

MINUTES
PAGE COUNTY PLANNING COMMISSION
April 12, 2016

Members Present:

Bernie Miller, Chairman, District 1
Donnie Middleton, District 2
Sue McAnulty, District 4

Steve Atkins, District 2
Keith Weakley, District 3
James Holsinger, Secretary, District 4

Members Absent:

Paul Otto, District 1
Jonathan Comer, Vice Chairman, District 5

James Turner, District 3
Joshua Shifflett, District 5

Staff Present:

Tracy Clatterbuck

Others Present:

None

Call to Order:

Chairman Miller called the April 12, 2016, Page County Planning Commission regular meeting to order in the Board of Supervisors Room located at the Page County Government Center, 103 S Court Street, Luray, Virginia at 7:00 p.m. The call to order was followed by *The Pledge of Allegiance* and a *Moment of Silence*.

Approval of Agenda:

The agenda was approved with a motion by Mr. Weakley and seconded by Mr. Holsinger. The motion passed unanimously.

Public Hearings:

None

Citizen Comments on Agenda Items:

None

Unfinished Business

A. Comp Plan Committee Report

Chairman Miller stated that there are still some missing statistics that are needed. The committee will be asking the Virginia Northern Regional Commission to help gather some of the missing information. It could be costly to the budget, which is why they will give them specific statistics that we need to see how much and how long it takes them to get back with us. They will not do any of the writing but Natalie Zuckerman is a great writer. They will be discussing which statistics they will request at their next subcommittee meeting.

B. Subdivision Committee Report

Mr. Weakley stated they did not have any updates since the last meeting. The next step for the committee will be to work on proposed wording for the class of subdivisions. He noted he would be leaving the country on Friday for Poland returning next Sunday.

C. Zoning Committee Report

Mr. Holsinger stated they did not have any updates as they had not met. The next meeting was scheduled for April 20, 2016 at 3:00 p.m.

New Business

A. Approval of Minutes- March 22, 2016

Mr. Holsinger made a motion to approve the March 8, 2016 minutes. The motion was seconded by Mr. Weakley. The motion passed unanimously.

Chairman's Report

Chairman Miller suggested the committees begin thinking about next year's budget as far as requesting monies for help. He recommended the commissioners begin thinking about what type of help is needed (example: writing). He noted that we needed to be very specific as to what we are requesting because services can get costly. There was discussion amongst the commission about possible options from hiring private/public sectors to freelance writers that could include someone like Ligon Webb, retired teachers, paralegals, etc. Mr. Weakley stated with the current subdivision committee they know how they want it changed as far as wording, but finding the time to sit down and write it out has been the issue. In the meantime, upon request of the commission, Miss. Clatterbuck agreed to attend subcommittee meetings and help with proposed writing and changes to the ordinance.

Clerk's Report

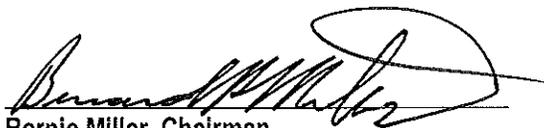
Miss. Clatterbuck provided the commission with a copy of the March activity report for the Planning, Building, & Zoning office. She noted there were four new home permits issued for that month.

She also provided the commission with an up-to-date expense reimbursement form and explained the process of reimbursement requests to Ms. McAnulty.

She briefed the commission on two pending complaints regarding operating garages without proper business licenses and special use permits.

Adjourn

Chairman Miller adjourned the meeting at 8:15 p.m.


Bernie Miller, Chairman