

Minutes  
Board of Supervisors  
Regular Meeting  
August 15, 2022

Members Present: Keith Weakley, Chairman At-Large  
Allen Louderback, District 2  
Mark Stroupe, District 3  
Larry Foltz, District 4  
Jeff Vaughan, District 5

Members Absent: D. Keith Guzy, Jr., District 1

Staff Present: Amity Moler, County Administrator  
Regina Harner, Assistant County Administrator  
Josh Hahn, GIS Coordinator  
Becky Smith, Commissioner of the Revenue  
Rebecca Armstrong, Communications and Marketing  
Coordinator  
Michael Helm, County Attorney

**Call to Order:**

Chairman Keith Weakley called to order the regular meeting of the Page County Board of Supervisors meeting on Monday, August 15, 2022, at 7:00 p.m., in the Board of Supervisors Room located in the Page County Government Center, 103 South Court Street, Luray, VA. The call to order was followed by a Moment of Silence and the *Pledge of Allegiance*.

**Adoption of the Agenda:**

**Motion:** Supervisor Stroupe moved to adopt the agenda, as presented. Supervisor Louderback seconded and the motion carried by a vote of 5-0. Aye: Weakley, Louderback, Stroupe, Foltz, Vaughan. Nay: None. Absent: Guzy.

**Public Comments on Agenda Items:**

There were no speakers during Public Comments on Agenda Items.

**Action Matters:**

**Resolution – Endorsement of VDOT Smart Scale Project for US 340 & Route 684 Good Mill Road Intersection:**

Josh Hahn, GIS Coordinator, explained that this Resolution is the first step in being awarded a smart scale project by VDOT. It basically states that the Board of Supervisors is seeking funding for improvements to the US 340 and Rt. 684 intersection, which has had eight crashes over the last six years, with one crash having a fatality. The Board will be the sponsoring local jurisdiction requesting VDOT funding.

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RESOLUTION #2022-08  
RESOLUTION FOR THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PAGE, VIRGINIA  
AS AN ENDORSEMENT OF US 340 & RT 684 (GOOD MILL RD) INTERSECTION  
SAFETY PROJECT

WHEREAS, the Commonwealth of Virginia has adopted a project prioritization program "Smart Scale" whereby transportation projects are selected for funding based on the cost effectiveness of those projects to meet performance goals; and

WHEREAS, the Board of Supervisors of Page County is seeking funding for the US 340 and Rt 684 Intersection Safety Project under the Smart Scale program; and

WHEREAS, the intersection of US 340 and Rt 684 has experienced 8 crashes over the 6-year period 2016-2021, with one crash being a fatality crash in 2020; and

WHEREAS, the US 340 and Rt 684 Intersection Safety Project addresses Safety Needs Assessment as part of VTRANS 2040; and

WHEREAS, it is necessary that a resolution be received from the sponsoring local jurisdiction or agency requesting the Virginia Department of Transportation funding.

NOW, THEREFORE, BE IT RESOLVED, that the Page County Board of Supervisors does hereby endorse the proposed US 340 and RT 684 Intersection Safety Project to compete for state and federal funding under the Smart Scale program.

**Motion:** Supervisor Louderback moved that the Page County Board of Supervisors approve Resolution #2022-08. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Weakley. Nay: None. Absent: Guzy.

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**Budget Changes:**

Tyler Olsen, Finance Director, explained that the Economic Development and Tourism Department has received \$4,500 in State funds from the Creative Communities Partnership Grant. It is requested that these funds be appropriated for local arts organizations. This grant requires a local match of \$4,500, which was already appropriated during the original budget adoption in May.

The Clerk of the Circuit Court will receive an additional \$7,500 from the State Compensation Board. The Compensation Board has also set a new minimum salary amount of \$35,053 for the department. These State funds will be used to provide a raise of \$1,250 to each employee, which will make the department compliant with the Compensation Board's mandate.

The Clerk of the Circuit Court has received \$41,245 from the Library of Virginia. It is requested that these funds be appropriated for the digitization of the Court's records.

The Recreation Department has received \$3,000 from the Dick's Sporting Goods Foundation for a volleyball program. It is requested that these local funds be appropriated for buying equipment and supplies.

Staff recommends the appropriation of all requests. The appropriation requests are funded with State funds in the amount of \$53,245 and local funds in the amount of \$3,000. These requests will increase the General Fund budget by \$53,245 and the Recreation Enterprise Fund by \$3,000.

**Motion:** Supervisor Foltz moved to approve revenue from the State in the amount of \$53,245 and local sources in the amount of \$3,000 and expenditures to the General Fund in the amount of \$53,245 and Recreation Enterprise Fund in the amount of \$3,000. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Vaughan, Weakley, Louderback. Nay: None. Absent: Guzy.

**Supplemental Appropriations Requests:**

Department	Description	Revenue Source	Expenditure	Amount
Economic Development	Creative Communities Partnership Grant	VCA (State) 101-0000-324-04-05	Arts Grant 101-8150-481-59-94	\$4,500
Clerk of the Circuit Court	Compensation Board Changes	Compensation Board 101-0000-323-07-02	Salaries 101-2160-421-11-03	7,500
Clerk of the Circuit Court	Grant for Digitization of Records	Library of Virginia 101-0000-324-04-57	Digitization of Records 101-2160-421-59-41	41,245
Recreation	Volleyball Program Grant	Dick's Sporting Goods 590-0000-3XX-XX-XX	Volleyball Program 590-7110-461-59-XX	3,000
Total				\$56,245

**Refund Request – Veteran's Relief Program:**

Becky Smith, Commissioner of the Revenue, said Taxpayer A submitted a letter that he received from the Veterans Affairs Office, which qualifies him for the Veteran's Relief Program. According to Virginia Code Section 58.1-3219.5, a 100% disabled veteran may qualify for relief from their real estate tax. This program was enacted by the State effective January 1, 2011. The County is required, by Virginia Code, to give exemption once the veteran is deemed disabled.

Due to this exemption, she is requesting a refund in the amount of \$4,522.64 to be issued to Taxpayer A.

**Motion:** Supervisor Stroupe moved that the Page County Board of Supervisors approved the refund of \$4,522.64 to Taxpayer A being qualified as 100% disabled veteran.

Supervisor Louderback seconded and the motion carried by a vote of 5-0. Aye: Foltz, Vaughan, Weakley, Louderback, Stroupe. Nay: None. Absent: Guzy.

**Request to Increase Refund Amounts for Erroneous Assessments:**

Becky Smith, Commissioner of the Revenue, said that the General Assembly approved legislation giving the governing body authority to authorize the Commissioner of the Revenue be able to issue refunds for up to \$10,000 for the Veteran Relief Program without having to get approval from the Board. The last time the Board granted this approval was in 2006.

**Motion:** Supervisor Foltz moved that the Board of Supervisors hold a public hearing on the request to increase refund amounts of erroneous assessment on September 19, 2022. Supervisor Louderback seconded and the motion carried by a vote of 5-0. Aye: Vaughan, Weakley, Louderback, Stroupe, Foltz. Nay: None. Absent: Guzy.

**Special Entertainment Permit VFW Post 621 Pickin at the Post:**

Rebecca Armstrong, Communications & Marketing Coordinator, said the VFW Post 621 Comer-Jones has requested a special entertainment permit, pursuant to Chapter 55 (Festivals) of the Code of the County of Page, Virginia, to conduct the following event: "Pickin' at the Post" scheduled for September 2 - 4, 2022 from 9:00 am-12:00 am. The event will be held at Comer-Jones VFW Post, 218 Veterans Lane, Luray VA, 22835. Staff recommendation is to approve this special entertainment application as there are no outstanding issues.

**Motion:** Supervisor Stroupe moved that the Board of Supervisors approve the Special Entertainment Permit application for the following VFW Post 621 event: Pickin at the Post, September 2-4 2022. Supervisor Vaughan seconded and the motion carried by a vote of 5-0. Aye: Weakley, Louderback, Stroupe, Foltz, Vaughan. Nay: None. Absent: Guzy.

**Special Entertainment Permit – Pioneer Bank Family Fun Day:**

Rebecca Armstrong, Communications & Marketing Coordinator, said Pioneer Bank has requested a special entertainment permit, pursuant to Chapter 55 (Festivals) of the Code of the County of Page, Virginia, to conduct the Family Fun Day scheduled for September 24, 2022 from 11:00 am – 3:00 pm. The event will be held at Hawksbill Recreation Park, 205 Pool Drive, Stanley, VA 22851. Staff recommends approval of this special entertainment application as there are no outstanding issues.

**Motion:** Supervisor Vaughan moved that the Board of Supervisors approve the Special Entertainment Permit application for the Pioneer Bank event: Family Fun Day scheduled for September 24, 2022. Supervisor Foltz seconded and the motion passed by a vote of 5-0. Aye: Louderback, Stroupe, Foltz, Vaughan, Weakley. Nay: None. Absent: Guzy.

**Board and Commission Appointments:**

Mrs. Harner reviewed the Board and Commission appointment with the Board.

**Social Services Board:**

There are currently two vacancies on the Social Services Board: District I and District 5. Terms for these seats expired June 30th and the individuals are not eligible for reappointment due to having already served two consecutive four-year terms. The individuals appointed to these vacancies would be serving four-year terms, which will expire on June 30, 2026. The Board meets the third Tuesday of every other month at the Department of Social Services, in Stanley.

No names were given for consideration. The appointments were deferred until the September meeting.

**Consent Agenda:**

**Motion:** Supervisor Vaughan moved to approve the Consent Agenda as follows:

- Financial reports for the period of July 1-31, 2022
- Warrant Report for July 1-31, 2022
- Accounts payable, checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$6,065,387.23 for the month of July 2022;
- Minutes of July 18, 2022.

Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Vaughan, Weakley, Louderback. Nay: None. Absent: Guzy.

**Old Business:**

**Schedule Public Hearing for a Boundary Line Adjustment with the Town of Luray:**

Supervisors scheduled a public hearing to consider a boundary line adjustment with the Town of Luray.

**Motion:** Supervisor Foltz moved to schedule a public hearing to consider a boundary line adjustment with the Town of Luray on September 19, 2022. Supervisor Louderback seconded and the motion carried by a vote of 5-0. Aye: Foltz, Vaughan, Weakley, Louderback, Stroupe. Nay: None. Absent: Guzy.

**New Business:**

There was no New Business to discuss.

**Open Public Comments:**

There were no speakers during Open Public Comments.

**Administrator's Report:**

Mrs. Moler reported that local law enforcement and EMS staff are working over the next two weeks to travel all Page County roads in order to test the County's new emergency radio infrastructure. An official 30-day testing period is then set to commence. Mrs. Moler reported that the Page County Recreation Department is exploring funding options to construct a community or recreation center, likely in Stanley, and that the Page County Office of Economic Development and Tourism is considering funding options to construct a stopover for visitor's center along Route 211 that could potentially feature Page Valley-made products, restaurants and an incubator space for local entrepreneurs and

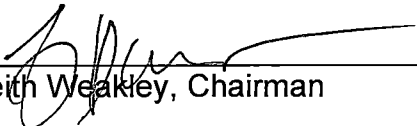
businesses. Mrs. Moler said the County is considering options for inmate housing at a nearby location rather than transporting inmates to various jails across the state.

**Supervisors Time:**

Supervisors thanked everyone for attending the meeting.

**Adjourn:** 7:37 pm

With no further to business to discuss, Chairman Weakley adjourned the meeting.

  
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Keith Weakley, Chairman

  
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Amity Moler, County Administrator