

Minutes
Board of Supervisors
Regular Meeting
January 21, 2020

Members Present: Morgan Phenix, Chairman At-Large
D. Keith Guzy, District 1
Allen Louderback, District 2
Mark Stroupe, District 3
Jeff Vaughan, District 5

Members Absent: Larry Foltz, District 4

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Nathan Miller, County Attorney
Janeena Zalipski, Office Aide

Call to Order:

Chairman Morgan Phenix called to order the regular meeting of the Page County Board of Supervisors on January 21, 2020, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government, 103 South Court Street, Luray. The Call to Order was followed by a Moment of Silence and the *Pledge of Allegiance*.

Adoption of the Agenda:

Motion: Supervisor Guzy moved to adopt the agenda. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Phenix, Guzy, Louderback, Stroupe, Vaughan. Nay: None. Absent: Foltz.

Presentations, Proclamations and Awards:

Employee Recognition:

Mrs. Moler recognized and presented employee awards to Kelly Butler and Danielle Rhinehart. Ms. Butler successfully completed the process and examinations to become an ASFPM Certified Flood Plain Manager. This is the first time the County has had a Certified Flood Plain Manager. The second award to Mrs. Rhinehart was for the ECC Dispatcher of the Year for 2019. Mrs. Moler and the Board congratulated both employees on their achievements.

Fiscal Year 2019 Audit:

Saidee Gibson, Robinson, Farmer, Cox Associates, congratulated Page County for receiving the 2018 Certificate of Achievement for Excellence in Financial Reporting. She explained the audit objectives as the expression of opinions as to whether the basic financial statements are fairly presented, in all material respects, in conformity with

Generally Accepted Accounting Principles. The objective is also to report on internal control and compliance in accordance with Government Auditing Standards and internal control related to major programs and compliance with the Uniform Guidance. She noted they have given an unmodified audit opinion, which is the highest level of assurance available. There were no significant deficiencies or material weaknesses identified. The combined ending fund balances for governmental funds is \$11.6 million, which is an increase of \$1.8 million compared to FY2018 fund balances. The general fund unassigned fund balance is \$11.3 million and the unrestricted cash and cash equivalents is \$13.2 million. The minimum County unassigned fund balance ratio is 15%. Over the last ten years the fund balance has increased over \$8 million. The general fund revenue variance with final budget is \$1,475,668 and the general fund expenditure variance with final budget is \$44,612. Mrs. Gibson pointed out the last ten years of general tax revenues, by source, showing the increase over the years, and breaking down the property tax rates. In addition, she highlighted the ratios of outstanding debt over the last ten fiscal years, with a per capita for 2019 of \$2,252. In conclusion, she said they will again recommend the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for FY2019.

Radio System Proposals:

Cheryl Giggetts, Communications Technology Advancement (CTA), gave an overview of CTA Consultants and explained that they have worked on over 600 public safety radio communications projects. She said the specifications for the radio system RFP was released in June 2019. In July 2019, two proposals were received from: 1) L3Harris Technologies, and 2) Motorola Solutions. She outlined that they conducted technical and price evaluation of both proposals, with the final evaluation scoring completed in January 2020. Ms. Giggetts then reviewed the system design, coverage, and interoperability as proposed by L3Harris and Motorola.

L3 Harris Proposed System Design:

- 800 MHz P25 Phase 2 trunked Radio System – Connect to Harrisonburg/Rockingham P25 Core
- 4 RF Sites: Big Mountain, Kibler Hill, Piney Hill, Tanners Ridge
- 4 Channels
- Simulcast
- Microwave Ring - ECC included; Connect to Harrisonburg/Rockingham Microwave Ring
- Upgrade UHF paging system /utilize existing pagers

Motorola Proposed System Design:

- UHF P25 Phase 2 Trunked Radio System
- 4 RF Sites: Big Mountain, Tanners Ridge, Shenandoah Valley Electric, Jollett
- 4 Channels
- Simulcast

- Microwave Ring – ECC Included; Single Monitored Hot-Standby Spur to Jollett
- New UHF Paging System/Utilize existing pagers

L3 Harris Proposed Coverage:

RFP Coverage Requirement	Guarantee		
Mobile National park & Forest	Talk-out	95%	87%
	Talk-in	95%	87%
Portable outdoors	Talk-out	95%	89%
	Talk-in	95%	89%
Portable inside light buildings	Talk-out	95%	68%
	Talk-in	95%	68%

Motorola Proposed Coverage:

RFP Coverage Requirement	Guarantee		
Mobile National park & Forest	Talk-out	95%	95%
	Talk-in	95%	95%
Portable outdoors	Talk-out	95%	95%
	Talk-in	95%	95%
Portable inside light buildings	Talk-out	95%	95%
	Talk-in	95%	95%

L3 Harris Proposed Interoperability:

800 MHz (Harrisonburg/Rockingham) (Seamless Interoperability and Extended Coverage)
 700/800 MHz Program surrounding 700/800 MHz radio systems in Page County radios
 UHF Multiband radios
 VHF Interoperability Gateways to patch 700/800 MHz and VHF

Motorola Proposed Interoperability:

UHF Program surrounding UHF radio systems in Page County radios
 VHF Interoperability Gateways to patch UHF and VHF
 800 MHz (Harrisonburg/Rockingham) Program frequencies using their UHF overlay system
 700/800 MHz Interoperability Gateways to patch UHF and 700/800 MHz

Next, Ms. Giggetts reviewed the evaluation criteria with 100 allowed points for technical merit and 43 allowed points for pricing. The allocation of technical points for L3Harris was 81.33 and 87.26 for Motorola. The allocation of pricing points for L3Harris was 39.28 and 41.54 for Motorola. The total allocation of points for L3Harris was 120.61 and 128.80 for Motorola. The total pricing for L3Harris is \$9,995,853.02 and Motorola is \$9,754,820.17. She pointed out that based on the methodology described in the RFP, and the allocation of points by the evaluation team, they have ranked the Motorola radio system proposal higher overall. The team recommends the County begin contract

negotiations with Motorola Solutions for the turnkey acquisition, implementation, and support of a new UHF four site, four channel, P25 Phase 2 trunked simulcast radio system, with the understanding that several issues must be resolved to the satisfaction of the County prior to contract execution.

In conclusion, Ms. Giggetts said she received updated information from L3Harris earlier in the day changing their coverage percentage, but she had not had a chance to review it.

After discussion, the Board was in consensus for Ms. Giggetts to review the updated coverage percentages from L3Harris and report back.

Public Comments on Agenda Items:

There were no speakers during Public Comments on Agenda Items.

Action Matters:

School Resolution Requesting Sale of Property:

Dennis Click, Director of Finance, presented the school resolution, as follows:

#2020-02
RESOLUTION
OF THE
PAGE COUNTY BOARD OF SUPERVISORS
TO PERMIT THE SALE OF AND ALLOCATE
PROCEEDS FROM THE SALE OF THE PROPERTY LOCATED
AT 601 FIRST STREET

WHEREAS, the Code of Virginia § 22.1-129. Surplus property; sale, exchange or lease of real and personal property, outlines the procedures for disposition of real property; and

WHEREAS, it is the prerogative of the Board to permit the use of proceeds from the sale of the donated property located at 601 First Street, Luray, Virginia, for use by the Page County School Board; and

WHEREAS, it is understood that the proceeds from the sale of the property located at 601 First Street, Luray, Virginia, be used for Capital Improvement projects.

NOW, THEREFORE, BE IT RESOLVED, that the Page County Board of Supervisors authorizes the Page County Public Schools to conduct the sale of the aforementioned property and allocate the proceeds from the sale of the property located at 601 First Street, Luray, Virginia, to Fund 530, the School Contingency Fund.

Motion: Supervisor Vaughan moved to adopt the Resolution, as presented. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Guzy, Louderback, Stroupe, Vaughan, Phenix. Nay: None. Absent: Foltz.

Budget Changes:

Dennis Click, Director of Finance, reviewed the budget changes. He said the Page County Sheriff's Department requested an appropriation of carryover revenues in the amount of \$116,776.10, state revenues in the amount of \$54,770, and federal revenues in the amount of \$200,000. The Page County Animal Shelter requested an appropriation of carryover funds in the amount of \$2,371.63 and local funds in the amount of \$8,537.25. The Page County General Properties, through an Animal Shelter request, requested appropriation of local donations in the amount of \$1,000. The Page County Public Schools requested appropriation of carryover funds in the amount of \$105,566.29.

Staff recommended appropriation of carryover funding, local funding and donations, state funding, and federal funding in the amount of \$489,021.27.

Motion: Supervisor Guzy moved to approve the appropriation of carryover, local funding and donations, state funding, and federal funding in the amount of \$489,021.27. Supervisor Louderback seconded and the motion carried by a vote of 5-0. Aye: Louderback, Stroupe, Vaughan, Phenix, Guzy. Nay: None. Absent: Foltz.

Board and Commission Appointments:

Ms. Miller reviewed the Board and Commission appointments with the Board:

Economic Development Authority:

A vacancy exists on the EDA for District 1. An individual needs to be appointed to fill that seat for an unexpired term through January 31, 2022.

No name was given for consideration. The appointment was deferred until the February meeting.

Missie Deibert's (District 2) term on the EDA expires January 31, 2020. She is eligible to serve another four-year term or another individual can be nominated. The new term would run from February 1, 2020 through January 31, 2024.

Motion: Supervisor Louderback moved to appoint Missie Deibert (District 2) to the Economic Development Authority for a four- year term from February 1, 2020 through January 31, 2024. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Vaughan, Phenix, Guzy, Louderback. Nay: None. Absent: Foltz.

A vacancy exists on the EDA for District 3. An appointment is needed for a four-year term through January 31, 2023

No name was given for consideration. The appointment was deferred until the February meeting.

Jay Dedman's (At-Large) term on the EDA expires January 31, 2020. He is eligible to serve another four-year term or another individual can be nominated. The new term would run from February 1, 2020 through January 31, 2024.

Motion: Supervisor Guzy moved to appoint Jay Dedman (At-Large) to the Economic Development Authority for a four-year term through January 31, 2024. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None. Absent: Foltz.

A vacancy exists on the EDA for the Town of Shenandoah representative. The EDA voted to remove Ian Rudolph from the EDA because if a member is absent more than three consecutive meetings they are considered inactive. The Town of Shenandoah is aware and is seeking someone to serve. The term would be for a four-year term from February 1, 2020 through January 31, 2024.

No name was given for consideration. The appointment was deferred until the February meeting.

Planning Commission:

The term of Paul Otto (District 1) has expired. Mr. Otto is eligible to serve another term or another individual can be appointed. The new four-year term would run from January 15, 2020 through January 14, 2024.

The appointment was deferred until the February meeting.

Board of Zoning Appeals:

The term of Dale Karnes (District 5) has expired. He is eligible to serve another five-year term. With appointments to the BZA, the Board makes the recommendation to the Circuit Court Judge who then makes the official appointment. The new term would run through November 8, 2024.

Motion: Supervisor Vaughan moved to appoint Dale Karnes (District 5) to the Board of Zoning Appeals for a five-year term through November 8, 2024. Supervisor Guzy seconded and the motion carried by a vote of 5-0. Aye: Phenix, Guzy, Louderback, Stroupe, Vaughan. Nay: None. Absent: Foltz.

Building Code Appeals Board:

The terms of Steve Cave (District 2) and Emmett Brooks (District 3) have expired. All are eligible to serve another four-year term through December 31, 2023.

Motion: Supervisor Louderback moved to appoint Steve Cave (District 2) to the Building Code Appeals Board for a four-year term through December 31, 2023, and Emmett Brooks (District 3) to the Building Code Appeals Board for a four-year term through

December 31, 2023. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Guzy, Louderback, Stroupe, Vaughan, Phenix. Nay: None. Absent: Foltz.

Massanutten Regional Library Board:

A vacancy exists on the Massanutten Regional Library Board. An appointment is needed for a three-year term through September 30, 2022. The Board of Trustees meets the third Wednesday of every other month, at 7:00 p.m., at the Central Library in Harrisonburg.

No name was given for consideration. The appointment was deferred until the February meeting.

Northwestern Community Services Board:

The County has two seats on the Northwestern Community Services Board. One seat is currently vacant. The other is held by Dominika Seal. Mrs. Seal's term has expired and she is interested in serving another term. In addition, Northwestern Community Services Board has requested that she be reappointed, since she is Chair of the Board. The new term would run through December 31, 2022. An appointment is also needed for the vacant seat, with a term through December 31, 2022.

Motion: Supervisor Guzy moved to appoint Dominika Seal to the Northwestern Community Services Board of Directors for a term through December 31, 2022. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Vaughan, Phenix, Guzy, Louderback. Nay: None. Absent: Foltz.

Consent Agenda:

Motion: Supervisor Guzy moved to approve the Consent Agenda as follows:

- Financial reports for the periods of November 1-30, 2019 and December 1-31, 2019;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,840,900.88 for the month of November 2019 and \$1,249,924.88 for the month of December 2019;
- Minutes of November 6, 2019, November 19, 2019 and December 3, 2019;
- Coyote claim totaling \$50.

Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Vaughan, Phenix, Guzy, Louderback. Nay: None. Absent: Foltz.

Coyote Bounty Funds:

Motion: Supervisor Guzy moved to appropriate \$1000 to the coyote claim fund. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None. Absent: Foltz.

Old Business:

Board of Supervisors Comment on DEQ Permit – JP Salyards Transportation, LLC:

Chairman Phenix said he shared the letter with the Board he wrote on their behalf to the DEQ concerning the JP Salyards permit reissuance applications for disposing of 1 million gallons of wastewater daily into the Shenandoah River. He questioned if there was a

viable water treatment facility at all and said the permit should not be reissued without a public hearing. Most of the complaints so far have been over stormwater runoff. Even with Mr. Salyards operations being a benefit to Page County, they have penciled into the permit a possible future poultry operation. He said the question is can they bring in water from outside the county. He read from the letter he wrote and said he sent the letter by certified mail to DEQ.

New Business:

There was no New Business to discuss.

Open Public Comments:

There were no speakers during Open Public Comments.

Administrator's Report:

Mrs. Moler reminded the Board that their conflict of interest filings are due by February 3, 2020. She said the county received two proposals for remediation to the courthouse exterior and they will be presented to the Board at the February 4th meeting.

Supervisors Time:

Supervisor Vaughan mentioned budget time is here and we need to think about the situation with the Shenandoah Rescue Squad and be prepared.

Chairman Phenix thanked everyone for coming out and said the radios are a huge cost and wants to make sure agencies have a say.

Supervisor Guzy felt the Board still needs to let the public know what goes on behind the scenes. He said he would like letters of recommendation from the agencies that will be using the new radio system.

Supervisor Stroupe thanked everyone for coming out and said he will not be at the February 18, 2020 meeting.

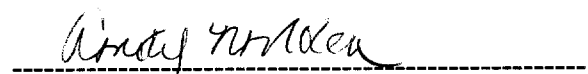
Supervisor Louderback thanked everyone for attending and expressed appreciation for the public response. He said at budget time the county needs to look at ways to bring in more revenue to take some of the burden away from the taxpayers.

Adjourn: 9:03 p.m.

With no further business, Chairman Phenix adjourned the meeting.



Morgan Phenix, Chairman



Amity Moler, County Administrator