

Minutes  
Board of Supervisors  
Work Session  
May 5, 2020

Members Present: Morgan Phenix, Chairman At-Large  
D. Keith Guzy, Jr., District 1  
Allen Louderback, District 2  
Mark Stroupe, District 3 (remotely)  
Larry Foltz, District 4  
Jeff Vaughan, District 5

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant County Administrator  
Nathan Miller, County Attorney

**Call to Order:**

Chairman Morgan Phenix called to order the work session of the Page County Board of Supervisors on May 5, 2020, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray. The Call to Order was followed by a Moment of Silence and the *Pledge of Allegiance*. Due to the COVID-19 pandemic, in person attendance was not permitted. This meeting was live-streamed, via Zoom.

**Public Hearing – CDBG Funding Opportunities for COVID-19 Response:**

Chairman Phenix opened the public hearing on CDBG Funding Opportunities for COVID-19 Response at 7:02 p.m.

Liz Lewis, Economic Development/Tourism Coordinator, explained that a letter of interest was submitted to the Virginia Department of Housing and Community Development (DHCD) for grant funding from the Community Development Block Grant (CDBG) Virginia Funding Opportunities for COVID-19 Response. The purpose of the grant funding is to provide food assistance to the unemployed restaurant and hospitality workforce and masks to the essential and general population in Page County.

DHCD is making available current CDBG funding to small cities, towns, and rural counties to respond to local needs related to COVID-19 response. Requirements for those funds state the public must have two opportunities to make comments to the governing body. Board action is not necessary but a second hearing is being held to fulfill those requirements. There is no fiscal impact to the County.

There were no speakers during the public hearing. Chairman Phenix closed the hearing at 7:13 p.m.

No action was needed by the Board.

**Review of Zoning Ordinance Amendment – Airport:**

Tracy Clatterbuck, Zoning Administrator, said staff has met with individuals associated with the Luray-Page County Airport about the potential for new businesses associated with the airport to be located on tax map number 41-A-6. This property is currently zoned Agriculture (A-1). Based on how the code is currently written, without an amendment to address these potential new businesses, they will not be allowed. The individuals are requesting that a code amendment be made to the Agriculture (A-1) zoning district, to allow for these buildings and/or structures as a by-right use. She proposed an amendment to § 125-10.B (18) as follows: "(18) Aircraft maintenance facilities, avionics repair facilities, aviation terminal buildings, and any other buildings and/or structures related to aviation that are associated with a public airport."

The Board discussed the current zoning districts within the airport and suggested looking at Warren County's airport. In order to obtain future funding, maybe the entire airport should be zoned Commercial. Mrs. Clatterbuck said the Berkley Group will be looking at this during their assessment of the county zoning areas.

**Motion:** Supervisor Vaughan moved that the Page County Board of Supervisors hold a joint public hearing with the Planning Commission on the above listed ordinance amendment, as drafted, at the May 19, 2020 regular meeting, and direct staff to provide adequate notice of such hearing in accordance with Section 15.2-2204, of the Code of Virginia. Supervisor Louderback seconded and the motion carried by a vote of 6-0. Aye: Phenix, Guzy, Louderback, Stroupe, Foltz, Vaughan. Nay: None.

**Adoption of the FY 2020-2021 Budget:**

Mrs. Moler reviewed the County's revenue funds, with a total of \$69,401,100 for FY 2020-2021. This includes a Social Services budget of \$3,118,300, with a local tax supported expenditure of \$508,855; Children's Services Act budget of \$2,552,410, with a local tax supported expenditure of \$766,339, the School Operating budget of \$40,431,875, with a local tax supported expenditure of \$14,254,096; and School Food Services in the amount of \$1,922,920.

The Board discussed possible tax forgiveness and late fees during the pandemic., Mrs. Moler said Treasurer Penny Gray has been in contact with the Sheriff's Office to use their mobile unit in the Towns for tax collection purposes. The Government Center has the drive through and drop box, and the Treasurer's Office exterior windows will be open to make walk-up payments as well. Mrs. Moler said once we

have a sure plan for moving forward it will be posted on the County's website, Facebook page and in the newspaper. She said taxpayers will be encouraged to call in with any questions and also to use the U.S. Postal Service to mail their payments. The due date is June 5, 2020.

The Board requested staff to give them numbers that reflect past due and late fees, after the June 5, 2020 deadline, in order to make the appropriate decisions.

**Motion:** Supervisor Guzy moved to approve the FY2020-2021 Budget and appropriate funds as presented. Supervisor Vaughan seconded and the motion carried by a vote of 6-0. Aye: Guzy, Louderback, Stroupe, Foltz, Vaughan, Phenix. Nay: None.

#2020-10  
RESOLUTION  
ADOPTING THE FY 2020-2021 BUDGET  
AND APPROPRIATE FUNDS

WHEREAS, it is the responsibility of the Page County Board of Supervisors to approve and control the County's fiscal plan for FY 2021; and

WHEREAS, the Board of Supervisors has reviewed each request for funding and has received comments from residents at a duly advertised public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby adopts the Fiscal Year 2020-2021 budget totaling \$69,401,100.

Revenues of All Funds:

General Fund	\$ 20,554,774
VPA	3,118,300
Children's Services Act	2,552,410
Capital Projects	590,191
School Operating	40,431,875
School Cafeteria	1,922,920
Parks & Recreation	25,000
VJCCCA	30,076
CVWP	81,554
Page County Water Quality	3,000
Airport Hangar	91,000
Total Revenue of All Funds	\$ 69,401,100

Expenditures of All Funds:

Board of Supervisors	\$ 189,826
County Administrator	335,328

Board of Supervisors  
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Finance Department	328,761
Legal Services	138,500
Commissioner of Revenue	529,423
Assessment	80,000
Geographical Information Systems	130,897
Treasurer	545,217
Information Systems	224,000
Central Purchasing	48,980
Electoral Board	59,264
General Registrar	113,414
Circuit Court Judge	9,250
General District Court	8,650
J&D Court	16,050
Clerk of the Circuit Court	454,451
Sheriff-Bailiffs	208,474
Magistrates	3,650
Commonwealth Attorney	578,933
Sheriff-Bailiffs	2,070,092
Investigations	810,818
Crime Prevention	426,949
E911	209,319
Volunteer Fire Departments & Rescue Squads	504,500
EMS Career Staff	1,504,189
Emergency Communications Center	763,965
Jail	3,445,960
Care of Juveniles	220,761
Animal Shelter	267,809
Animal Law Enforcement	131,442
Medical Examiner	500
Concern Hotline	1,500
Lord Fairfax Emergency Medical Services	11,236
Compactor Sites	80,158
Stanley Landfill	211,200
Battle Creek landfill	1,270,690
General Properties	394,220
Local Health Department	293,670
Northwestern Community Services Board	95,065
CHOICES	5,000
Public Assistance	18,988
Social Services Board	4,522
Shenandoah Area Agency on Aging	65,000
L.F. Community College	60,802
Recreation	103,103
Regional Library	227,502
Stanley Library	40,000
Planning Commission	14,061

Planning/Comm. Development	377,449
Northern Shenandoah Valley Regional Commission	22,033
Zoning Board	3,909
Economic Development	382,315
Airport Commission	56,100
Chamber of Commerce	275,000
Virginia Cooperative Extension	98,505
4-H	1,500
Employee Benefits	252,605
Reserve for Contingencies	100,000
Debt Service	1,729,269
Social Services	3,118,300
Children's Services Act	2,552,410
Capital Improvements	590,191
School Operating	40,431,875
School Food Services	1,922,920
Recreation/Enterprise Fund	25,000
VJCCCA	30,076
Criminal Victim/Witness Assistance	81,554
Page County Water Quality	3,000
Airport Hangars	91,000
Total Expenditures of All Funds	\$ 69,401,100

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Social Services Operating Budget of \$3,118,300 for Fiscal Year July 1, 2020 through June 30, 2021 and that the local tax supported expenditure of funds shall not exceed \$508,855.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Children's Services Act Budget of \$2,552,410 for Fiscal Year July 1, 2020 through June 30, 2021 and that the local tax supported expenditure of funds shall not exceed \$766,339.

**Resolution #2020-11 to Adopt the FY2020-2021 School Budget:**

Mrs. Moler said the School Operating budget is \$40,431,875 for Fiscal Year July 1, 2020 through June 30, 2021 and that the local tax-supported expenditure of funds shall not exceed \$14,254,096. The School Food Service in the amount of \$1,922,920 for Fiscal year July 1, 2020 through June 30, 2021.

#2020-11  
RESOLUTION TO ADOPT THE FY 2020-2021  
PAGE COUNTY SCHOOL BUDGET

WHEREAS, the School Board and the Board of Supervisors have held separate duly advertised public hearings; and

WHEREAS, the Board of Supervisors has received a presentation from the School Board; and

WHEREAS, the Board of Supervisors has received comments from staff and citizens and weighed the needs of the school system with the need to provide support for all County services.

NOW, THEREFORE BE IT RESOLVED that the Page County Board of Supervisors hereby adopts a School Operating budget of \$40,431,875 for Fiscal Year July 1, 2020 through June 30, 2021 and that the local tax-supported expenditure of funds shall not exceed \$14,254,096.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors also appropriates School Food Services in the amount of \$1,922,920 to the School Board for Fiscal Year July 1, 2020 through June 30, 2021.

**Motion:** Supervisor Vaughan moved to approve the FY2020-2021 School Operating budget of \$40,431,875, and the local tax-supported expenditure of funds shall not exceed \$14,254,096 and the School Food Services in the amount of \$1,922,920. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Phenix, Guzy. Nay: None.

**Update on Short Term Occupancy Restrictions Due to COVID-19:**

Mrs. Moler stated that the Governor did not place the restrictions on the short term occupancy rentals; however, the Board did and with good intentions. The outbreak in the County started at a nursing home and it likely did not stem from someone from Northern Virginia renting a cabin. She said all the cabin owners are responsible businesspeople and in her opinion the rentals be re-opened.

Supervisor Guzy said he thinks we do need to have CDC recommendations on cleaning and social distancing for the cabin owners.

Supervisor Louderback reminded everyone that we have citizens in our county that work in other counties that commute everyday so we can get infected by our own and not from a tourist renting cabins. We need to get our county open before this takes a real toll on our economy.

Chairman Phenix said the Governor has been absolute about the date of May 15, 2020 for Phase 1 to get back on track. However, this virus is bad and no one knows how fast it can spread. So, re-opening at any point will be dangerous. The Governor has made a statement that May 15 is the date he is looking at and the County should go by his guidelines.

Supervisor Vaughan said the Board needs to do what is best for Page County. Whatever decision the Board makes will not satisfy everyone, but our County needs to get back to work. The cabin owners have staff that need to work to feed their families. He said he is prepared to make the motion that the cabins reopen immediately.

Supervisor Guzy expressed that the outbreak just started and has not reached its peak yet. It can be spread by those employees as well as tourists.

Supervisor Stroupe agreed to get things reopened and said the May 15, 2020 date is where the county should start, as long as they can recommend following CDC guidelines.

Supervisor Louderback said staying closed now when most of the infected are in one spot and being controlled is the wrong move for business in the county.

**Motion:** Supervisor Vaughan moved to immediately open the short-term occupancy rentals, with CDC recommendations. Supervisor Louderback second and the motion failed with a tie vote. Aye: Foltz, Vaughan, Louderback. Nay: Stroupe, Phenix, Guzy.

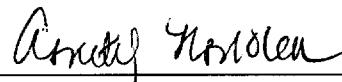
**Motion:** Supervisor Guzy moved to allow short term occupancy rentals to re-open in the County, beginning May 15, 2020. Property owners will be strongly encouraged to follow the CDC guidelines for cleaning and disinfecting to further prevent the spread of COVID-19. Supervisor Foltz seconded and the motion carried by a vote of 6-0. Aye: Foltz, Vaughan, Phenix, Guzy, Louderback, Stroupe. Nay: None.

**Adjourn:** 8:24 p.m.

With no further business, Chairman Phenix adjourned the meeting.



Morgan Phenix, Chairman



Amity Moler, County Administrator