Minutes
Board of Supervisors
Work Session
February 2, 2016

Members Present:	Johnny Woodward, Chairman At-Large David Wiatrowski, District 2 Mark Stroupe, District 3 Larry Foltz, District 4 Dorothy Pendley, District 5
Absent:	D. Keith Guzy, Jr., District 1
Staff Present:	Amity Moler, County Administrator Regina Miller, Assistant to the County Administrator Nathan Miller, County Attorney

Call to Order:
Chairman Johnny Woodward called to order the work session of the Page County Board of Supervisors on February 2, 2016, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by the *Pledge of Allegiance* and Invocation given by Pastor Andy Seastrom.

FY 2015 Audit Report:
James Kelly, Robinson, Farmer, Cox & Associates, said he was presenting the audit for fiscal year ended June 30, 2015. The objectives of the audit process are the expression of opinions as to whether the basic financial statements are fairly presented, in all material respects, in conformity with GAAP. In addition, the objective is to report on internal control, in accordance with Government Auditing Standards, and report on internal control related to major programs and compliance with OMB Circular A-133. He said the risk assessment process is to gain understanding of the County's environment, processes, and internal controls sufficient to design the nature, timing, and extent of audit procedures. Mr. Kelly continued to explain that an examination is done on a test basis of amounts and financial statement disclosures sufficient to obtain a basis for their opinions. Mr. Kelly said it was their opinion that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component units, each major fund and the aggregate remaining fund information of County of Page, Virginia, as of June 30, 2015. He noted that the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with account principles generally accepted in the U. S. He then pointed out a few financial highlights listed in the financial report the County was provided. He explained that the ending net position was ($10,305,509) of which

($10,999,476) was unrestricted. The County, he said, realized a decrease in net position of ($1,919,811).
The net investment in capital assets was ($124,706). The General Fund unassigned fund balance was $7,298,683 or 23% of 2015 General Fund expenditures. He then reviewed the pension funding liability for primary government and school board professional employees. In conclusion, he reviewed the management memorandum, adjusting journal entries, and the Government Finance Officers Association Certification of Achievement for Excellence in Financial Reporting.

Voter Precinct Changes – March Primary
Carol Gaunt, General Registrar, stated the there will be a Dual Presidential Primary Election held on March 1, 2016. This is a school day and as such creates educational and safety issues with Springfield & Stanley Elementary Schools. The Page United Methodist Church is the back-up polling place for District 1 and it more than adequately meets the requirements set forth in the Code of Virginia Section 24.3-310. This Code Section also covers the move of the voting precinct at Stanley Elementary to the Stanley Fire Department. It will be a shared, split precinct for Districts 3 and 4.

Mrs. Gaunt said the Department of Elections has been notified of the intent to re-locate for the Primary and she is prepared to notify the voters as soon as the Board of Supervisors approves this action. She said she would like to get the mailings out to the voters by February 15, 2016, which will be in compliance with the Code of Virginia. As soon as a copy of the vote is received she will provide to the Department of Elections and the Department of Legislative Services pursuant Section 24.2-307 of the Code of Virginia.

Motion: Supervisor Foltz moved to accept the voting precincts, as presented. Supervisor Pendley seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Update on the Technical Center:
Donna Whitley Smith, School Superintendent, explained that she did not actually have a resolution but wanted to provide information to support a future resolution. She said that it was discussed in July the possibility of returning funds that were budgeted for the school system, which were not expended for the purpose of completing the technical center. At that time the School Board brought a resolution forward asking that those funds be earmarked for that possibility. In addition, the Technical Center Foundation Board also presented a Resolution asking for the same. There has been some fundraising events toward this effort. They have received word from the Claude Moore Foundation that they are planning to fund a grant proposal submitted by the school system with Lord Fairfax Community College for increasing access to health sciences and health sciences education in the amount of $3,000 to be used in Page County. The total grant award to the Community College was $200,000. Other fundraisers were the Evening with the Stars, which raised $12,000. The Technical Center Foundation Board has $80,000 promised. The School Board is considering requesting the Board of Supervisors to pursue borrowing up to $330,000 to finish the health sciences building.

The RFP's put out totaled $415,623 for construction, mechanical, plumbing and electrical bids. The accrual amount available is $106,000. So with the $106,000, plus $80,000 from the Technical Center Foundation, $52,000 from Lord Fairfax Community College, and $38,000 in the Technical Center account, which has been there since the Center was implemented. She said the School Board was considering requesting approval from the Board to borrow $300,000 to complete the project.

Supervisor Foltz asked if the bids for $415,623 include both interior and exterior for the project. Mac Sullivan, Technical Center Foundation Board, replied that it only included the interior of the building.

Chairman Woodward suggested including this matter on the next meeting agenda.

Update on Winter Storm Jonas and Recovery Efforts:
Jeff Hensley, Fire and EMS Coordinator, said the response part of the recent snow storm coverage went well. He updated the Board on the recovery efforts and said there are several issues that will be addressed in an after-action report. At this point, he said he was in the process of completing the necessary documentation for FEMA to qualify for reimbursement of snow removal and protective measures that were put in place.

Sheriff Chad Cubbage and Luray Police Chief Bow Cook commended Mr. Hensley on his efforts during the storm.

Adjourn: 7:57 p.m.
With no further business, Chairman Woodward adjourned the meeting.

Johnny Woodward, Chairman

Amity Moler, County Administrator