMINISTRATOR OR THEIR DESIGNATED REPRESENTATIVE MAY VISIT THE SITE AT ANY TIME TO ENSURE COMPLIANCE WITH THE SPECIAL USE PERMIT CONDITIONS.

6. THE SPECIAL USE PERMIT SHALL BE NULL AND VOID IF THE MANUFACTURED HOME IS REPLACED WITH ANY PERMITTED RESIDENTIAL DWELLING THAT IS ALLOWED WITHIN THE APPLICABLE ZONING DISTRICT.

I (we) the undersigned owner(s)/occupant(s) understand and agree to the foregoing conditions of this special use permit. I further understand that this special use permit may be reviewed on a yearly basis or at any time, the county determines necessary to ensure the compliance with and enforcement of all the applicable conditions, codes, and regulations.

Owner(s)/Occupant(s)

Date

Board of Supervisors Chairman

Date

County Administrator

Date



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Michelle Somers, Zoning Administrator
SUBJECT: Proposed Amendments to 125-12 C-1 of the Page County Zoning Ordinance
DATE: October 18, 2016

SUMMARY:

Page County adopted the zoning ordinance in 1989. Several amendments have been made to the code but it has remained in its original form since adoption. The purpose of the Commercial Zoning District is “generally, this district covers the areas of the county intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists”

BACKGROUND:

The zoning sub-committee was formed years ago. The purpose of the sub-committee is to review the zoning code including working to identify problems within the code. The committee then decided to focus on one code section at a time. Since commercial development is a focal point for our county, the sub-committee decided to review the Commercial zoning district first.

PROPOSED AMENDMENT:

The proposed draft has expanded the permitted uses and goes on to give examples. Associated with these terms, the committee felt it was necessary to define those terms in the definition portion (125-4) of the code as well. Most of the terms are taken from state code. As the proposed ordinance moves away from special use permits and allow uses by right, consideration has to be given for things such as; setbacks, lighting, parking, buffers, and hours of operation. This change will allow for a more “business friendly” ordinance but protect adjoining property owners as well. As the proposed ordinance moves away from special use permits and allow uses by right, consideration has to be given for things such as; setbacks, lighting, parking, buffers, and hours of operation. This change will allow for a more “business friendly” ordinance but protect adjoining property owners as well.

ISSUES:

While the below was agreed upon in the committee stage and presented to the full Commission in July, it was left out of the draft presented to the full commission at their public hearing. This will be an amendment to the proposed draft.

K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:

- 1. Boundary of the parcel with project name, tax map number, and owner name and contact information.*
- 2. Building location and setbacks from property lines.*
- 3. Parking spaces*
- 4. Proposed signs*
- 5. Lighting with a description*
- 6. Buffer area as described in the above H*

FISCAL IMPACT:

Staff foresees no significant fiscal impact. This draft is meant to be more user and business friendly.

RECOMMENDATION:

Staff recommends approval of the proposed ordinance.

MOTION(S):

I move to adopt the amendments to Section 125-4, 125-11 (Commercial) and the supplementary regulations.

ATTACHMENTS:

1. Proposed Definitions, (125-4), C-1 District (125-12), and Supplemental Regulations (125-30.10)
2. Comparison of the current code and the proposed code.

AN ORDINANCE TO AMEND CHAPTER 125-4 (DEFINITIONS), 125-11 (COMMERCIAL), 125-30.10 (SUPPLEMENTAL REGULATIONS) OF THE PAGE COUNTY, VIRGINIA CODE

WHEREAS, by Ordinance duly adopted on September 14, 1989, by the Board of Supervisors of the County of Page adopted Chapter 125, Zoning, of the Page County Code; and

WHEREAS, upon mature consideration, the Board of Supervisors has determined it is in the best interest of the County to further amend and restate the ordinance.

NOW THEREFORE, be it resolved and ordained by the Board of Supervisors of the County of Page, Virginia, that Chapter 125 (Zoning) of the Page County Code be amended and restated to read as follows:

**Chapter 125
Zoning**

§ 125-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

24-HOUR CARE

The actual time that a person is an occupant within a facility for the purpose of receiving care. It shall not include a facility that is open 24 hours and is capable of providing care to someone visiting the facility during any segment for the 24 hours.

ACCESSORY USE OR STRUCTURE

A subordinate use or structure customarily incidental to and located upon the same lot occupied by the main use or building.

ADMINISTRATOR

The official charged with the enforcement of this chapter. He may be any appointed or elected official who is by formal resolution designated to the position by the governing body. He may serve with or without compensation as determined by the governing body.

ADULT BUSINESS

Adult bookstore/video store, adult mini motion-picture theater, adult motion-picture theater, adult store, a business providing adult entertainment or any other establishment, including, without limitation, any adult modeling studio, adult cocktail lounge or adult nightclub, that regularly emphasizes an interest in matter relating to specified sexual activities or specified anatomical areas or is intended for the sexual stimulation or titillation of patrons. The term includes, without limitation, any of the following:

[Added 6-16-2009]

A. ADULT STORE — An establishment having adult merchandise as a substantial or significant portion of its stock-in-trade.

B. ADULT MERCHANDISE — Magazines, books, other periodicals, videotapes, movies, photographs, slides, CD-ROMs, DVD-ROMs, virtual reality devices or other similar media that are characterized by their emphasis on matter depicting, describing or relating to specific sexual activities or specified anatomical areas or are intended for the sexual stimulation or titillation of patrons, and also includes toys, novelties, instruments, devices or paraphernalia either designed as representations of human genital organs or female breasts or designed or marketed primarily for use to stimulate human genital organs, and lingerie or leather goods marketed or presented in a context to suggest their use for sadomasochistic practices.

C. ADULT BOOKSTORE/VIDEO STORE — An establishment that:

- (1)** Has 25% or more of its stock for sale or rent on the premises or has 25% or more of its stock on display, either in plain view or in an enclosed or partitioned area, in books, magazines, periodicals, drawings, sculptures, devices, paraphernalia, motion pictures, films, videotapes or photographs which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas, as defined herein; or
- (2)** Devotes 25% or more of its display area or floor space, excluding aisles and storage areas, to the sale or display of such materials; or
- (3)** Receives in any one-month period 25% or more of its gross income from the sale or rental of such materials; or
- (4)** Has on the premises one or more mechanical or electronic devices for viewing such materials.

D. ADULT ENTERTAINMENT — Dancing, modeling or other live performances, if the performers' performances are characterized by an emphasis on specified anatomical areas or specified sexual activities or are intended for the sexual stimulation or titillation of patrons. Also includes the showing of films, motion pictures, video cassettes, slides, photographic reproductions, virtual reality devices, Internet sites or files transmitted over the Internet, or other media that are characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or are intended for the sexual stimulation or titillation of patrons.

E. ADULT MINI MOTION-PICTURE THEATER — An enclosed building with a capacity of less than 50 persons used for presenting material for observation by patrons distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

F. ADULT MOTEL — A motel, hotel, or similar commercial establishment that:

- (1)** Provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides or other photographic reproductions that are characterized by the depiction or description of specified sexual activities or specified anatomical areas and advertises the availability of this sexually oriented type of material by means of a sign visible from the public right-of-way or by means of any off-premises advertising,

including, but not limited to, newspapers, magazines, pamphlets or leaflets, radio or television; or

(2) Offers a sleeping room for rent for a time period of less than 10 hours; or

(3) Allows a tenant or occupant to subrent the sleeping room for a time period of less than 10 hours.

G. ADULT MOTION-PICTURE THEATER — An enclosed building with a capacity of 50 or more persons used for presenting material for observation by patrons distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

ADULT DAY CARE CENTER

Any facility, that is either operated for profit or extra space that desires licensure and that provides supplementary care and protection during only a part of the day of the day to four or more aged, infirm or disabled adults who reside elsewhere except (i) a facility or portion of a facility licensed by the State Board of Health or the Department of Behavioral Health and Developmental Services, and (ii) the home or residence of an individual who cares for only persons related to him by blood or marriage.

AGRICULTURE

The tilling of the soil, the raising of crops, horticulture, forestry and gardening, including the keeping of animals and fowl and including any agricultural industry or business, such as fruit-packing plants, dairies or similar uses, and including the processing of or wholesale or retail sales by the producer of crops, livestock or livestock products which are produced on the parcel.

ALTERATION

Any change in the total floor area, use, adaptability or external appearance of an existing structure, including enlargement, change in height or location thereof.

ANIMAL HUSBANDRY

Controlled cultivation, management, and production of domestic animals raised for utility (e.g., food, fur), sport, pleasure, and research, including improvement of the qualities considered desirable by humans by means of breeding (excluding horses)

[Added 12-19-2006]

ASSISTED LIVING FACILITY

A residential facility licensed by the state department of social services where a level of service is provided by an adult care residence for adults (4 or more) who may have physical or mental impairments and require at least moderate assistance with the activities of daily living. Included in this level of service are individuals who are dependent in behavior pattern (i.e. abusive, aggressive, disruptive) as documented on the uniform assessment instrument.

BANQUET FACILITY

An establishment which is rented by individuals or groups to accommodate private functions including, but not limited to banquets, weddings, anniversaries, and other such similar celebrations.

BASEMENT

A story having part but not more than one-half (1/2) of its height below the average grade. A basement shall be counted as a story for the purpose of height regulations. (See "cellar.")

BED-AND-BREAKFAST ESTABLISHMENT

A home occupation in which the full-time resident owner of a single-family dwelling utilizes no more than six otherwise unoccupied bedrooms in order to provide overnight accommodations and breakfast, for compensation, to transient guests. All guests shall be required to register their name, permanent address, phone number and license number prior to occupying a bed-and-breakfast establishment.

BREWERY

Is a business that makes, or makes and sells beer.

BOARD

The Board of Zoning Appeals of Page County.

BOARDINGHOUSE

A building where, for compensation, lodging and meals are provided for up to 14 persons.

BUILDING

A combination of materials, whether portable or fixed, having a roof to form a structure for the use or occupancy by persons or property. The word "building" shall be construed as though followed by the words "or parts thereof" unless the context clearly requires a different meaning. "Building" shall not include roadway tunnels and bridges owned by the Virginia Department of Transportation, which shall be governed by construction and design standards approved by the Virginia Commonwealth Transportation Board.

[Amended 8-19-2008]

BUILDING, HEIGHT OF

The height shall be measured from the average elevation of the ground surface along the front of the building.

BUILDING, MAIN

The principal building on a lot or the building housing the principal use on the lot.

CALL CENTER-TELECOMMUNICATION

Is a centralized office used for receiving or transmitting a large volume of requests by telephone.

CAMPS and CAMPGROUNDS, RECREATIONAL

An area which includes but is not limited to a travel trailer camp, recreation camp, family campground, camping resort, camping community or any other area, place, parcel or tract of land, by whatever name called, on which two or more campsites are occupied or intended for occupancy or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and facilities is granted gratuitously or by rental fee, lease or conditional sale or by covenants,

restrictions and easements. Campground does not include a park for mobile homes or a construction camp, storage area for unoccupied camping units or property upon which the individual owner may choose to camp and not be prohibited or encumbered by covenants, restrictions and conditions from providing his sanitary facilities within his property lines, but shall include land and buildings used by recreational vehicle parks, civil, religious and social organizations for social, recreational, educational and/or religious activities on a periodic basis.

CELLAR

The part of a building having more than one-half (1/2) of its height below the average grade. A cellar shall not be deemed a story in calculation of building height.

CEMETERY

Land used for the burial of the dead, and dedicated for cemetery purposes, including a columbarium and/or mausoleum when operated in conjunction and within the boundaries of such burial grounds.

[Added 5-17-2011]

CERTIFICATE OF USE AND OCCUPANCY

A written statement, based on an inspection and signed by the Zoning Administrator, setting forth that a building, structure, sign and/or land complies with this chapter and/or that a building, structure, sign and/or land may be lawfully employed for specific uses, or both, as set forth therein.

CHILD

Any natural person under 18 years of age.

[Added 6-16-2009]

CHILD DAY CENTER

A child day program offered to:

[Added 6-16-2009]

- A.** Two or more children under the age of 13 in a facility that is not the residence of the provider or of any of the children in care; or
- B.** Thirteen or more children at any location.

CHILD DAY PROGRAM

A regularly operating service arrangement for children where, during the absence of a parent or guardian, a person or organization has agreed to assume responsibility for the supervision, protection and well-being of a child under the age of 13 for less than a twenty-four-hour period.

[Added 6-16-2009]

CLINIC, OUTPATIENT

Buildings or portions of thereof used to provide medical care on less than a 24-hour basis to persons who are not rendered incapable to self-preservation by the services provided.

COURT

The Circuit Court of Page County, Virginia.

COMMISSION

The Planning Commission of Page County.

COMMERCIAL OUTDOOR RECREATION

A private, fee-supported, outdoor activity using or not using tangible facilities, involving or not involving athletic training, mastered skills, innate or acquired talents, requiring athletic or recreational talents.

COMMERCIAL OUTDOOR RECREATION AREAS AND FACILITIES

An area or facilities where commercial outdoor recreation is allowed. Such examples are playgrounds, picnic grounds, swimming pools, country clubs, golf courses, driving ranges, laser tag, paintball, archery, etc.

COMMUNITY CENTER

A place, structure, area, or other facility used for and provided religious, fraternal, social, educational, or recreational programs designed to accommodate and serve the community.

CONFINED FEEDING OPERATION

A fenced area of one acre or less wherein more than five head of livestock are permitted to graze, roam or feed or an enclosed structure for the exclusive occupancy of animals, excluding dogs and cats, or livestock or poultry, which are not permitted to graze, roam or exercise frequently outside of the enclosed structure. Included within such definition are poultry houses, hog houses, hog lots, etc.

CONTRACTOR OFFICE

The office for a contractor licensed through the Commonwealth of Virginia, but does not include the outdoor storage of operations' vehicles, equipment and /or materials.

COVERAGE

Percent of total lot areas that may be occupied by buildings and structures.

DAIRY

A commercial establishment for the manufacture, processing and/or sale of milk products.

DISTRICT

A division of territory within Page County within which certain uniform regulations and requirements apply under the provisions of this chapter.

DISTILLERY

Any use which produces an alcoholic beverage, other than wine or beer.

DWELLING

Any structure which is designed for use for residential purposes, except hotels, boardinghouses, lodging houses, tourist cabins, motels, inns, trailers, mobile homes and tourist homes.

A. SINGLE-FAMILY DETACHED DWELLING:

[Amended 4-9-1990]

(1) A building arranged, designed or intended for occupancy exclusively by one family, such building being surrounded by open space on all four sides within the same lot. The term "single-family dwelling" shall also include manufactured homes which meet the following requirements.

(a) The home shall be erected at least 20 feet in width and 40 feet in length.

(b) The home shall be erected on a permanent outside perimeter foundation of block or masonry.

(c) The complete wheel and axle assembly and hitch assembly shall be removed from the manufactured home.

(d) The roof shall be an A-type roof with no less than three-inch to twelve-inch pitch, and such roof shall be covered with shingle.

(e) The home shall be permanently attached so as to allow the home to be taxed as real estate by the County of Page, Virginia, and such title evidencing the manufactured home as personal property shall be destroyed.

(2) However, nothing contained in this definition shall allow manufactured homes in such residential areas or subdivisions in the County of Page, Virginia, where otherwise prohibited by such restrictive covenants applicable to the residential area or subdivision.

B. DWELLING, SINGLE-FAMILY ATTACHED — A group of two or more closely placed, interrelated single-family dwelling units which are generally joined by a common party wall, a common floor-ceiling or garage and/or, with the specific approval of the Director in each case, connecting permanent and architecturally unified structures such as breezeways, carports, or walls, which structures continue the design, pattern and/or materials of the facade from one dwelling unit to another, whether or not such a group is located on a single parcel or adjoining individual lots. Connecting structures and outdoor living space may be so designed as to provide access between front and rear yards. Architectural facades or treatment of materials in a townhouse development shall be varied from one group of units to another; and no more than three abutting units in a row shall have the same front and rear setbacks with a minimum setback offset being one foot. For the purpose of this chapter, dwellings such as duplexes, semidetached, garden court, garden apartments, condominiums, patio house, zero lot line, piggyback townhouse, back-to-back townhouse and townhouse shall be deemed single-family attached dwellings.

[Added 12-19-2006 Editor's Note: This ordinance also repealed former Subsection B, the definition of "two-family dwelling" and former Subsection C, the definition of "multifamily dwelling."]

DWELLING UNIT

One or more rooms in a dwelling designed for living or sleeping purposes or a single housekeeping unit and having no cooking or sanitary facilities in common with any other dwelling unit.

EVENT FACILITY

A building, which may include on-site kitchen/catering facilities, where indoor and outdoor activities such as weddings, receptions, banquets, and other such gatherings are held by appointment.

FAMILY

One or more persons occupying a premises and living in a single dwelling unit, as distinguished from an unrelated group occupying a boardinghouse, lodging house, tourist home or hotel or motel.

FAMILY DAY HOME

A child day program offered in the residence of the provider or the home of any of the children in care for one through 12 children under the age of 13, exclusive of the provider's own children and any children who reside in the home, when at least one child receives care for compensation. The provider of a licensed or registered family day home shall disclose to the parents or guardians of children in their care the percentage of time per week that persons other than the provider will care for the children. Family day homes serving six through 12 children, exclusive of the provider's own children and any children who reside in the home, shall be licensed. However, no family day home shall care for more than four children under the age of two, including the provider's own children and any children who reside in the home, unless the family day home is licensed or voluntarily registered. However, a family day home where the children in care are all grandchildren of the provider shall not be required to be licensed.

[Added 6-16-2009]

FARM IMPLEMENTS

Any kind of machinery used on a farm to help with farming.

FARMERS MARKET

A market held in an open area or in a structure, where groups of individual sellers offer the sale to the public such items as fresh produce, seasonal fruits, fresh flowers, arts and craft items, and food and beverages.

FRONTAGE

The minimum width of a lot measured from one side lot line to the other along a line on which no point shall be farther away from the street upon which the lot fronts than the building setback line, as defined and required herein.

GARAGE, PRIVATE

An accessory building designed or used for the storage of private automobiles owned and used by the occupants of the building to which the garage is an accessory.

GARAGE, PUBLIC

A building or portion thereof, other than a private garage, designed or used for servicing, repairing (including body work), equipping, renting, selling or storing motor vehicles.

GARDEN APARTMENT

See Subsection C(1) of the definition of "dwelling."

GASOLINE SERVICE STATION

A structure, building or area of land or any portion thereof that is used primarily for the sale of gasoline or any other motor vehicle fuel which may or may not include facilities for lubricating, washing, sale of accessories and otherwise servicing motor vehicles, but not including body repair or painting thereof.

GOLF COURSE

Any golf course, publicly or privately owned, on which the game of golf is played, including accessory uses and buildings customary thereto, but excluding golf driving ranges, as defined herein.

GOLF DRIVING RANGE

A limited area on which golf players do not walk, but onto which they drive golf balls from a central driving tee.

GOVERNING BODY

The Board of Supervisors of Page County.

GREENHOUSE

A glassed or transparent enclosure used for the growing and cultivations of plants.

GROUNDWATER

Any water, except capillary moisture, beneath the land surface in the zone of saturation or beneath the bed of any stream, lake, reservoir or other body of surface water within the boundaries of this commonwealth, whatever may be the subsurface geologic structure in which such water stands, flows, percolates or otherwise occurs.

GROUP HOME

A facility for social rehabilitation, substance abuse or mental health problems that contains a group housing arrangement that provides custodial care but does not provide acute care.

GUEST HOUSE

A one- to two-bedroom structure designed to complement the permitted principal residential structure. Only one guest house shall be allowed on any lot, tract or parcel of land, and cannot be rented or sold separate from the permitted principal residential structure.

[Added 6-21-2005]

HALFWAY HOUSE

A licensed home for inmates on release from more restrictive custodial confinement or initially placed in lieu of such more restrictive custodial confinement, wherein supervision, rehabilitation, and counseling are provided to mainstream residents back into society, enabling them to live independently.

HEALTH OFFICIAL

The legally designated health authority of the State Board of Health for Page County or his authorized representative.

HOME OCCUPATION

An occupation carried on by the occupant of a dwelling as a secondary use in connection with which there is no display and which use does not change the character of the dwelling or have any exterior evidence of such secondary use other than a small name plate, as referred to herein. No commercial vehicle shall be used in connection with the dwelling.

HOSPITAL

An institution rendering medical, surgical, obstetrical or convalescent care, including nursing homes, homes for the aged and sanitoriums, but in all cases excluding institutions primarily for mental or feeble-minded patients, epileptics, alcoholics or drug addicts. (Certain nursing homes and homes for the aged may be "home occupations" if they comply with the definitions herein.)

HOSTEL

A budget-oriented, sociable accommodation where guest can rent a bed in a dormitory and share a bathroom, lounge, and sometimes a kitchen.

HOTEL

A building designed or occupied as the temporary abiding place for 14 or more persons who are, for compensation, lodged, with or without meals, and in which provision is not generally made for cooking in individual rooms or suites.

JUNKYARD

An establishment or place of business which is maintained, operated or used for the storage, keeping or abandonment of junk, including old or scrap copper, brass, rope, rags, batteries, paper, trash, rubber, debris, waste or junked, dismantled or wrecked automobiles or parts thereof, iron, steel and other old or scrap ferrous or nonferrous material. The term "junkyard" shall include the term "automobile graveyard," defined as any lot or place which is exposed to the weather and upon which more than three motor vehicles of any kind, incapable of being operated and which it would not be economically practical to make operative, are placed, located or found.

LOT

A parcel of land occupied or to be occupied by a main structure and accessory structures, together with such yards, open spaces, lot width and lot areas as are required by this chapter, either shown on a plat of record or considered as a unit of property and described by metes and bounds.

LOT AREA

An area of land which is determined by the limits of the property lines bounding that area and expressed in square feet or acres. Any portion of a lot included in a street right-of-way shall not be included in calculating lot area.

LOT, CORNER

A lot at the point of intersection of and abutting two or more intersecting streets. Of the two sides of a corner lot, the front shall be deemed to be the shorter of the two sides fronting on streets if both streets are public rights-of-way. Front yard setbacks are required on both sides if both streets are public rights-of-way.

[Amended 7-9-1990]

LOT COVERAGE

The maximum area of a lot which may be covered by all buildings and other impervious material unless otherwise specified.

LOT, DEPTH OF

The average horizontal distance between the front and rear lot lines.

LOT, DOUBLE-FRONTAGE (THROUGH LOT)

An interior lot having frontage on two streets.

LOT, INTERIOR

Any lot other than a corner lot.

LOT LINE

Any line dividing one lot from another.

LOT OF RECORD

A lot, a plat or a description of which has been recorded in the office of the Clerk of the Circuit Court.

LOT, WIDTH OF

The horizontal distance between side lot lines measured at the setback line.

MANUFACTURED HOME

A structure subject to federal regulation which is transportable in one or more sections; is eight body feet or more in width and 40 body feet or more in length in the traveling mode or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without permanent foundation, when connected to the required utilities; and includes the plumbing, heating, air-conditioning and electrical systems contained in the structure.

MANUFACTURE and/or MANUFACTURING

The processing and/or converting of raw, unfinished materials or products, or either of them, into articles or substances of different character or for use for a different purpose.

MEDIA RELATED OFFICE

An office used for the purpose of informing the public of news, entertainment, education, data or promotional messages. This includes but is not limited to: newspapers, magazines, TV, radio, direct mail, telephone, fax, and internet.

MEDICAL OFFICE OR CLINIC

An office used exclusively by physicians, dentists, and similar personnel for the treatment or examination of patients solely on an outpatient basis. This may include outpatient surgery, emergency care, medical-related support labs, and a pharmacy. This term shall not include group homes, halfway houses, hospitals, nursing homes, rehabilitation facilities, residential facilities, substance abuse treatment facilities, or schools.

MOBILE HOME

A structure, transportable in one or more sections, which in the traveling mode is eight body feet or more in width or 32 body feet or more in length or, when erected on site, is 256 or more square feet and which is built on a permanent chassis and is designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein.

MOBILE HOME PARK

Any site, lot, field or tract of land upon which is located three or more mobile homes used for any purpose or no purpose or which is held out for the location of any mobile home for any purpose or any motor vehicle which is used for business, living or sleeping purposes and which is or may be transported from one place to another, whether motive power or other means shall be required, and shall include any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of any such park or camp.

MOTEL

A building or group of buildings containing individual rooms or apartment accommodations primarily for transients, each of which is provided with a separate exterior entrance and a parking space, and offered principally for rental and use by motor vehicle travelers. The term "motel" includes, but is not limited to, auto courts, motor courts, motor inns, motor lodgings or roadside hotels.

MOTORSPORTS EVENT

Any regularly scheduled and/or advertised gathering for the purpose of competitive vehicular activity over a fixed course or area that persists for periods in excess of 15 minutes over one twenty-four-hour period.

[Added 5-14-2002]

MOTORSPORTS FACILITY

Any facility for the competitive operation of automobile, trucks, motorcycles and any other motorized vehicles or machinery for recreational or commercial purpose for uses such as, but not limited to, racing, practicing, training, instruction, research and development and testing.

[Added 5-14-2002]

NONCONFORMING ACTIVITY or USE

The otherwise legal use of a building or structure or of a tract of land that does not conform to the use regulations of this chapter for the district in which it is located.

NONCONFORMING LOT

An otherwise legally platted lot that does not conform to the requirements of this chapter for the district in which it is located.

NONCONFORMING STRUCTURE

An otherwise legal building or structure that does not conform with the regulations of this chapter for the district in which it is located.

NURSING HOMES

Facilities that provide care, including both intermediate care facilities and skilled nursing facilities where any of the persons are incapable of self-preservation.

OFFICIAL ZONING MAP

The legally adopted Zoning Map of Page County. *Editor's Note: A copy of the Zoning Map is included at the end of this chapter.*

OFF-STREET PARKING AREA

Space provided for vehicular parking outside the dedicated street right-of-way.

PARKING LOT

An off-street surfaced area designed solely for the parking of motor vehicles, including driveways, passageways and maneuvering space appurtenant thereto.

PARKING SPACE

An off-street space measuring nine feet in width by 20 feet in length, exclusive of driveways, passageways and maneuvering space.

PERSON

Any individual, firm, corporation or association.

PERSONAL SERVICE SHOPS

Buildings for the rendering of or providing of personal services; however, excluding massage parlors, nude or obscene dance halls or other businesses exploiting nude or obscene conduct, as defined by County ordinance in Chapter [86](#), Obscenity, of the Code of Page County.

PET GROOMING, BOARDING AND BREEDING

A commercial facility where a pet animal may be cleaned, styled or have its appearance maintained, that cares for or houses pet animals in the absence of the owner, or that engages in the vocation of mating carefully selected specimens of the same breed to reproduce specific, consistently replicable qualities and characteristics.

[Added 12-19-2006]

PLANNING COMMISSION

The Page County Planning Commission.

PUBLIC WATER and SEWER SYSTEM

A water or sewer system owned and operated by the County of Page, an incorporated town, an authority or a corporation franchised by the Commonwealth of Virginia and under the jurisdiction of the State Health Department of Virginia.

RECYCLING FACILITY

Any location whose primary use is where recyclable materials are bought, sold, accumulated, exchanged, packaged, disassembled or handled, including, but not limited to, scrap metal, paper, rags, tires, wood, plastic, glass and other such materials.

[Added 8-19-2008]

REGISTERED FAMILY DAY HOME

Any family day home that has met the standards for voluntary registration for such homes pursuant to regulations adopted by the Board and that has obtained a certificate of registration from the Commissioner.

[Added 6-16-2009]

RESTAURANT

A. Any place where food is prepared for service to the public on or off the premises or any place where food is served. Examples of such places include, but are not limited to, lunchrooms, short-order places, cafeterias, coffee shops, cafes, taverns, delicatessens, dining accommodations of public or private clubs, kitchen facilities of hospitals and nursing homes and dining accommodations of public and private schools and colleges. Excluded from the definition are places manufacturing packaged or canned foods which are distributed to grocery stores or other similar food retailers for sale to the public.

B. Any place or operation which prepares or stores food for distribution to persons of the same business operation or of a related business operation for service to the public. Examples of such places or operations include, but are not limited to, operations preparing or storing food for catering services, pushcart operations, hot dog stands and other mobile points of service. Such mobile points of service are also deemed to be "restaurants" unless the point of service and of consumption is in a private residence.

RETAIL STORES AND SHOPS

Any store or shop where any person or merchant sells goods, wares, and merchandise for use or consumption by the purchaser.

RIDING STABLES OR ACADEMIES

A building, group of buildings, or use of land, or any combination thereof, used for the sheltering, care, riding, or showing of horses. The facility may include the sale of tack and related accessories items. Structures may include barns, stables, corrals, and paddocks.

SAWMILLS, CHIPPING MILLS, and SHAVING MILLS

[Amended 6-10-2003]

A. MILLABLE SAWMILL, CHIPPING MILL, AND SHAVING MILL — A portable sawmill, chipping mill, or shaving mill located on privately owned real estate to be used for the purpose of processing of timber cut only from that real estate, or from real estate immediately contiguous or adjacent thereto.

B. MILLERIAL SAWMILL, CHIPPING MILL, OR SHAVING MILL — A sawmill, chipping mill, or shaving mill permanently located on real estate for the purpose of processing timber primarily for commercial purposes without regard to the point of origin of the timber processed on the real estate.

C. COMMERCIAL WORKSHOP — Workshops using any medium compatible with the district.

[Added 12-19-2006]

SETBACK

The required distance that a structure must be built from an adjoining property line or road or right-of-way. "Setback" may also be referred to as "minimum yard dimension."

[Amended 11-15-1989]

SELF STORAGE

A structure or structures containing separate storage spaces of varying sizes leased or rented as individual leases for the purpose of storing personal property and household goods.

SHADOW/FLICKER

The visible flicker effect when rotating turbine blades cast shadows on the ground and nearby structures causing the repeating pattern of light and shadow.

[Added 10-20-2009]

SHOOTING RANGE, INDOOR

A completely enclosed building designed for the safe discharge of archery equipment and firearms at targets for marksmanship practice or competitions.

SHOOTING RANGE, OUTDOOR

An outdoor area or structure designed for the safe discharge of archery equipment and firearms at targets for marksmanship practice or competitions

SHOPPING CENTER

A group of stores, four or more in number, planned and designed as an integrated unit with off-street parking provided on the property as an integral part of the unit. "Shopping center" shall also mean a single store or a group of stores less than four in number where the total gross floor area of the store or stores exceeds 25,000 square feet.

SIGN

Any display of any letters, words, numerals, figures, devices, emblems, pictures or any parts or combinations thereof by any means whereby the same are made visible for the purpose of making anything known, whether such display is made on, attached to or as a part of a structure, surface or any other thing, including but not limited to the ground, any rock, tree or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is located.

A. BUSINESS SIGN — A sign which directs attention to a product, commodity or service available on the premises.

B. DIRECTIONAL SIGN — A sign (one end of which may be pointed or on which an arrow may be painted, indicating the direction to which attention is called) giving the name and approximate location only of the firm or business responsible for the erection of the same.

C. GENERAL ADVERTISING SIGN — A sign which directs attention to a product, commodity or service not necessarily conducted, sold or offered upon the same lot where such sign is located.

D. HOME OCCUPATION SIGN — A sign directing attention to a product, commodity or service available on the premises, but which product, commodity or service is clearly a secondary use of the dwelling.

E. TEMPORARY SIGN — A sign applying to a seasonal or other brief activity, such as but not limited to summer camps, horse shows, auctions or sale of land.

SIGN STRUCTURE

Includes the supports, uprights, bracing and/or framework of any structure, be it single-faced, double-faced, V-type or otherwise exhibiting a sign.

SPECIAL USE (EXCEPTION) PERMIT

A permit for a land use that has operating and/or physical characteristics that may be generally different from those uses permitted by right in a given zoning district. Special uses may nonetheless be compatible with permitted-by-right uses and surrounding land uses under special conditions and with adequate public review. Special uses are allowed only at the legislative discretion and approval of the governing body following review and recommendation by the Commission in accordance with § [125-54](#) of this chapter.
[Amended 5-14-2002]

SPECIFIED ANATOMICAL AREAS

[Added 6-16-2009]

- A.** Less than completely and opaquely covered:
 - (1)** Human genitals, pubic region, buttock; and
 - (2)** Female breast below a point immediately above the top of the areola.
- B.** Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

SPECIFIED SEXUAL ACTIVITIES

[Added 6-16-2009]

- A.** Human genitals in a state of sexual stimulation or arousal.
- B.** Acts of human masturbation, sadomasochistic abuse, sexual penetration with an inanimate object, sexual intercourse or sodomy.
- C.** Fondling or other erotic touching of human genitals, pubic region, buttock or female breast.

STORAGE WAREHOUSE

A structure or part of a structure used for the storage of goods, materials, wares and merchandise. Self-storage facilities are considered storage warehouses.

[Added 8-19-2008]

STORY

That portion of a building included between the surface of any floor and the surface of the floor next above it, or, if there is no floor above it, then the space between any floor and the ceiling next above it. A basement, but not a cellar, shall be deemed to be a "story." Each level of a split-level building, excluding cellars, shall be considered 1/2 story.

STORY, HALF

A space under a sloping roof which has the line of intersection of roof decking and wall face not more than three feet above the top floor level and in which space not more than 2/3 of the floor area is finished for use.

STREET

A public or private right-of-way, excluding driveways, intended for use as a means of vehicular and pedestrian circulation which provides a means of access to abutting property. The word "street" includes thoroughfare, avenue, boulevard, court, drive, expressway, highway, service street (alleys), lane and road or similar terms.

STREET LINE

The dividing line between a street or road right-of-way and the adjacent property.

STRUCTURE

An assembly of materials having an ascertainable stationary location, which can include: stadiums, platforms, observation towers, communication towers, storage tanks, swimming pools, amusement devices, storage bins, gazebos, sheds and other similar uses. The word "structure" shall be construed as though followed by the words "or parts thereof" unless the context clearly requires a different meaning. All buildings are structures.

[Amended 8-19-2008]

TOWNHOUSES

See Subsection C(2) of the definition of "dwelling."

USABLE OPEN SPACE

An unenclosed portion of the area of a lot which is not devoted to driveways, parking spaces or principal structures, including common buildings such as shelters, pavilions or recreational structures centrally located, accessible to occupants of the building or buildings, but excluding marshes, swamps, streams and slopes in excess of 15% or other unusable land.

USE

The specific purpose for which land, sign, structure or building is designed, arranged, intended or for which it may be occupied or maintained or any activity, occupation, business or operation which may be carried on thereon or therein. The term "permitted use" or its equivalent shall not be deemed to include any nonconforming use.

VARIANCE

A relaxation of the terms of this chapter by the Board of Zoning Appeals where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this chapter would result in unnecessary and undue hardship. As used in this chapter, a "variance" is authorized only for height, area and size of the structure or size of yards and open spaces; establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning district or adjoining zoning districts, nor solely for the economic benefit of the landowner.

VETERINARY CLINIC

A facility that deals with the causes, diagnosis, and treatment of diseases and injuries of animals, especially domestic animals, under the direction and control of a veterinarian licensed by the Commonwealth of Virginia.

[Added 12-19-2006]

VIRTUAL BUSINESS

A virtual business is defined by meeting the following:

[Added 8-21-2007]

A. Does not require direct vehicular traffic to the dwelling unit by the public for operation of the business.

B. The primary means of communication in the operation of the business is by telecommunication, facsimile, computer-related activity or other like means of communications.

C. No wholesale or retail business shall be permitted unless it is conducted entirely by mail and/or telecommunications.

D. Such home occupation shall be subject to all the criteria set forth in § [125-15A\(1\)](#), hereinabove stated, with the exception of required parking spaces set forth in § [125-15A\(1\)\(a\)](#).

E. Does not use outside storage or display of materials, goods, supplies, or equipment or work areas in relation to the business outside the home.

F. No signage allowed.

WAYSIDE STAND, ROADSIDE STAND or WAYSIDE MARKET

Any structure or land used for the sale of agricultural or marine produce or the sale of items made or produced on the premises where such production is carried on as a home occupation.

WIND ENERGY FACILITY, SMALL SYSTEM (PRIVATE USE)

A single system designed to supplement other electricity sources as an accessory use to existing buildings or facilities, wherein the power generated is used primarily for on-site consumption.

A small wind energy conversion system consisting of a single wind turbine, a tower, and associated control or conversion electronics which has a rated capacity of not more than 25kW.

[Added 10-20-2009]

WINDMILL

A machine designed to convert the energy of the wind into more useful forms using rotating blades to turn mechanical machinery to do physical work, such as crushing grain or pumping water.

[Added 10-20-2009]

WIND TURBINE

A wind energy conversion system that converts wind energy into electricity through the use of a wind turbine generator, and may include a nacelle, rotor, tower, pad transformer, blades, and tail.

[Added 10-20-2009]

WINERY

A winery is a building or property that produces wine, or a business involved in the production of wine, such as a wine company.

YARD, FRONT

An unoccupied space, open to the sky, between an adjacent right-of-way and the building setback line which shall be drawn at such distance as may be specified herein for any district and extending for the full width of the lot.

YARD, REAR

An unoccupied space, open to the sky, between the rear lot line and a line drawn parallel thereto at such distance therefrom as may be specified herein for any district and extending for the full width of the lot.

YARD, SIDE

An unoccupied space, open to the sky, between the side lot line and a line drawn parallel thereto at such distance therefrom as may be specified herein for any district and extending the full length of the lot.

ZONING ADMINISTRATOR

See "administrator."

ZONING BOARD

The Board of Zoning Appeals of Page County.

ZONING PERMIT

A certificate issued by the Zoning Administrator for authorizing the uses of land and/or structures as required by this chapter.

§ 125-12 Commercial (C-1).

- A. Statement of intent.** Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.
- B. Permitted uses shall be as follows:**
- (1) Retail stores or shops for the conducting of any retail business **including but not limited to: Convenience Store; Craft Shop; Florist; Pawn-Shop; Farmers Market; Greenhouses; Hardware Store; Art and Framing; Antique Shop; and other similar uses** (Excluding coal, wood and lumber yards).
 - (2) Service shops **including but not limited to: Physical Fitness Center; Funeral Home; Beauty, Barber, or Nail Shops; Laundromat and Drycleaner; Self Storage Unit; Community Center; Auto Body Shop; Car Wash/Detail; Auto Repair Service Facility; Metal-Working and Welding; and other similar uses.**
 - (3) Business, professional or government offices, and office buildings **including but not limited to: Post Office; Public Safety Facilities- Police, Fire, and Rescue; Real Estate Office; Medical and Dental Offices; Veterinarian Clinic; Animal Husbandry/ Commercial Kennel Operation; Media Related Office; Library; Contractor Office; Rehabilitation Centers; Religious Cultural and Educational Institutions; Tax Preparation; Pharmacy; Telecommunication Call Center; Nursing Homes; and other similar uses.**
 - (4) Banks, savings, and loan associations **including but not limited to Credit Unions; Payday Loans; Investment Services; and other similar uses.**
 - (5) Places serving food and/or beverages **including but not limited to: Restaurant; Cafe; Tavern; Nightclub; Bar; Pub; Bakery; Deli; Brewery; Winery; Drive-Ins; Banquet Facility; Event Facility; and other similar uses.**

- (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters. **[Amended 6-16-2009]**
- (7) Automobile or mobile home sales with **or without** service facilities.
- (8) Travel information areas.
- (9) Motels and hotels (except adult motels); **Hostels; Cabin Rentals; Bed-and-Breakfast Establishments; Air Bed-and-Breakfast Establishments; and Accessory and/or upstairs apartments. [Amended 6-16-2009]**
- (10) **Indoor** bowling alleys; skating rinks; **archery; laser tag; and paintball.**
- (11) Farm implement sales **with or without service facilities.**
- (12) Agriculture.
- (13) Single-family detached dwellings; however, each lot shall comply with the requirements of § **125-9E** or § **125-10E**. **[Amended 6-21-2005]**
- (14) All facilities required by public utilities **except power generation and water and/or wastewater treatment plants.**
- (15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery. **[Added 11-10-1999]**
- (16) Luray Caverns Airport. **[Added 3-18-2008]**
- (17) Child day center pursuant to § **125-30.6**. **[Added 6-16-2009]**
- (18) **Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other similar uses.**

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § **125-21**.
- (2) Signs pursuant to § **125-20**.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § **125-16**.
- (4) Small system wind energy facility **and/or other small alternative energy (ex. Solar panels)**. **[Added 10-20-2009]**
- (5) Windmill. **[Added 10-20-2009]**

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § 125-23.
 - (2) Commercial parking facilities.
 - (3) Shopping centers pursuant to § 125-18.
 - (4) **Outdoor recreation to include** drive-in theaters and **outdoor firearm ranges**.
 - (5) **Hospitals and Residential Care Facilities to include group homes, halfway houses, adult day care facilities, and assisted living facilities.**
 - (6) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
 - (7) Pole-designed tower facilities or pole-designed structures **or monopoles**, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit. **[Added 2-12-2002]**
 - (8) Motorsports facility pursuant to § 125-30.2. **[Added 5-14-2002]**
 - (9) Adult business in accordance with § 125-30.7. **[Added 6-16-2009]**
 - (10) **Riding stable or academies.**
 - (11) **Water and/or wastewater treatment plants.**
- E. Minimum lot size shall be as follows: 20,000 square feet with a minimum lot width of 100 feet.
- F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.
- G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80% **of the total lot area**.
- H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of **six** feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least **six** feet in height.
- I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter. **[Added 6-21-2005]**

J. All wells in Commercial zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: (i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or (ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a Variance Conveyance form, which is part of the Page County Appeal/Variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure. **[Added 6-21-2005; amended 12-16-2008; 4-21-2009]**

K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:

1. Boundary of the parcel with project name, tax map number, and owner name and contact information.
2. Building location and setbacks from property lines.
3. Parking spaces
4. Proposed signs
5. Lighting with a description
6. Buffer area as described in the above H

§ 125-12 Commercial (C-1).

A. **Statement of intent.** Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.

B. Permitted uses shall be as follows:

- (1) Retail stores or shops for the conducting of any retail business **including but not limited to: Convenience Store; Craft Shop; Florist; Pawn-Shop; Farmers Market; Greenhouses; Hardware Store; Art and Framing; Antique Shop; and other similar uses** (Excluding coal, wood and lumber yards).
- (2) Service shops **including but not limited to: Physical Fitness Center; Funeral Home; Beauty, Barber, or Nail Shops; Laundromat and Drycleaner; Self Storage Unit; Community Center; Auto Body Shop; Car Wash/Detail; Auto Repair Service Facility; Metal-Working and Welding; and other similar uses.**

- (3) Business, professional or government offices, and office buildings **including but not limited to: Post Office; Public Safety Facilities- Police, Fire, and Rescue; Real Estate Office; Medical and Dental Offices; Veterinarian Clinic; Animal Husbandry/ Commercial Kennel Operation; Media Related Office; Library; Contractor Office; Rehabilitation Centers; Religious Cultural and Educational Institutions; Tax Preparation; Pharmacy; Telecommunication Call Center; Nursing Homes; and other similar uses.**
- (4) Banks, savings, and loan associations **including but not limited to Credit Unions; Payday Loans; Investment Services; and other similar uses.**
- (5) Places serving food and/or beverages **including but not limited to: Restaurant; Cafe; Tavern; Nightclub; Bar; Pub; Bakery; Deli; Brewery; Winery; Drive-Ins; Banquet Facility; Event Facility; and other similar uses.**
- (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters. **[Amended 6-16-2009]**
- (7) Automobile or mobile home sales with **or without** service facilities.
- (8) Travel information areas.
- (9) Motels and hotels (except adult motels); **Hostels; Cabin Rentals; Bed-and-Breakfast Establishments; Air Bed-and-Breakfast Establishments; and Accessory and/or upstairs apartments. [Amended 6-16-2009]**
- (10) **Indoor** bowling alleys; skating rinks; **archery; laser tag; and paintball.**
- (11) Farm implement sales **with or without service facilities.**
- (12) Agriculture.
- (13) Single-family detached dwellings; however, each lot shall comply with the requirements of § **125-9E** or § **125-10E**. **[Amended 6-21-2005]**
- (14) All facilities required by public utilities **except power generation and water and/or wastewater treatment plants.**
- (15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery. **[Added 11-10-1999]**
- (16) Luray Caverns Airport. **[Added 3-18-2008]**
- (17) Child day center pursuant to § **125-30.6**. **[Added 6-16-2009]**
- (18) **Commercial outdoor recreation areas and facilities: parks (except amusement parks), playgrounds, picnic grounds, swimming clubs, country clubs, golf courses and driving ranges, miniature golf courses; archery; laser tag; paintball; and other**

similar uses.

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § 125-21.
- (2) Signs pursuant to § 125-20.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.
- (4) Small system wind energy facility and/or other small alternative energy (ex. Solar panels). [Added 10-20-2009]
- (5) Windmill. [Added 10-20-2009]

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § 125-23.
- (2) Commercial parking facilities.
- (3) Shopping centers pursuant to § 125-18.
- (4) Outdoor recreation to include drive-in theaters and outdoor firearm ranges.
- (5) Hospitals and Residential Care Facilities to include group homes, halfway houses, adult day care facilities, and assisted living facilities.
- (6) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
- (7) Pole-designed tower facilities or pole-designed structures or monopoles, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit. [Added 2-12-2002]
- (8) Motorsports facility pursuant to § 125-30.2. [Added 5-14-2002]
- (9) Adult business in accordance with § 125-30.7. [Added 6-16-2009]
- (10) Riding stable or academies.
- (11) Water and/or wastewater treatment plants.

E. Minimum lot size shall be as follows: 20,000 square feet with a minimum lot width of 100 feet.

- F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.
- G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80% of the total lot area.
- H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of six feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least six feet in height.
- I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter. [Added 6-21-2005]
- J. All wells in Commercial zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: (i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or (ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a Variance Conveyance form, which is part of the Page County Appeal/Variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure. [Added 6-21-2005; amended 12-16-2008; 4-21-2009]
- K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:
1. Boundary of the parcel with project name, tax map number, and owner name and contact information.
 2. Building location and setbacks from property lines.
 3. Parking spaces
 4. Proposed signs
 5. Lighting with a description
 6. Buffer area as described in the above H

125.30.10 Supplementary Regulations

Animal Husbandry/ Commercial Kennel Operation

- A. Any buildings, runs, or containment areas associated with **an Animal Husbandry/ Commercial Kennel** operation shall meet the following setbacks:
 - 1. One hundred fifty (150) feet from property line, reducible to seventy-five (75) feet if notarized consent is obtained from the affected adjoining landowner and submitted as a part of the permit package.
 - 2. Three hundred (300) feet to any dwelling on adjoining property, reducible if the affected adjoining landowner gives notarized consent which must state the agreed upon distance of any buildings, runs, or containment areas shall be from the residence.
 - 3. One hundred (100) feet from any public road. This setback is not reducible.
- B. The owner of the kennel or operation shall submit a plan for waste disposal **which meets the County's approval, in the County's sole discretion**. The plan shall show how wastewater from the wash down of the kennels is to be collected and the type of disposal proposed.
- C. All dogs in a commercial kennel operation shall be housed in a fully enclosed building from 9:00 p.m. to 6:00 a.m.

Auto Repair Service Facility

Auto Repair Service Facility includes a commercial garage and an auto body shop.

- A. They shall be screened from view of any adjacent residential district or residential use on an adjacent lot by means of a combination of evergreen landscaping and/or solid fencing with a minimum height of six feet and with the landscaping located nearest the affected lot.
- B. Auto Repair Service Facility shall be located on a lot or parcel adjacent to and have access to a state-maintained road.**
- C. The owner of the operation shall submit plan which meets the County's approval, in the County's sole discretion, stating how the environment will not be degraded by the following aspects:
 - 1. The commercial garage structure.
 - 2. The accumulation of operable or inoperable vehicles **or parts**.
 - 3. Repair equipment and tools.
 - 4. Containers for the storage of parts and liquids (used oil, antifreeze and similar fluids). Containers for liquids shall be clearly identified as to their contents.
- D. All associated materials for the operation of the garage at the particular site indicated in the application.
- E. A sketch of the parcel showing all **of** the following information:

1. The location of the facility.
2. All other buildings (house, outbuildings, storage buildings and similar structures).
3. Proposed and existing parking areas and spaces.
4. Septic tank and drain field location.
5. Well location
6. All other prominent features of the property.
7. Setback distances between all the features above shall be shown in feet.

Banquet Facility or Event Facility

- A. Maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- B. Any outdoor entertainment shall require a special entertainment permit for each event as required in Chapter 55 of the Page County Code.

Commercial Outdoor Recreation Areas and Facilities

Outdoor commercial recreation area and facilities, such as parks (except amusement parks) shall be subject to the following conditions:

- A. No building or part thereof or any parking or loading area shall be located within 35 feet of any street or lot line.
- B. Such use shall occupy a lot with an area of not less than three acres.
- C. Exterior lighting, other than that essential for the safety and security shall be prohibited. All exterior lighting shall be shielded from the view of all surrounding streets and lots. Full light cutoff shall be required except as needed for safety and security.
- D. All events shall be scheduled so as to complete all activity before or as near to 11:00 p.m. as practical, but under no circumstances shall any illumination of the playing field, court, or track be permitted after 11:00 p.m. except to conclude an event that was reasonably scheduled to conclude prior to 11:00 p.m.
- E. A commercial outdoor recreation facility shall provide a design plan. The design plan shall include the lighting requirements for each sports field, the specifications and technical measures showing how those requirements will be achieved.
- F. All lighting and sound producing or amplifying devices shall be downward and inward facing.

Greenhouse Retail Sales

- A. Companion products include garden accessories, floral supplies, and other items directly related to culture, care, or use of, horticultural products. Companion products do not include lawn mowers, garden tractors, farm machinery and equipment (except hand tools) building materials, furniture, or other like items.
- B. Hours of operation shall be from 6:00 a.m. to 9:00 p.m.

Farm Implement Sales

- A. Only agricultural machinery and equipment shall be rented, sold, maintained or repaired.
- B. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- C. Public access shall not be provided by a private right-of-way.
- D. No structure shall be located closer than fifty (50) feet to any lot line and no closer than three hundred (300) feet from any residence.

Metal-Working and Welding Facility

- A. All outside storage shall be screened from parking areas and adjoining property lines.
- B. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- C. The use shall be accessed by a state-maintained road.
- D. No foundries shall be permitted.

Restaurant (any place serving food and/or beverages)

- A. The maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- B. Any outdoor entertainment shall require a special entertainment permit for each event as required by Chapter 55 of the Page County Code.
- C. Outdoor seating must have a five foot separation between the seating and the parking lot or road.

Riding Stables or Academies

- A. Each riding stable or academy shall be setback from property lines one hundred fifty (150) feet and from the travel surface of public roadways at least one hundred (100) feet.
- B. Setbacks from existing dwellings may be reduced by the mutual consent of the stable and adjacent landowner. The setback from property lines may be reduced by mutual consent of the stable and landowners whose property lines fall within the one hundred fifty (150) foot setback distance. In no case, however, shall such setback from property lines be less than seventy-five (75) feet. Consent shall be evidenced by a notarized affidavit stating the agreed-upon distance between the existing dwelling and the stable. The notarized affidavit shall be presented to the zoning administrator. The setback from public roadways shall not be subject to reduction.
- C. Hours of operation, other than work normally done by the manager of the stable for the maintenance and care of the horses, shall be 6:00 a.m. until 11:00 p.m.
- D. The owner of the stable shall submit as a part of the application a plan for waste disposal.

Self-Storage Facilities

- A. No commercial activities of any kind shall occur within the facility other than rental of storage units. No repair of vehicles, furniture, or other materials or equipment shall occur within the facility. Signs shall be posted within the facility describing such limitations.

- B. No storage of hazardous, toxic or explosive materials shall occur in the self-storage facility. Signs shall be posted within the facility describing such limitations.
- C. The maximum size of any individual storage space or unit in a self-storage facility shall be 500 square feet.
- D. The self-storage facility, including loading areas and all storage areas, shall be totally enclosed by structures or by an eight-foot high opaque wall or fence. Such fences shall be set back at least six feet from property boundaries. Landscaping shall be provided in such setback areas, including trees and shrubs.
- E. Self-storage facilities shall not include portable storage containers, shipping containers and/or tractor trailers.

Shooting Range, Outdoor

- A. The minimum size of the use area shall be five (5) acres, which the drop zone contained fully within this use area.
- B. No structure used for or in conjunction with the use shall be located closer than one hundred (100) feet to any property line.
- C. No outdoor shooting activity shall be located closer than three hundred (300) feet to any property line.
- D. Hours of operation shall be limited to 9:00 a.m. to 6:00 p.m.

125.30.10 Supplementary Regulations

Animal Husbandry/ Commercial Kennel Operation

- D. Any buildings, runs, or containment areas associated with **an Animal Husbandry/ Commercial Kennel** operation shall meet the following setbacks:
 - 4. One hundred fifty (150) feet from property line, reducible to seventy-five (75) feet if notarized consent is obtained from the affected adjoining landowner and submitted as a part of the permit package.
 - 5. Three hundred (300) feet to any dwelling on adjoining property, reducible if the affected adjoining landowner gives notarized consent which must state the agreed upon distance of any buildings, runs, or containment areas shall be from the residence.
 - 6. One hundred (100) feet from any public road. This setback is not reducible.
- E. The owner of the kennel or operation shall submit a plan for waste disposal **which meets the County's approval, in the County's sole discretion**. The plan shall show how wastewater from the wash down of the kennels is to be collected and the type of disposal proposed.
- F. All dogs in a commercial kennel operation shall be housed in a fully enclosed building from 9:00 p.m. to 6:00 a.m.

Auto Repair Service Facility

Auto Repair Service Facility includes a commercial garage and an auto body shop.

- F. They shall be screened from view of any adjacent residential district or residential use on an adjacent lot by means of a combination of evergreen landscaping

and/or solid fencing with a minimum height of six feet and with the landscaping located nearest the affected lot.

- G. Auto Repair Service Facility shall be located on a lot or parcel adjacent to and have access to a state-maintained road.
- H. The owner of the operation shall submit plan which meets the County's approval, in the County's sole discretion, stating how the environment will not be degraded by the following aspects:
 - 1. The commercial garage structure.
 - 2. The accumulation of operable or inoperable vehicles or parts.
 - 3. Repair equipment and tools.
 - 4. Containers for the storage of parts and liquids (used oil, antifreeze and similar fluids). Containers for liquids shall be clearly identified as to their contents.
- I. All associated materials for the operation of the garage at the particular site indicated in the application.
- J. A sketch of the parcel showing all of the following information:
 - 1. The location of the facility.
 - 2. All other buildings (house, outbuildings, storage buildings and similar structures).
 - 3. Proposed and existing parking areas and spaces.
 - 4. Septic tank and drain field location.
 - 5. Well location
 - 6. All other prominent features of the property.
 - 7. Setback distances between all the features above shall be shown in feet.

Banquet Facility or Event Facility

- C. Maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- D. Any outdoor entertainment shall require a special entertainment permit for each event as required in Chapter 55 of the Page County Code.

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Outdoor commercial recreation area and facilities, such as parks (except amusement parks) shall be subject to the following conditions:

- G. No building or part thereof or any parking or loading area shall be located within 35 feet of any street or lot line.
- H. Such use shall occupy a lot with an area of not less than three acres.
- I. Exterior lighting, other than that essential for the safety and security shall be prohibited. All exterior lighting shall be shielded from the view of all surrounding streets and lots. Full light cutoff shall be required except as needed for safety and security.
- J. All events shall be scheduled so as to complete all activity before or as near to 11:00 p.m. as practical, but under no circumstances shall any illumination of the playing field, court, or track be permitted after 11:00 p.m. except to conclude an event that was reasonably scheduled to conclude prior to 11:00 p.m.

- K. A commercial outdoor recreation facility shall provide a design plan. The design plan shall include the lighting requirements for each sports field, the specifications and technical measures showing how those requirements will be achieved.
- L. All lighting and sound producing or amplifying devices shall be downward and inward facing.

Greenhouse Retail Sales

- C. Companion products include garden accessories, floral supplies, and other items directly related to culture, care, or use of, horticultural products. Companion products do not include lawn mowers, garden tractors, farm machinery and equipment (except hand tools) building materials, furniture, or other like items.
- D. Hours of operation shall be from 6:00 a.m. to 9:00 p.m.

Farm Implement Sales

- E. Only agricultural machinery and equipment shall be rented, sold, maintained or repaired.
- F. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- G. Public access shall not be provided by a private right-of-way.
- H. No structure shall be located closer than fifty (50) feet to any lot line and no closer than three hundred (300) feet from any residence.

Metal-Working and Welding Facility

- E. All outside storage shall be screened from parking areas and adjoining property lines.
- F. Hours of operation shall be limited to 6:00 a.m. to 9:00 p.m.
- G. The use shall be accessed by a state-maintained road.
- H. No foundries shall be permitted.

Restaurant (any place serving food and/or beverages)

- D. The maximum building square footage and number of patrons shall be provided by the applicant at the time application is submitted.
- E. Any outdoor entertainment shall require a special entertainment permit for each event as required by Chapter 55 of the Page County Code.
- F. Outdoor seating must have a five foot separation between the seating and the parking lot or road.

Riding Stables or Academies

- E. Each riding stable or academy shall be setback from property lines one hundred fifty (150) feet and from the travel surface of public roadways at least one hundred (100) feet.
- F. Setbacks from existing dwellings may be reduced by the mutual consent of the stable and adjacent landowner. The setback from property lines may be reduced by mutual consent of the stable and landowners whose property lines fall within the one hundred fifty (150) foot setback distance. In no case, however, shall such

setback from property lines be less than seventy-five (75) feet. Consent shall be evidenced by a notarized affidavit stating the agreed-upon distance between the existing dwelling and the stable. The notarized affidavit shall be presented to the zoning administrator. The setback from public roadways shall not be subject to reduction.

- G. Hours of operation, other than work normally done by the manager of the stable for the maintenance and care of the horses, shall be 6:00 a.m. until 11:00 p.m.
- H. The owner of the stable shall submit as a part of the application a plan for waste disposal.

Self-Storage Facilities

- F. No commercial activities of any kind shall occur within the facility other than rental of storage units. No repair of vehicles, furniture, or other materials or equipment shall occur within the facility. Signs shall be posted within the facility describing such limitations.
- G. No storage of hazardous, toxic or explosive materials shall occur in the self-storage facility. Signs shall be posted within the facility describing such limitations.
- H. The maximum size of any individual storage space or unit in a self-storage facility shall be 500 square feet.
- I. The self-storage facility, including loading areas and all storage areas, shall be totally enclosed by structures or by an eight-foot high opaque wall or fence. Such fences shall be set back at least six feet from property boundaries. Landscaping shall be provided in such setback areas, including trees and shrubs.
- J. Self-storage facilities shall not include portable storage containers, shipping containers and/or tractor trailers.

Shooting Range, Outdoor

- E. The minimum size of the use area shall be five (5) acres, which the drop zone contained fully within this use area.
- F. No structure used for or in conjunction with the use shall be located closer than one hundred (100) feet to any property line.
- G. No outdoor shooting activity shall be located closer than three hundred (300) feet to any property line.
- H. Hours of operation shall be limited to 9:00 a.m. to 6:00 p.m.

CERTIFICATE OF VOTES

The undersigned Clerk of the Board of Supervisors of Page County, Virginia, hereby certifies that the foregoing Ordinance constitutes a true and correct copy thereof adopted by the Board of Supervisors at a regular meeting duly held and called on _____, 2016. A record of the roll-call vote by the Board of Supervisors is as follows:

Name	AYE	NAY	ABSTAIN	ABSENT
John R. Woodward, Chairman At-Large				
Mark Stroupe				
D. Keith Guzy, Jr.				
Larry Foltz				
Dorothy F. Pendley				
David Wiatrowski				

Dated: _____, 2016

Clerk, Board of Supervisors
Page County, Virginia

Existing codePage County, VA
Thursday, October 13, 2016

Chapter 125. Zoning

Article IV. District Regulations

§ 125-12. Commercial (C-1).

- A. Statement of intent. Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.
- B. Permitted uses shall be as follows:
- (1) Retail stores or shops for the conducting of any retail business (excluding coal, wood and lumber yards).
 - (2) Personal service shops.
 - (3) Business, professional or government offices and office buildings.
 - (4) Banks and savings and loan associations.
 - (5) Restaurants, cafes, taverns or other places serving food and beverages, except drive-ins.
 - (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters.
[Amended 6-16-2009]
 - (7) Automobile or mobile home sales with accessory service facilities.
 - (8) Travel information areas.
 - (9) Motels and hotels, except adult motels.
[Amended 6-16-2009]
 - (10) Bowling alleys and skating rinks.
 - (11) Farm implement sales.
 - (12) Agriculture.
 - (13) Single-family detached dwellings; however, each lot shall comply with the requirements of § 125-9E or § 125-10E.
[Amended 6-21-2005]
 - (14) All facilities required by electric utilities.
 - (15) Shops engaged in the manufacturing and retail sales of cabinets, furniture and upholstery.
[Added 11-10-1999]
 - (16) Luray Caverns Airport.
[Added 3-18-2008]
 - (17) Child day center pursuant to § 125-30.6.
[Added 6-16-2009]

Proposed

§ 125-12 Commercial (C-1).

- A. **Statement of intent.** Generally, this district covers the areas of the County intended for the conduct of general business to which the public requires direct and frequent access, but which is not characterized either by constant heavy trucking, other than stocking and delivery of light retail goods, or by any nuisance factors other than occasioned by light and noise of congregation of people and passenger vehicles. This area is also intended to provide services for visitors and tourists.
- B. **Permitted uses shall be as follows:**
- (1) Retail stores or shops for the conducting of any retail business including but not limited to: Convenience Store; Craft Shop; Florist; Pawn-Shop; Farmers Market; Greenhouses; Hardware Store; Art and Framing; Antique Shop; and other similar uses (Excluding coal, wood and lumber yards).
 - (2) Service shops including but not limited to: Physical Fitness Center; Funeral Home; Beauty, Barber, or Nail Shops; Laundromat and Drycleaner; Self Storage Unit; Community Center; Auto Body Shop; Car Wash/Detail; Auto Repair Service Facility; Metal-Working and Welding; and other similar uses.
 - (3) Business, professional or government offices, and office buildings including but not limited to: Post Office; Public Safety Facilities- Police, Fire, and Rescue; Real Estate Office; Medical and Dental Offices; Veterinarian Clinic; Animal Husbandry/ Commercial Kennel Operation; Media Related Office; Library; Contractor Office; Rehabilitation Centers; Religious Cultural and Educational Institutions; Tax Preparation; Pharmacy; Telecommunication Call Center; Nursing Homes; and other similar uses.
 - (4) Banks, savings, and loan associations including but not limited to Credit Unions; Payday Loans; Investment Services; and other similar uses.
 - (5) Places serving food and/or beverages including but not limited to: Restaurant; Cafe; Tavern; Nightclub; Bar; Pub; Bakery; Deli; Brewery; Winery; Drive-Ins; Banquet Facility; Event Facility; and other similar uses.
 - (6) Theaters or motion-picture theaters, except drive-ins and adult movie theaters.
[Amended 6-16-2009]
 - (7) Automobile or mobile home sales with or without service facilities.
 - (8) Travel information areas.
 - (9) Motels and hotels (except adult motels); Hostels; Cabin Rentals; Bed-and-Breakfast Establishments; Air Bed-and-Breakfast Establishments; and Accessory and/or upstairs apartments. [Amended 6-16-2009]
 - (10) Indoor bowling alleys; skating rinks; archery; laser tag; and paintball.
 - (11) Farm implement sales with or without service facilities.
 - (12) Agriculture.
 - (13) Single-family detached dwellings; however, each lot shall comply with the requirements of § 125-9E or § 125-10E. [Amended 6-21-2005]
 - (14) All facilities required by public utilities except power generation and water and/or wastewater treatment plants.

Updated 9/2/2016

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § 125-21.
- (2) Signs pursuant to § 125-20.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.
- (4) Small system wind energy facility.
[Added 10-20-2009]
- (5) Windmill.
[Added 10-20-2009]

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § 125-23.
- (2) Drive-in restaurants pursuant to § 125-24.
- (3) Car washes pursuant to § 125-25.
- (4) Commercial parking facilities.
- (5) Shopping centers pursuant to § 125-18.
- (6) Drive-in theaters.
- (7) Public garages.
- (8) Bed-and-breakfast establishments.
- (9) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
- (10) Pole-designed tower facilities or pole-designed structures not to exceed 100 feet in height with a minimum setback from all property lines of 200 feet, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit.
[Added 2-12-2002]
- (11) Motorsports facility pursuant to § 125-30.2.
[Added 5-14-2002]
- (12) Adult business in accordance with § 125-30.7.
[Added 6-16-2009]

E. Minimum lot size shall be as follows: area per construction site: 20,000 square feet; area per unit of use: 10,000 square feet; lot width: 100 feet.

F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.

G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80%.

H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of four feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least four feet in height.

I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter.
[Added 6-21-2005]

J. All wells in Commercial zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. [1] A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: (i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or (ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a Variance Conveyance form, which is part of the Page County Appeal/Variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure.
[Added 6-21-2005; amended 12-16-2008; 4-21-2009]

[1] Editor's Note: See now Code of Virginia, § 3.2-300.

C. Permitted accessory uses located on the same lot with the permitted principal use shall be as follows:

- (1) Off-street parking areas pursuant to the provisions of § 125-21.
- (2) Signs pursuant to § 125-20.
- (3) Customary accessory uses and buildings, provided that such are clearly incidental to the principal use pursuant to § 125-16.
- (4) Small system wind energy facility and/or other small alternative energy (ex. Solar panels). [Added 10-20-2009]
- (5) Windmill. [Added 10-20-2009]

D. Uses permitted by special permit shall be as follows:

- (1) Gasoline service stations pursuant to § 125-23.
- (2) Commercial parking facilities.
- (3) Shopping centers pursuant to § 125-18.
- (4) Outdoor recreation to include drive-in theaters and outdoor firearm ranges.
- (5) Hospitals and Residential Care Facilities to include group homes, halfway houses, adult day care facilities, and assisted living facilities.
- (6) Junkyards, but subject to the limitations of § 33.1-348(c) of the Code of Virginia 1950, as amended.
- (7) Pole-designed tower facilities or pole-designed structures or monopoles, to be used for the primary purpose of communications, including, by way of illustration but not limited to, the following: telephone, radio, television, cable, and signal by special use permit. [Added 2-12-2002]
- (8) Motorsports facility pursuant to § 125-30.2. [Added 5-14-2002]
- (9) Adult business in accordance with § 125-30.7. [Added 6-16-2009]
- (10) Riding stable or academies.
- (11) Water and/or wastewater treatment plants.

E. Minimum lot size shall be as follows: 20,000 square feet with a minimum lot width of 100 feet.

F. Minimum yard dimensions shall be as follows: front yard: 40 feet; each side yard: 25 feet; rear yard: 25 feet; distance between buildings: 30 feet.

G. Maximum building coverage and height shall be as follows: maximum building height from average grade: 35 feet; maximum combined building coverage and paved area: 80% of the total lot area.

H. Buffer area. All property lines abutting a residential district shall be appropriately screened, fenced, walled or enclosed with a suitable enclosure of a minimum height of six feet, unless natural vegetation or wooded areas are used as buffer strips. All buffer strips must be at least six feet in height.

I. Any new structure designed to be occupied as a residence, church, school, community center or commercial business establishment or industry or any other structure designed for public occupancy shall not be located closer than 300 feet from any confined feeding operation as defined in § 125-32, Article VI, of this chapter. [Added 6-21-2005]

J. All wells in Commercial zoned districts shall be a Class III "B" well and shall maintain a fifty-foot setback from all property lines adjacent to parcel(s) three acres or larger that are used for an agricultural operation, as defined in § 3.1-22.29(B), Code of Virginia (1950), as amended. A variance may be sought through the Page County Board of Zoning Appeals for a well location closer than 50 feet to the property line if either of the following criteria listed can be achieved: (i) the owner of the adjacent property that is used for an agricultural operation may grant written permission for construction within 50 feet of the property line; or (ii) certification by the Page County Health Department that no other site on the property complies with zoning regulations for the construction of a private well. If approved, a Variance Conveyance form, which is part of the Page County Appeal/Variance application, must be recorded at the Page County Circuit Court within 90 days of the approval. Failed private drinking water wells that must be replaced by order of the local health department shall follow state health regulations for determining a site for a new well and are exempt from adhering to the foregoing variance procedure. [Added 6-21-2005; amended 12-16-2008; 4-21-2009]

K. Site Plan. Before obtaining a zoning permit for the uses listed within this district either as a permitted use, accessory use or by special use permit a site plan shall be submitted with the zoning application (prior to construction). The site plan should include:

1. Boundary of the parcel with project name, tax map number, and owner name and contact information.
2. Building location and setbacks from property lines.
3. Parking spaces
4. Proposed signs
5. Lighting with a description
6. Buffer area as described in the above H



COUNTY OF PAGE

551 Mechanic Street
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:
Amity Moler

TO: Page County Board of Supervisors
FROM: Stephanie Lillard, Director of Community & Economic Development
SUBJECT: Public Hearing - Page County Enterprise Zone – Application for amendment
DATE: October 18, 2016

SUMMARY:

The Page County Enterprise Zone currently consists of 1,898.7 (original application was 1,897.3 however, the current total reflects 1.4 acres in parcel adjustments/corrections per GIS) acres and primarily includes industrial and commercial zoned properties. In accordance with the Administrative Code of Virginia (13VAC5-112-440) for the Department of Housing and Community Development (DHCD), unincorporated areas of Counties may include land area up to, and not to exceed, 3,840 combined acres. Section 59.1-544 of the Code of Virginia authorizes amendment of enterprise zones via application to DHCD.

Several improved and unimproved properties have been identified for inclusion in the Zone. The amendment will allow an addition of 185.6 total new acres. Of this proposed acreage, 176.94 is in, or around, Luray and consists of 29.17 business/commercially zoned property. Additionally, 39.54 are zoned residential/agricultural and offer potential for future development. The remaining 108.23 are roadways/alleys. The last 8.67 proposed acres are in, or around, Shenandoah, of which, 1.91 are zoned business/commercial and the remaining is roadways/alleys. Note: There are no additions in Stanley, only corrections as a result of geometry corrections resulting in an acreage reduction of 2.79.

The proposed new enterprise zone boundary will be 2,084.31 acres (attachment 1).

RECOMMENDATION:

Staff recommends approval.

BACKGROUND:

The Virginia Enterprise Zone (VEZ) program is a partnership between state and local government that encourages job creation and private investment. VEZ accomplishes this by designating Enterprise Zones throughout the state and providing grant-based incentives.

In 2015 Page County received a Virginia Enterprise Zone designation. The zone encompasses properties in each of the three towns and areas within the County. Specifically, Luray has

1,054.77 acres, Stanley has 473.72 acres, Shenandoah has 368.81 acres and the remaining 192.16 acres include connecting roadways and alleys. Localities may make amendments once every twelve months to the boundary and/or incentives. Expansion of our zone increases the County's ability to be competitive for attracting and encouraging new investment.

ISSUES:

None.

ALTERNATIVES:

N/A

FISCAL IMPACT:

Staff foresees no fiscal impact related to this application.

MOTION(S):

I move to approve staff's request to submit an application for amendment to DHCD for the Page County Enterprise Zone.

ATTACHMENT(s):

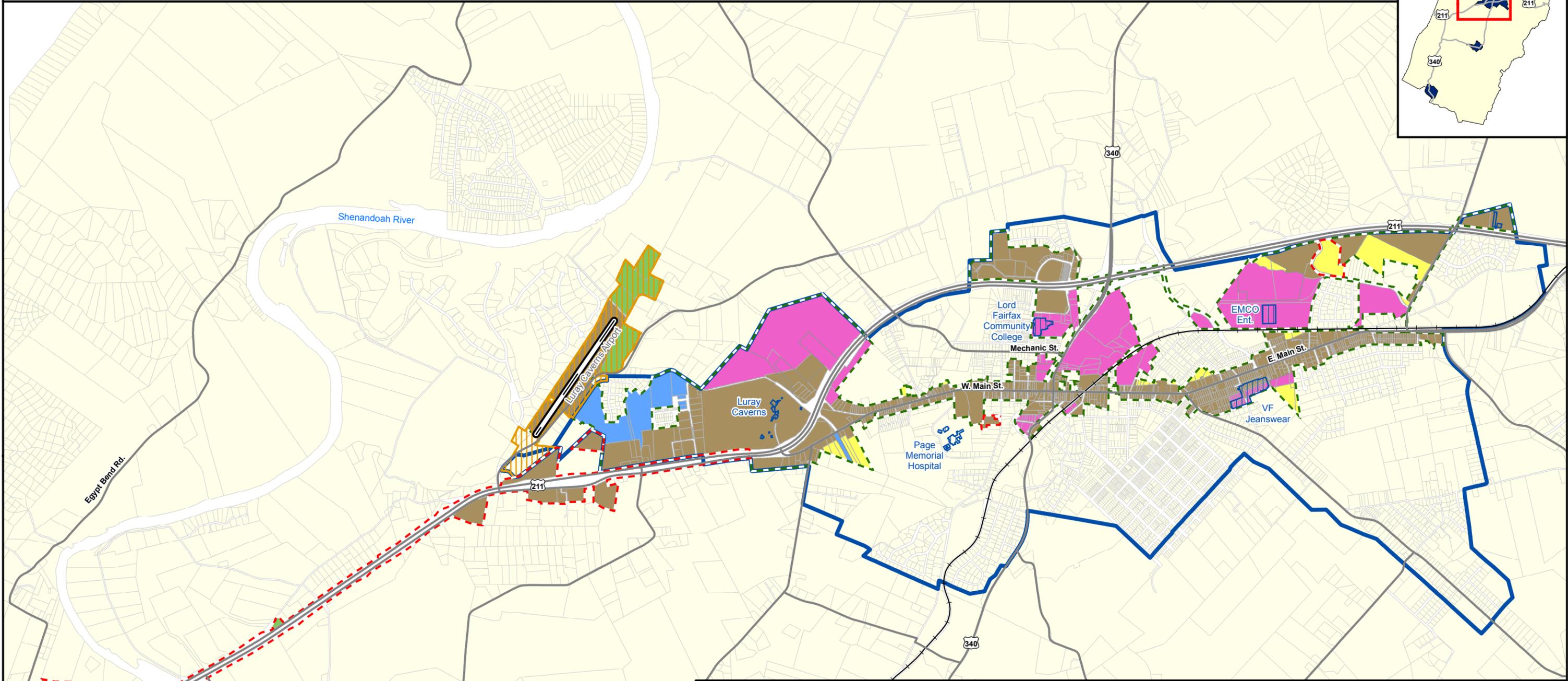
1. Enterprise Zone Summary
2. Maps: Luray, Stanley, and Shenandoah

Enterprise Zones	2014 Acreages			2016 Acreages			Geometry Acreage Change	Proposed Amendment Acreages			Post-Amendment Acreages			Total Acreage Change
	Lots	Roadways and Alleys	Total	Lots	Roadways and Alleys	Total		Lots	Roadways and Alleys	Total	Lots	Roadways and Alleys	Total	
Luray	947.98	106.79	1,054.77	951.8	107.18	1,058.98	4.21	68.71	108.23	176.94	1,020.51	215.41	1,235.92	181.15
Stanley	448.6	25.12	473.72	445.58	25.35	470.93	-2.79	0	0	0	445.58	25.35	470.93	-2.79
Shenandoah	308.56	60.25	368.81	307	61.79	368.79	-0.02	1.91	6.76	8.67	308.91	68.55	377.46	8.65
Total	1,705.14	192.16	1,897.3	1,704.38	194.32	1,898.7	1.4	70.62	114.99	185.61	1,775	309.31	2,084.31	187.01

	2014 Total	2016 Total	Geometry Change	Amend	Final
Luray	1054.77	1058.98	4.21	176.94	1235.92
Stanley	473.72	470.93	-2.79	0	470.93
Shenandoah	368.81	368.79	-0.02	8.67	377.46
Total	1897.3	1898.7	1.4	185.6	2084.3



Town of Luray - Potential Amendment to Enterprise Zone Parcel Zoning



September 2016
Page County GIS Dept.
Enterprise Zone derived from
NSVRC data from 2013
Reference Use Only



- Major Roads
- Norfolk Southern Railroad
- Luray Caverns Airport
- Parcels
- - - Proposed EZ Additions (176.94 acres)
- - - Current Luray Enterprise Zone (1058.98 acres)
- ▨ Luray Key Businesses
- ▨ Technology Zone
- ▭ Luray Town Boundary

Parcel Land Use Within Current Enterprise Zone

- ▭ Agricultural (37.07 acres)
- ▭ Commercial (517.6 acres)
- ▭ Residential (46.61 acres)
- ▭ Industrial (297.79 acres)
- ▭ Planned Neighborhood Development (52.73 acres)

Note: 107.18 acres are roadway or alley areas.

Parcel Land Use Within Proposed Enterprise Zone Amendment Area

- ▭ Agricultural (5.83 acres)
- ▭ Commercial (52.28 acres)
- ▭ Residential (10.6 acres)

Note: 108.23 acres are roadway or alley areas.

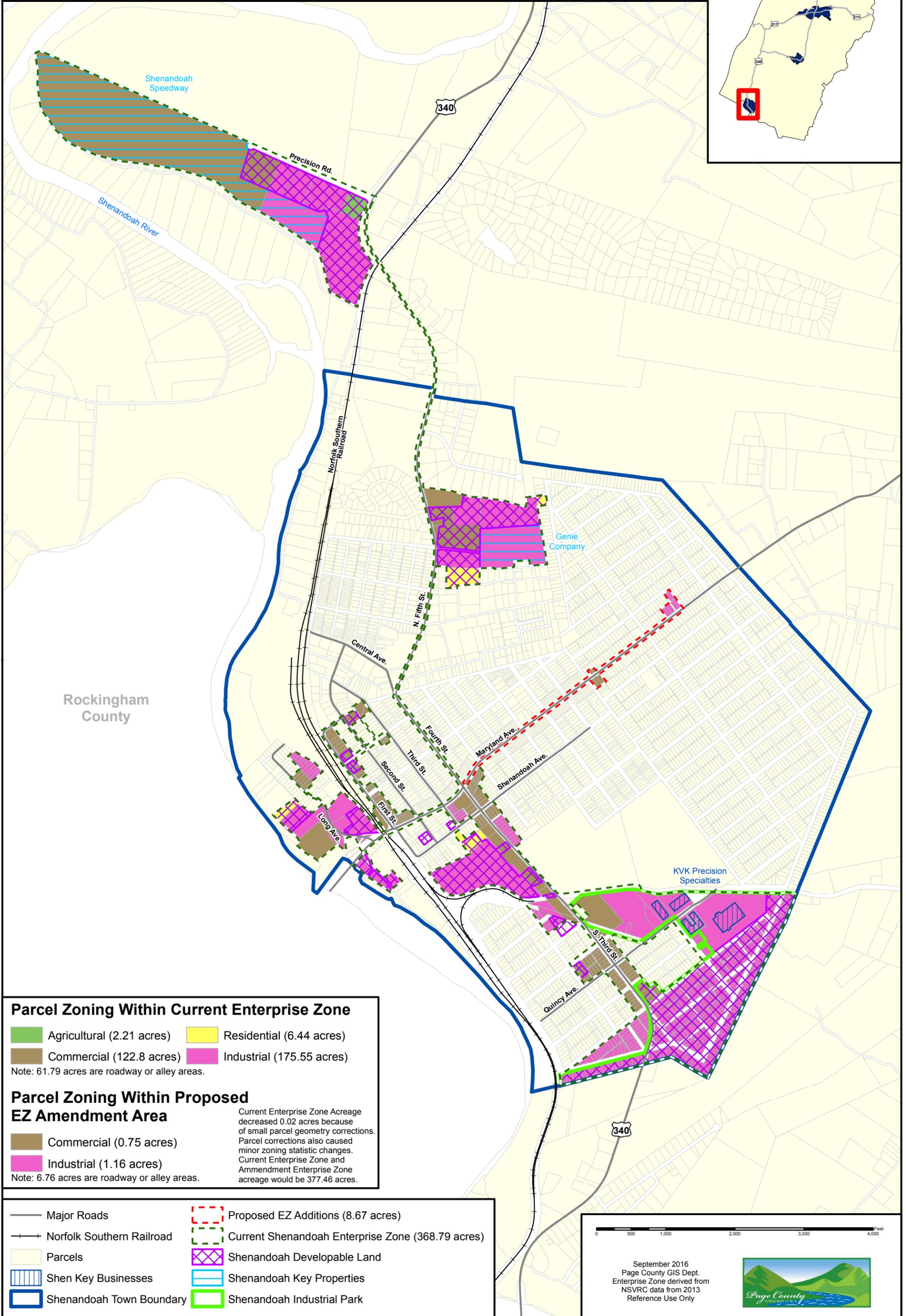
Current Enterprise Zone Acreage increased 4.21 acres because of parcel geometry corrections. Parcel corrections also caused parcel zoning statistic changes. Current Enterprise Zone and Ammdement Enterprise Zone acreage would be 1,235.92 acres. Note that "PND" zoning type was introduced by the Town of Luray as an official zoning type after the 2014 Enterprise Zone application.



Town of Shenandoah - Potential Amendment to Enterprise Zone

Parcel Zoning

Page County, Virginia



Parcel Zoning Within Current Enterprise Zone

- Agricultural (2.21 acres)
 - Residential (6.44 acres)
 - Commercial (122.8 acres)
 - Industrial (175.55 acres)
- Note: 61.79 acres are roadway or alley areas.

Parcel Zoning Within Proposed EZ Amendment Area

- Commercial (0.75 acres)
 - Industrial (1.16 acres)
- Note: 6.76 acres are roadway or alley areas.

Current Enterprise Zone Acreage decreased 0.02 acres because of small parcel geometry corrections. Parcel corrections also caused minor zoning statistic changes. Current Enterprise Zone and Ammendment Enterprise Zone acreage would be 377.46 acres.

- Major Roads
- Norfolk Southern Railroad
- Parcels
- Shen Key Businesses
- Shenandoah Town Boundary
- Proposed EZ Additions (8.67 acres)
- Current Shenandoah Enterprise Zone (368.79 acres)
- Shenandoah Developable Land
- Shenandoah Key Properties
- Shenandoah Industrial Park



September 2016
Page County GIS Dept.
Enterprise Zone derived from
NSVRC data from 2013
Reference Use Only

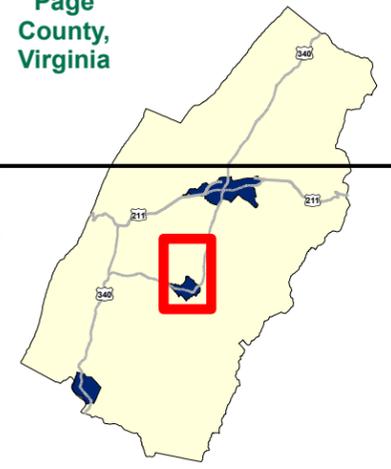




Town of Stanley - Corrections to Existing Enterprise Zone

Parcel Zoning

Page County, Virginia



- Major Roads
- Norfolk Southern Railroad
- Parcels
- Stanley Key Businesses
- Stanley Town Boundary
- Current Stanley Enterprise Zone (470.93 acres)
- Stanley Developable Land
- Stanley Key Properties
- Page County Industrial & Technology Park

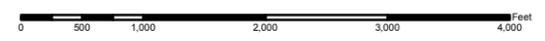
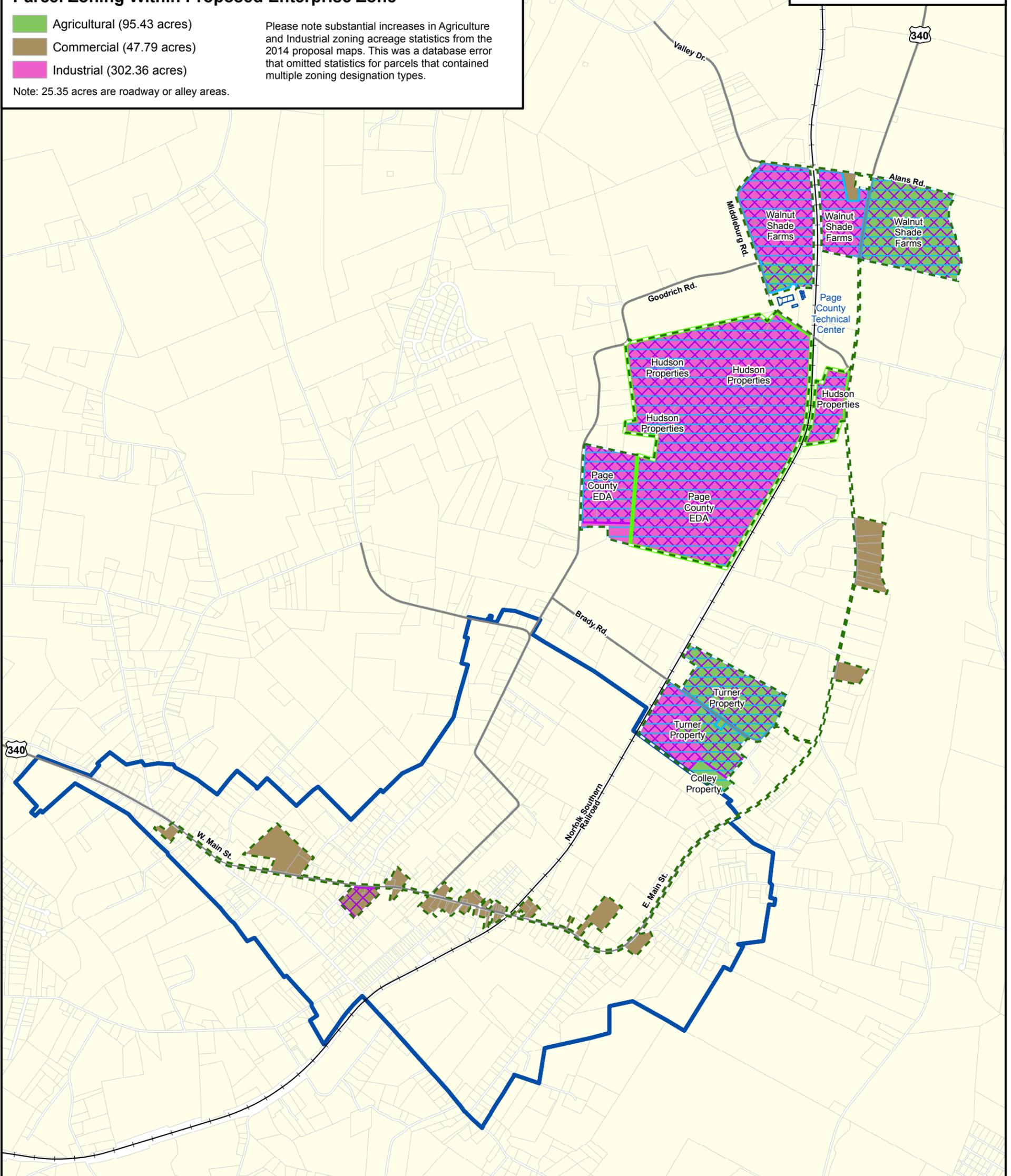
Current Enterprise Zone Acreage decreased 2.79 acres because of parcel geometry corrections. Parcel corrections also caused parcel statistic changes.

Parcel Zoning Within Proposed Enterprise Zone

- Agricultural (95.43 acres)
- Commercial (47.79 acres)
- Industrial (302.36 acres)

Note: 25.35 acres are roadway or alley areas.

Please note substantial increases in Agriculture and Industrial zoning acreage statistics from the 2014 proposal maps. This was a database error that omitted statistics for parcels that contained multiple zoning designation types.



September 2016
Page County GIS Dept.
Enterprise Zone derived from
NSVRC data from 2013
Reference Use Only





COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Amendment of Chapter 118 (Vehicles and Traffic) of the Page County, VA, Code
DATE: October 13, 2016

SUMMARY:

Chapter 118 of the Code of Page County, Virginia, addresses motor vehicle license fees. The amendment of this chapter will change the annual license fee for motor vehicles from \$20 to \$30 and the annual license fee for motorcycles from \$10 to \$12.50, creating an additional \$248,000 in revenue.

RECOMMENDATION:

Staff recommends adoption of the Ordinance to Amend Chapter 118 (Vehicles and Traffic) of the Code of Page County, Virginia.

BACKGROUND:

Page County's vehicle license fee was originally adopted to help fund solid waste operations in the County. The fee was last amended in 2006. With the construction of another cell at Battlecreek and rising operational costs, it is necessary to increase the annual fee to meet the debt service requirements. The projected revenue was included in the FY17 adopted budget.

ISSUES:

N/A

ALTERNATIVES:

N/A

FISCALIMPACT:

An increase in general fund revenue of more than \$248k per year.

MOTION:

I move to approve the Ordinance to Amend Chapter 118 (Vehicles and Traffic) of the Page County, Virginia, Code.

ATTACHMENTS:

1. Proposed Amendment Red-lined
2. Proposed Ordinance Amendment in Final Form

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 118

Vehicles and Traffic

[HISTORY: Adopted by the Board of Supervisors of the County of Page as indicated in article histories. Amendments noted where applicable.]

Article I

Motor Vehicle License Fee

[Adopted 11-21-2006]

§ 118-1 Payment required; situs.

- A. The owner of every motor vehicle for which a current state license is displayed and which is normally garaged, stored or parked within the County shall pay an annual County license fee for such vehicle. **[Amended 8-21-2007]**
- B. The situs for the imposition of licensing fees under this article shall in all cases, except as hereinafter provided, be the locality in which the motor vehicle is normally garaged, stored, or parked. If it cannot be determined where the vehicle is normally garaged, stored or parked, the situs shall be the domicile of its owner.

§ 118-2 Assessment of license fee.

There is hereby assessed to any person owning a motor vehicle normally garaged, stored or parked in Page County on January 1 of each year a Page County motor vehicle license fee.

§ 118-3 Fee established.

- A. On each and every motor vehicle there shall be an annual license fee of ~~\$3020~~, and on each and every motorcycle an annual license fee of ~~\$12.50+0~~.
- B. The amount of the license fee imposed by Page County under this article shall not be greater than the amount of the license fee imposed by the commonwealth on that vehicle.

§ 118-4 Exemptions and reductions.

- A. The provisions of this article shall not be construed as to impose a license fee upon any motor vehicle when:
 - (1) The Chief of each volunteer fire department and volunteer emergency rescue squad prepares and certifies a list of active members of the respective departments or squads who regularly respond to calls or perform other duties for the department or squad and who reside in the County outside the corporate limits of the Towns of Luray, Shenandoah and Stanley. The certified list will include the complete name of each individual, his/her residence address, and the identification number, and description of the vehicle owned or leased by such active member and to be certified for exemption. Each individual so certified will complete the required application form, submit it to the Chief who will attach all individual applications to the certified listing and submit to the Treasurer of the County. After reviewing and comparing the certified listings and applications with the personal property tax rolls, the Treasurer will issue one exempt license without charge to each certified member. No member of a volunteer rescue squad or volunteer fire department shall be issued an exemption for more than one vehicle.
 - (2) The motor vehicle is operated by a common carrier of persons or property operating between cities

and towns in the commonwealth and not in intracity transportation or between cities and towns on the one hand and points and places without cities and towns on the other not intracity transportation.

- (3) Antique motor vehicles and antique trailers, as defined in § 46.2-100, Code of Virginia (1950), as amended, registered and licensed by the state in accordance with § 46.2-730(A), Code of Virginia (1950), as amended, shall be exempt from the payment of the license fee levied under this article, provided that other statutory conditions are met. In order to qualify for exemption, an antique motor vehicle and antique trailer registered and licensed under § 46.2-730, Code of Virginia (1950), as amended, shall not be used for general transportation purposes, including, but not limited to, daily travel to and from the owner's place of employment, but shall only be used:
 - (a) For participation in club activities, exhibits, tours, parades and similar events; and
 - (b) On the highways of the commonwealth for the purpose of testing their operation, obtaining repairs or maintenance, transportation to and from events as described in Subsection **A(3)(a)** of this subsection, and for occasional pleasure driving not exceeding 250 miles from the residence of the owner.
 - (4) The motor vehicle is owned and used personally by any veteran who holds a current state motor vehicle registration card establishing that he has received a disabled veterans' exemption from the Department of Motor Vehicles and has been issued a disabled veterans' motor vehicle license plate as prescribed in § 46.2-739 of the Code of Virginia. **[Added 8-21-2007]**
 - (5) The motor vehicle is owned and operated by a person who has been issued license plates evidencing the person was a prisoner of war. **[Added 8-21-2007]**
- B. All fees collected pursuant to this article shall be deposited by the Treasurer in the general fund of the County.

§ 118-5 Payment of personal property taxes and license fee prerequisite to issuance of license.

- A. Upon request of the Page County Treasurer, no motor vehicle shall be licensed by the Department of Motor Vehicles until such applicant for a license has paid all personal property taxes and the license fee assessed hereunder upon the motor vehicle to be licensed and until the Department of Motor Vehicles has been provided satisfactory evidence by the Treasurer of Page County that any delinquent motor vehicle, personal property taxes or license fees which have properly assessed or are assessable against the applicant by the County has been paid.
- B. Upon request of the Page County Treasurer, no motor vehicle license shall be issued by the Virginia Department of Motor Vehicles unless the tangible personal property taxes properly assessed or assessable by the County on any tangible personal property used or usable as a dwelling and owned by the taxpayer have been paid.
- C. Upon request of the Page County Treasurer, no motor vehicle license shall be issued by the Virginia Department of Motor Vehicles to an owner of a motor vehicle where a fee is required to be paid pursuant to this article but qualified under the provisions hereof for a waiver of the fee until the applicant for such license or registration from the Department of Motor Vehicles has produced before the Page County Treasurer, or the Treasurer's agent, satisfactory evidence that all personal property taxes upon the motor vehicle have been paid and satisfactory evidence of any delinquent personal property taxes due with respect to the vehicle which have been properly assessed or are assessable against the owner have been paid.

§ 118-6 License year.

The license year with respect to which the fee required to be paid under this article is assessed shall be January 1 through December 31 of each year. The fee assessed under this article shall be assessed to the owner of each motor vehicle as provided in this article for motor vehicles owned January 1 of each year. The fee shall be payable on or before June 5 of each year. The fees assessed by this article will be based upon ownership of vehicles on fee assessment day, that is January 1 of each year, and the period for

which the license is effective shall be January 1 through December 31.

§ 118-7 Conflict with state law.

Nothing in this section shall be construed as imposing a license fee on any such vehicle in excess of the amount authorized by state law.

§ 118-8 Collection of license fee.

The Treasurer shall, after the due date of any license fee required by this section, collect such license fee in accordance with the provisions of § 58.1-3919, Code of Virginia (1950), as amended, and any other applicable state law. Additionally, the Treasurer shall have the authority to take any action authorized by § 46.2-752(J), Code of Virginia (1950), as amended.

§ 118-9 Violations and penalties.

[Added 8-21-2007]

Any person failing to pay the fee imposed by this article on or before the due date shall incur a late payment penalty thereon of 10% of the tax due and payable, together with interest on the late payment of the tax from the due date until the date of payment at a rate of 10% per annum.

Article II Mopeds

[Adopted 1-18-2011]

§ 118-10 Certain safety equipment for mopeds; effect of violation; penalty.

Every person operating a moped, as defined in § 46.2-100, on a public street or highway shall wear a face shield, safety glasses, or goggles of a type approved by the Superintendent or have his moped equipped with safety glass or a windshield at all times while operating such vehicle, and operators and passengers thereon, if any, shall wear protective helmets of a type approved by the Superintendent. A violation of any such ordinance shall not constitute negligence, be considered in mitigation of damages of whatever nature, be admissible in evidence or be the subject of comment by counsel in any action for the recovery of damages arising out of the operation, ownership, or maintenance of a moped or motor vehicle, nor shall anything in this section change any existing law, rule, or procedure pertaining to any such civil action. Any person who knowingly violates any such ordinance shall be guilty of a traffic infraction and be subject to a fine of not more than \$50.

**AN ORDINANCE TO AMEND CHAPTER 118 (VEHICLES AND TRAFFIC) OF THE
PAGE COUNTY, VIRGINIA, CODE**

WHEREAS, by Ordinance duly adopted on November 21, 2006, the Board of Supervisors of the County of Page adopted Chapter 118 (Vehicles and Traffic) of the Page County Code; and

WHEREAS, such Ordinance has been amended from time to time and is in full force and effect on the date hereof; and

WHEREAS, upon mature consideration, the Board of Supervisors has determined it is in the best interest of the County to further amend and restate the ordinance.

NOW THEREFORE, be it resolved and ordained by the Board of Supervisors of the County of Page, Virginia, that Chapter 118 (Vehicles and Traffic) of the Page County Code be amended and restated to read as follows:

Chapter 118. Vehicles and Traffic

Article I

Motor Vehicle License Fee

§ 118-1 Payment required; situs.

- A. The owner of every motor vehicle for which a current state license is displayed and which is normally garaged, stored or parked within the County shall pay an annual County license fee for such vehicle.
- B. The situs for the imposition of licensing fees under this article shall in all cases, except as hereinafter provided, be the locality in which the motor vehicle is normally garaged, stored, or parked. If it cannot be determined where the vehicle is normally garaged, stored or parked, the situs shall be the domicile of its owner.

§ 118-2 Assessment of license fee.

There is hereby assessed to any person owning a motor vehicle normally garaged, stored or parked in Page County on January 1 of each year a Page County motor vehicle license fee.

§ 118-3 Fee established.

- A. On each and every motor vehicle there shall be an annual license fee of \$30, and on each and every motorcycle an annual license fee of \$12.50.
- B. The amount of the license fee imposed by Page County under this article shall not be greater than the amount of the license fee imposed by the commonwealth on that vehicle.

§ 118-4 Exemptions and reductions.

A. The provisions of this article shall not be construed as to impose a license fee upon any motor vehicle when:

- (1) The Chief of each volunteer fire department and volunteer emergency rescue squad prepares and certifies a list of active members of the respective departments or squads who regularly respond to calls or perform other duties for the department or squad and who reside in the County outside the corporate limits of the Towns of Luray, Shenandoah and Stanley. The certified list will include the complete name of each individual, his/her residence address, and the identification number, and description of the vehicle owned or leased by such active member and to be certified for exemption. Each individual so certified will complete the required application form, submit it to the Chief who will attach all individual applications to the certified listing and submit to the Treasurer of the County. After reviewing and comparing the certified listings and applications with the personal property tax rolls, the Treasurer will issue one exempt license without charge to each certified member. No member of a volunteer rescue squad or volunteer fire department shall be issued an exemption for more than one vehicle.
- (2) The motor vehicle is operated by a common carrier of persons or property operating between cities and towns in the commonwealth and not in intracity transportation or between cities and towns on the one hand and points and places without cities and towns on the other not intracity transportation.
- (3) Antique motor vehicles and antique trailers, as defined in § 46.2-100, Code of Virginia (1950), as amended, registered and licensed by the state in accordance with § 46.2-730(A), Code of Virginia (1950), as amended, shall be exempt from the payment of the license fee levied under this article, provided that other statutory conditions are met. In order to qualify for exemption, an antique motor vehicle and antique trailer registered and licensed under § 46.2-730, Code of Virginia (1950), as amended, shall not be used for general transportation purposes, including, but not limited to, daily travel to and from the owner's place of employment, but shall only be used:
 - (a) For participation in club activities, exhibits, tours, parades and similar events; and
 - (b) On the highways of the commonwealth for the purpose of testing their operation, obtaining repairs or maintenance, transportation to and from events as described in Subsection A(3)(a) of this subsection, and for occasional pleasure

driving not exceeding 250 miles from the residence of the owner.

- (4) The motor vehicle is owned and used personally by any veteran who holds a current state motor vehicle registration card establishing that he has received a disabled veterans' exemption from the Department of Motor Vehicles and has been issued a disabled veterans' motor vehicle license plate as prescribed in § 46.2-739 of the Code of Virginia.
- (5) The motor vehicle is owned and operated by a person who has been issued license plates evidencing the person was a prisoner of war.

B. All fees collected pursuant to this article shall be deposited by the Treasurer in the general fund of the County.

§ 118-5 Payment of personal property taxes and license fee prerequisite to issuance of license.

- A. Upon request of the Page County Treasurer, no motor vehicle shall be licensed by the Department of Motor Vehicles until such applicant for a license has paid all personal property taxes and the license fee assessed hereunder upon the motor vehicle to be licensed and until the Department of Motor Vehicles has been provided satisfactory evidence by the Treasurer of Page County that any delinquent motor vehicle, personal property taxes or license fees which have properly assessed or are assessable against the applicant by the County has been paid.
- B. Upon request of the Page County Treasurer, no motor vehicle license shall be issued by the Virginia Department of Motor Vehicles unless the tangible personal property taxes properly assessed or assessable by the County on any tangible personal property used or usable as a dwelling and owned by the taxpayer have been paid.
- C. Upon request of the Page County Treasurer, no motor vehicle license shall be issued by the Virginia Department of Motor Vehicles to an owner of a motor vehicle where a fee is required to be paid pursuant to this article but qualified under the provisions hereof for a waiver of the fee until the applicant for such license or registration from the Department of Motor Vehicles has produced before the Page County Treasurer, or the Treasurer's agent, satisfactory evidence that all personal property taxes upon the motor vehicle have been paid and satisfactory evidence of any delinquent personal property taxes due with respect to the vehicle which have been properly assessed or are assessable against the owner have been paid.

§ 118-6 License year.

The license year with respect to which the fee required to be paid under this article is assessed shall be January 1 through December 31 of each year. The fee assessed

under this article shall be assessed to the owner of each motor vehicle as provided in this article for motor vehicles owned January 1 of each year. The fee shall be payable on or before June 5 of each year. The fees assessed by this article will be based upon ownership of vehicles on fee assessment day, that is January 1 of each year, and the period for which the license is effective shall be January 1 through December 31.

§ 118-7 Conflict with state law.

Nothing in this section shall be construed as imposing a license fee on any such vehicle in excess of the amount authorized by state law.

§ 118-8 Collection of license fee.

The Treasurer shall, after the due date of any license fee required by this section, collect such license fee in accordance with the provisions of § 58.1-3919, Code of Virginia (1950), as amended, and any other applicable state law. Additionally, the Treasurer shall have the authority to take any action authorized by § 46.2-752(J), Code of Virginia (1950), as amended.

§ 118-9 Violations and penalties.

Any person failing to pay the fee imposed by this article on or before the due date shall incur a late payment penalty thereon of 10% of the tax due and payable, together with interest on the late payment of the tax from the due date until the date of payment at a rate of 10% per annum.

Article II

Mopeds

§ 118-10 Certain safety equipment for mopeds; effect of violation; penalty.

Every person operating a moped, as defined in § 46.2-100, on a public street or highway shall wear a face shield, safety glasses, or goggles of a type approved by the Superintendent or have his moped equipped with safety glass or a windshield at all times while operating such vehicle, and operators and passengers thereon, if any, shall wear protective helmets of a type approved by the Superintendent. A violation of any such ordinance shall not constitute negligence, be considered in mitigation of damages of whatever nature, be admissible in evidence or be the subject of comment by counsel in any action for the recovery of damages arising out of the operation, ownership, or maintenance of a moped or motor vehicle, nor shall anything in this section change any existing law, rule, or procedure pertaining to any such civil action. Any person who knowingly violates any such ordinance shall be guilty of a traffic infraction and be subject to a fine of not more than \$50.

This Ordinance shall be in full force and effect from and after _____, 2016, as provided by Virginia law.

Dates of Notice Publication: _____, 2016

_____, 2016

Date of Adoption of Ordinance _____, 2016

John R. Woodward, Chairman-at-Large
Board of Supervisors of the County of Page, Virginia

Attest:

_____, Clerk

CERTIFICATE OF VOTES

The undersigned Clerk of the Board of Supervisors of Page County, Virginia, hereby certifies that the foregoing Ordinance constitutes a true and correct copy thereof adopted by the Board of Supervisors at a regular meeting duly held and called on _____, 2016. A record of the roll-call vote by the Board of Supervisors is as follows:

NAME	AYE	NAY	ABSTAIN	ABSENT
John R. Woodward, Chairman-At-Large				
Mark Stroupe				
D. Keith Guzy, Jr.				
Larry Foltz				
Dorothy F. Pendley				
David Wiatrowski				

Dated: _____, 2016

Clerk, Board of Supervisors
Page County, Virginia

Page County Board of Supervisors

#2016-10

RESOLUTION

Enterprise Zone Application for Amendment

VIRGINIA: At a regular meeting of the Board of Supervisors of Page County, Virginia, held on Tuesday, October 18, 2016, the following resolution was presented and adopted:

WHEREAS, Page County has a designated Enterprise Zone, identified as Zone #30, that provides a combination of State and Local incentives to promote economic development, and

WHEREAS, there is a current need to amend the existing Enterprise Zone #30 in Page County to incorporate additional properties in and around the Towns of Luray and Shenandoah to increase economic growth opportunities, and

WHEREAS, this proposed expansion will serve to benefit economic and industrial expansion of Page County to meet the goals and objectives of the Virginia Enterprise Zone Program, then

THEREFORE, BE IT HEREBY RESOLVED that the Page County Board of Supervisors authorizes the County Administrator to submit the necessary Enterprise Zone amendment package and sign all necessary documentation on behalf of Page County for this proposed Enterprise Zone amendment, and to meet other program administrative and reporting requirements, as defined by the Enterprise Zone Regulations throughout the life of the zone.

Given under my hand this 18th day of October, 2016.

A Copy Teste.

Johnny Woodward, Chairman

Amity Moler, Clerk

Recorded Vote

Move By: _____

Seconded By: _____

Yeas: _____

Nays: _____



COUNTY OF PAGE

103 South Court Street
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Short – District 4
Dorothy F. Pendley – District 5

County Administrator:
Amity Moler

TO: Chairman Woodward and Board of Supervisors

FROM: Amity Moler, County Administrator

DATE: October 14, 2016

SUBJECT: Shenandoah Valley Workforce Development Board Consortium Agreement & Appointments

SUMMARY:

Several years ago, as part of the Workforce Investment Act implementation, the Workforce Investment Board (WIB) created the Chief Local Elected Officials Consortium (CLEO). The agreement implementing the CLEO was required to be adopted by each County in the Workforce Investment Area, including Page County. The original CLEO agreement was adopted in 2012 by the Board.

RECOMMENDATION:

It is recommended that the Board approve the agreement and appointments.

BACKGROUND:

The original CLEO agreement was adopted in 2012 by the Board. The attached agreement was updated and needs to be re-adopted. In addition, the Board needs to appoint a local elected official and an alternate to serve on the Consortium. They have suggested that the Board appoint someone from economic development as the alternate to the local elected official appointee.

ISSUES:

There are no issues.

ALTERNATIVES:

There are no alternatives to consider.

FISCAL IMPACT:

None.

MOTION(S):

I move to approve the Shenandoah Valley Chief Local Elected Officials Consortium Agreement, authorizing the Chairman to execute it and to further appoint _____ as the local

elected official and _____ as an alternate to serve on the Workforce Investment Board representing Page County.

ATTACHMENTS:

1. Shenandoah Valley Chief Elected Officials Consortium Agreement

**Shenandoah Valley
Chief Elected Officials
Consortium Agreement**

**Shenandoah Valley
Workforce Development Area**

May, 2015

Consortium Agreement

Shenandoah Valley Workforce Development Area

*The purpose of this Agreement is to formalize the creation of the **Shenandoah Valley Workforce Development Area**, the **Shenandoah Valley Chief Elected Officials Consortium**, and the **Shenandoah Valley Workforce Development Board** in accordance Public Law 113-128, the Workforce Innovation and Opportunity Act of 2014, Section 106. It is Made and Entered into by and between **Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester.***

WHEREAS, the respective Boards of Supervisors of the Counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah and Warren, and the City Councils of the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester have adopted resolutions authorizing the execution of this Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSTH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

SECTION 1: CREATION OF THE CONSORTIUM

THERE IS HEREBY CREATED, BY THE UNDERSIGNED Chief Elected Official of the Counties and Cities, the **Shenandoah Valley Chief Elected Officials Consortium** (Consortium), which shall exist under and be subject to the terms and conditions of this **Consortium Agreement** (Agreement), and which constitutes the agreement by the listed participating political subdivisions of the Commonwealth of Virginia. The purpose of the **Consortium** shall be to plan, establish, and operate a Local Workforce Development Area (LWDA) and Workforce Development Services Delivery System according to the provisions of the Workforce Innovation and Opportunity Act of 2014, and the Federal Regulations issued by the U.S. Department of Labor for the implementation of the Act together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

SECTION 2: AREA TO BE SERVED

The Local Workforce Development Area to be served shall be known as the **Shenandoah Valley Workforce Development Area**, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

SECTION 3: STRUCTURE, DUTIES AND RESPONSIBILITIES OF CONSORTIUM

3.01: MEMBERSHIP

The voting members of the Consortium shall be the Chief Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Development Board (SVWDB), formerly the Shenandoah Valley Workforce Investment Board, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE

The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

3.03: OFFICERS

The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

3.04: VOTING RIGHTS

Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

3.05: MEETINGS

The Consortium shall hold meetings as prescribed in the By-Laws. A quorum is required for the Consortium to conduct business. A simple majority of the membership of the Consortium constitutes a quorum. Actions of the Consortium shall be approved by a simple majority of the members present at the meeting.

3.06: DUTIES AND RESPONSIBILITIES

A. The Consortium shall collectively perform the following functions established for the Chief Elected Official, as specified in Public Law 113-128:

- (1) Shall, at its annual organization meeting, designate a member jurisdiction to serve as local grant recipient for the WIOA funds, and further may designate another entity to serve as fiscal agent for the Consortium;
- (2) Receive member nominations and make appointments of members to the SVWDB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWDA;

- (3) Set policy for the local workforce development system in partnership with the SVWDB;
- (4) Collaborate with the SVWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWDB;
- (6) Perform other duties as may be prescribed from time to time for Chief Elected Officials (CEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWDB, the Consortium shall develop, approve and submit all workforce development plans for the Shenandoah Valley Workforce Development Area.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE DEVELOPMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Development Board**. The Shenandoah Valley Workforce Investment Board (SVWIB) shall take the necessary steps to change its name to the Shenandoah Valley Workforce Development Board (SVWDB), incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation.

4.01: APPOINTMENT OF MEMBERS TO THE SVWDB

A. The Consortium shall appoint at least one representative from each of the following public sector categories to the SVWDB:

- (1) Economic and Community Development Entities;
- (2) Department of Aging and Rehabilitative Services
- (3) Eligible providers administering adult education and literacy activities under title II, including a representative from a secondary public school's Career and Technical Education program;
- (4) Community Colleges
- (5) Virginia Employment Commission
- (6) Labor Organizations
- (7) Training Director or labor representative from a joint labor-management apprenticeship program

B. Not less than 20 percent of the members shall be from categories A(6) and A(7) above, or from community based organizations that have a demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or provide or support competitive integrated employment for individuals with disabilities or in addressing the employment, training, or education needs of eligible youth, including organizations that serve out-of-school youth.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWDB to ensure that the total membership shall be comprised of at least a 51% majority of private industry members, who are owners, chief executives or operating officer with policy

making or hiring authority. These businesses, including small businesses, provide employment opportunities that include high-quality, work relevant training and development in high demand industry sectors or occupation in the local area. The Consortium shall appoint members in compliance with Section 107 (b) (2) (A) of the Workforce Innovation and Opportunity Act. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

D. Subject to the limitations imposed by the mandatory representation outlined above, the Consortium may appoint representatives of other agencies or community based organizations providing regional planning, housing assistance, public assistance, educational services, employment training services, and other services and other individuals as the chief elected officials may determine to be appropriate.

4.02: DUTIES AND RESPONSIBILITIES

The SVWDB shall perform such duties and responsibilities as required under the Workforce Innovation and Opportunity Act and other laws and regulations promulgated by the Commonwealth of Virginia. The SVWDB shall carry-out its functions in a collaborative manner with the Consortium. The duties and responsibilities of the SVWDB include, but are not limited to:

- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Innovation and Opportunity Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWDB.
- H. Direct the disbursement of all funds dispersed under the ACT for the Shenandoah Valley Workforce Development Area and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.
- I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWDB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.03: TERMS

Beginning with program year July 1, 2015, the term of appointment for SVWDB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.04: VOTING RIGHTS

Each SVWDB member shall have one (1) vote on all matters before the SVWDB. Members shall be present to vote and voting by proxy shall not be permitted.

4.05: OFFICERS

The officers of the SVWDB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.06: MEETINGS

The SVWDB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWDB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Innovation and Opportunity Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIOA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIOA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWDB officers and members, and SVWDB

employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWDB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Innovation and Opportunity Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWDA, as designated by the Governor in accordance with the provisions of the Workforce Innovation and Opportunity Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective July 1, 2015.

This agreement is approved by resolution by the following member jurisdictions of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By _____

Title _____

City of Buena Vista, Virginia

By _____

Title _____

Highland County Board of Supervisors

By _____

Title _____

Page County Board of Supervisors

By _____

Title _____

Rockingham County Board of Supervisors

By _____

Title _____

City of Waynesboro, Virginia

By _____

Title _____

Clarke County Board of Supervisors

By _____

Title _____

Bath County Board of Supervisors

By _____

Title _____

City of Harrisonburg, Virginia

By _____

Title _____

City of Lexington, Virginia

By _____

Title _____

Rockbridge County Board of Supervisors

By _____

Title _____

City of Staunton, Virginia

By _____

Title _____

Frederick County Board of Supervisors

By _____

Title _____

Shenandoah County Board of Supervisors

By _____

Title _____

City of Winchester, Virginia

By _____

Title _____

Warren County Board of Supervisors

By _____

Title _____

The Shenandoah Valley Workforce Development Board at its meeting on _____, 2015 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Development Board

By _____

Title _____



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:
Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:
Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Amity Moler, County Administrator
SUBJECT: Budget Appropriations
DATE: October 13, 2016

SUMMARY:

The Page County School Board has received new state grant funding in the amount of \$94,190 and new federal grant funding in the amount of \$70,987. The Page County Sheriff's Office has received new state grant funding in the amount of \$75,000.

RECOMMENDATIONS:

1. Staff recommends appropriation of all new grant funding.
-

BACKGROUND:

The Page County School Board has received new state grant funding in the amount of \$94,190 to be used to purchase and install security equipment in the schools. Page County Schools also received new federal grant funding in the amount of \$70,987 to be used to supplement instructional programs. The Page County Sheriff's Office received a new state grant in the amount of \$75,000 for funding a needs assessment for the multi-band interoperable trunked radio system for 911. None of these grants require a local match.

ISSUES:

None.

ALTERNATIVES:

None.

FISCAL IMPACT:

Appropriation of the three new grants will increase the total County budget by \$240,177.

MOTION(S):

I move to approve the appropriation of the three new grants, as outlines above, in the amount of \$240,177.

ATTACHMENTS:

1. Letter of request for appropriation, Page County Sheriff's Office
2. Resolution Requesting Adjustment, PCPS School Security Equipment Grant
3. Resolution Requesting Adjustment, PCPS Rural and Low Income Allocations



Accredited Law Enforcement Agency



PAGE COUNTY SHERIFF'S OFFICE

CHAD W. CUBBAGE, SHERIFF • JOHN P. BAKER, MAJOR

TO: Chairman Woodward and Board of Supervisors

FROM: Sheriff Chad W. Cubbage

Handwritten signature of Chad W. Cubbage in black ink.

THRU: Amity Moler, County Administrator

DATE: October 12, 2016

SUMMARY:

The Page County Sheriff's Office has been awarded funds through the Virginia Department of Emergency Management Grant. The grant needs to be budget appropriated to the Law Enforcement 101-3120-431-59.--.

RECOMMENDATIONS:

1. Staff recommends approval of the Multi-Band Interoperable Trunked Radio Needs Assessment grant funded by the Virginia Department of Emergency Management.

BACKGROUND:

The Page County Sheriff's Office has applied for grant funding to conduct a multi-band interoperable trunked radio needs assessment to assess and address issues of our current radio system.

ALTERNATIVES:

The only alternatives would be not to utilize this grant funding.

FISCAL IMPACT:

There isn't any fiscal impact because there isn't a local match.

MOTION(S):

I move to budget appropriate \$75,000.00 for the Virginia Department of Emergency Management Multi-Band Interoperable Trunked Radio Needs Assessment Grant (expenditure line 101-3120-431-59.--).

ATTACHMENT(S):

Commonwealth of Virginia Department of Emergency Management letter dated September 26, 2016



COMMONWEALTH of VIRGINIA
Department of Emergency Management

JEFFREY D. STERN, Ph. D.
State Coordinator

BRETT A. BURDICK
Chief Deputy Coordinator

SUSAN L. MONGOLD
Deputy Coordinator

10501 Trade Court
North Chesterfield, Virginia 23236-3713
(804) 897-6500
(TDD) 674-2417
FAX (804) 897-6506

September 26, 2016

Ms. Amity Moler
County Administrator
Page County
103 South Court Street, Suite F
Luray, VA 22835

RE: 2016 State Homeland Security Program (SHSP) Grant

Dear Ms. Moler:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of a **2016 State Homeland Security Program Grant (SHSP) (CFDA # 97.067)** from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation authority for this program is *The Department of Homeland Security Appropriations Act, 2016 (Public Law 114-113)*. Your locality has been allocated funding for:

Project Title: Multi-Band Interoperable Trunked Radio Needs Assessment
Obligation Period: September 1, 2016 to March 31, 2018
Total Award: \$75,000

Funds will be formally awarded to your locality through a Grant Agreement issued by VDEM upon its satisfactory review of your application package submission and approval of a budget application in VDEM's Electronic Grants Management System (eGMS).* You must initiate these steps, described under *Accessing Your Allocation*, within 30 days from the date of this notification.

"Working to Protect People, Property and Our Communities"

Program Purpose

The purpose of the State Homeland Security Program is to make grants to states to assist state and local governments in support of the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events.

The FY 2016 Homeland Security Grant Program (HSGP) provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The allowable costs under HSGP support efforts across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery.

Important Award Terms and Conditions

Sub-recipients must comply with the following federal requirements:

- FY 2016 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity
FY 2016 Homeland Security Grant Program (HSGP) NOFO
- Department of Homeland Security Standard Terms and Conditions for 2016
DHS Standard Terms and Conditions for 2016
- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
2 CFR Part 200 Uniform Administrative Requirements

Management and administration (M&A)

Sub-recipients may retain and use up to 5% of the award for costs directly relating to the management and administration of SHSP funds, such as financial management and monitoring.

Indirect (Facilities & Administrative [F&A]) Costs

Indirect costs are allowable under this program as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant federal agency to charge indirect costs to this award.

Accessing Your Allocation

To access your allocation, you must complete the following steps within 30 days from the date of this notification:

“Working to Protect People, Property and Our Communities”

Step 1: Complete these documents and submit electronically as one package to your Grants Administrator:

- Point of Contact (POC) Form
- FEMA Environmental and Historic Preservation (EHP) Screening Form
 - All projects must comply with EHP requirements. Sub-recipients must not obligate and/or expend any (federal and/or non-federal matching) funds on any project having the potential to impact environments planning and historical preservation resources without the prior approval of FEMA. For more information, please visit <http://www.vaemergency.gov/em-community/grants/> or contact your Grants Administrator.
- Assurances- Non-construction Form
- FEMA 20-16C Form
- SF-LLL – Certification Regarding Lobbying Form

Step 2: Log in to the VDEM Electronic Grants Management System (eGMS) at <https://www.ttegms.com/virginia/login.cfm> to complete and submit a budget application for your allocation. If you do not have access to eGMS, please contact your Grants Administrator.

[Click on Grant Management, Budget Application, from the drop-down menu. Click the link named FY 2016 State Homeland Security Program (SHSP) to complete your budget application.]

Notification of budget approval will be sent through an eGMS automated email message to the sub-recipient point of contact entered in the budget application.

Reporting

Sub-recipients are obligated to submit quarterly progress reports as a condition of their award. The report, which can be found at <http://www.vaemergency.gov/em-community/grants/all-grant-forms> must report on progress towards implementing plans described in the funding proposal and the approved budget. Reports must be submitted to your Grants Administrator by email within 15 days following the end of the quarter.

Within 30 days after the end of the period of performance, sub-recipients must submit a final progress report detailing all accomplishments throughout the period of performance. After the report has been reviewed and approved by the Grants Office, a close-out notice will be issued which will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the record retention requirements for grant records. The sub-recipient must return any funds that have been drawn down, but remain unliquidated in its financial records.

Ms. Amity Moler
September 26, 2016
Page 4

Please initiate the steps described under *Accessing Your Allocation* within 30 days from the date of this notification. If you have any questions regarding this award, please contact Kerry Stuver in the Grants Office at (804) 205-6914 or Kerry.Stuver@vdem.virginia.gov.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey D. Stern". The signature is written in a cursive style with a horizontal line extending from the end.

Jeffrey D. Stern Ph.D.

JDS/ks

cc: Ted Costin, Director of Regional Support, West Division
Mark Stone, Chief Regional Coordinator, Region 2
Chad Cabbage, Sheriff, Page County

**RESOLUTION REQUESTING ADJUSTMENT
OF 2016-2017 BUDGET
FOR ADDITIONAL FUNDS**

SCHOOL SECURITY EQUIPMENT GRANT SEG 16-069

WHEREAS, The Page County School Board has received approval and authorization during 2016-2017 on a new grant within an existing state program; and

WHEREAS, the anticipated funds in this new grant will exceed the original estimated budget for 2016-2017; and

WHEREAS, the Page County School Board will receive the additional funds, channeled through the Virginia Department of Education and grantor directly, on a reimbursement basis; and

NOW, THEREFORE, BE IT RESOLVED, that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional state funds in the amount of \$94,190.00 to be used for the purchase and installation of school security equipment for Luray Elementary, Luray Middle, Page County Middle, Shenandoah Elementary, Springfield Elementary, and the Page County Technical Center.

EXPENDITURES:

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,319,401.00	0	\$25,319,401.00
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,262,556.00	0	2,262,556.00
64 OPER & MAINT	3,463,799.00	\$94,190.00	3,557,989.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
TOTAL	\$37,803,191.00	\$94,190.00	\$37,897,381.00

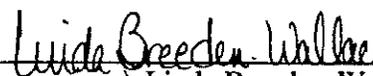
REVENUE:

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,071,368.00	\$94,190.00	17,165,558.00
FEDERAL	1,781,307.00	0	1,781,307.00
RECOVERED COSTS	1,331,754.00	0	1,331,754.00
LOCAL OPERATIONS MATCH	9,787,196.00	0	9,787,196.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
TOTAL	\$37,803,191.00	\$94,190.00	\$37,897,381.00

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on October 10, 2016.



Dr. Morgan Phenix, Chairman

ATTEST: 
Linda Breeden-Wallace, Clerk

**RESOLUTION REQUESTING ADJUSTMENT
OF 2016-2017 BUDGET
FOR ADDITIONAL FUNDS**

TITLE VI, PART B, SUBPART 2-RURAL AND LOW INCOME ALLOCATIONS

WHEREAS, The Page County School Board has received approval and authorization during 2016-2017 on a new grant within an existing federal program; and

WHEREAS, the anticipated funds in this new grant will exceed the original estimated budget for 2016-2017; and

WHEREAS, the Page County School Board will receive the additional funds, channeled through the Virginia Department of Education and grantor directly, on a reimbursement basis; and

NOW, THEREFORE, BE IT RESOLVED, that the Page County School Board, for audit and record keeping purposes to keep the 2016-2017 budget in balance, with no increase or decrease of local appropriation involved, respectfully requests the Page County Board of Supervisors to appropriate additional state funds in the amount of \$70,986.59 to supplement instructional programs.

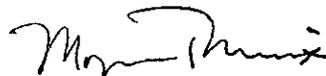
EXPENDITURES:

FUNCTION	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
61 INSTRUCTION	\$25,319,401.00	\$70,986.59	\$25,390,387.59
62 ADMIN,ATTND,HEALTH	1,711,552.00	0	1,711,552.00
63 TRANSPORTATION	2,262,556.00	0	2,262,556.00
64 OPER & MAINT	3,557,989.00	0	3,557,989.00
66 FACILITIES	80,000.00	0	80,000.00
67 DEBT SERVICE	3,984,639.00	0	3,984,639.00
68 TECHNOLOGY	981,244.00	0	981,244.00
TOTAL	\$37,897,381.00	\$70,986.59	\$37,968,367.59

REVENUE:

SOURCE	BUDGETED AMOUNT	SUPPLEMENTAL APPROPRIATION REQUEST	REVISED BUDGET
SALES TAX	\$ 3,846,927.00	0	\$ 3,846,927.00
STATE	17,165,558.00	0	17,165,558.00
FEDERAL	1,781,307.00	\$70,986.59	1,852,293.59
RECOVERED COSTS	1,331,754.00	0	1,331,754.00
LOCAL OPERATIONS MATCH	9,787,196.00	0	9,787,196.00
LOCAL DEBT SERVICE	3,984,639.00	0	3,984,639.00
TOTAL	\$37,897,381.00	\$70,986.59	\$37,968,367.59

This is to certify that the foregoing resolution was authorized by the Page County School Board during its regular session on October 10, 2016.



Dr. Morgan Phenix, Chairman

ATTEST: 

Linda Breeden-Wallace, Clerk



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
Keith Guzy – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors
FROM: Regina Miller, Assistant County Administrator
THRU: Amity Moler, County Administrator
SUBJECT: Board and Commission Appointments
DATE: October 14, 2016

SUMMARY:

An appointment needs to be made to the Water Quality Advisory Committee.

Water Quality Advisory Committee:

The term of Alice Pence (Town of Shenandoah Representative) has expired. Ms. Pence does not wish to be reappointed. The Town has recommended Betty Gochenour for the appointment as the Town's representative. The Town did not provide a resume for Ms. Gochenour, but indicated that she assists her son in the operation of his business, Shenandoah River Adventures, and she is interested in water quality.

Motion:

I move to appoint _____ to the Water Quality Advisory Committee for a three year term, which will expire on September 9, 2019.



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Chairman Woodward and Board of Supervisors

FROM: Amity Moler, County Administrator

SUBJECT: Consent Agenda

DATE: October 14, 2016

SUMMARY:

The Consent Agenda is a part of the Board's regular meeting agenda, which includes the financial reports, accounts payable and payroll, the meeting minutes for the prior month, and any other items, which would not require discussion.

RECOMMENDATION:

Approval of the Consent Agenda.

BACKGROUND:

The purpose of the Consent Agenda is to provide a method for the expeditious handling of items, which will not require discussion by the Board. The Code of Virginia requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic fund transfers. According to the Board's Rules of Procedure, all warrants must be presented to the Board of Supervisors for action as a consent agenda item at their regular meeting.

FISCAL IMPACT:

The accounts payable checks, payroll checks, payroll direct deposit, and payroll tax electronic fund transfers totaled \$1,167,283.38 for the month of September.

MOTION(S):

I move to approve the Consent Agenda as follows:

- Financial reports for the period of September 1-30, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,167,283.38 for the month of September 2016;
- Minutes of September 6, 2016 and September 20, 2016.

ATTACHMENT(S):

1. Financial Reports for September 1-30, 2016 (provided separately)
2. Warrant Report for September 1-30, 2016

3. Payroll Warrant Report, dated September 9, 2016
4. Payroll Warrant Report, dated September 23, 2016
5. Board of Supervisors Minutes for September 6, 2016 and September 20, 2016

MOTION: I move to accept the Financial Reports for the period September 1 – September 30, 2016.

AGENDA

BOARD OF SUPERVISORS

October 18, 2016

SUBJECT: Financial Reports

ISSUE: Approval by the Board of Supervisors of monthly Financial Reports in accordance with county policy and the Code of Virginia.

RECOMMENDATION: Approval

FISCAL IMPLICATIONS: These are summaries of all fiscal activity for the month.

TIMING: Routine

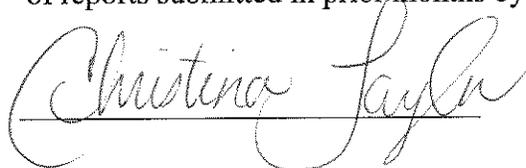
POLICY IMPLICATIONS: None

DISCUSSION: The County's budget ended the month with an unencumbered balance of \$45,696,335.90. The general fund accounts for \$14,128,036.18 of the unencumbered amount.

The county's cash and investment portfolio equaled \$7,574,254.41 at the end of the month.

*Numbers were submitted based on reports generated by the computer and by a study of reports submitted in prior months by the Finance Department.

STAFF:



ATTACHMENTS: Summary of Revenue and Expenditures
Balance Sheet
Departmental Expenditures

September

25% of Year Lapsed

Department	Percentage Spent
Board of Supervisors	28%
County Administrator	21%
Finance	12%
Legal Services	21%
Commissioner of the Rev.	20%
GIS	19%
Treasurer	20%
Information Systems	44%
Central Purchasing	10%
Electoral Board	9%
Registrar	21%
Clerk of Circuit Court	20%
Bailiff	24%
Commonwealth Attorney	21%
Sheriff	20%
Investigations	20%
Crime Prevention	12%
ECC	19%
EMS	23%
Jail	23%
Animal Shelter	19%
Animal Control	19%
Compacting Sites	20%
Stanley Landfill	8%
Battle Creek Landfill	16%
General Properties	26%
Recreation	20%
Planning & Comm. Dev.	22%
Economic Development	48%
CSA	11%
Recreation/Enterprise	23%

MOTION: I move to approve accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic funds transfers, which total **\$1,167,283.38** as detailed in the discussion section and the supporting warrant lists.

AGENDA

BOARD OF SUPERVISORS

October 18, 2016

SUBJECT: Warrant Lists

ISSUES: State law requires the Board of Supervisors to approve accounts payable and payroll checks as well as payroll related electronic funds transfers.

RECOMMENDATION: Approval.

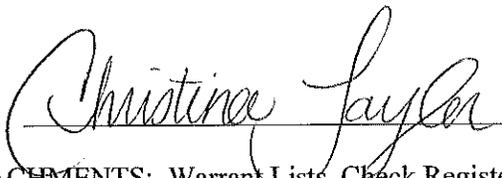
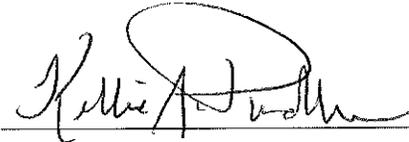
FISCAL IMPLICATIONS: This action is necessary to fulfill the County's financial obligations to vendors and employees.

TIMING: Routine.

POLICY IMPLICATIONS: This action complies with the policy that was set by the Board of Supervisors as to the payment of invoices, payroll, etc.

DISCUSSION:

	Beginning Check #	Ending Check #	Amount
Payroll Checks dated September 9, 2016	231718	231745	17,328.81
Direct Deposits			155,580.16
Tax Electronic Transfers			57,548.82
Payroll Checks dated September 23, 2016	231746	231768	15,925.86
Direct Deposits			155,613.38
Tax Electronic Transfers			57,278.65
		<i>Payroll total</i>	459,275.68
Accounts Payable -9/1/16 through 9/30/16	188231	188505	600,033.28
Electronic Transfers	91589	91595	107,974.42
		<i>AP total</i>	708,007.70
TOTAL			\$1,167,283.38

ATTACHMENTS: Warrant Lists, Check Registers, Direct Deposit Registers, and Payroll Register summary pages, which details the Tax Electronic Transfer.

Warrant Report
September 1, 2016
through
September 30, 2016

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/07/2016	91589	TREASURER OF VA. - VRS	256	11,808.49
09/14/2016	91590	SUNTRUST BANK	3632	26,954.93
09/14/2016	91591	USDA RURAL DEVELOPMENT	2751	10,430.00
09/14/2016	91592	USDA RURAL DEVELOPMENT	2751	39,870.00
09/14/2016	91593	USDA RURAL DEVELOPMENT	2751	11,585.00
09/14/2016	91594	USDA RURAL DEVELOPMENT	2751	3,663.00
09/14/2016	91595	USDA RURAL DEVELOPMENT	2751	3,663.00
09/07/2016	188231	ADVANCE AUTO PARTS	2956	42.49
09/07/2016	188232	AFTON COMMUNICATIONS CORP	3912	9.97
09/07/2016	188233	AMERICAN FAMILY LIFE ASSURANCE	270	1,084.59
09/07/2016	188234	ANTHEM BLUE CROSS BLUE SHIELD	276	79,283.00
09/07/2016	188235	HERBERT L. BESKIN, TRUSTEE	4412	280.00
09/07/2016	188236	BLUE MOUNTAIN ANIMAL CLINIC	15	701.41
09/07/2016	188237	C KING PHOTOGRAPHY, LLC	4533	4,050.00
09/07/2016	188238	JASMINE NICOLE CAMPBELL	4529	252.00
09/07/2016	188239	CENTURYLINK	3616	370.07
09/07/2016	188240	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
09/07/2016	188241	DEPLOYABLE SYSTEMS, INC	4530	1,187.66
09/07/2016	188242	FLOWERS BAKING CO. OF LYNCHBUR	59	82.39
09/07/2016	188243	BRIANNA FOLTZ	4531	180.65
09/07/2016	188244	FORM NETWORKS LLC	4242	100.00
09/07/2016	188245	HANNA MAE FREEZE	4532	9.68
09/07/2016	188246	GRAFTON SCHOOL, INC.	1721	255.00
09/07/2016	188247	PENNY R. GRAY	2917	126.72
09/07/2016	188248	HOLTZMAN OIL CORP	1167	1,568.28
09/07/2016	188249	INTERCEPT YOUTH SERVICES INC	2795	66.31
09/07/2016	188250	JESSICA KARNES	4269	1,606.19
09/07/2016	188251	LD&B INSURANCE & FINANCIAL SER	4135	724.98
09/07/2016	188252	LOGO VENTURA, INC	4534	169.55
09/07/2016	188253	HERSCHEL LOVELESS	4535	58.06
09/07/2016	188254	KIMBERLY M. LUCAS	4458	821.16
09/07/2016	188255	LURAY COPY SERVICE, INC.	145	384.70
09/07/2016	188256	LEXISNEXIS MATTHEW BENDER	1339	346.69
09/07/2016	188257	MINNESOTA LIFE	257	208.08
09/07/2016	188258	NATIONWIDE RETIREMENT SOLUTION	824	25.00
09/07/2016	188259	DANIELLE D. NUTTER	4472	851.74
09/07/2016	188260	PAGE CO-OP FARM BUREAU, INC.	175	55.34
09/07/2016	188261	PAGE VALLEY VETERINARY CLINIC	802	265.00
09/07/2016	188262	PENN VETERINARY SUPPLY, INC.	171	324.88
09/07/2016	188263	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,640.58
09/07/2016	188264	PITNEY BOWES GLOBAL FINANCIAL	2788	393.00
09/07/2016	188265	PITNEY BOWES INC.	1473	721.50
09/07/2016	188266	RECONDITIONED APLLIANCES & REP	1179	100.11
09/07/2016	188267	KAREN L. RHINEHART	3598	2,725.00
09/07/2016	188268	RICOH USA INC	3973	325.82
09/07/2016	188269	MELISSA E. SEAL	4402	3,120.00
09/07/2016	188270	SHEN-PACO INDUSTRIES, INC.	224	50.00
09/07/2016	188271	SHENANDOAH VALLEY ELECTRIC COO	3703	6,226.11
09/07/2016	188272	SHENANDOAH VALLEY S.O.T.P.	2745	70.00
09/07/2016	188273	SHENANDOAH VALLEY WATER CO.	2284	139.48
09/07/2016	188274	MELODY L. SNIDER	4394	2,940.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/07/2016	188275	SUNTRUST BANK	1274	7,931.50
09/07/2016	188276	TOWN OF LURAY	147	839.35
09/07/2016	188277	TOWN OF STANLEY	227	186.00
09/07/2016	188278	TREASURER OF PAGE COUNTY	811	121.25
09/07/2016	188278	TREASURER OF VIRGINIA	4411	119.52
09/07/2016	188279	TREASURER OF VIRGINIA	4446	184.59
09/07/2016	188280	TREASURER OF VIRGINIA	1556	1.00
09/07/2016	188281	UNITED WAY OF PAGE COUNTY	880	209.46
09/07/2016	188282	VACO RISK MANAGEMENT PROGRAMS	1231	412.50
09/07/2016	188283	VALIC	1645	27.00
09/07/2016	188284	VERIZON	385	300.00
09/07/2016	188285	VIRGINIA CREDIT UNION	867	203.16
09/07/2016	188286	TREASURER OF VIRGINIA	4254	1,632.13
09/07/2016	188287	PAMELA S. WIGHTMAN	3927	1,495.00
09/07/2016	188288	WORLDVIEW SOLUTIONS, INC.	3494	160.21
09/14/2016	188289	AMERIGAS	2703	108.51
09/14/2016	188290	AUTOZONE INC.	258	1,492.18
09/14/2016	188291	BUSINESS CARD	786	1,193.32
09/14/2016	188292	BLAUCH BROTHERS, INC.	21	21.50
09/14/2016	188293	BURNER ELECTRICAL SERVICE, INC	4391	780.00
09/14/2016	188294	CALLYO 2009 CORP	4076	5,561.89
09/14/2016	188295	CATERPILLAR FINANCIAL SERVICES	3609	124.95
09/14/2016	188296	CENTER FOR EDUCATION & EMPLOYMNT	3616	344.87
09/14/2016	188297	CENTURYLINK	2892	130.37
09/14/2016	188298	COMCAST	4126	1,371.13
09/14/2016	188299	CONTRACT PHARMACY SERVICES INC	4221	2,228.50
09/14/2016	188300	CORRISOFT, LLC	59	251.02
09/14/2016	188301	FLOWERS BAKING CO. OF LYNCHBUR	4242	5,459.99
09/14/2016	188302	FORM NETWORKS LLC	4488	372.51
09/14/2016	188303	GENERAL SALES OF VIRGINIA, INC	4537	935.00
09/14/2016	188304	HARRISONBURG PHYSICIANS FOR	4536	1,290.00
09/14/2016	188305	THE HOUSE, INC	4525	3,000.00
09/14/2016	188306	INTERIM HOSPITALITY CONSULTANT	2904	95.10
09/14/2016	188307	INTERSTATE ALL BATTERY CENTER	3996	515.00
09/14/2016	188308	LARRY'S AUTO REPAIR	4135	71.25
09/14/2016	188309	LD&B INSURANCE & FINANCIAL SER	622	26.40
09/14/2016	188310	LOUDERBACK IMPLEMENT CO., INC.	145	13.00
09/14/2016	188311	LURAY COPY SERVICE, INC.	317	9,089.37
09/14/2016	188312	LURAY VOLUNTEER RESCUE SQUAD	146	22,916.66
09/14/2016	188313	LURAY-PAGE CO CHAMBER OF COMME	1777	16.00
09/14/2016	188314	MARLOW FORD	2924	225.00
09/14/2016	188315	MARY K. MENEFFEE	3657	78,916.82
09/14/2016	188316	MIDDLE RIVER REGIONAL JAIL	1553	498.45
09/14/2016	188317	NEW PIG CORPORATION	175	68.92
09/14/2016	188318	PAGE CO-OP FARM BUREAU, INC.	4480	3,631.65
09/14/2016	188319	PERFORMANCE FOODSERVICE-VIRGIN	2788	150.00
09/14/2016	188320	PITNEY BOWES GLOBAL FINANCIAL	493	85.00
09/14/2016	188321	RACER'S FIRE EXTINGUISHER SERV	2887	3,598.00
09/14/2016	188322	RAPPAHANNOCK CREATIVE HEALTH C	3999	132.45
09/14/2016	188323	RICOH USA INC	3973	986.54
09/14/2016	188324	RICOH USA INC	4538	.00
09/14/2016	188325	RMH MEDICAL GROUP		

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/14/2016	188326	RONNIE'S ELECTRIC	103	351.00
09/14/2016	188327	SHENANDOAH RESCUE SQUAD INC.	335	6,906.70
09/14/2016	188328	SHENANDOAH VALLEY ELECTRIC COO	3703	4,872.31
09/14/2016	188329	SHENANDOAH VALLEY WATER CO.	2284	88.70
09/14/2016	188330	SHOWALTER SIGNS & SILKSCREENIN	568	326.00
09/14/2016	188331	STANLEY VOLUNTEER FIRE DEPARTM	340	103.09
09/14/2016	188332	STANLEY VOLUNTEER RESCUE SQUAD	226	8,161.14
09/14/2016	188333	SUNRISE MEDICAL LABORATORIES,	4181	254.90
09/14/2016	188334	TARGETSOLUTIONS LEARNING, LLC	4389	1,199.00
09/14/2016	188335	TOM'S AUTO REPAIR	2677	4,339.69
09/14/2016	188336	VALLEY AUTOMATION, INC.	3327	4,658.01
09/14/2016	188337	WALMART COMMUNITY/GEGRB	1790	675.68
09/14/2016	188338	WINCHESTER RADIOLOGISTS, PC	957	42.00
09/21/2016	188339	ACF ENVIRONMENTAL INC	2335	1,775.00
09/21/2016	188340	AIRGAS USA LLC	2509	4.73
09/21/2016	188341	ALLIED PORTABLE TOILETS	2988	150.00
09/21/2016	188342	AMBULANCE MEDICAL BILLING	4470	2,198.68
09/21/2016	188343	AMERICAN FAMILY LIFE ASSURANCE	270	1,084.59
09/21/2016	188344	ANTHEM BLUE CROSS BLUE SHIELD	276	81,962.50
09/21/2016	188345	ATOMS MENTORING	4379	8,800.00
09/21/2016	188346	AUTOZONE INC.	2703	83.00
09/21/2016	188347	HERBERT L. BESKIN, TRUSTEE	4412	280.00
09/21/2016	188348	ROBBIE BLY	1497	75.00
09/21/2016	188349	BURNER ELECTRICAL SERVICE, INC	21	680.26
09/21/2016	188350	C&C EXTERMINATING	4523	155.00
09/21/2016	188351	CARTER MACHINERY CO., INC.	2346	13,360.89
09/21/2016	188352	CENTURYLINK	3616	152.01
09/21/2016	188353	CHOICES	36	5,000.00
09/21/2016	188354	COMCAST	2892	243.34
09/21/2016	188355	CORRECTIONAL PEACE OFFICERS FO	2605	7.50
09/21/2016	188356	CROSSROADS COUNSELING CENTER I	4073	2,112.50
09/21/2016	188357	ENDLESS POSSIBILITIES THERAPEU	4380	780.00
09/21/2016	188358	FAMILY EDUCATIONAL SERVICES, L	4508	1,040.00
09/21/2016	188359	FLOWERS BAKING CO. OF LYNCHBUR	59	100.10
09/21/2016	188360	FORM NETWORKS LLC	4242	292.50
09/21/2016	188361	GENERAL CODE LLC	487	1,662.66
09/21/2016	188362	GRAFTON SCHOOL, INC.	1721	12,962.00
09/21/2016	188363	HARBOR POINT BEHAVIORAL HEALTH	3315	2,700.00
09/21/2016	188364	SCOTT C. HIGGS	2838	125.00
09/21/2016	188365	HOLTZMAN CORP	4162	1,781.02
09/21/2016	188366	HOLTZMAN OIL CORP	1167	4,207.18
09/21/2016	188367	HOLTZMAN OIL CORPORATION	1872	6,892.01
09/21/2016	188368	THE HOUSE, INC	4536	1,075.00
09/21/2016	188369	HUGHES CENTER, LLC	4517	5,082.00
09/21/2016	188370	INTERCEPT YOUTH SERVICES INC	2795	11,718.25
09/21/2016	188371	J REX BURNER CO.	22	210.99
09/21/2016	188372	KEPLINGER REPAIR SERVICE INC	4231	259.00
09/21/2016	188373	KEYSTONE NEWPORT NEWS, LLC	4246	3,105.00
09/21/2016	188374	LD&B INSURANCE & FINANCIAL SER	4135	724.98
09/21/2016	188375	CURTIS M. LONG	1103	49.48
09/21/2016	188376	JOSEPH LUCAS	4398	240.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/21/2016	188377	LUTHERAN FAMILY SERVICES OF VA	3224	8,246.00
09/21/2016	188378	MINNESOTA LIFE	257	183.46
09/21/2016	188379	MONGERS WELDING SERVICE	1061	325.00
09/21/2016	188380	MUNDY STONE COMPANY	3855	1,287.24
09/21/2016	188381	NADA APPRAISAL GUIDES	490	100.00
09/21/2016	188382	NATIONAL COUNSELING GROUP, INC	2681	1,705.60
09/21/2016	188383	NATIONWIDE RETIREMENT SOLUTION	824	25.00
09/21/2016	188384	NORTH SPRING BEHAVIORAL HEALTH	2784	3,745.32
09/21/2016	188385	OFFICE DEPOT	3462	148.78
09/21/2016	188386	ORKIN PEST CONTROL	2382	80.87
09/21/2016	188387	PAGE CO-OP FARM BUREAU, INC.	175	325.92
09/21/2016	188388	PAINTERS GARAGE TOWING & RECOV	3613	1,312.53
09/21/2016	188389	PENN VETERINARY SUPPLY, INC.	171	404.48
09/21/2016	188390	PERFORMANCE FOODSERVICE-VIRGIN	4480	3,384.80
09/21/2016	188391	REDWOOD TOXICOLOGY LABORATORY	3915	1,207.20
09/21/2016	188392	RICOH USA INC	3973	798.15
09/21/2016	188393	ROCKINGHAM COUNTY	2813	480.00
09/21/2016	188394	RONNIE'S ELECTRIC	103	234.00
09/21/2016	188395	SHENANDOAH VALLEY ELECTRIC COO	3703	1,970.58
09/21/2016	188396	SHENANDOAH VALLEY WATER CO.	2284	79.75
09/21/2016	188397	LYNETTE M. SHENK	2027	204.12
09/21/2016	188398	SHRM	4043	190.00
09/21/2016	188399	SPEECH AND LANGUAGE CENTER, PL	4358	350.00
09/21/2016	188400	SUNRISE MEDICAL LABORATORIES,	4181	274.93
09/21/2016	188401	TOM'S AUTO REPAIR	2677	70.51
09/21/2016	188402	TOWN OF STANLEY	227	14,405.56
09/21/2016	188403	TRACKSIDE THEATER	4229	2,500.00
09/21/2016	188404	TREASURER OF PAGE COUNTY	811	121.25
09/21/2016	188405	TREASURER OF VIRGINIA	4411	119.52
09/21/2016	188406	TREASURER OF VIRGINIA	4446	184.59
09/21/2016	188407	TREASURER OF VIRGINIA (DEQ)	1519	6,735.04
09/21/2016	188408	TRUCK & EQUIPMENT CORP.	2581	169.37
09/21/2016	188409	TRUCK ENTERPRISES, INC.	2437	59.95
09/21/2016	188410	TSSI	2444	212.21
09/21/2016	188411	UMFS	3724	5,140.72
09/21/2016	188412	UNITED WAY OF PAGE COUNTY	1556	1.00
09/21/2016	188413	VACO RISK MANAGEMENT PROGRAMS	880	209.46
09/21/2016	188414	VALIC	1231	412.50
09/21/2016	188415	VECTOR SECURITY	2926	698.40
09/21/2016	188416	VERIZON	1645	27.05
09/21/2016	188417	VIRGINIA CREDIT UNION	385	300.00
09/21/2016	188418	VIRGINIA DEPARTMENT OF STATE P	831	496.49
09/21/2016	188419	W.B. MASON, INC	4539	535.53
09/21/2016	188420	WHSV	114	400.00
09/21/2016	188421	FARRAH WILCHER	4476	100.00
09/28/2016	188422	WILLIAM W. ALESHIRE	69	80.00
09/28/2016	188423	AMERIGAS	3494	343.67
09/28/2016	188424	MARY ANN ARRINGTON	645	120.00
09/28/2016	188425	AT&T MOBILITY	3037	44.55
09/28/2016	188426	AUTOZONE INC.	2703	4.87
09/28/2016	188427	BENNETT AND BUTLER, INC.	4444	80.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/28/2016	188428	JOYCE BURKE	371	104.00
09/28/2016	188429	FAITH CARLSON	4141	20.00
09/28/2016	188430	CENTRAL TIRE CORPORATION	4271	991.70
09/28/2016	188431	CENTURYLINK	3616	543.14
09/28/2016	188432	CLEAR COMMUNICATIONS & ELECTRO	27	34.00
09/28/2016	188433	COMPUTER PROJECTS OF IL, INC.	3293	173.40
09/28/2016	188434	PETER J. CREATURO, JR.	4138	120.00
09/28/2016	188435	AARON CUBBAGE	2808	233.96
09/28/2016	188436	GLENROSE DAMERON	368	120.00
09/28/2016	188437	DEPARTMENT OF FORESTRY	937	4,808.43
09/28/2016	188438	DRAPER ADEN ASSOCIATES	1664	4,324.71
09/28/2016	188439	EMERGENCY MEDICAL PRODUCTS INC	2032	428.67
09/28/2016	188440	FLOWERS BAKING CO. OF LYNCHBUR	59	265.65
09/28/2016	188441	JOHN M. FRY	4440	51.94
09/28/2016	188442	FULL SOURCE, LLC	4356	606.88
09/28/2016	188443	GALLS LLC	116	139.02
09/28/2016	188444	LINDA GRAY	4474	48.00
09/28/2016	188445	JACQUELINE E. GREEN	4137	1,244.92
09/28/2016	188446	THE GUN SHOP	859	72.00
09/28/2016	188447	EVELYN A. HARVEY	4139	250.00
09/28/2016	188448	SCOTT C. HIGGS	2838	120.00
09/28/2016	188449	BRENDA C. HILLIARD	781	105.93
09/28/2016	188450	HUGHESNET	4286	208.50
09/28/2016	188451	J REX BURNER CO.	22	128.00
09/28/2016	188452	MARY E. JOHNSON	513	2,392.50
09/28/2016	188453	JONES & BARTLETT LEARNING, LLC	3587	950.00
09/28/2016	188454	JOYCE ENGINEERING, INC.	1749	120.00
09/28/2016	188455	SUE C. KEYTON	947	80.00
09/28/2016	188456	KPD, INC. PORT-A-JOHS	3357	120.00
09/28/2016	188457	OTIS R. LAM, JR.	1467	6,524.40
09/28/2016	188458	LIFTOFF, LLC	4436	34.00
09/28/2016	188459	LORD FAIRFAX EMS COUNCIL	141	125.00
09/28/2016	188460	DR. WALLACE B LUTZ	2352	943.92
09/28/2016	188461	LEXISNEXIS MATTHEW BENDER	1339	20.00
09/28/2016	188462	RONALD MCCLELLAND	3434	16.00
09/28/2016	188463	CAROYLN A. MILLER	3547	120.00
09/28/2016	188464	KAY MIMS	651	120.00
09/28/2016	188465	PHILIP MIMS	727	28.00
09/28/2016	188466	JAMES E. NICHOLSON, JR.	2280	2,234.70
09/28/2016	188467	NO. SHENANDOAH VALLEY REGIONAL	1469	10.00
09/28/2016	188468	NORTHWESTERN COMMUNITY SERVICE	796	17.99
09/28/2016	188469	OFFICE DEPOT CREDIT PLAN	4091	39.55
09/28/2016	188470	JANE S. OLINGER	3837	239.62
09/28/2016	188471	PAGE CO-OP FARM BUREAU, INC.	175	65.28
09/28/2016	188472	PENN VETERINARY SUPPLY, INC.	171	3,696.18
09/28/2016	188473	PERFORMANCE FOODSERVICE-VIRGIN	4480	150.00
09/28/2016	188474	PITNEY BOWES GLOBAL FINANCIAL	2788	1,000.00
09/28/2016	188475	PITNEY BOWES RESERVE ACCOUNT	3812	40.00
09/28/2016	188476	DANIEL W. PRESGRAVES	996	48.00
09/28/2016	188477	ELVENA PRICE	1013	29.94
09/28/2016	188478	PROJECT LIFESAVER, INC.	1983	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
09/28/2016	188479	REED & REED, PC	2664	120.00
09/28/2016	188480	REED'S TIRE CENTER #1 INC.	887	1,995.00
09/28/2016	188481	RICOH USA INC	3973	1,504.73
09/28/2016	188482	ROBERTS OXYGEN COMPANY, INC.	2583	76.20
09/28/2016	188483	ROCKINGHAM COUNTY	2813	60.00
09/28/2016	188484	CHARLES W. ROSE	566	120.00
09/28/2016	188485	SATELLITE TRACKING OF PEOPLE,	4540	588.00
09/28/2016	188486	EDWARD M. SEDWICK	4136	120.00
09/28/2016	188487	SHENANDOAH VALLEY ELECTRIC COO	3703	78.62
09/28/2016	188488	SHENANDOAH VALLEY WATER CO.	2284	38.75
09/28/2016	188489	GWENDOLYN G. SHENK	4144	120.00
09/28/2016	188490	STANLEY VOLUNTEER FIRE DEPARTM	340	13,000.00
09/28/2016	188491	BETTY JO STILLWELL	1165	120.00
09/28/2016	188492	REBECCA W. STRANDERMAN	4149	68.00
09/28/2016	188493	JOHN B. THOMAS	1670	24.00
09/28/2016	188494	TOM'S AUTO REPAIR	2677	556.83
09/28/2016	188495	TOWN OF LURAY	147	147.03
09/28/2016	188496	TREASURER OF VIRGINIA (MED EXA	1843	40.00
09/28/2016	188497	TRUCK & EQUIPMENT CORP.	2581	435.62
09/28/2016	188498	TSSI	2444	426.10
09/28/2016	188499	VECTOR SECURITY	2926	26.00
09/28/2016	188500	VERIZON WIRELESS-LERT B	4318	150.00
09/28/2016	188501	W.B. MASON, INC	4539	1,968.17
09/28/2016	188502	WEST MAIN MARKET	4082	250.00
09/28/2016	188503	C. RONALD WILSON	2181	120.00
09/28/2016	188504	WINCHESTER FIRE & SECURITY, LL	4417	61.25
09/28/2016	188505	DONALD L. YOUNG	1732	120.00
DATE RANGE TOTAL *				706,152.70 *

Payroll Warrant Report
Checks Dated September 9, 2016

		Gross Pay	With Hold	Net Pay	Advance Out	Paid Back	Dir Dep	Check Amount
*****	Grand Totals ***	258865.19	85956.22	172908.97	.00	.00	155580.16	17328.81
	HR\$		4883.71	21.50	COMP TIME EARNED			
	HR\$ 5.00			55.25	COMP TIME TAKEN		1353.72	
	HR\$ 62.00		392.76	4258.25	REGULAR PAY		69996.03	
	HR\$		814.94		SALARY ADJUSTMENT		172802.53	
	HR\$ 152.75		2376.32	298.25	VACATION		6203.96	258823.97 HR\$
	ADD		41.22					41.22 AID
	ABT		721.45		VRS DEFINED BENEFIT		1396.40	
	ABT		25.00		FLEXIBLE SPENDING ACCT		724.98	
	ABT		2232.00		HEALTH DUAL W/ COMP		4565.50	
	ABT		11290.50		HEALTH/KEY ADV 500/SINGLE		30.00	
	ABT		498.00		HEALTH/KEY ADV 500/FAMILY		485.00	
	ABT		208.08		VALIC		412.50	
	ABT		349.08		VRS		10478.42	33416.91 AET
	TAX		22869.56		MEDICARE		3286.66	
	TAX		14052.97		VIRGINIA WITHHOLDING		10953.12	51162.31 TAX
	DED		363.14		VA. CREDIT UNION		300.00	
	DED		119.52		CHILD SUPPORT		184.59	
	DED		70.00		GARNISHMENT		280.00	
	DED		51.25		CORR PEACE OFFICERS FOUN		7.50	
	DED		1.00					1377.00 DED
	BEN		3202.64		HEALTH INS. DUAL		10649.00	
	BEN		27040.00		HEALTH INSURANCE		19933.00	
	BEN		269.00		HEALTH/KEY ADV 500/DUAL		1161.00	
	BEN		1130.00		VRS ICMA-RC		349.08	
	BEN		3286.66		VRS RETIREMENT EE		19301.19	
	BEN		209.46		SOCIAL SECURITY		14052.97	
	BEN		2866.07					103450.07 BEN
			426.44					
198 Employees	198 Checks		17,328.81					
	198 Regular checks amount -							
	0 Supplemental checks amount -		.00					
	0 Advance checks amount -		.00					
	0 Deduction checks amount -		.00					
	82 Females paid							
	145 Full time employees paid							
	53 Part time employees paid							

Payroll Warrant Report
Checks Dated September 23, 2016

Minutes
Board of Supervisors
Work Session
September 6, 2016

Members Present: Johnny Woodward, Chairman At-Large
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on September 6, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Reverend Duane Painter.

Resolution – Shenandoah 12-U All-Stars Team:

Chairman Woodward said the Shenandoah 12U All-Stars Team recently won the Babe Ruth World Series Championship played in Florida from August 4-11, 2016. He then read the Resolution Commending the Shenandoah 12U All-Stars Team.

#2016-08

RESOLUTION

PAGE COUNTY BOARD OF SUPERVISORS

Commending the Shenandoah 12U All-Stars Team

Whereas, the Shenandoah 12U All-Stars Team has had outstanding achievements during the 2016 season; and

Whereas, the Shenandoah 12U All-Stars Team are the Babe Ruth World Series Champions; and

Whereas, Shenandoah outscored its opponents 45-6 in the World Series and 174-12 in the Regional, State and World Series tournaments combined.

Whereas, the Team's success is attributed to the leadership of Coach Jamey Hensley and the hard work and talent of an outstanding team comprised of Anna Carter, Maddie Gordon, Taylor Hankins, Kirsten Hensley, Avery Herring, Leah Hilliard, Megan Holland, Aliza Lokey, Tana Merica, Marissa Monger, Sarah Smith, and Taylor Umberger; Coach

Jamey Hensley was assisted by Megan Gordon and Chad Umberger; and the loyal support of the parents and community.

Now Therefore, Be It Resolved, by the Page County Board of Supervisors that this Resolution is hereby adopted for presentation to the Coach, Assistants and team members as an expression of pride and support for their exceptional performance which led to the World Series Championship win.

This Resolution was adopted by the Page County Board of Supervisors this 6th day of September, 2016.

Motion: Supervisor Stroupe moved to approve the Resolution Commending the Shenandoah 12U All-Stars Team. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley: Nay: None. Absent: Guzy.

Since the team or coaches were not in attendance for presentation of the Resolution, it was consensus of the Board to invite them to the September 20th meeting for presentation.

Cash Flow Report:

Penny Gray, Treasurer, was unable to attend due to a personal matter; therefore, this item was postponed. Mrs. Moler said she would email the Cash Flow Report to the Board once she receives it from Mrs. Gray.

Enterprise Zone Boundary Line Adjustment:

Stephanie Lillard, Director of Community & Economic Development, explained that once a year the Code of Virginia authorizes amendments of the Enterprise Zones in the form of an application to the Department of Housing and Community Development (DHCD), in either boundary line adjustments or incentives. The Enterprise Zone currently has 1,897 acres and it cannot exceed 3,480 acres. She requested the Board of Supervisors schedule a public hearing on October 18, 2016 to consider expansion of the County's Enterprise Zone to include, at minimum, 10 additional acres. Expansion of the zone increases the County's ability to be competitive for attracting and encouraging new investment.

Motion: Supervisor Stroupe moved to schedule a public hearing on October 18, 2016 for making an application for amendment to DHCD for the Page County Enterprise Zone. Supervisor Pendley seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

Review of Special Use Permit Request – Jim Turner:

Mrs. Lillard stated that an application for a special use permit has been filed by James Turner, 830 Mill Creek Crossroads, Luray VA., to place one manufactured home on three separate lots located in Mosby Raiders Hideout, Stanley, Virginia. She recommended the

Board of Supervisors schedule a public hearing on October 18, 2016 for consideration of the special use permit.

Motion: Supervisor Foltz moved that the Page County Board of Supervisors schedule a public hearing on October 18, 2016 for consideration of a Special Use Permit to James Turner for purposes of placing one manufactured home on vacant lots in the residential district of Mosby's Raiders Hideout, Stanley Virginia. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Pendley, Woodward, Wiatrowski. Nay: None. Absent: Guzy.

Lottery for Localities Effort:

Mrs. Moler explained that Nottoway County, much like Page County, is a rural area comprised of three small towns. They have started a joint petition requesting legislation that will allocate 5% of total lottery sales back to the general fund revenues of localities where the sale originated, without diverting funds from public education. The Virginia Lottery is a \$1.8 billion state run enterprise and the sale of lottery tickets are untaxed by localities. The power to change the formula to benefit all Virginia communities rests with the Virginia General Assembly. This could have a huge impact to greatly help rural communities to offset unfunded mandates or capital projects.

Motion: Supervisor Foltz moved to approve support of the joint petition "Lottery for Localities". Supervisor Pendley seconded and the motion carried by a vote of 5-0. Aye: Foltz, Pendley, Woodward, Wiatrowski, Stroupe. Nay: None. Absent: Guzy.

Vehicle License Fee Revision:

Mrs. Moler said that Chapter 118 of the Page County Code was discussed during budget meetings to raise the annual license fee on every motor vehicle and motorcycle. The motor vehicle fee will go from \$20.00 to \$30.00 and the motorcycle fee from \$10.00 to \$12.50. She recommended the Board of Supervisors schedule a public hearing to amend the Code to increase the fees.

Motion: Supervisor Stroupe moved that the Page County Board of Supervisors schedule a public hearing on October 18, 2016 for the vehicle license fee revision. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Pendley, Woodward, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy.

Closed Session: 7:38 p.m.

Motion: Supervisor Wiatrowski moved that the Page County Board of Supervisors convene in closed session under the Virginia Freedom of Information Act to discuss a personnel matter regarding an employee of the Page County Board of Supervisors for the purpose of considering such person's assignment, appointment, promotion, performance, demotion, salary, disciplining, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia; and the protection of the privacy of an individual in personal matters not related to public business, pursuant to Section 2.2-3711(A)(4) of the Code of Virginia. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Exit Closed Session: 8:02 p.m.

Motion: Supervisor Wiatrowski moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

Certification of Closed Meeting:

To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711 (A) of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.

Recorded Roll Call Vote:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
D. Keith Guzy, Jr.			X	
David Wiatrowski	X			
Mark Stroupe	X			
Larry Foltz	X			
Dorothy Pendley	X			
Johnny Woodward	X			

No action was taken as a result of Closed Session.

Adjourn: 8:05 p.m.

With no further business, the meeting was adjourned.

Johnny Woodward, Chairman

Amity Moler, County Administrator

Minutes
Board of Supervisors
Regular Meeting
September 20, 2016

Members Present: Johnny Woodward, Chairman At-Large
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Absent: D. Keith Guzy, District 1

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Janeena Zalipski, Office Aide
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisors on September 20, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Supervisor Pendley.

Adoption of the Agenda:

Motion: Supervisor Stroupe moved to adopt the agenda. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Public Hearing:

Ordinance to Amend Chapter 55 (Festivals):

Chairman Woodward opened the Public Hearing on an Ordinance to Amend Chapter 55 (Festivals) at 7:06 p.m. The public hearing was advertised as follows:

NOTICE OF PUBLIC HEARING
BOARD OF SUPERVISORS
COUNTY OF PAGE, VIRGINIA
AN ORDINANCE TO AMEND CHAPTER 55 (FESTIVALS)

PLEASE TAKE NOTICE: That the Board of Supervisors of the County of Page, Virginia shall hold a public hearing on September 20, 2016, at 7:00 p.m., at 103 South Court Street, Luray, VA 22835, for the purpose of a public hearing on the proposed ordinance to amend Chapter 55 (Festivals) of the Page County Code.

Mrs. Moler explained Chapter 55 of the Page County Code addresses festivals for the purpose of conducting music or entertainment in open fields. The Board has approved several special entertainment permits this year already for festivals. After review and questions received from the public, staff felt that minor amendments to the existing ordinance would better clarify the permit process to the applicant and staff. She then reviewed the proposed changes with the Board. She pointed out that the County Emergency Manager will also be a signatory to the application process.

Public Comments:

Terry Pettit, Stanley Town Manager, said the Hawksbill Recreation Park, as owned by the Town, is 28 acres of woodland and open fields and has been open since 1932. It has a swimming pool, picnic areas, and shelters and they have several open music events yearly. He said that they now must obtain a permit for open music events from the County. In the application, it asks for information from the following: adequate sanitation facilities; the Park has numerous bathroom facilities there already and their health department permit was granted for up to 2,000 attendees at the Park. The Town has its own trash truck and handle all sanitation already. The Park is serviced by Town water, which is also required in the permit application. The Park has an approved food service permit from the Virginia Department of Health to sell food. The Park has ample parking. The Stanley Rescue Squad handles all medical facilities when an event is occurring. The Stanley Police Department patrols Town property and they patrol any event at the Park. The Stanley Fire Department handles all fire protection and the Town charter says that the fire chief is in charge of fire protection on any incorporated area and on any property owned by the Town, not the County Emergency Manager. The Park also has adequate lighting. In Section 55-6 of the Ordinance, it says that music shall not be provided for more than eight hours in any twenty-four period. He said if they start an event at 12 noon in July then the music must stop at 8:00 p.m. Section 55-7 states that no person under the age of 18 years of age shall be admitted to any festival unless accompanied by a parent or guardian. He said there is swimming party's going on all day long with outside music and the parents drops the children off and pick them up later. He said that Section 55-3 does not address town government. Mr. Pettit noted that this Ordinance may hinder some groups from using the facilities. He said the County should be promoting people to these events held at the Park. The areas that are designated for these events already meet the criteria and people should be encouraged to use these facilities since that is their intended purpose. If the Towns meet the criteria then a permit from the County should not be necessary.

Mike Uram, Stanley Town Councilman, mentioned that he feels the word "partnership" was omitted from Section 55-8.

Chairman Woodward closed the hearing at 7:15 p.m.

Chairman Woodward asked if the Sections 55-3, 55-7, 55-8 are being changed with this amendment. Mrs. Moler said they have not been changed since the Ordinance was adopted in 1980.

County Attorney Miller said that staff may need to make an amendment for property that the towns own in the county and also look at Section 55-7 regarding the age limits.

Chairman Woodward asked if a church revival would be considered a festival. Mrs. Moler said it would be if it had music outdoors.

County Attorney Miller said he feels the Board should go over the entire Chapter 55 since some valid points have been brought to the Board's attention. The Board was in consensus to invite all the towns to a work session after County Miller has done his research.

Motion: Supervisor Foltz moved to table the proposed Festival Ordinance Amendment until the October 4, 2016 work session. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

Ordinance to Amend Chapter 105 (Taxation):

Exhibit A

Chairman Woodward opened the public hearing on the Ordinance to Amend Chapter 105 (Taxation) at 7:28 p.m. The public hearing was advertised as follows:

NOTICE OF PUBLIC HEARING
BOARD OF SUPERVISORS
COUNTY OF PAGE, VIRGINIA
AN ORDINANCE TO AMEND CHAPTER 105 (TAXATION) OF THE PAGE COUNTY
CODE

PLEASE TAKE NOTICE: That the Board of Supervisors of the County of Page, Virginia shall hold a public hearing on September 20, 2016, at 7:00 p.m. at 103 South Court Street, Luray, VA 22835, for the purpose of a public hearing on the proposed ordinance to amend Chapter 105 (Taxation) of the Page County Code.

Mrs. Moler said that Chapter 105 of the Page County Code addresses special assessments for agricultural, horticultural, forest and open space uses. Recently, this section of the County Code was reviewed by the County Attorney and found that it was inconsistent with the Code of Virginia. Therefore, it is recommended that this Section be amended.

County Attorney Miller explained several of the changes.

Public Comments:

With no public speakers, Chairman Woodward closed the hearing at 7:29 p.m.

Motion: Supervisor Stroupe moved to adopt the Ordinance to Amend Chapter 105 (Taxation), Article III (Special Assessment for Agricultural, Horticultural, Forest and Open Space Uses) of the County Code. Supervisor Pendley seconded and the motion carried by a vote of 5.0. Aye: Stroupe, Foltz, Pendley, Woodward, Wiatrowski. Nay: None. Absent: Guzy.

Presentations, Proclamations & Awards:

Resolution Commending the Shenandoah 12U All-Star Team:

Chairman Woodward read the Resolution Commending the Shenandoah 12U All-Star Team. The Board adopted this Resolution at their September 6th meeting.

#2016-08

RESOLUTION

PAGE COUNTY BOARD OF SUPERVISORS

Commending the Shenandoah 12U All-Stars Team

WHEREAS, the Shenandoah 12 U All-Star Team has had outstanding achievements during the 2016 season; and

WHEREAS, the Shenandoah 12 U All-Star Team are the Babe Ruth World Series Champions; and

WHEREAS, Shenandoah outscored its opponents 45-6 in the World Series and 174-12 in the Regional, State and World Series tournaments combined.

WHEREAS, the Team's success is attributed to the leadership of Coach Jamey Hensley and the hard work and talent of an outstanding team comprised of Anna Carter, Maddie Gordon, Taylor Hankins, Kirsten Hensley, Avery Herring, Leah Hilliard, Megan Holland, Aliza Lokey, Tana Merica, Marissa Monger, Sarah Smith and Taylor Umberger; Coach Jamey Hensley was assisted by Megan Gordon and Chad Umberger; and the loyal support of the parents and community.

NOW THEREFORE, BE IT RESOLVED, by the Page County Board of Supervisors that this Resolution is hereby adopted for presentation to the Coach, Assistants and team members as an expression of pride and support for their exceptional performance which led to their World Series Championship win.

This Resolution was adopted by the Page County Board of Supervisors this 6th day of September, 2016.

Chairman Woodward then presented the Resolution to the 12U All-Star Team and Coaches.

Proclamation – Constitution Week:

Dolores Lackovitch, Shenandoah River Chapter of the Daughter's of the American Revolution (DAR), and Barbara Mozisek of the John Rhodes Chapter of the DAR in Luray asked the Board to adopt a Proclamation for Constitution Week. They then presented the Board with a framed copy of the U. S. Constitution for display in the County Government Center.

#2016-09
PAGE COUNTY, VIRGINIA PROCLAMATION
Constitution Week 2016

WHEREAS, September 17, 2016, marks the two hundred and twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as constitution week;

NOW, THEREFORE, I, Johnny Woodward, Chairman of Board of Supervisors for Page County, Commonwealth of Virginia, do hereby proclaim September 17th through 23rd, 2016 as:

CONSTITUTION WEEK

in all the towns, communities and schools within the County of Page and ask our citizen to reaffirm the ideals of the Framers of the Constitution in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of Page County, Virginia on this twentieth day of September in the year of our Lord two thousand sixteen and of the Independence of the United States of America the two hundred, fortieth and of the Commonwealth of Virginia the four hundred, ninth.

Motion: Supervisor Pendley moved to adopt the Proclamation for Constitution Week. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Foltz, Pendley, Woodward, Wiatrowski, Stroupe. Nay: None, Absent: Guzy.

Public Comments on Agenda Items:

There were no public speakers during Public Comments on Agenda items.

Action Matters:

Airport Grant Approval & Update:

Powell Markowitz, Luray/Page County Airport Authority, updated the Board on Airport activities. He said that construction is underway for the relocation of Airport Road. This road was an obstruction to the runway and the FAA required them to move it. As part of the project, they will relocate Heritage Drive that goes into the golf course, which will enable them to add about 230 feet of additional runway. As we proceed we will get an LPD approach which enables them to have lower minimums and be useful with the rescue helicopters landing during cloudy days. He then gave an update on the operations at the Airport for the past year. He said the fuel sales are their only source of income. All the hangers are full, and hopefully if the logistics can be worked out an emergency helicopter can be housed at the Airport in the future. Mr. Markowitz said three years ago the Town and County transferred the real estate to the Airport Authority. Recently, County Attorney Miller had to submit more information to the FAA and hopefully the transfer will be completed soon. The grant for the coming year is for the environmental assessment, which will cost \$86,000. The FAA will provide 90% (\$77,400), Virginia Department of Aviation (DOAV) has approved \$6,800 so the local share will be \$1,800 (\$900 coming from both the Town of Luray and the County). The objective of the assessment is for the terminal area development and to evaluate the potential environmental impacts of the development items. Mr. Markowitz said the money is in the budget and he needed the Board to authorize Mrs. Moler to sign the grant and County Attorney Miller to attest to it. The Town of Luray approved it at their last meeting.

Motion: Supervisor Foltz moved to approve the grant submission to the FAA for the Environmental Assessment project, with the County's share not to exceed \$900, and further to authorize the County Administrator to execute any documents related to this project. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Pendley, Woodward, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy.

Special Entertainment Permit – Bethlehem Independent Christian Church:

Stephanie Lillard, Director of Community & Economic Development, said the Bethlehem Independent Christian Church has requested a special entertainment permit pursuant to Chapter 55 (Festivals) of the Page County Code, to conduct a fall revival. This event is scheduled for October 1, 2016 and will be held at the Hawksbill Recreation Park, from 2-6 pm. They estimate between 150-200 attendees and have volunteers on site for parking, emergency services (EMT & CPR certified), and cleanup. Concessions will be available for purchase of food and beverage and a temporary permit has been obtained for Virginia Department of Health (VDH). Music will be provided by two groups.

Motion: Supervisor Pendley moved that the Board of Supervisors approve the Special Entertainment Permit application for Bethlehem Independent Christian Church for their revival slated for October 1, 2016. Supervisor Stroupe seconded and the motion carried

by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Review of Commercial Code Amendment:

Michelle Somers, Zoning Administrator, explained that Page County adopted the zoning ordinance in 1989. Several amendments have been made to the code but it has remained in its original form since adoption. The proposed draft to the Commercial section has expanded the permitted uses. Associated with these terms, the committee felt it was necessary to define those terms in the definition portion (125-4) of the Code as well. Most of the terms are taken from state code. As the proposed ordinance moves away from special use permits and allows uses by right, consideration has to be given for things such as; setback, lighting, parking, buffers, and hours of operation. This change will allow for a more business friendly ordinance, but protect adjoining property owners as well. Mrs. Somers said item K – Site Plan was discussed by the committee and the commission but it was left out of the draft at the public hearing. She recommended the Board schedule a public hearing in October.

Motion: Supervisor Stroupe moved that the Page County Board of Supervisors approves this for public hearing for October 18, 2016. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

Underground Power Line Easement:

Mrs. Moler said the school system is in the process of completing construction on the Health Sciences building at the Technical Center. In order for electrical services to be provided to the building, Shenandoah Valley Electric Cooperative (SVEC) needs to be granted a 15 foot right-of-way for installation of a power line on County owned property, which adjoins the Tech Center property. The existing power line will be vacated and removed by SVEC and replaced with a new underground power line to the new building. The County Attorney has reviewed and approved the Deed of Easement.

County Attorney Miller stated that this Deed of Easement does not have to go to a public hearing because the Virginia Code has an exception for utilities.

Motion: Supervisor Stroupe moved to approve the Underground Power Line Easement to Shenandoah Valley Electric Cooperative. Supervisors Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Pendley, Woodard, Wiatrowski. Nay: None. Absent: Guzy.

Budget Changes:

Mrs. Moler said that the Page County School Board has received a refund from a pre-existing employer sponsored account in the amount of \$2,245.00, and a new grant with in an existing grant award in the amount of \$8,500.00, with no local match required. The Commonwealth's Attorney's Office has received asset forfeiture in the amount of \$300.00 from the Federal Government, with no local match required. The approval of all three will increase the County's budget by \$11,045.00, with no local funding.

Motion: Supervisor Pendley moved to approve the appropriation of Federal Asset Forfeiture funds in the amount of \$300 to the Commonwealth Attorney's Office, additional grant revenue within and existing Title I program in the amount of \$8,500 and a pre-existing employer sponsored refund to the Page County School Board in the amount of \$2,245. Supervisor Foltz seconded and the motion passed by a vote of 5.0. Aye: Foltz, Pendley, Woodward, Wiatrowski, Stroupe. Nay: None. Absent: Guzy.

Board and Commission Appointments:

Mrs. Miller reviewed the board and commission appointments as follows:

Water Quality Advisor Committee:

The term of Andy Jenkins (Town of Luray Representative) has expired. Mr. Jenkins is willing to serve another term and the Town would like for him to be reappointed as their representative on the Committee.

Motion: Supervisor Foltz moved to appoint Andy Jenkins to the Water Quality Advisory Committee for a three year term, which will expire on September 9, 2019. Supervisor Stroupe seconded and the motion carried by a vote of 5.0. Aye: Pendley, Woodward, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy.

Luray-Page County Airport Authority:

The term of James Rushing expired on August 20th and he does not want to be reappointed. An appointment is needed for a four year term through August 20, 2020. Three resumes have been received. They are from Christian Goebel, Keith Stephens, and Michael Osmer. Although Mr. Stephens rents a hanger at the airport and owns property in the County, he is not a County resident.

Supervisor Wiatrowski said since Mr. Stephens does not live in the County can he still serve on the Authority. County Attorney Miller said it does not affect his eligibility.

Chairman Woodward asked Mr. Stephens to address the Board.

Keith Stephens said that he has a lot of investment in Page County; his company operates the Mimyslm Inn and the recent cabin project with the Falter House. He said he owns property in Egypt Bend, but lives in Fort Valley. Mr. Stephens could have housed his plane in Front Royal or Winchester airports, but choose Luray-Page County Airport. He continued to say he thinks it is a great asset to the community and sees a lot of business coming into the community as a whole. He welcomed the opportunity to help out the Airport Authority if the Board chooses him for the appointment.

Supervisor Wiatrowski said knows that Christian Goebel also has a plane he keeps at the airport.

Motion: Supervisor Foltz moved to appoint Keith Stephens to the Luray-Page County Airport Authority for a four year term, through August 20, 2020. Supervisor Stroupe

seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Consent Agenda:

Motion: Supervisor Pendley moved to approve the Consent Agenda as follows:

- Financial reports for the period of August 1-31, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,483,810.86 for the month of August 2016;
- Minutes of August 2, 2016 and August 16, 2016.

Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Old Business:

Supervisor Wiatrowski would like to invite Page Valley Cycling to a meeting to discuss their request for TOT funding. The Board was in consensus to invite them to address the Board.

New Business:

Supervisor Stroupe would like to request a joint meeting with the EDA and the Board of Supervisors to define who we are and to create a mission statement so the Board can give Delegate Todd Gilbert and Senator Mark Obenshain some definition on who we want to be and where we want to go with regards to economic development.

Stephanie Lillard, Director of Community and Economic Development, said she was under the impression that the meeting would wait until the participation with in Cardinal program, which the application has been submitted. She thinks it would be best to review the Cardinal findings then go over it collectively with both boards. Mrs. Lillard said she expects to hear from them first of next week.

Chairman Woodward said as soon as Mrs. Lillard received the information from the Cardinal program the meeting between the two boards will be set.

Next, Chairman Woodward said that he feels the Technical Center is in need of additional parking, especially since the easement has been approved for the utilities. The land is available and would not interfere with the EMS plans. He would like to bring this up for discussion at a future work session.

Open Public Comments:

There were no speakers during Open Public Comments.

Administrator's Report:

Mrs. Moler said that the auditors are here this week and the final audit fieldwork will occur the second week in October. She noted that there are still several position openings that need to be filled. She reminded the Board that the SVEC public official's dinner is Thursday night. Next, she informed the Board that some of the equipment at the landfill

needs to be replaced. We are in need of a loader, and she asked for preliminary approval from the Board to move forward if she finds something in decent condition.

Supervisors Time:

Supervisor Stroupe thanked everyone for coming out and invited everyone to the Mt. Carmel Christian Academy Car show.

Supervisor Wiatrowski thanked Amity Moler, Regina Miller and Penny Gray for the appreciation dinner for law enforcement, it was a huge success. He also thanked the new faces for coming out.

Supervisor Foltz thanked all for coming out.

Supervisor Pendley thanked all for their service to the county and the School Board for their leadership for our children.

Chairman Woodward thanked everyone for coming and to have safe travels going home.

Adjourn: 8:38 p.m.

With no further business, Chairman Woodward adjourned the meeting.

Johnny Woodward, Chairman

Amity Moler, County Administrator



COUNTY OF PAGE

103 South Court Street, Suite F
Luray, Virginia 22835
(540) 743-4142
Fax: (540) 743-4533

Board of Supervisors:

Johnny Woodward – Chairman – At- Large
D. Keith Guzy, Jr. – District 1
David Wiatrowski – District 2
Mark Stroupe – District 3
Larry Foltz – District 4
Dorothy F. Pendley – District 5

County Administrator:

Amity Moler

TO: Page County Board of Supervisors

FROM: Stephanie Lillard, Community & Economic Development Director

SUBJECT: Update: Application for Special Use Permit: River Run Campground.

DATE: October 18, 2016

Summary:

In the spring of 2015, Jeremy Baldwin, submitted an application (attachment #1) for special use to expand his existing primitive campground from 45 sites to 125 sites. In March 2016, after denial on a request to waiver state requirements for Campgrounds, Mr. Baldwin requested the County to delay action on his application until October 2016 allowing him time to satisfy the VDH requirements for water and sewer. Mr. Baldwin has received a permit for installing a permanent system for sewage disposal but the installation is not complete; therefore, an operational permit has not been issued by the VDH. As well, the Office of Drinking Water/VDH has not approved Mr. Baldwin's water supply. Both offices are in communication with Mr. Baldwin to determine options that are satisfactory in pursuant to state regulations for campgrounds.

Recommendation:

The Page County Planning Commission received an update from Mr. Baldwin at Tuesday's (10/11/16) Commission meeting and is hopeful an agreement will be reached before November, at which 12 months (per county code §125-54 E(2)) will be expired for a required action on this application. The Commission is requesting the application be tabled until a future date.

Background:

In 2014, a special use permit was issued for 45 primitive camping sites at this location. Due to the success of the business, the applicant is seeking expansion.

In May 2015, an application for a Special Use Permit was filed for a 130 acre site located off Carvell Road to operate a 125-site tent only camping operation in accordance with Section 125-9 D (2) of the Page County Zoning Ordinance.

At the public hearing held by the PC, in June 2015, the Commissioners agreed to postpone action until all comments were received by the State agencies. This process has taken excessively long as a result of the unique request, by Mr. Baldwin, to the VDH, to waive the requirements for

water supply and sewage disposal. At that time, the campground did not fully meet the state requirements as found in the Rules and Regulations Governing Campgrounds. The VDH acknowledges it is a primitive campground and portable privies were provided and bottled water for sale, however, the regulations require a permanent means of sewage disposal and a state approved water supply. The request for waiver required approval by the State Health Commissioner. The waiver was denied. However, the VDH provided a menu of services required for approval to expand the Campground which Mr. Baldwin agreed to, requesting the summer to complete the requirements.

Issues:

In accordance with section 125-54 E (1-2) of the Page County Code, the Board of Supervisors is required to act within 12 months, or November 2016 (180 days from PC Public Hearing). The Planning Commission and the VDH is hopeful that the County will table a motion on the application.

FISCAL IMPACT:

Staff foresees no significant fiscal impact related to this application.

RECOMMENDATION:

Staff offers the following actions for consideration:

- Table until a future date – confirm with legal counsel
- Approve with the following contingencies:
 - Receipt of Operational Permit from VDH for sewage disposal
 - Evidence of approval from ODW/VDH for water supply
- Deny
- Deny with following options:
 - Entertain new application, upon completion of each requirement (sewer & water)
 - Consider joint public hearings for the second application to expedite process
 - Reduce/Waive Application Fee

ATTACHMENT(S):

1. Application for SUP
2. Map
3. Proposed SUP with Conditions

COUNTY OF PAGE
SPECIAL USE PERMIT APPLICATION

FEE PAID _____

DATE _____

RECEIPT NO: _____

DENSITY RANGE: _____

1. The applicant is the owner X other _____ (Check one)

2. OWNER

OCCUPANT (If other than owner)

Name Joseph Baldwin
Jeremy Baldwin

Name _____

Address 10231 US Hwy 340 N.

Address _____

Rileyville VA 22050

Phone No. 540-683-9673

Phone No. _____

3. Location of property (give exact directions)

Located off of Carvell Rd.

from Luray VA take 340 North towards Rileyville go

3 miles past Rileyville to Carvell Rd on the left and go 1/2 mile and
Property is on the left

4. Property size 130.05 area to be used 15 acres

5. Tax Map Number 4-A-21 & 4-A-21A

Magisterial District 1

6. Current use of the property: Agriculture

7. Description of proposed use: campground

Size of building(s) if any 24' x 36'

8. Present Zoning: X A-1 (Agriculture) _____ R (Residential)

_____ C-1 (Commercial) _____ I (Industrial)

_____ W-C (Woodland Conservation)

Applicants additional comments, if any This is a proposed expansion project
to the already existing River Run Campground.

I (we), the undersigned, do hereby certify that the above information is correct and true. I (we) further understand that in granting approval of this application, the Board of Supervisors may require that I (we) comply with certain conditions and that such approval shall not be considered valid until these conditions are met. *Please refer to the attached "Power of Attorney" form for those applicants that desire to have a spokesperson, who is not the property owner, represent the application and property.*

Signature of Owner Jeremy Bahler

Signature of Applicant Jeremy Bahler

COMMENTS BY PLANNING DEPARTMENT

PLANNING DIRECTOR

DATE

SUBMIT NAMES AND COMPLETE MAILING ADDRESSES OF ALL ADJOINING PROPERTY OWNERS, INCLUDING PROPERTY OWNERS ACROSS ANY ROAD OR RIGHT-OF-WAY. (Continue on back if needed.)

Names and address of property owners may be found in the Real Estate and Land Use Office at the Commissioner of Revenue's Office.

NAME

ADDRESS

Jim Kayser 2064 Sulphur Springs Rd
Middletown, VA 22645

Stuart Carvell 499 Alger Dr. Rileyville VA 22650

Kimberly Carvell 690 Carvell Rd Rileyville VA 22650

ADJOINING PROPERTY OWNER VERIFICATION:

AS APPLICANT FOR THIS SPECIAL USE PERMIT REQUEST,

I Jerry Bibler (Name)

HEREBY ACKNOWLEDGE THAT I HAVE FAITHFULLY AND CORRECTLY PROVIDED NAMES AND COMPLETE MAILING ADDRESSES OF ALL MY ADJOINING PROPERTY OWNERS AND THOSE DIRECTLY ACROSS THE ROAD OR RIGHT-OF-WAY. I UNDERSTAND THAT FAILURE TO PROVIDE ALL ADJOINING PROPERTY OWNERS WILL LEAVE ME LIABLE FOR ADDITIONAL COSTS FOR RE-ADVERTISEMENT AND NOTICES MAILED AND THAT MY REQUEST COULD BE DELAYED UNTIL PROPER NOTIFICATION HAS BEEN GIVEN TO ALL ADJOINING PROPERTY OWNERS AND THOSE PROPERTY OWNERS ACROSS THE ROAD OR RIGHT-OF-WAY.

DATE

Jerry Bibler
SIGNATURE OF APPLICANT



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Charles A. Kilpatrick, P.E.
Commissioner

April 23, 2015

Jeremy Baldwin
10231 US HWY 340 N
Rileyville, Virginia 22650

Joseph A. Baldwin
741 Carvell Road
Rileyville, Virginia 22650

RE: Special Use Comments for Proposed Campground Expansion
Tax Map 4-A-21 and 4-A-21A
Route 664 (Carvell Road)

Dear Mr. Baldwin:

VDOT has reviewed your request to expand your primitive campground previously approved by Special Use in 2013. It is my understanding that the acreage you are applying for could serve up to 130 primitive camping lots. A Speed Study Report was prepared by Racey Engineering, PLLC dated September 3, 2013. The 85th percentile results of the Speed Study were used to provide the following comments.

- The existing paved entrance on Carvell Road nearest the intersection of Alger Drive (Private Driveway) is an adequate full access entrance capable of serving the proposed primitive campground expansion. A VDOT Land Use Permit is not required to begin using this entrance to serve the campground.
- If the above described entrance is not preferred, the existing gravel entrance serving the pair of easternmost poultry houses has adequate site distance for a full access commercial entrance based on the Speed Study. However, if used for the proposed campground, a defined and paved commercial entrance would have to be constructed at the western edge of the gravel entrance. The geometrics of the entrance would have to comply with Appendix F of the VDOT Road Design Manual. A VDOT Land Use Permit would be required to construct this entrance.

I hope these comments clarify your entrance options for the proposed primitive campground expansion. If you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'David B. Atwood'.

David B. Atwood, P.E.
VDOT Area Land Use Engineer

cc: Michelle Somers

Stephanie Lillard

From: Davis, Jim (VDH) <Jim.Davis@vdh.virginia.gov>
Sent: Tuesday, October 11, 2016 3:44 PM
To: Stephanie Lillard
Subject: RE: Baldwin/ River Run Campground SUP Application

Ms. Lillard,

The matter of the water supply is under review by ODW. It would be great if the matter before the commission could be tabled for a while to allow adequate time for resolution. I understand there is a potential for Mr. Baldwin to lose a his application fee if the matter is concluded tonight. I know Mr. Baldwin is working with ODW as I have been in contact with both parties multiple times throughout the day but the matter will not be resolved before the commission meets this evening. Please call me if you have further questions.

Thank you,

Jim

Jim Davis, REHS
Environmental Health Supervisor
Clarke, Page & Warren County Offices
Tel. 540.635.3159 x 214
Fax 540.635.9698
jim.davis@vdh.virginia.gov



From: Stephanie Lillard [<mailto:slillard@pagecounty.virginia.gov>]
Sent: Tuesday, October 11, 2016 3:29 PM
To: Davis, Jim (VDH)
Subject: RE: Baldwin/ River Run Campground SUP Application

Mr. Davis:

Baldwin just called me and is stating there is confusion on what IS permitted. Furthermore, states that the hydrant that is available to his campers is adequate/acceptable. Please advise if your rendering has changed from this of what was provided this morning. Mr. Baldwin may be calling you as I advised with the stated objection; his application will be denied by the County.

I am in till 5pm, however, will be checking my email up till our meeting in hopes I can have a definitive response for the Commissioners.

Thank you!
S-

From: Davis, Jim (VDH) [<mailto:Jim.Davis@vdh.virginia.gov>]
Sent: Tuesday, October 11, 2016 10:07 AM

To: Stephanie Lillard <slillard@pagecounty.virginia.gov>
Subject: RE: Baldwin/ River Run Campground SUP Application

Good Morning Ms. Lillard,

Mr. Baldwin has addressed the issue of "Sewage Disposal" by installing a sanitary dump station but based on current information available to our department the "Water Supply" issue does not appear to have been addressed. Please see the attached letter from the Office of Drinking Water dated July 12, 2016. The water supply issue is complicated because River Run is a primitive campground and there is no direct piping from the existing private well on the property nor is water offered to guests. 12VAC5-450-80 of the Rules and Regulations Governing Campgrounds states that a campground must have a water supply. Mr. Baldwin has applied to OEHS for a waiver to this section but it was not granted. Given the situation and the letter from ODW, I have inquired to OEHS about reconsidering the waiver approval for "Water Supply" and the fact a waiver for "Sewage Disposal" will no longer be needed. The information I received is that no waiver would be granted for water supply. Mr. Baldwin needs to consider allowing his guest access to his well and that could be from a single tap but it is obvious whether there is an expansion or not at least 25 person will be at the campground for at least 60 days each year. Whether he will have 45 sites or the proposed 135 sites the water supply issue needs to be addressed as soon as possible. The Page County Health Department will have no oversight over the existing private well and if it is offered to campground guests it will fall under the purview of ODW. The Page County Health Department will have to render an objection to the proposed campground expansion at this time. I will ask the Page County Environmental Health staff to send you a copy of the sanitary dump station permit for your records.

If you have any questions I am at the Front Royal office today, please contact me at 540.635.3159 x 214

Thank you

Jim

Jim Davis, REHS
Environmental Health Supervisor
Clarke, Page & Warren County Offices
Tel. 540.635.3159 x 214
Fax 540.635.9698
jim.davis@vdh.virginia.gov



From: Stephanie Lillard [<mailto:slillard@pagecounty.virginia.gov>]
Sent: Friday, September 30, 2016 10:47 AM
To: Davis, Jim (VDH)
Cc: Black, Paul (VDH); Mason, Jeff (VDH); deerhunter94@hotmail.com
Subject: RE: Baldwin/ River Run Campground SUP Application

Good Morning:

I'm following up with you on the status of Mr. Jeremy Baldwin's progress and/or permissibility to move forward with expanding his primitive campground. In March our Board of Supervisors agreed to delay action on this permit allowing Mr. Baldwin the time to address and satisfy the request of your department. This agreement was with the understanding that Mr. Baldwin would report back, and ideally have satisfied all necessary requirements, in October. This morning I heard from Mr. Baldwin (cc'd) and understand that while he has yet completed the installation for sewage disposal, he has received all required permits for doing so. Furthermore, he has received a letter of

acceptance for current/proposed water supply. Please confirm and include copies of any letters/permits issued for expansion of River Run Campground.

Thank you kindly,
S-

From: Davis, Jim (VDH) [<mailto:Jim.Davis@vdh.virginia.gov>]
Sent: Wednesday, January 13, 2016 2:10 PM
To: Stephanie Lillard <slillard@pagecounty.virginia.gov>
Cc: Dovel, Gerald (VDH) <Gerald.Dovel@vdh.virginia.gov>; Black, Paul (VDH) <Nick.Black@vdh.virginia.gov>; Mason, Jeff (VDH) <Jeffrey.Mason@vdh.virginia.gov>
Subject: RE: Baldwin/ River Run Campground SUP Application

Dear Ms. Lillard,

We were contacted recently by the Office of Environmental Health Services (OEHS) in Richmond regarding the waiver request from Mr. Baldwin for River Run Campground. A waiver will not be approved for the campground. The Page County Health Department will have to render an objection to the proposed expansion at this time. I have contacted Mr. Baldwin and explained some steps that he could take to improve his campground in order to fully meet the Rules and Regulations Governing Campgrounds or potentially obtain a waiver in the future. The waiver was requested for "Water Supply" and "Sewage Disposal" and both of these sections of the regulations must be met in order to obtain a campground permit from the local health department. Upon application, Mr. Baldwin will continue to receive his campground permit from our department for the existing 45 campsites. Mr. Baldwin should contact the VDH Office of Drinking Water in Lexington to determine if his existing well can be approved and permitted as a public water supply. If so, the "Water Supply" requirement of the regulations will be met. Mr. Baldwin should also consider installing a sanitary dump station at his campground to handle gray water generated by his guests and sewage contained in the onboard storage tanks in RV's that may park at his campground. He should also consider the installation of vault privies in lieu of using portable privies. If this is done the "Sewage Disposal" section of the regulations should be satisfied and this office would render no objections to a proposed expansion provided the facilities are properly designed and capable of accommodating the number of campsites proposed and number of guests expected. A service building will not be required as long as his campground remains primitive in nature. Mr. Baldwin understands our position and will consider taking the necessary action in order to expand his campground.

If you have any questions please do not hesitate to contact me.

Respectfully,

Jim Davis

From: Davis, Jim (VDH)
Sent: Thursday, December 17, 2015 10:29 AM
To: Stephanie Lillard
Subject: RE: Baldwin/ River Run Campground SUP Application

Good Morning Ms. Lillard,

It has taken us and Mr. Baldwin a while to prepare the necessary waiver request documents needed in order for our department to properly issue a campground permit and move forward with our approval of the proposed campground expansion. After receiving the needed paperwork from Mr. Baldwin in November I prepared a waiver request summary

for our health director on December 3rd. As of last week our health director has forwarded the waiver request information to the State Health Commissioner for final approval. If the Commissioner grants the waiver we will then be in a position to comment to the Page Co. Dept. of Building and Zoning regarding the proposed expansion of River Run Campground. I'm not sure how long it will take for the Commissioner to consider the proposal but once we have received an approval or denial we will be in a position to notify all interested parties. The reasons for the waiver are River Run Campground does not fully meet the requirements specified in the Rules and Regulation Governing Campgrounds. Sewage Disposal and Water Supply were the two areas not met. We understand this is a primitive campground and portable privies are provided and bottled water is offered for sale. The regulations require a permanent means of sewage disposal and a state approved water supply. Given this campground is advertised as primitive and has been in operation for a while we support a waiver to these requirements but nevertheless a waiver for these requirements is needed from the Commissioner to move forward. It is our sincere hope the waiver will be approved. A waiver should have been requested and approved before the Page Co. Health Dept. issued a campground permit in 2014 but it was overlooked. If you have any questions about the process please feel free to contact me.

Sincerely,

Jim Davis

Jim Davis, REHS
Environmental Health Supervisor
Page & Warren County Offices
Tel. 540.635.3159 x 214
Fax 540.635.9698
jim.davis@vdh.virginia.gov



From: Stephanie Lillard [<mailto:slillard@pagecounty.virginia.gov>]
Sent: Thursday, December 17, 2015 9:58 AM
To: Davis, Jim (VDH)
Subject: Baldwin/ River Run Campground SUP Application

and play!
Connect with us:
"The problems we face today w
when we first created them." -Albert Einstein

COMMUNITY

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COMMONWEALTH of VIRGINIA

Marissa J. Levine, MD, MPH, FAAFP
State Health Commissioner

John J. Aulbach II, PE
Director, Office of Drinking Water

DEPARTMENT OF HEALTH
OFFICE OF DRINKING WATER
Lexington Field Office

131 Walker Street
Lexington, VA 24450
Phone: 540-463-7136
Fax: 540-463-3892

July 12, 2016

SUBJECT: Page County
Water - General (River Run Campground)

Mr. Jeremy Baldwin
10231 U.S. Highway 340N
Rileyville, VA 22650

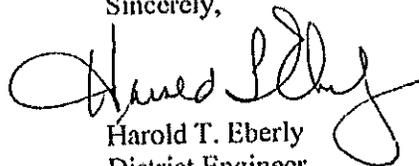
Dear Mr. Baldwin:

This is in reference to your June 5, 2016 correspondence regarding the public water supply status of River Run Campground in Page County.

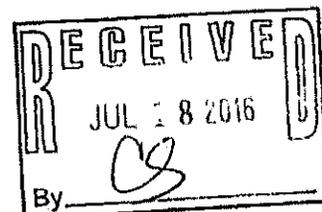
Our evaluation of the information provided indicates that the River Run Campground is not a public water supply because it does not serve piped water to at least 15 service connections or an average of at least 25 persons per day for at least 60 days each year. This letter is, therefore, to advise that because the water system is not a public water supply it will not be permitted by the Office of Drinking Water and that regulatory oversight will be provided by the Page County Health Department. Should, in the future, the water system become a public water supply, permitting and regulatory oversight will be transferred to this Office.

If you have any questions, or need any additional information, do not hesitate to contact the undersigned at 540-463-7136 (office) or 540-463-0408 (direct).

Sincerely,


Harold T. Eberly
District Engineer

HTE/b/051216_2
cc Page County Health Department
VDH - ODW - Richmond





Page County Health Department
75 Court Lane
Luray, VA 22835
(540) 743-6528 Voice
(540) 743-3811 Fax

OSE Construction Permit

Sewage Contractors: Please notify Page County Health Department and OSE 48 hours prior to installation to arrange for inspection

June 15, 2016

Mr. Jeremy Baldwin
741 Carvell Road
Rileyville, VA 22650

RE: 741 Carvell Road, Rileyville, VA 22650
Tax Map #: 4-A-21
HDID: # 139-16-0139 Reserve: 100% reserve area provided
System Capacity: Non-Residential, 1000 gallons per day

Dear Mr. Baldwin:

This letter and the attached drawings, specifications, and calculations (8 pages) dated March 09, 2016, constitute your permit to install a sewage disposal system on the property referenced above. Your application for a permit was submitted pursuant to §32.1-163.5 of the Code of Virginia, which requires the Page County Health Department to accept private soil evaluations and designs from an Onsite Soil Evaluator (OSE). VDH is not required to perform a field check to verify the private evaluations of OSEs and such a field check may not have been conducted for the issuance of this permit.

The soil absorption area ("site") and sewage system design, were certified by George R. Swecker, P. O. Box 425, Woodstock, VA 22664, (540) 459-8816, Private OSE as substantially complying with the Board of Health's regulations. This permit is issued in reliance upon that certification. VDH hereby recognizes that the soil and site conditions acknowledged by this permit are suitable for the installation of an onsite sewage system. The attached plat shows the approved area for the sewage disposal system; there are additional records on file with the Page County Health Department and attached to this permit, (Site and Soil Evaluation Report). This construction permit is null and void, if any substantial physical change in the soil or site conditions occurs where a sewage disposal system is to be located.

If modifications or revisions are necessary between now and when you construct this sewage disposal system, please contact the OSE, who performed the evaluation and design on which this permit is based. Should revisions be necessary during construction, your contractor should consult with the OSE who submitted the site evaluation and design. The OSE is authorized to make minor adjustments in the location or design of the system at the time of construction provided adequate documentation is provided to the Page County Health Department.

The OSE who submitted the certified design for this permit is required to conduct a final inspection of this sewage system when it is installed and to submit an inspection report and completion statement. As the owner, you are responsible for giving reasonable notice to the OSE of the need for a final inspection.

June 15, 2016

Tax Map #: 4-A-21
HDID: # 139-16-0139

Page 2 of 3

If the designer is unable to perform the required inspection, you may provide an inspection report and completion statement executed by another OSE. The Page County Health Department is not required to inspect the installation, but may perform an inspection at its sole discretion. No part of this installation shall be covered until it has been inspected by the OSE as noted herein. The sewage system may not be placed into operation until you have obtained an Operation Permit from the Page County Health Department.

This Construction Permit is null and void, if conditions are changed from those shown on your application or if conditions are changed from those shown on the Site and Soil Evaluation Report and the attached construction drawings, specifications, and calculations. VDH may revoke or modify any permit if, at a later date, it finds that the site and soil conditions and/or design do not substantially comply with the Sewage Handling and Disposal Regulations, 12 VAC 5-610-20 et seq., or if the system would threaten public health or the environment.

This permit approval has been issued in accordance with applicable regulations based on the information and materials provided at the time of application. There may be other local, state, or federal laws or regulations that apply to the proposed construction of this onsite sewage system. The owner is responsible at all times for complying with all applicable local, state, and federal laws and regulations. If you have any questions, please contact me.

This permit expires: December 15, 2017. This permit is not transferable to another owner or location.

Sincerely,

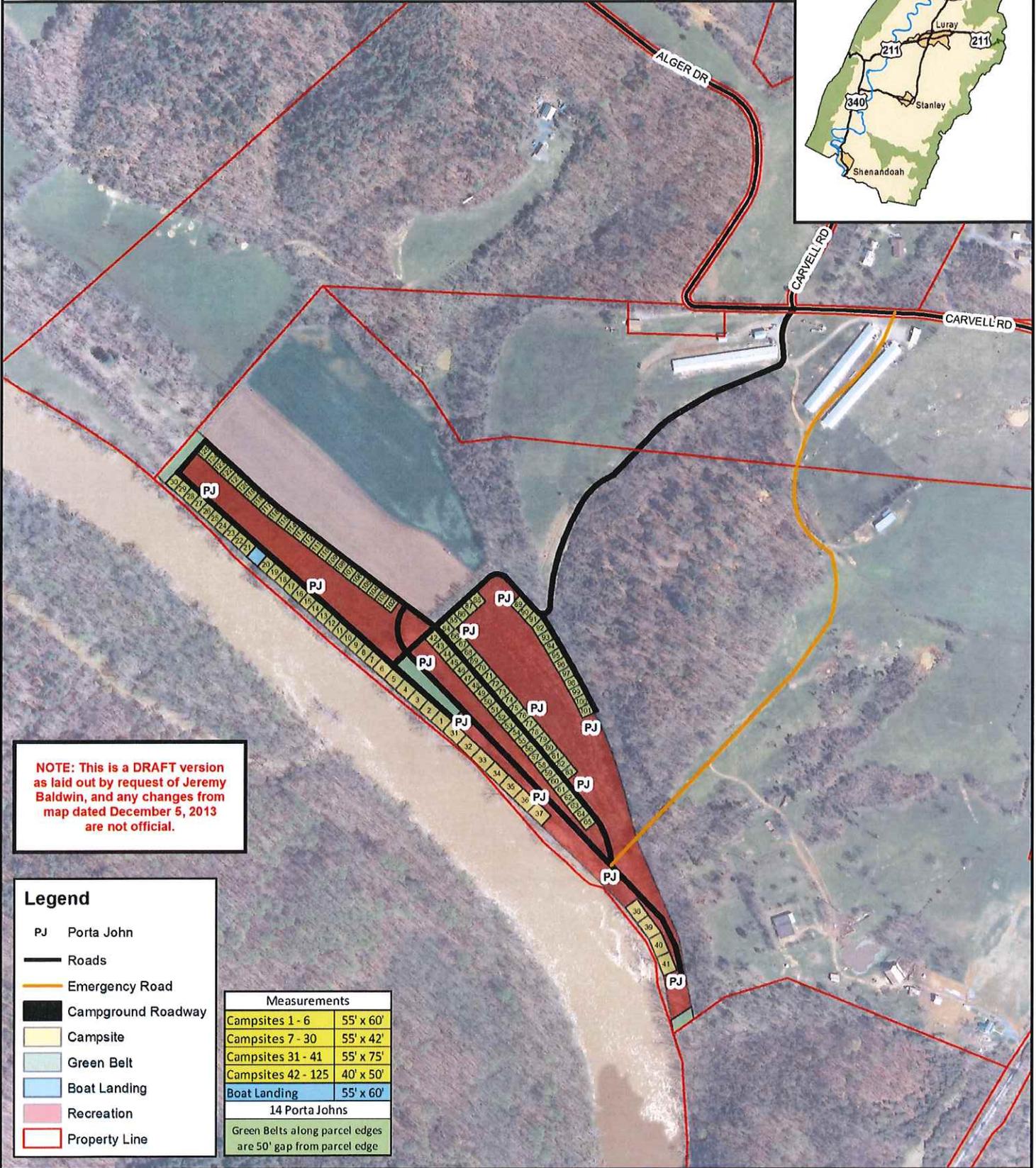


Paul N. Black
REHS, Sr.
Page County Health Department

CC: George R. Swecker, OSE



Jeremy Baldwin River Run Campsite



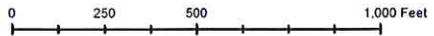
NOTE: This is a DRAFT version as laid out by request of Jeremy Baldwin, and any changes from map dated December 5, 2013 are not official.

Legend

- PJ Porta John
- Roads
- Emergency Road
- Campground Roadway
- Campsite
- Green Belt
- Boat Landing
- Recreation
- Property Line

Measurements	
Campsites 1 - 6	55' x 60'
Campsites 7 - 30	55' x 42'
Campsites 31 - 41	55' x 75'
Campsites 42 - 125	40' x 50'
Boat Landing	55' x 60'
14 Porta Johns	
Green Belts along parcel edges are 50' gap from parcel edge	

May 19, 2015
Page County GIS Dept.
2011 VGIN Aerial Imagery
(25% transparency)
Reference Use Only





SPECIAL USE PERMIT

APPLICANT: Joseph and Jeremy Baldwin, River Run Campground

PURPOSE: Expand River Run Campground

APPROVED _____ DENIED _____
BY THE PAGE COUNTY BOARD OF SUPERVISORS

Board of Supervisors Meeting Date: October 18, 2016

TAX MAP #(s): 4-A-21 & 4-A-21A

1. THIS SPECIAL USE PERMIT IS TRANSFERABLE, IT WILL MEET THE REQUIREMENTS IN AND HAVE PRIVILEGES PROVIDED FOR IN THE PAGE COUNTY ZONING ORDINANCE AND ANY ORDINANCE AMENDMENTS FOR THE PERIOD SET FORTH WITHIN THE PARAMETERS IN THIS SPECIAL USE PERMIT. THE SPECIAL USE PERMIT SHALL REMAIN WITH THE PROPERTY FOR A PERIOD OF THIRTY 30 YEARS.
2. THE APPLICANT SHALL ADHERE TO THE DEVELOPMENT PLAT, UNLESS STRICTER CONDITIONS OR ORDINANCES APPLY.
3. THE PROPOSED BUSINESS IS ALLOWED ONE FREESTANDING ADVERTISEMENT BUSINESS SIGN ON THIS PROPERTY, NOT TO EXCEED 10' IN HEIGHT AND 40 SQUARE FEET IN AREA. THE BUSINESS SIGN MAY BE PERMITTED A GROUND MOUNTED LIGHT, ONLY TO BE PROJECTED ONTO THE SIGN.
4. THE PLANNING COMMISSION SHALL APPROVE ANY SIGNAGE, AND WITHIN ONE YEAR FROM THE APPROVAL OF THIS PERMIT, THE PLANNING COMMISSION OR ITS DESIGNATED REPRESENTATIVE SHALL REVIEW THE SIGNAGE ON THE SITE.
5. THE BUSINESS SHALL BE IN COMPLIANCE WITH ALL COUNTY AND STATE AGENCY REGULATIONS.
6. BUSINESS USES OUTSIDE THE REALM OF CAMPGROUND USE IS PROHIBITED.

7. THERE SHALL BE ONE OFFICE BUILDING ALLOWED ON THE PROPERTY.
8. ANY OUTDOOR FIRES ON THE PROPERTY SHALL BE ENCLOSED BY A FIRE RING. ALL FIRE RINGS SHALL BE ENCLOSED BY A NON-FLAMMABLE MATERIAL AT LEAST 8" IN HEIGHT.
9. ANY LIGHTING THAT IS PROVIDED ON THE PROPERTY WILL BE DIRECTED DOWNWARDS, SO AS NOT TO PRODUCE A GLARE ONTO ADJOINING PROPERTIES.
10. NO CUSTOMER IS PERMITTED TO LODGE AT THE CAMPGROUND FOR MORE THAN 120 DAYS.
11. WITHIN ONE YEAR FROM THE APPROVAL OF THIS PERMIT, THE VIRGINIA DEPARTMENT OF TRANSPORTATION SHALL REVIEW THE ACCESS OF THE SITE.
12. WITHIN ONE YEAR FROM THE APPROVAL OF THIS PERMIT THE VIRGINIA DEPARTMENT OF HEALTH SHALL REVIEW THIS SITE TO ENSURE ADEQUATE SEWAGE DISPOSAL.
13. WITHIN ONE YEAR FROM THE APPROVAL OF THIS PERMIT THE VIRGINIA OFFICE OF DRINKING WATER AND/OR VIRGINIA DEPARTMENT OF HEALTH SHALL REVIEW THIS SITE TO ENSURE ADEQUATE DRINKING WATER IS PROVIDED.
14. THE APLICANT SHALL MEET WITH THE COMMISSIONER OF REVENUE TO ESTABLISH APPROPRIATE ACCOUNTS FOR THE ASSESSMENT OF THE TRANSIENT OCCUPANCY TAX.
15. THIS SPECIAL USE PERMIT MAY BE REVOKED UPON MATERIAL NON-COMPLIANCE WITH THE TERMS OF THE PERMIT OR UPON VIOLATION OF ANY OTHER RELEVANT TERMS OF THE ZONING ORDINANCE OF THE COUNTY OF PAGE, VIRGINIA.
16. ANY CHANGE OF USE OR EXPANSION OF THE BUSINESS WILL REQUIRE ANOTHER SPECIAL USE PERMIT.
17. THE ZONING ADMINISTRATOR OR THEIR DESIGNATED REPRESENTATIVE MAY VISIT THE SITE AT ANY TIME TO ENSURE COMPLIANCE WITH THE SPECIAL USE PERMIT CONDITIONS.

I (we) the undersigned owner(s)/occupant(s) understand and agree to the foregoing conditions of this special use permit. I further understand that this special use permit may be reviewed on a yearly basis or at any time, the county determines necessary to ensure the compliance with and enforcement of all the applicable conditions, codes, and regulations.

Owner(s)/Occupant(s)

Date

Board of Supervisors Chairman

Date

County Administrator

Date