



Page County Broadband Authority				
April 11, 2017 - Minutes				
	Authority Members		Others Present	Citizens
✓	Chairman Bill Shuler	✓	Brandon Davis	
✓	Vice Chair Bernie Miller	✓	James Funkhouser	
✓	Travis Clark			
✓	Ryanne Hodson			
✓	Ron Keyser		Media	
✓	Harry Louderback			

Call to Order: Vice Chairman Miller called the meeting to order on April 11, 2017, in the Board Room of the Page Healthcare Medical Office Building in Luray, VA.

Approval of the Agenda: Vice Chairman Miller asked for a motion to approve the draft agenda. Mr. Keyser made a motion to approve the agenda and it was seconded by Ms. Hodson. The motion carried unanimously.

Approval of the Minutes: Vice Chairman Miller asked for a motion to approve the minutes from the January 17, 2017 meeting. Mr. Keyser made a motion to approve the minutes as presented and it was seconded by Mr. Louderback. The motion carried unanimously.

Reports

PCBA Q3 2017 Financial Report: Mr. Davis presented the Balance Sheet and Profit and Loss Budget vs. Actual, through March 31, 2017.

Review and Approval of Accounts Payable: Mr. Davis presented the accounts payable. Mr. Keyser made a motion to approve payment of the following expenses: Page News & Courier invoices of \$255.00 for hearing notices and \$31.00 for an annual subscription; copy charges of \$24.00; Reed & Reed invoice for \$35.00 for legal services; and \$38.50 for Mr. Davis’ mileage reimbursement, for a total of \$383.50. The motion was seconded by Ms. Hodson and carried by roll call vote:

- Mr. Louderback – Aye
- Mr. Keyser – Aye
- Mr. Clark – Aye
- Ms. Hodson – Aye
- Mr. Miller – Aye

Mr. Keyser made a motion to authorize the Treasurer to pay the following: NSVRC Invoices 1034-2017 for \$871.07 and 1015-2017 for \$1648.35 for administrative services, and third quarter stipends for board members in the amount of \$200 each, for a total of \$3719.42. The motion was seconded by Mr. Clark and carried by roll call vote:

Mr. Louderback – Aye
Mr. Keyser – Aye
Mr. Clark – Aye
Ms. Hodson – Aye
Mr. Miller – Aye

Shentel Report and Network Financials: Mr. Funkhouser reported on the Shentel network financials for the third quarter, FY 2017. Mr. Funkhouser presented the sales forecast and operations report for Q3 FY2017 and discussed potential upcoming opportunities. He noted that he expects to receive an executed 10 year agreement with Lotus Gardens, hopefully by mid-May.

Old Business Items

FY16 Consolidated Annual Financial Report: Mr. Davis requested a motion approving the FY16 Consolidated Annual Financial Report. The matter was postponed from the last meeting because members had not had sufficient time to review the audit. So moved by Chairman Shuler and seconded by Ms. Hodson. The motion carried unanimously.

New Business Items

FY2018 VACORP Renewal: Mr. Davis presented the FY2018 VACORP insurance policy for approval. This year's premium is \$2782.00. After discussion, Mr. Keyser made a motion to authorize the Chairman to sign the policy. The motion was seconded by Ms. Hodson and carried by roll call vote:

Mr. Louderback – Aye
Mr. Keyser – Aye
Mr. Clark – Aye
Ms. Hodson – Aye
Mr. Miller – Aye
Chairman Shuler – Aye

Authority Member Comments

With the current quarterly meeting schedule, Mr. Keyser requested that minutes be completed in a timely manner. He asked if a grant opportunity he had forwarded had been researched. Mr. Davis said that an initial review indicated that the Authority would probably not be eligible and he would look into it further.

Chairman Shuler noted that election of officers and reappointment of the secretary would need to take place at the next meeting.

With no other business, Vice Chairman Miller adjourned the meeting.

Brandon Davis, Secretary