

Minutes
Board of Supervisors
Budget Work Session
March 21, 2019

Members Present: Morgan Phenix, Chairman At-Large
D. Keith Guzy, Jr., District 1
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4

Members Absent: Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant County Administrator
Dennis Click, Director of Finance

Call to Order:

Chairman Morgan Phenix called to order the budget work session of the Page County Board of Supervisors on March 21, 2019, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to order was followed by the Invocation given by Mike Propes and the *Pledge of Allegiance*.

Sheriff's Budget Presentation:

Sheriff Chad Cabbage presented the fiscal year 2019-2020 budget request for the Sheriff's Department. He outlined the goals and objectives for the coming year and reviewed the positions in each operating area for Bailiff, Sheriff/LE, Investigations, Crime Prevention, ECC, Jail, and Animal Control. Next, he reported on the inmate work detail showing the total hours and location where inmate labor is provided along with the savings for each organization. In the Jail budget, the Sheriff requested implementation of the Jail Medicaid Program and funding for a part-time nurse to administer the program, thus resulting in a reduction of medical expenses to the County. He also requested a part-time Jail Cook, a privacy fence at the Courthouse to separate inmates from the general public, while escorting them to and from court, a 15-passenger transport van, and a camera security system. The program expansion request for the Sheriff/LE budget included: 2 patrol positions, \$5,000 bonus for employees receiving the Patrol Excellence Award, and flooring replacement in the Patrol and Administrative building. Sheriff Cabbage then indicated that he wanted to reinstate the Emergency Response Team (ERT). The funding of \$5,000 is needed to purchase new ballistic vests, since the existing ones are outdated. The Investigations budget included a request for a new roof and deck for the CID building. He estimated the cost to be between \$10,000 to \$15,000 for the roof and \$3,000 for the deck. In addition, he would like to purchase a pre-fab garage, which

would be used for evidence from drug busts and vehicle storage. He requested 2 vehicles, due to the age of the current fleet and a full-time investigator position, due to heavy caseloads. The capital request for ECC was for desks for the ECC stations, which are damaged and falling apart. The program expansion request for this area was to establish overtime funds for employees. Lastly, the capital request for Animal Control was for a new vehicle to be purchased with funds from the USDA vehicle grant.

Budget Review:

Dennis Click, Director of Finance, began by reviewing the Master Expenditure Change List. The major changes to the proposed budget were Debt Service for a Rolloff Truck for the Landfill at \$40,000, funding for 3% salary increases for County funded positions at \$107,035, radio system debt service at \$750,000, and the health insurance decrease of 5% totaling \$159,548.

Mr. Click then reviewed the proposed capital improvement plan items:

- Capital Technology – General IT Hardware, Jail Cameras, Replacement Servers, Microfiche Machine - \$69,318
- Jail – 15 Passenger Transport Van w/Segregated Unit - \$40,000
- Sheriff – Two Replacement Vehicles – Law Enforcement - \$60,000
- Investigations – Roof Repairs – Investigations Office Building - \$10,000
- General Properties – Courthouse Roof Repair – Replacement over General District Court - \$20,000
- General Properties – Stanley Plaza HVAC Replacement - \$17,000
- General Properties – Courthouse HVAC Replacement – \$11,600
- Stanley Landfill – Erosion and Control (Stanley) - \$8,500
- Battlecreek Landfill – Gas Remediation (Battlecreek) - \$55,000
- Battlecreek Landfill – Install dedicated pumps (Battlecreek) – \$10,000
- Battlecreek Landfill – Vehicle Lift (Battlecreek) - \$5,300
- Battlecreek Landfill – Waste Oil Heater (Battlecreek) - \$6,000
- Capital Technology – A/S 400 Server Replacement - \$64,010

He outlined the contribution requests summary and recommendations with the Board for outside agencies. Lengthy discussion then ensued regarding the proposal for the allocation of the transient occupancy tax. Lastly, the Board talked about the proposed tax rates for calendar year 2019 and advertising for the public hearing.

Motion: Supervisor Foltz moved to advertise a real estate tax rate of \$0.75 (\$0.05 increase) for public hearing. There was no second to the motion. The motion carried by a vote of 4-1. Aye: Wiatrowski, Stroupe, Foltz, Phenix. Nay: Guzy. Absent: Vaughan.

(Clerk's Note: Supervisor Wiatrowski left the meeting at 9:36 p.m.)

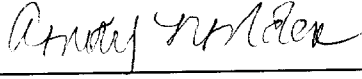
Motion: Supervisor Guzy moved to advertise the remaining tax rates for public hearing, with no increase. Supervisor Stroupe seconded. The motion carried by a vote of 4-0. Aye: Guzy, Stroupe, Foltz, Phenix. Nay: None. Absent: Wiatrowski, Vaughan.

Adjourn: 9:37 p.m.

With no further business, Chairman Phenix adjourned the meeting.



Morgan Phenix, Chairman



Amity Moler, County Administrator